

Committee Meeting Minutes  
Berwyn Park District  
June 6, 2023, at 3pm  
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 3:08pm by President Brian Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), Debbi Gayon (Superintendent of Recreation and Experiential Programming), Cindy Hayes (Superintendent of Finance and HR), and John Roberts (Superintendent of Parks).

**Agenda:** A motion made by Manfredini, seconded by Kostelny to approve the agenda as presented. Motion unanimously carried.

**Public Comments:** none

**Correspondence:** none

**Presentations of Master Plan Concept:**

The first presentation was made by Hitchcock Designs. The second presentation was made by Planning Resources Inc. both companies are Park and Recreation Planning and Landscape Architects. The board received a range of pricing depending on what specifics the board would like the company to do.

**Financial Report:** Commissioner Taylor reported on the recent investment of 3 CDs through PMA Financial. The first CD was a two-year for \$200,000. The second CD was a one year for \$200,000. The third CD was a 6 month for \$125,830.57. Taylor still needs to be added to the Illinois Funds account.

**Policy and Personnel:** no report. President Brock stated that the board needs to a triannual review of the bylaws this summer.

**Recreation:** Concert in the Park is June 8<sup>th</sup>. The band Ritmo will play. Movie in the park, *Dr Dolittle*, is June 16<sup>th</sup>. The soccer recognition banquet is June 10<sup>th</sup> from 2pm-5pm. All commissioners are welcome to attend.

**Building and Grounds:** The pool restrooms are repaired. Water fountain repairs are being completed in the parks. Perennials and annuals are being planted. The pond fountain at Proksa is not working properly. The district will reach out to the previous company that installed it. Commissioner Manfredini questioned the number of times the fire department came out to Freedom. Roberts explained there is something faulty with the fire panel. FSS is currently working on repairs.

**Technology Update:** Executive Director Fallon talked about going with a new website vendor. This would allow us to manage the website internally versus always going through the vendor.

**Other:** The committee meeting in July is cancelled due to the fourth of July holiday.

Efficiency Committee- a motion was made by Brock, seconded by Manfredini to appoint Kostelny as the chair and have Claire Clark, Sabine Krauss, Andrea Dressel, Phil Yogore, Anthony Belcaster and Leticia Garcia as members of the committee. Roll call: Brock-Aye, Espinoza-Aye, Kostelny-Aye, Manfredini- Aye, and Taylor- Aye. Motion carried. Director Fallon will find out if everyone needs to complete open meetings act training.

**Adjournment:** A motion was made by Kostelny, seconded by Brock to adjourn at 6:48pm. Motion unanimously carried.

Attested to by:

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President: Brian Brock

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Recording Secretary: Cynthia Hayes