

Berwyn Park District
Board Meeting
Proksa Park Activity Center
3001 S. Wisconsin Ave, Berwyn, IL
August 19, 2025, at 6:00pm
Agenda

- I. Call to Order – Roll Call of Commissioners (action)
- II. Adoption of Agenda (action)
- III. Acceptance of Minutes (action)
 - a. July 15th, 2025, Board Meeting
 - b. Aug 5th, 2025, Committee Meeting
- IV. Public Comments
- V. Correspondence
- VI. Financial Report
 - a. Superintendent of Finance & HR Report (action)
- VII. Agency Report
- VIII. West Suburban Special Recreation Association (WSSRA)
- IX. Proksa Redevelopment
- X. Unfinished Business
- XI. New Business
- XII. Commissioners' Comments
- XIII. Executive Session
 - a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
 - b. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
 - c. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
 - d. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- XIV. Action from Executive Session (action)
- XV. Adjournment (action)

The next regular scheduled meeting of the Board of Commissioners is September 16, 2025, at 6:00pm at Proksa Park Activity Center.

The next Committee meeting of the Board of Commissioners is September 2, 2025, at 4:30pm at Freedom Park Administration Building.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 708-788-1701, at least 48 hours prior to the meeting.



BOARD OF COMMISSIONERS

Gretchen Kostelny, President
Zachary Taylor, Treasurer
Janel King, Commissioner

Ana Espinoza, Vice President
Claire Clark, Secretary

Minutes of Monthly Board Meeting
Berwyn Park District
July 15th, 2025, at 6pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:02pm by President Kostelny.

Commissioners in attendance: Claire Clark, Ana Espinoza, Janel King, Gretchen Kostelny, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR).

Agenda: A motion made by Espinoza seconded by Clark to approve the agenda as presented. Motion carried.

Minutes: A motion made by Clark, seconded by King to approve the minutes from June 20, 2025, Board Meeting and July 1, 2025 Committee Meeting. Motion carried.

2024 Audit: Jen Martinson from Lauterbach and Amen gave the 2024 audit presentation. She encouraged the board to read the MD&A section.

Hitchcock Designs-OSLAD presentation: Hitchcock went over what is required for the OSLAD grant application. They discussed potential amenities and costs. Hitchcock presented a potential design of Freedom Park to the board to start the OSLAD grant application. The application is due by September 30th. The district would apply for the matching \$600,000 OSLAD grant to redo the splash pad at Freedom Park. Commissioner Taylor wants to know if the cell tower can be moved or if the lease contract can be terminated at Freedom Park.

Public Comments: A person inquired if water would flow through the connector section between the two ponds. Another person commented- he is incredibly happy with all the improvements at Proksa. He questioned why the east pond is not working. Director Fallon explained the issues with the pond and possible fixes.

Correspondence: none.

Financial Report: A motion made by Kostelny, seconded by Taylor, to accept the 2024 audit as presented. Roll call: Clark- aye, Espinoza- aye, King-aye, Kostelny-aye, and Taylor- aye. Motion carried. A motion made by Clark, seconded by Espinoza, to approve July's payables in the amount of \$64,827.75 and June's payroll \$91,515.48 for a total of \$156,343.23. Roll call: Clark- aye, Espinoza- aye, King-aye, Kostelny-aye, and Taylor- aye. Motion carried. The Schedule of Investments Report was reviewed. The scholarship report was reviewed. Year-to -date \$2,340.00 has been awarded.

Agency Report: The report is in the packet. Commissioners Clark and Espinoza asked if the redevelopment of Proksa would include new water fountains. They would like to have fountains that also include a water feature for dogs. Commissioner Taylor commented that the water fountain near the Proksa playground and one near the building are not working properly.

West Suburban Special Recreation Association (WSSRA): no meeting.

Proksa Park Redevelopment: Director Fallon included in the packet- a report showing the total amount of the bond and estimated future costs of projects. Commissioners would like to see the veteran's memorial added to the list for a future project. Hitchcock Designs conducted a focus group during adventure camp with the campers.

Old Business: report in packet.

New Business: none.

Commissioners' Comments: The park district can obtain fifty saplings from Morton Arboretum for the October community clean-up event. Commissioner Taylor said this will be great. He also said to talk with Great Lakes Urban Forestry. They can see what spacing is available for planting. Commissioner Clark said her son is looking for a future eagle scouts project. Director Fallon will talk to the parks department about possible projects. Commissioner King asked about putting up owl boxes in the parks. Director Fallon is not certain the boxes would be effective in the parks.

