

Minutes of Monthly Board Meeting
Berwyn Park District
December 17th, 2024, at 6pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:03pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

Agenda: A motion made by Kostelny seconded by Manfredini to approve the agenda as presented. Motion unanimously approved.

Minutes: A motion made by Taylor, seconded by Espinoza to approve the minutes from the November 19, 2024, Board Meeting, and the December 3rd, 2024, Committee Meeting. Motion unanimously carried.

Public Comments: Claire Clark commented on how much she enjoyed the Puzzle Palooza Program.

Correspondence: The district received an email from IDNR that we are recipients of the \$600,000 OSLAD grant. The district will post this on the website and social media.

Financial Report: A motion made by Taylor, seconded by Manfredini to approve December's payables amended amount of \$86,624.47 and November's payroll \$74,398.33 for a total of \$161,022.80. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried. Schedule of Investments Report was reviewed. The Bank 7 CD is maturing on 12/17/24. The board is comfortable with Hayes reinvesting the amount into another CD through PMA.

Agency Report: The report is in the packet. The Christmas lights have been fixed at Mraz Park. Due to low enrollment- Breakfast with Santa was cancelled. All the trees given to the district from Morton Arboretum have been planted.

West Suburban Special Recreation Association (WSSRA): draft minutes from the December 10th, 2024, meeting is included in the packet. A motion was made by Manfredini, seconded by Espinoza to have Cathy Fallon as the representative to WSSRA and Cindy Hayes the alternate. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

Unfinished Business: The board policy manual is still being developed.

New Business: Fallon and Hayes attended the Legal Symposium last month. Some of the topics discussed were FSLA, Employees under the age of fifteen, First Amendment Auditors, FOIA and Website Postings, and social media by Public Officials. The district will be working on social media policies for our employees. Various training courses will be conducted with employees to help with all these topics. A motion was made by Kostelny, seconded by Espinoza to approve Ordinance No. 2024-1217 Declaring Park District Personal Property as Surplus. Exhibit A-Miscellaneous IT equipment: computers, monitors,

cords, keyboards, mouse, servers, printers, circuit. Photos of these items were included in the packet. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

Commissioners' Comments: Taylor stated to the other commissioners that Fallon's annual review needs to be scheduled. Manfredini informed the board that the district's former treasurer, Gerald Sebesta, passed away this past week.

Executive Session: not needed.

Meeting Dates: January 21st, 2025- Regular Board Meeting at Proksa Park Activity Center at 6pm.

Adjournment: A motion made by Manfredini, seconded by Taylor to adjourn at 6:54pm. Motion unanimously carried.

Attested to by:

A handwritten signature in dark ink, appearing to read "Brian Brock", written over a horizontal line.

President: Brian Brock

A handwritten signature in dark ink, appearing to read "Cynthia Hayes", written over a horizontal line.

Recording Secretary: Cynthia Hayes