

Dear Community Supporter,

Greetings from the Berwyn Park District!

As the Halloween season approaches, we are excited to invite you to participate in our Spooktacular Trick-or-Treat event—a fun-filled afternoon designed to bring joy to the children and families of our community.

Scheduled for Sunday, October 12th, 2025, from 12:00 pm to 3:00 pm at the beautiful Proksa Park, this event offers local businesses like yours the opportunity to engage directly with the community. We're inviting you to bring a table and hand out candy or Halloweenthemed giveaways as children trick-or-treat around the park, creating a safe and festive environment for all.

To help us offset the costs of the event, we are asking for a small vendor fee of \$25 for vendors. Your participation not only showcases your business's commitment to our community but also allows you to connect with families in a meaningful and memorable way.

We also welcome in-kind and sponsorship donations to help us make this event even better for our community.

If you're interested in being a part of this spooktacular event, please complete and return the attached form. We greatly value your involvement and look forward to celebrating this Halloween season together with you!

Should you have any questions or need further information, please don't hesitate to reach out. Your support is crucial to making this event a success, and we are grateful for your consideration.

Thank you, and we hope to see you on October 12th for a frightfully good time!

Best Regards,

Brittany Nepomuck Marketing Manager The Berwyn Park District







Sponsorship Levels

Dates: October 12th Location: Proksa Park Est. Attendance: 1,000

Ages: All Ages

Families join us in the park to trick-or-treat with community vendors, pick up fun treats, and score a free pumpkin at the pumpkin patch. We provide entertainment such as bounce houses and caramel apples.



	BRONZE	SILVER	GOLD
Select your Sponsorship Level	\$250	\$500	\$750
WEBSITE RECOGNITION		•	
LOGO ON FLYER		•	
SOCIAL MEDIA RECOGNITION			
LOGO IN ONE SEASONAL BROCHURE			
TABLE OR BOOTH AT EVENT		•	
BANNER AT EVENT			
QUARTER PAGE AD IN ONE SEASONAL BROCHURE			

Vendor Opportunity

Vendors receive a 10' x 10' space at the event to hand out candy or other Halloween-themed treats. We ask for a small \$25 vendor fee to help offset the cost of the event.*

In-Kind Sponsorship Opportunities: pumpkins, festive children's activities, refreshments

We're happy to collaborate with you on brand placement and ways that we can work together to make this event an even bigger success.

*we want you to be a part of this event. If the \$25 vendor fee isn't in your budgetted abilities, please just let us know. We would love to work with you.



VENDOR and SPONSORSHIP FORM

Table and any other items for set up will be provided by you and staff will be on-site to designate a 10'x10' space for you.

Your Information PLEASE COMPLETE ALL OF THE INFORMATION WHERE APPLICABLE

rait i. Main Contact	·			
Business/Agency Name:		Name of Business Representative:		
Business Phone:		E-Mail:		
Mailing Address:		On-Site Contact Name:		
City:	Zip Code:	On-Site Contact Phone:		
Part 1: Vendor or Sponsor Tier		FORM SUBMISSION		
☐ Vendor (\$25)		Submit this form and payment to the Berwyn Park District. If mailing payment, send to:		
Sponsorships ☐ Bronze (\$250) ☐ Silver (\$500) ☐ Gold (\$750)		Berwyn Park District 3701 Scoville Ave., Berwyn, IL 60402		
Part 2: Payment Information Cash Check Credit Card		If paying by credit card, call 708-637-3003 after submitting this form to bnepomuck@berwynparks.org , Or bring form and payment into the Proksa Park Activity Center or Freedom Park Administration Building		
Amount Enclosed:		STAFF USE ONLY		
Billing Address: City:	 Zip Code:	Reg. By: Reg. Date:		
City.	Zip Code.			
Signature		Date		