Executive Session: no session

Meeting Dates: August 5th, 2025-Committee Meeting at Freedom Park Administration Building at 4:30pm. August 19th, 2025- Regular Board Meeting at Proksa Park Activity Center at 6pm.

Adjournment: A motion made by Clark, seconded by Taylor to adjourn at 8:14pm. Motion unanimously carried.

Attested to by:

President: Gretchen Kostelny

Recording Secretary: Cynthia Hayes

Committee Meeting Minutes
Berwyn Park District
August 5th, 2025, at 4:30pm
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:32pm by President Gretchen Kostelny.

Commissioners in attendance: Claire Clark, Ana Espinoza, Janel King (via phone), Gretchen Kostelny, and Zachary Taylor

Absent: none

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), Nicole Collier (Superintendent of Recreation), John Roberts (Superintendent of Parks, and Javier Garcia (Foreman).

A motion made by Clark, seconded by Espinoza to approve King attend via phone. Motion carried.

Agenda: A motion made by Clark, seconded by Espinoza to approve the agenda as presented. Motion carried.

Public Comments: Michael O'Conner asked for the tennis courts to have painted lines for pickleball instead of using tape. The tape does not stick for very long. He would also like the weeds around the courts to be trimmed. Jeannie Reardon agrees with Mr. O'Conner and would also like the district to put in more of actual pickleball courts.

Correspondence: none.

Financial Report: a motion was made by Kostelny, seconded by Clark to approve the first half of August 2025 payables in the amount of \$67,489.63. Roll call: Clark- aye, Espinoza- aye, King-aye, Kostelny-aye, and Taylor- aye. Motion carried.

Hayes gave an update of the delay from Cook County on property taxes. Homeowners could be delayed in receiving their tax bills until September/October. Which means the district would not receive payment from the county until October/November. The district still has not received final numbers for the tax levy. Republic Bank is updating all the signatories on the district's accounts.

Policy and Personnel: nothing to report.

Recreation: report included in the packet. A youth soccer league summary and a marketing report are also included in the packet.

Parks and Facilities: report in packet. The lightning detection system is being installed this week at Freedom and Proksa Park. Communication will happen with the public before it becomes operational.

Other Business: Report included in packet. The topographic survey has been completed. We are waiting for the formal report. Commissioner Taylor inquired about the format of the report that will be sent to the district. Proksa pond update: The district will put it out to bid next week. It will encompass the two ponds for the project. An addendum for the connector section will be included. The board discussed the pond project- the cost of the project in 2017 versus the estimate Aquascape gave now. The board discussed whether it should go out to bid. The board would like a formal proposal from Aquascape for the pond project. The board would like to take action on the pond at the next board meeting. The board asked if there are any maintenance packages or warranties on the finished pond project that Aquascape could provide.

OSLAD grant for Freedom Park- A community meeting will be September 2nd, at 6pm at Freedom Park Admin Building for input on the OSLAD grant the park district is applying for. Some amenities the district is considering for the grant are splash pad, sensory playground, game tables, gazebo and basketball court.

Commissioner Kostelny would like to schedule a board retreat. Director Fallon will send out a poll for the commissioners to choose some dates from.

Commissioners' Comments: Commissioner King- asked if pictures of the commissioners will be updated on the website. King would like to use one of her own. Commissioner Taylor asked about the storyboards in Mraz Park. He would like the library to update them and clean them.

Adjournment: A motion was made by Clark, seconded by Espinoza to adjourn at 5:59pm. Motion unanimously carried.

Attested to by:

President: Gretchen Kostelny

Recording Secretary: Cynthia Hayes

DATE: 8/19/2025
TO: The Board of Commissioners
FROM: Cindy Hayes, Superintendent of Finance and HR
RE: Financial Report

- A. Schedule of Investments
- B. August 2025 Payables/ July 2025 Payroll and Payroll Liabilities (Action Roll Call)
 - Check Reconciliation Report and
 - Paid Invoice Listing Report included
- C. Treasurer's Report
- D. Scholarship Report
- E. General Ledger (GL) Report

Berwyn Park District Schedule of Investments July 2025

[illegible]

DATE: 8/19/2025
TO: The Board of Commissioners
FROM: Cindy Hayes
Superintendent of Finance and HR
RE: Accounts Payable and Payroll -Treasurer's Report

FINANCE

August 2025 Payables:

Checks 25885-25916

\$ 53,738.31

(Detail check listing following this page)

Payroll/Payroll Liabilities:

