

Minutes of Monthly Board Meeting
Berwyn Park District
May 16th, 2023
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:03pm by President Brian Brock.

Commissioners in attendance: President Brian Brock, Ana Espinoza, Mario Manfredini, and Zachary Taylor.

Via phone: Gretchen Kostelny

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR).

A motion was made by Brock, seconded by Manfredini to allow Kostelny to attend via phone. Motion unanimously carried.

Agenda: A motion made by Manfredini, seconded by Brock to approve the agenda. Motion unanimously carried.

Ana Espinoza was sworn into office by Secretary Manfredini.

A motion was made by Manfredini, seconded by Espinoza to approve Brock as president. Motion unanimously carried. A motion was made by Brock, seconded by Manfredini to approve Espinoza as vice-president. Motion unanimously carried. A motion was made by Manfredini, seconded by Taylor to approve Manfredini as secretary. Motion unanimously carried. A motion was made by Brock, seconded by Espinoza to approve Taylor as treasurer. Motion unanimously carried.

Minutes: A motion made by Manfredini, seconded by Brock to approve the minutes from the April 4th, 2023, Committee Meeting, April 4th, 2023, Budget Hearing, April 18th, 2023, Board Meeting and May 2nd, 2023, Committee Meeting. Motion unanimously approved.

Public Comments: Sabine Krauss from the Berwyn Public Arts Initiative (BPAI) requested to add another piece of art to the existing ones at the green space of 34th and Oak Park Avenue. Krauss would also like to continue with the art pieces in this space for 2023. Executive Director Fallon recommends to the board to keep the art pieces up since we do not have plans to renovate that space this year.

Treasurer's Report: The total investments as of April 30th, 2023, are \$1,838,154.10. A motion was made by Taylor, seconded by Manfredini to approve May's payables \$87,083.93 and April's payroll \$67,328.42 for a total of \$154,412.35. Roll call: Brock-Aye, Espinoza-Aye, Kostelny-Aye, Manfredini- Aye, and Taylor-Aye. Motion carried. The commissioners would like to see a running total on the scholarship report.

Agency Report: Report given by Executive Director Fallon is included in the packet. Touch a truck is May 18th, 4:30pm-6:30pm at Liberty Cultural Center. The tumbling program has a total of 40 participants. The leak in the pool house has been repaired. New faucets are now needed. The drinking fountains in the parks have been tested for lead. All are good except traces were found in Karban Park fountain. The calendar for staff to complete the 2024 budget has been set-up.

West Suburban Special Recreation Association (WSSRA): March 14, 2023, draft minutes were included in the packet.

Unfinished Business: DCEO grant is complete for the \$27,000. Waiting for the state to release the funds. Two companies will be contacted to present a master plan proposal to the board at the committee meeting on June 6th. The first presentation will be scheduled for 3pm and the second scheduled for 4:45pm. Commissioner Espinoza voiced reservations on the estimated cost of the master plan. Commissioners discussed items on what they would like to hear at the presentations. Purchasing Policy- a motion was made by Manfredini, seconded by Taylor to approve and adopt the purchasing policy as presented. Roll call: Brock-Aye, Espinoza-Aye, Kostelny-Aye, Manfredini- Aye, and Taylor- Aye. Motion carried.

New Business: Local Government Efficiency Act- the Berwyn Park district needs to establish a committee of at least 2 people from the public, board members and an officer of the park district. The purpose of the committee is to analyze the district's statues, ordinances, rules, procedures, intergovernmental agreements with other governing bodies and the state of Illinois. The committee will collect data and prepare a written report by December 10, 2024. Additional information on the committee is included in the packet. The district must designate who will be the committee at the committee meeting on June 6th.

Commissioners' Comments:

Commissioner Taylor asked when the fencing will come down from the MWRD grant project. Wanted to know if we are putting up flags for Juneteenth. Also asked if we could do some type of promotion with the Freeze (ice cream place) in Berwyn. President Brock asked if we are putting up any Pride flags for the month of June.

Meeting Dates: June 6th, 2023-Committee meeting at the Freedom Admin Building at 4:30pm. June 20th, 2023-Regular Board Meeting at the Freedom Admin Building at 6:00pm.

A motion was made by Manfredini, seconded by Espinoza to go into closed session under 5ILCS 120/2 (c)(1) to discuss personnel at 7:27pm. Motion unanimously carried.

A motion was made by Brock, seconded by Manfredini to return to the open meeting at 8:03pm. Motion unanimously carried.

Adjournment: A motion was made by Brock, seconded by Manfredini to adjourn at 8:03pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes