

Minutes of Monthly Board Meeting
Berwyn Park District
August 15th, 2023, at 6pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:05pm by President Brian Brock.

Commissioners in attendance: President Brian Brock, Ana Espinoza, Gretchen Kostelny, and Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR) and John Roberts (Superintendent of Parks).

Agenda: A motion made by Manfredini, seconded by Taylor to approve the agenda. Motion unanimously carried.

Minutes: A motion made by Manfredini, seconded by Espinoza to approve the minutes from the July 18th, 2023, Board Meeting and August 1st, 2023, Committee Meeting. Motion unanimously approved.

Public Comments: no comment.

Correspondence: nothing to report.

Financial Report: The total investments as of July 31st, 2023, are \$1,526,452.37. A motion was made by Taylor, seconded by Manfredini to approve August's payables \$100,449.26 and July's payroll \$104,819.53 for a total of \$205,268.79. Roll call: Brock-Aye, Espinoza-Aye, Kostelny-Aye, Manfredini-Aye, and Taylor- Aye. Motion carried. Scholarship report is included in the packet.

Agency Report: Sponsorship packets for Brewfest have been sent out. Four breweries have been confirmed, one is undecided. Director Fallon updated the board on the activities and progress of the panning of Brewfest. Commissioner Espinoza asked if we would be selling posters of the Brewfest logo. Back to School Event- about \$1100 in sponsorship money. Aramark is donating hotdogs. The YMCA is bringing 1000 school supply kits. Break the Silence organization is bringing 250 backpack supply kits. The Rec department is looking to get feedback from participants on programs. Data will be analyzed to see if certain programs will be continued in the future or cancelled. The fall brochure is up on the website. Currently 150 participants are enrolled in soccer.

West Suburban Special Recreation Association (WSSRA): July update is included in the packet.

Unfinished Business: Master Plan- a motion was made by Taylor, seconded by Kostelny to approve the master plan contract with Hitchcock pending legal review. Roll call: Brock-Aye, Espinoza-Aye, Kostelny-Aye, Manfredini- Aye, and Taylor- Aye. Motion carried.

Employee Policy manual- a motion was made by Kostelny, seconded by Taylor to approve section one of the newly edited employee policy manual. Roll call: Brock-Aye, Espinoza-Aye, Kostelny-Aye, Manfredini-Aye, and Taylor- Aye. Motion carried.

New Business: no new business.

Master Plan: nothing to report.

Government Efficiency Committee: nothing to report.

Commissioners' Comments: Commissioner Kostelny commented -love the parent's night out program. Thinks it's a great idea.

Meeting Dates: September 5th, 2023- Committee Meeting at the Freedom Admin Building at 4:30pm.
September 19th, 2023-Regular Board Meeting at Proksa Park Activity Center at 6pm.

Executive Session: no executive session.

Adjournment: A motion was made by Manfredini seconded by Brock to adjourn at 6:53pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes