



**MINUTES OF THE NOVEMBER 15, 2011**  
**BOARD MEETING**

The Regular Meeting of the Berwyn Park District Board of Commissioners was called to order at 7:00 pm. by President Amaro. The meeting was held at the Proksa Park Activity Center 3001 S. Wisconsin Avenue, Berwyn, Illinois 60402.

**COMMISSIONERS IN ATTENDANCE**

Frank Amaro, President  
Edward Karasek, Secretary  
Mario Manfredini, Commissioner  
Diego Estrella, Commissioner

**STAFF IN ATTENDANCE**

Jeffrey S. Janda, Executive Director  
Mary Gail Corpus, Assistant to the Executive Director  
Hillary Fulara  
Darrell Houston

**GUESTS**

Mrs. Mary Karasek  
Bob Fejt  
Marie Mullennax  
Lauren Fejt

**II. PLEDGE OF ALLEGIANCE**

Commissioner Amaro the assembled group in the Pledge of Allegiance.

Motion carried

**III. APPROVAL OF AGENDA**

Commissioner Karasek moved, seconded by Commissioner Manfredini to approve the agenda.

Motion carried

**IV. MINUTES**

A. Commissioner Karasek moved, seconded by Commissioner Manfredini to accept the minutes of the October 18, 2011 Regular Board Meeting and October 18, 2011 Closed Session Minutes and to hold for six months.

ROLL CALL: Amaro, Yea  
Estrella, Yea  
Karasek, Yea  
Manfredini, Yea

Motion carried

V, OATH OF OFFICE  
Mr. Karasek presided over the oath of office and swearing in of the new Berwyn Park District Commissioner for the Berwyn Park District Mrs. Sandra Fejt

VI. PUBLIC COMMENTS  
None

VII. TREASURER'S REPORT

A. Commissioner Manfredini moved, seconded by Commissioner Estrella to accept the Treasurer's report as presented and place on file for audit.

ROLL CALL: Amaro, Yea  
Estrella, Yea  
Fejt, Yea  
Karasek, Yea  
Manfredini, Yea

Motion carried

B. Commissioner Manfredini moved seconded by Commissioner Estrella to approve the monthly payroll and payables totaling to the amount of \$152,011.37

ROLL CALL: Amaro, Yea  
Estrella, Yea  
Fejt, Yea  
Karasek, Yea  
Manfredini, Yea

Motion carried

VIII. EXECUTIVE DIRECTOR'S REPORT  
Commissioner Manfredini moved, seconded by Commissioner Estrella to accept the Executive Director's report as informational.

Motion carried

IX. WSSRA

X. CORRESPONDENCE  
The correspondence folder was reviewed by the Board Members.

XI. STANDING COMMITTEE REPORTS

A. FINANCE  
Commissioner Manfredini moved, seconded by Commissioner Estrella to waive reading of Resolution R-11-18.

Motion carried

Commissioner Manfredini moved, seconded by Commissioner Estrella to adopt Resolution R-11-18 creating a Fund Balance Policy for District accounting upon approval from the auditor and attorney review.

ROLL CALL: Amaro, Yea  
Estrella, Yea  
Fejt, Yea  
Karasek, Yea  
Manfredini, Yea

Motion carried

**B. BUILDINGS & GROUNDS**

Accept as informational

**C. PERSONNEL & POLICY**

Commissioner Estrella moved, seconded by Commissioner Manfredini to waive reading of Resolution R-11-17.

Motion carried

Commissioner Estrella moved, seconded by Commissioner Manfredini to adopt Resolution R-1-17 establishing the 2012 Regular Meeting Schedule.

ROL CALL: Amaro, Yea  
Estrella, Yea  
Fejt, Yea  
Karasek, Yea  
Manfredini, Yea

Motion carried

**D. RECREATION**

NO MEETING

**XII. UNFINISHED BUSINESS**

NONE

**XIII. NEW BUSINESS**

A. Commissioner Manfredini moved, seconded by Commissioner Estrella to waive reading of Resolution R-11-19.

Motion carried

Commissioner Manfredini moved, seconded by Commissioner Estrella to adopt Resolution R-11-19 authorizing the change in signature cards on District accounts to reflect the current Board members.

ROLL CALL: Amaro, Yea  
Estrella, Yea  
Fejt, Yea  
Karasek, Yea  
Manfredini, Yea

Motion carried

B. The Board set Committee meetings on December 5, 2011 as follows:

Building & Grounds at 4:30 pm at Freedom Park  
Finance Immediately Following

C. Commissioner Manfredini moved, seconded by Commissioner Estrella to appoint Commissioner Edward Karasek as the delegate for IAPD, Commissioner Frank Amaro, as first delegate and Executive Director Jeff Janda as second alternate.

ROLL CALL: Amaro, Yea  
Estrella, Yea  
Fejt, Yea  
Karasek, Yea  
Manfredini, Yea

Motion carried

D. Commissioner Estrella moved, seconded by Commissioner Manfredini to appoint Executive Director Jeff Janda as the regular representative to WSSRA and Commissioner Frank Amaro as the alternate.

ROLL CALL: Amaro, Yea  
Estrella, Yea  
Fejt, Yea  
Karasek, Yea  
Manfredini, ea

Motion carried

E. Commissioner Karasek moved, seconded by Commissioner Manfredini to reconvene the regular meeting at 7:48 pm.

ROLL CALL: Amaro, Yea  
Estrella, Yea  
Fejt, Yea  
Karasek, Yea  
Manfredini, ea

Motion carried

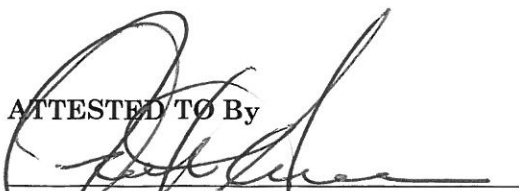
XIV. ADJOURNMENT

There being of no further business to come before the board, Commissioner Karasek moved, seconded by Commissioner Manfredini to adjourn at 7:34 pm.

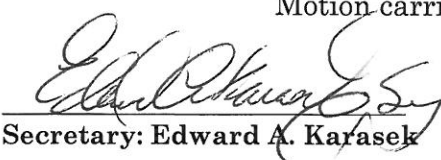
ROLL CALL: Amaro, Yea  
Estrella, Yea  
Fejt, Yea  
Karasek, Yea  
Manfredini, Yea

Motion carried

ATTESTED TO By

  
PRESIDENT: Frank Amaro

Date \_\_\_\_\_

  
Secretary: Edward A. Karasek