

VOLUNTEER APPLICATION



Thank you for your interest in being a volunteer. Please complete this form and submit it to Nicole Collier. Completion of this application does not guarantee you a volunteer position. A staff member will contact you upon submission of this form, and if this agency selects you to be a volunteer, it will require you to complete a Waiver & Release form, as well as to provide emergency contact information.

Date of Application: _____

Part 1: APPLICANT INFORMATION

Full Name: _____

Phone (day): _____

Address: _____

Phone (evening): _____

City: _____

Phone (cell): _____

State: _____ Zip Code: _____

Are you 18 or over? Yes No

Email: _____

If under 18, please state your age: _____

Part 2: BACKGROUND AND INTERESTS

Have you volunteered with this agency before? Yes No

Please describe any relevant education, employment experience, volunteer experience, training, special skills or interests (you may submit a resume):

Which age groups do you enjoy working with?

Early Childhood (ages 3-6) Youth Teens/Young Adults Adults Seniors

Why are you interested in volunteer work with the agency?(check all that apply)

- Give back to community Love of recreation
 School/work service hours Past experience
 Family member with a disability Looking for new experiences
 Other:

Have you been convicted of a felony within the last 7 years? Yes No

If yes, please explain:

Have you ever been convicted as, or found to be, a child sex offender? Yes No

Please list the name and phone number of two non-family personal references:

Full Name: _____

Full Name: _____

Phone: _____

Phone: _____

Relationship: _____

Relationship: _____

VOLUNTEER APPLICATION



What program sessions are you available to volunteer? *(Please check all that apply)*

- Give back to community
- School/work service hours
- Family member with a disability

Please list the days and times you are available to volunteer.

Days: _____	Hours: _____
Days: _____	Hours: _____
Days: _____	Hours: _____
Days: _____	Hours: _____

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_____ Volunteer Signature <i>I acknowledge that typing my name above constitutes as my signature.</i>	_____ Date
_____ Parent/Guardian must sign if volunteer is under age of 18 <i>I acknowledge that typing my name above constitutes as my signature.</i>	_____ Date

It is the policy of the Berwyn Park District to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, disability, or any other legally protected basis. Please advise Nicole Collier (708-795-2893 or ncollier@berwynparks.org) if you need any accommodation to participate in the application process.

Part 3: EMERGENCY CONTACTS

Please list two individuals to notify in the case of an emergency:

Emergency Contact 1

Full Name: _____	Phone: _____
Address: _____	Email: _____
_____	Relationship: _____

Emergency Contact 2

Full Name: _____	Phone: _____
Address: _____	Email: _____
_____	Relationship: _____

Part 4: VOLUNTEER WAIVER AND RELEASE

Please read this document carefully so that you fully understand your rights and responsibilities as a volunteer. **Participation will be denied if the signature of the volunteer and date are not on this waiver.**

I agree to serve as a volunteer for the Berwyn Park District. I understand that my volunteer service with the Berwyn Park District may be ended for failure to adequately perform my volunteer duties, for improper conduct while serving as a volunteer, or for any other lawful reason. I also acknowledge that the Berwyn Park District recommends each person carry their own medical accident insurance, since worker's compensation benefits are not available to volunteers.

IMPORTANT INFORMATION

The Berwyn Park District is committed to conducting its recreation programs and activities in a safe manner and holds the safety of participants in high regard. The Berwyn Park District continually strives to reduce such risks and insists that all volunteers follow safety rules and instructions that are designed to protect the volunteers' safety. However, volunteers and parents/guardians of minors volunteering for this program/activity must recognize that there is an inherent risk of injury when choosing to participate in recreational activities/programs, whether as a volunteer or participant.

You are solely responsible for determining if you or your minor child/ward are physically fit and/or adequately skilled for the activities contemplated by this agreement. It is always advisable, especially if the volunteer is pregnant, disabled in any way or has recently suffered an illness, injury or impairment, to consult a physician before undertaking any physical activity.

WARNING OF RISK

Recreational activities are intended to challenge and engage the physical, mental and emotional resources of each participant and, consequently, volunteers. Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when volunteering in any recreational activity. All hazards and dangers cannot be foreseen. Depending on the particular activity, certain risks, dangers and injuries may exist due to inclement weather, slips and falls, poor skill level or conditioning, carelessness, horseplay, unsportsmanlike conduct, premises defects, inadequate or defective equipment, inadequate supervision, instruction or officiating, and other risks inherent to the particular activity. In this regard, it is impossible for the Berwyn Park District to guarantee absolute safety.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in signing up to volunteer in this program/activity, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of volunteering in any and all activities connected with and associated with this program/activity (including transportation services and vehicle operations, when provided).

I recognize and acknowledge that there are certain risks of physical injury to volunteers in this program/activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in this program/activity against the Berwyn Park District, including its officials, agents, employees, and other volunteers.

I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If applying on-line or via fax, my on-line or facsimile signature shall substitute for and have the same legal effect as an original form signature.

Volunteer Name (*Printed*)

Date

Volunteer Signature *I acknowledge that typing my name above constitutes as my signature.*

Date

Parent/Guardian must sign if volunteer is under age of 18
I acknowledge that typing my name above constitutes as my signature.

Date

Part 5: BACKGROUND CHECK

NOTICE OF INTENT TO OBTAIN AND AUTHORIZATION TO REQUEST A CONSUMER REPORT

This is to inform you that as a part of our procedure for processing your volunteer application, a consumer report may be obtained at any time for volunteer purposes. This report includes information as to your criminal background. This information is acquired through the National Center for Safety Initiatives, LLC (NCSI) You may make a written request to us for more information about the scope and nature of the investigation or for a copy of the summary of your rights under the Fair Credit Reporting Act.

I, _____ [Print Name], understand that the Berwyn Park District will contact and enlist the services of a consumer reporting agency as part of my volunteer application process.

I hereby authorize the procurement of this and any future investigative, background reports for volunteer purposes and authorize the Berwyn Park District to obtain any of the reports, including the above background information, from a consumer reporting agency. I authorize all parties, including any educational institutions and past employers, contacted by the consumer reporting agency performing such investigation to release the requested information.

Signature *I acknowledge that typing my name above constitutes as my signature.*

Date

Parent/Guardian Signature if applicant is under the age of 18
I acknowledge that typing my name above constitutes as my signature.

Date

The following information is used solely for background check purposes.

Name: _____

Date of Birth: _____

Social Security Number: _____

Other Names Used: _____

Address: _____

City: _____

Phone: _____

State: _____ Zip Code: _____

Email: _____

Previous Address (if applicable): _____