

Berwyn Park District

MINUTES OF THE NOVEMBER 20, 2007 **BOARD MEETING**

- I.** The Regular Meeting of the Berwyn Park District Board of Commissioners was called to order at 8:00 p.m. by President Boyajian. The meeting was held at the Liberty Cultural Center 6445 W. 27th. Place, Berwyn Illinois 60402.

COMMISSIONERS IN ATTENDANCE

Jeffrey Boyajian, President
Larry Cullen, Vice-President
Edward Karasek, Secretary
Christine Prendiville
Frank Amaro

STAFF IN ATTENDANCE

Jeffrey S. Janda, Executive Director
Mary Gail Corpus, Assistant to the Executive Director
Gerald Sebesta, Treasure

GUESTS

Mayor Michael O'Connor
Mrs. Mary Karasek
Beverly Pastorek

- II. PLEDGE OF ALLEGIANCE**
Jeff Boyajian led the assembled group in the Pledge of Allegiance.
- III. Approval of Agenda**
Commissioner Amaro moved, seconded by Commissioner Karasek to approve the agenda as presented.
Motion carried
- IV. MINUTES**
- A. Commissioner Cullen moved, seconded by Commissioner Amaro to accept the Minutes of the OCTOBER 16,2007 Regular Board Meeting as presented.**
Motion carried
- V. PUBLIC HEARING**
A public hearing was held at 8:03 p.m. for the intent of the Board of Park Commissioners to sell not to exceed \$500,000 General Obligation Tax Park Bonds. The Board explained the reasons for issuing the bonds and no public comment was received.

Commissioner Cullen seconded by Commissioner Amaro to adjourn hearing at 8:06 p.m.

ROLL CALL: Karasek, Yea
Amaro, Yea
Cullen, Yea
Boyajian, Yea
Prendiville, Yea

Motion carried

VI. PUBLIC COMMENT

Mayor O'Connor addressed The Board of Commissioners in regards to Park District participation in the Berwyn centennial and other special events.

Mrs. Pastorek thanked the Berwyn Park District for their assistance with the October Fest, and asked for continued assistance at the Deck the Depot event.

VII. TREASURES REPORT

A. Commissioner Amaro moved, seconded by Commissioner Cullen to accept the treasurer's report as presented and to be placed on file for audit.

Motion carried

B. Commissioner Cullen moved, seconded by Commissioner Prendiville to accept the monthly payroll and payables totaling to the amount of \$97,782.67.

ROLL CALL: Karasek, Yea
Boyajian, Yea
Amaro, Yea
Cullen, Yea
Prendiville, Yea

Motion carried

VIII. EXECUTIVE DIRECTOR'S REPORT

Commissioner Prendiville moved, seconded by Commissioner Cullen to accept as informational.

Motion carried

IX. W.S.S.R.A

Commissioner Prendiville moved, seconded by Commissioner Amaro to accept the October Minutes as informational.

- X. **Correspondence**
The correspondence folder was reviewed by the Board Members.

XI. **STANDING COMMITTEE REPORTS**

FINANCE

Accepted as informational

BUILDINGS & GROUNDS

- A. **Commissioner Karasek moved, seconded by Commissioner Cullen to award the project to Robert R. Andreas & Sons, Inc. for the pathway replacement at Proksa Park, at a cost of \$11,500.00.**

**ROLL CALL: Karasek, Yea
Cullen, Yea
Boyajian, Yea
Amaro, Yea
Prendiville, Yea**

Motion carried

PERSONNEL & POLICY

- A. **Commissioner Amaro moved, seconded by Commissioner Cullen to adopt the job description for the Superintendent of Recreation as presented.**

**ROLL CALL: Karasek, Yea
Cullen, Yea
Boyajian, Yea
Amaro, Yea
Prendiville, Yea**

Motion carried

- B. **Commissioner Amaro moved, seconded by Commissioner Cullen to adopt the job description for the Early Childhood Recreation Superintendent as presented.**

**ROLL CALL;Karasek, Yea
Cullen, Yea
Boyajian, Yea
Amaro, Yea
Prendiville, Yea**

Motion carried

- C. Commissioner Amaro moved, seconded by Commissioner Cullen to adopt the job description for the Superintendent of Parks as presented.

ROLL CALL: Karasek, Yea
Cullen, Yea
Boyajian, Yea
Amaro, Yea
Prendiville, Yea

Motion carried

RECREATION

Accept as information

XIII. UNFINISHED BUSINESS

NONE

XIV. NEW BUSINESS

- A. Commissioner Cullen moved, seconded by Commissioner Karasek to waive the reading of Resolution R-07-07 Community Development Block Grant authorizing execution of an agreement between the City of Berwyn and the Berwyn Park District for Community Development Block Grant Funding for projects NO.07-07 and NO.07-10.

Motion carried

Commissioner Amaro moved, seconded by Commissioner Karasek to adopt Resolution R-07-07 Community Development Block Grant authorizing execution of an agreement between the City of Berwyn and the Berwyn Park District for Community Development Block Grant Funding for projects NO.07-07 and NO. 07-10.

ROLL CALL: Karasek, Yea
Cullen, Yea
Boyajian, Yea
Amaro, Yea
Prendiville, Yea

Motion carried

- B. Commissioner Boyajian moved, seconded by Commissioner Amaro to appoint Executive Director Jeff Janda as the Regular representative for WSSRA, and Christine Prendiville as the alternate for 2008.

ROLL CALL: Karasek, Yea
Cullen, Yea
Boyajian, Yea
Amaro, Yea
Prendiville, Yea

Motion carried

XV. Closed Session:
NONE

Board of Commissioners set the committee meeting dates as follows
all to be held at Freedom Park Administration Office.

Buildings & Grounds—Monday December 3, 2007 at 4:30 pm

Finance— immediately following

Personnel & Policy— immediately following

Recreation—Call Of The Chair

XVI. Adjournment

There being of no further business to come before the board,
Commissioner Cullen, moved, seconded by Commissioner Amaro to
adjourn at 8:50 p.m.


ROLL CALL: Karasek, Yea
Amaro, Yea
Boyajian, Yea
Cullen, Yea
Prendiville, Yea

Motion carried

ATTESTED TO BY:



PRESIDENT: Jeffrey Boyajian



Secretary: Edward A. Karasek

Date 12/18/07