

Committee Meeting Minutes
Berwyn Park District
August 1, 2023, at 4:30pm
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:34pm by President Brian Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), and John Roberts (Superintendent of Parks).

Agenda: A motion made by Manfredini, seconded by Kostelny to approve the agenda as presented. Motion unanimously carried.

Public Comments: none

Correspondence: none

Financial Report: The variance budget report for Funds 10 and 20 were included in the packets. Commissioners looked over the report and asked several questions on some of the lines.

Policy and Personnel: Section 1 of the policy manual- commissioners just wanted the 1.6 Anti-nepotism policy to add- "with the exception of Board of Commissioners, ED and Superintendents" in the first sentence. Section 1.12 needs clarification of the type of employee. Section 2- there were multiply questions. Director Fallon will reach out to Attorney Mike Roth for guidance.

Recreation: Baseball is scheduled to start next week. Our numbers dropped due to the City Rec Department offering fall baseball. A new program for us is Tinkergarden- 7 participants are enrolled. Brewfest- 2 confirmed Breweries, 2 more are deciding. Sponsorship forms have been mailed out. Tickets are available on Eventbrite. The Back-to-School picnic is on August 20th. The YMCA is hoping to hand out 1000 kits and the group Break the Silence is hoping to have 250 kits.

Building and Grounds: The parks department has been busy with weeding and mulching. The pond fountain at Proksa Park needs to be further looked at. The pond will need to be partially drained to examine the pipes. Three quotes were received from companies on a lightning prediction system.

Technology Update: The marketing manager's computer has been replaced. Her current one did not have enough space or memory to run programs. The new website is currently being designed. The district is moving forward with CDS Technology to clean up each of the IT areas in each building.

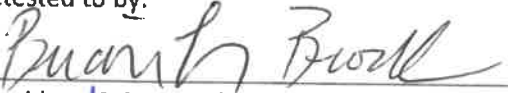
Master Plan: the final contract with Hitchcock will go to Attorney Roth first then be included in the board packet. Commissioner Kostelny would like a press release of the park district starting the master plan process.

Government Efficiency Committee: nothing to report.

Other: the board is deciding on dates for a retreat.

Adjournment: A motion was made by Manfredini, seconded by Kostelny to adjourn at 6:48pm. Motion unanimously carried.

Attested to by:



President: Brian Brock



Recording Secretary: Cynthia Hayes