7/3/2025 \$ 53,850.30

7/18/2025 \$ 51,060.75

total: \$ 104,911.05

I motion to approve the August 2025 payables in the amount of \$53,738.31 and July 2025 Payroll in the amount of \$ 104,911.05 for a total of \$ 158,649.36

Berwyn Park District Treasurer Report
July 2025

	<u>Republic Bank Operating Account</u>	
	Beginning Balance	\$191,473.12
GL's	<u>Deposits</u>	
Misc accounts	Taxes (divided up among the funds)	
10-00-00-43-455	Cook County Voting Use	
10-00-00-49-647	Corp: Cell Tower Lease	\$6,265.70
10-02-00-49-493	Recycling/Salvage	
10-02-00-45-470	Dog Park Fees	
15-00-00-46-489	Scholarship Reimbursement	\$360.00
23-00-00-49-494	PDRMA Safety Rebate	
50-01-00-46-477	Community Event Fees	\$25.00
50-01-00-49-494	PDRMA Incentive/Reimbursement	
50-10-00-46-485	Back to School	\$1,272.07
51-16-00-41-415	Early Childhood Programs	\$39.00
51-16-00-41-420	Youth Programs	
51-16-00-41-425	Teen Programs	
51-16-00-41-430	Summer Day Camp	\$60.00
51-16-00-41-435	New Programs	
52-09-00-41-420	Youth Soccer	\$100.00
52-09-00-41-430	Youth Baseball	\$400.00
52-09-00-41-435	Athletic Camps	
52-09-00-41-440	Youth Athletic Contract. Programs	
52-09-00-41-450	Adult Athletics	
52-09-00-41-465	New Programs	
52-09-00-41-470	Youth Athletic Special Event	
53-12-00-41-600	Adult Programs	
53-12-00-41-610	Active Adult Programs	
53-12-00-41-615	Adult Day Trips	\$55.00
53-12-00-41-620	Extended Adult Trips	
53-12-00-41-625	Adult Lunches	\$15.00
53-12-00-41-630	New Programs	
53-12-00-52-618	refund transportation	
53-12-00-52-620	overpayment of Italy trip	
54-10-00-46-410	Brewfest	\$150.00
54-10-00-46-420	Fall Events	
54-10-00-46-430	Winter Event	
54-10-00-46-440	Sponsorship	
54-10-00-46-450	Summer Event	
55-13-00-43-450	Proksa Center Rentals	\$75.00
55-13-00-43-451	Liberty Center Rentals	
55-13-00-43-455	Athletic Fields	
55-13-00-43-471	Park Rentals (Outdoors)	\$450.00
	<u>Credit Card (P-Card) Bill</u>	
	BMO Harris Mastercard	-\$6,916.89
	Costco Credit Card Bill	-\$116.57
	Bond Payment	
	transfer to new account	-\$100.00
	transfer in from Money Market to Operating	\$100,000.00
	Bank Fees	-\$215.13
	Outstanding Checks Cleared/ACH	-\$116,281.32
	control account	
	Deposits Credited to August Statement	-\$150.00
	Deposits credited to June GL	\$185.00
	Ending Balance	\$177,144.98

Berwyn Park District Treasurer Report
July 2025

		<u>BMO Harris Credit Card Account</u>	
		Beginning Balance	\$139,200.21
GL's	<u>Deposits</u>		
10-02-00-45-470	Dog Park Fees		\$35.00
10-02-00-46-485	Benches		
10-02-00-46-486	Garden Plots		
51-16-00-41-410	Preschool		\$170.00
51-16-00-41-415	Early Childhood Programs		\$3.00
51-16-00-41-420	Youth Programs		
51-16-00-41-425	Teen Programs		
51-16-00-41-430	Summer Day Camp		\$19,635.00
51-16-00-41-435	New Programs		
52-09-00-41-420	Youth Soccer		\$1,865.00
52-09-00-41-425	Futsal		
52-09-00-41-430	Youth Baseball		\$2,200.00
52-09-00-41-435	Athletic Camps		
52-09-00-41-440	Youth Athletic Contract. Programs		\$3,229.00
52-09-00-41-450	Adult Athletics		
52-09-00-41-465	New Programs		
52-09-00-41-470	Youth Athletic Special Event		
53-12-00-41-600	Adult Programs		\$100.00
53-12-00-41-610	Active Adult Programs		
53-12-00-41-615	Adult Day Trips		\$110.00
53-12-00-41-620	Extended Adult Trips		
53-12-00-41-625	Adult Lunches		\$95.00
53-12-00-41-630	New Programs		
54-10-00-46-420	Fall Events		
54-10-00-46-430	Winter Events		
54-10-00-46-450	Summer Events		
55-13-00-43-450	Proksa Center Rentals		\$825.00
55-13-00-43-451	Liberty Center Rentals		\$455.00
55-13-00-43-455	Athletic Fields Rentals		\$1,500.00
55-13-00-43-471	Park (Outdoor) Rentals		\$1,135.00
		Card Connect Fees (June)	-\$9,135.81
		Bank Fees	-\$233.11
		Refunds	-\$245.00
		Withdrawal: Money deposited to Republic Operating Acct.	
		Credited to August Bank statement	-\$1,157.00
		Sales from the June GL	\$185.00
		control account	-\$36.00
		Ending Balance	\$159,935.29

