

Minutes of Monthly Board Meeting
Berwyn Park District
June 21st, 2022
Freedom Park Administration Building

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 7:00pm by Board President Brian Brock.

Commissioners in attendance: Brian Brock (President), Ana Espinoza, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Sandra Fejt (Executive Director), Debbi Gayon (Superintendent of Recreation), Cindy Hayes (Superintendent of Finance and HR) and John Roberts (Superintendent of Parks).

Guests: Mike Roth from Ice Miller (attorney for the Berwyn Park District)

A motion was made by Brock, seconded by Espinoza to approve Gretchen Hause Kostelny to attend via phone. Motion unanimously carried.

Agenda: A motion made by Taylor, seconded by Manfredini to approve the agenda as presented. Motion unanimously carried.

Minutes: A motion made by Manfredini, seconded by Espinoza to approve the minutes of the May 17th, 2022, Monthly Board Meeting as presented. Motion unanimously carried. A motion was made by Kostelny, seconded by Manfredini to approve the minutes of the May 17th, 2022, closed session minutes as presented. Motion unanimously carried.

Public Comments: no public comments.

Treasurer's Report: The monthly financial report prepared by Gerald Sebesta presented to board by Hayes. The total investments as of May 31st, 2022, \$2,593,218.96. A motion was made by Manfredini, seconded by Espinoza to approve the monthly financial report, and place it on file for audit. Motion unanimously carried. A motion was made by Manfredini, seconded by Espinoza to approve June's payables \$118,203.15 and May's payroll \$58,785.70 for a total of \$176,988.85. Roll call: Brock-Aye, Espinoza- Aye, Kostelny-Aye, Manfredini- Aye, and Taylor- Aye. Motion carried.

Executive Director's Report presented by Fejt. report in packet. The Sunshine Park plans are in place- waiting for date of delivery. Plans for Kaboom park are progressing. The bathrooms and park fixtures at Proksa and Sunshine have had a lot of graffiti. One person was caught and prosecuted. The person is sentenced to community service in our parks. MWRD- still planning, looking to complete by August. The Berwyn Public Arts Initiative (BPAI) is setting up displays in our parks. Trophies and photo sport cards were given out for the final day of soccer. The kids and parents enjoyed this. The 1st concert in the park is June 16th. High and Lonesome will be performing. We will be upgrading MSI (financial software) at the end of the month. Two full time positions in maintenance have been filled. June 24th is a movie and smores at Proksa Park.

West Suburban Special Recreation Association (WSSRA): No June meeting.

Correspondence: in folder for commissioners. Commissioner Espinoza is concerned that people are not able to access the complaint form on the district's website.

Standing Committee Reports:

Finance: report in packet

Building and Grounds: report in packet. A motion was made by Manfredini, seconded by Espinoza to waive the reading of O-22-02 Approving the Urban Forest Management Plan. Motion unanimously carried. A motion was made by Manfredini, seconded by Brock to approve O-22-02, Adopting the Ordinance and the Urban Forest Management Plan as presented. Roll call: Brock-Aye, Espinoza- Aye, Kostelny-Aye, Manfredini- Aye, and Taylor- Aye. Motion carried.

Policy and Personnel: A motion was made by Manfredini, seconded by Espinoza, to waive the reading of R-22-06 Amending the Administrative Assistant Job Description. Motion unanimously approved. A motion was made by Taylor, seconded by Espinoza to approve R-22-06 Amending Administrative Assistant Job Description. Roll call: Brock-Aye, Espinoza- Aye, Kostelny-Aye, Manfredini-Aye, and Taylor- Aye. Motion carried.

Recreation: report in packet.

Unfinished Business: Commissioner Taylor asked on status of bathroom closures. Director Fejt responded- due to the on-going graffiti issues, we are temporarily closing the outdoor Proksa Park bathrooms. We have 2 port-o-pots that will be available for patrons to use. Patrons can also use the bathrooms inside the activity center. There is no set date when the outdoor bathrooms will reopen. The board would like a statement available to the public as to why the outdoor bathrooms are closed.

A motion was made by Taylor, seconded by Espinoza to move meeting dates ahead of closed session on the agenda. Motion unanimously approved.

Meeting Dates:

Policy and Personnel will meet on July 11th, 2022, at 4:30pm at the Proksa Park Activity Center. Next Regular Board Meeting will meet Tuesday, July 21st, 2022, at 7pm, at the Liberty Cultural Center.

New Business: Closed Session: A motion was made by Manfredini, seconded by Espinoza to go into closed session at 7:56pm under 5 ILCS 120/2 (c)(1) to discuss employment issues. Roll call: Brock-Aye, Espinoza- Aye, Kostelny-Aye, Manfredini- Aye, and Taylor- Aye. Motion carried.

A motion was made by Brock, seconded by Taylor to return to the open meeting at 9:02pm. Roll call: Brock-Aye, Espinoza- Aye, Kostelny-Aye, Manfredini- Aye, and Taylor- Aye. Motion carried.

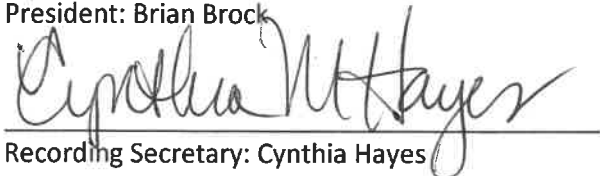
No further action is required from closed session.

Adjournment: A motion was made by Brock, seconded by Taylor to adjourn at 9:03pm. Motion unanimously carried.

Attested to by:



President: Brian Brock



Recording Secretary: Cynthia Hayes