

Minutes of Monthly Board Meeting  
Berwyn Park District  
November 18<sup>th</sup>, 2025, at 6pm  
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:08pm by Commissioner Zachary Taylor.

Commissioners in attendance: Claire Clark, Janel King, Gretchen Kostelny (via phone), and Zachary Taylor.

Absent: Ana Espinoza

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR).

A motion made by Taylor, seconded by Clark to approve Gretchen Kostelny to attend via phone. . Roll call: Clark- aye, Espinoza-absent, King-aye, Kostelny-aye, and Taylor- aye. Motion carried.

**Agenda:** A motion made by Taylor, seconded by Clark to approve the agenda as presented. Roll call: Clark- aye, Espinoza-absent, King-aye, Kostelny-aye, and Taylor- aye. Motion carried.

**Minutes:** A motion made by Clark, seconded by King to approve the minutes from October 21, 2025, Board Meeting, October 21, 2025 Budget Hearing and the November 4, 2025 Committee Meetings. Roll call: Clark- aye, Espinoza-absent, King-aye, Kostelny-aye, and Taylor- aye. Motion carried.

**Public Comments:** none.

**Correspondence:** none.

**Financial Report:** A motion made by Clark, seconded by King, to approve November's payables in the amount of \$32,933.83 and October's payroll \$86,706.95 for a total of \$119,640.78. Roll call: Clark- aye, Espinoza-absent, King-aye, Kostelny-aye, and Taylor- aye. Motion carried. The Schedule of Investments Report was reviewed. Total investments \$1,264,192.30. A motion made by Clark, seconded by Taylor to approve the 2026 budget as presented. . Roll call: Clark- aye, Espinoza-absent, King-aye, Kostelny-aye, and Taylor- aye. Motion carried. A motion made by Taylor, seconded by King to approve Ordinance O-25-2 Levy for tax year 2025. . Roll call: Clark- aye, Espinoza-absent, King-aye, Kostelny-aye, and Taylor-aye. Motion carried. Director Fallon went over the revenues and expense reports from Brewfest and the 2025 year of soccer programs. Director Fallon also provided revenue/expense reports from 2018-2020 per Commissioner Taylor's request.

**Agency Report:** The report is in the packet. Director Fallon discussed the various programs and the registration numbers. Santa boxes are up around the community for children to send a letter to Santa. Santa's Workshop has a little over sixty participants registered.

**West Suburban Special Recreation Association (WSSRA):** draft minutes from the November 11<sup>th</sup> meeting were included in the packet. WSSRA approved their budget at the November meeting. They are still working with the Village of Forest Park for space. Marianne Birko (Executive Director of WSSRA) can come to any of our meetings for a presentation.

**Proksa Park Redevelopment:** The district had a meeting with Hitchcock and Erikson Engineering regarding the design and stormwater detention. Director Fallon discussed with the board the additional

water detention the district will have to install in Proksa Park due to previous construction projects. Commissioner Taylor asked if the rain gardens would be of the water detention. The board will be presented with two final design projects based on community feedback and the children's focal group.

**Old Business:** The 2026 meeting dates need to be amended. There is new legislation that will likely be approved that government agencies cannot hold meetings on election days. . Three of the 2026 dates are scheduled election days. The board will discuss this further at the December committee meeting. Director Fallon will provide options for new dates.

A motion made by Clark, seconded by Taylor to approve the Information Security Incident Response Plan that is included in the packet. Roll call: Clark- aye, Espinoza-absent, King-aye, Kostelny-aye, and Taylor- aye. Motion carried.

**New Business:** Superintendent Mary Havis of school district 100 has asked the park district to draw up an amended deed in conjunction with a Mutual of Understanding for the school to use Freedom Park. She will then present that to the school board. Attorney Roth is currently working on the documents. A motion was made by King, seconded by Clark to approve Directo Fallon as the representative to the WSSRA board and Cindy Hayes as the alternate. Roll call: Clark- aye, Espinoza-absent, King-aye, Kostelny-aye, and Taylor- aye. Motion carried.

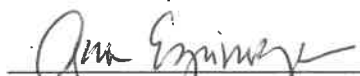
**Commissioners' Comments:** none.

**Executive Session:** no session

**Meeting Dates:** December 2<sup>nd</sup>, 2025-Committee Meeting at Freedom Park Administration Building at 4:30pm. December 16<sup>th</sup>, 2025- Regular Board Meeting at Proksa Park Activity Center at 6pm.


**Adjournment:** A motion made by Clark, seconded by King to adjourn at 6:44pm. Roll call: Clark- aye, Espinoza-absent, King-aye, Kostelny-aye, and Taylor- aye. Motion carried.

Attested to by:



President: Gretchen Kostelny

Or Vice President: Ana Espinoza



Recording Secretary: Cynthia Hayes