Berwyn Park District Treasurer Report

July 2025

<u>Republic Bank Property Tax Money Market Account</u>		
Beginning Balance		\$427,488.96
Interest		\$915.20
Property Tax Revenue (transferred from Operating Acct.)		
Replacement Tax		\$3,127.76
DCEO Grant		
Transfer to Operating Account	operating	-\$100,000.00
Transfer to Illinois Funds Account		
Deposit from Illinois Funds Account		
Transfer to other accounts	payroll	-\$106,883.97
Ending Balance		\$224,647.95

<u>Republic Bank Payroll Account</u>		
Beginning Balance		\$31,885.28
Transfer in from Money Market Account		\$106,883.97
Transfer from Operating Account		
<i>Payroll/Employee Compensation-direct deposit</i>		-\$68,718.42
<i>Payroll/Employee Compensation-paper checks</i>		-\$866.32
Federal, State and FICA Exp		-\$25,903.71
IMRF Payments-Employer/Employee Contributions		-\$10,602.10
Ending Balance		\$32,678.70

<u>Republic Bank Petty Cash Account</u>		
Beginning Balance		\$5,076.83
Deposit from Operating Account		\$231.07
<i>Checks Cleared</i>		-\$14.96
#1074, 1075, 1076, 1077		
Ending Balance		\$5,292.94

Berwyn Park District Treasurer Report

July 2025

<u>Byline Unemployment Account</u>	
Beginning Balance	\$32,945.55
Interest	\$76.15
Maintenance Fee refunded Unemployment	
Ending Balance	\$33,021.70

<u>First American Bank Money Market-Capital Account</u>	
Beginning Balance	\$2,925,199.44
Interest	\$8,792.40
Transfer in	
Transfer to other accounts- set up of OSLAD account	-\$5,000.00
Ending Balance	\$2,928,991.84

<u>First American Bank Checking Account-Capital Account</u>	
Beginning Balance	\$4,831.00
Interest	\$1.02
Account Analysis Fee	-\$31.00
Transfer in	
Transfer to other accounts	
Ending Balance	\$4,801.02

<u>First American Bank -OSLAD Account</u>	
Beginning Balance	\$5,000.00
Interest	
Transfer in	
Transfer to other accounts	
Ending Balance	\$5,000.00

DATE: 8/19/2025
TO: The Board of Commissioners
FROM: Cindy Hayes
RE: Superintendent of Finance and HR
Scholarship Information

FINANCE

2025 Scholarship Report Year-to-Date

<u>Accepted Scholarships</u>	<u>Amount Awarded</u>
Family A	\$320.00
Family B	\$800.00
Family C	\$180.00
Family D	\$320.00
Family E	<u>\$720.00</u>
Year-To-Date Total	\$2340.00

Pending Scholarships

The above recipients were awarded scholarship money from fund 15 to participate in programs of the Berwyn Park District.

DATE: 08/14/2025
TIME: 16:21:33
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 1
F-YR: 25

FOR FUND: `Corporate
FOR 8 PERIODS ENDING AUGUST 31, 2025

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	76,434.67	2,822.22	(96.3)	611,477.24	917,216.00	518,199.60	(43.5)
Administration	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Buildings & Grounds	34,080.83	0.00	100.0	272,646.56	408,970.00	328,164.58	(19.7)
TOTAL REVENUES	110,515.50	2,822.22	(97.4)	884,123.80	1,326,186.00	846,364.18	(36.1)
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Administration	41,210.92	23,644.09	42.6	329,687.08	494,531.00	320,938.08	35.1
Buildings & Grounds	59,312.80	47,880.57	19.2	474,501.92	711,754.00	402,375.08	43.4
TOTAL EXPENSES	100,523.72	71,524.66	28.8	804,189.00	1,206,285.00	723,313.16	40.0
TOTAL FUND REVENUES	110,515.50	2,822.22	(97.4)	884,123.80	1,326,186.00	846,364.18	(36.1)
TOTAL FUND EXPENSES	100,523.72	71,524.66	28.8	804,189.00	1,206,285.00	723,313.16	40.0
SURPLUS (DEFICIT)	9,991.78	(68,702.44)	(787.5)	79,934.80	119,901.00	123,051.02	2.6

DATE: 08/14/2025
TIME: 16:21:33
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 2
F-YR: 25

FOR FUND: Scholarship Fund
FOR 8 PERIODS ENDING AUGUST 31, 2025

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	360.00	100.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	360.00	100.0
EXPENSES							
Non Departmental	625.00	0.00	100.0	5,000.00	7,500.00	2,925.00	61.0
TOTAL EXPENSES	625.00	0.00	100.0	5,000.00	7,500.00	2,925.00	61.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	360.00	100.0
TOTAL FUND EXPENSES	625.00	0.00	100.0	5,000.00	7,500.00	2,925.00	61.0
SURPLUS (DEFICIT)	(625.00)	0.00	100.0	(5,000.00)	(7,500.00)	(2,565.00)	(65.8)

DATE: 08/14/2025
TIME: 16:21:33
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 3
F-YR: 25

FOR FUND: Social Security
FOR 8 PERIODS ENDING AUGUST 31, 2025

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	83.33	0.00	100.0	666.64	1,000.00	550.00	(45.0)
TOTAL REVENUES	83.33	0.00	100.0	666.64	1,000.00	550.00	(45.0)
EXPENSES							
Non Departmental	6,829.75	7,295.54	(6.8)	54,638.00	81,957.00	48,691.60	40.5
TOTAL EXPENSES	6,829.75	7,295.54	(6.8)	54,638.00	81,957.00	48,691.60	40.5
TOTAL FUND REVENUES	83.33	0.00	100.0	666.64	1,000.00	550.00	(45.0)
TOTAL FUND EXPENSES	6,829.75	7,295.54	(6.8)	54,638.00	81,957.00	48,691.60	40.5
SURPLUS (DEFICIT)	(6,746.42)	(7,295.54)	8.1	(53,971.36)	(80,957.00)	(48,141.60)	(40.5)

DATE: 08/14/2025
TIME: 16:21:33
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 4
F-YR: 25

FOR FUND: IMRF
FOR 8 PERIODS ENDING AUGUST 31, 2025

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	83.33	0.00	100.0	666.64	1,000.00	550.00	(45.0)
TOTAL REVENUES	83.33	0.00	100.0	666.64	1,000.00	550.00	(45.0)
EXPENSES							
Non Departmental	8,330.75	6,723.15	19.2	66,646.00	99,969.00	56,349.03	43.6
TOTAL EXPENSES	8,330.75	6,723.15	19.2	66,646.00	99,969.00	56,349.03	43.6
TOTAL FUND REVENUES	83.33	0.00	100.0	666.64	1,000.00	550.00	(45.0)
TOTAL FUND EXPENSES	8,330.75	6,723.15	19.2	66,646.00	99,969.00	56,349.03	43.6
SURPLUS (DEFICIT)	(8,247.42)	(6,723.15)	(18.4)	(65,979.36)	(98,969.00)	(55,799.03)	(43.6)

DATE: 08/14/2025
TIME: 16:21:33
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 5
F-YR: 25

FOR FUND: Liability
FOR 8 PERIODS ENDING AUGUST 31, 2025

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	166.66	0.00	100.0	1,333.28	2,000.00	550.00	(72.5)
TOTAL REVENUES	166.66	0.00	100.0	1,333.28	2,000.00	550.00	(72.5)
EXPENSES							
Non Departmental	4,954.18	55.20	98.8	39,633.24	59,450.00	32,696.27	45.0
TOTAL EXPENSES	4,954.18	55.20	98.8	39,633.24	59,450.00	32,696.27	45.0
TOTAL FUND REVENUES	166.66	0.00	100.0	1,333.28	2,000.00	550.00	(72.5)
TOTAL FUND EXPENSES	4,954.18	55.20	98.8	39,633.24	59,450.00	32,696.27	45.0
SURPLUS (DEFICIT)	(4,787.52)	(55.20)	(98.8)	(38,299.96)	(57,450.00)	(32,146.27)	(44.0)

DATE: 08/14/2025
TIME: 16:21:33
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 6
F-YR: 25

FOR FUND: Audit
FOR 8 PERIODS ENDING AUGUST 31, 2025

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	2,007.00	0.00	100.0	16,056.00	24,084.00	13,032.32	(45.8)
TOTAL REVENUES	2,007.00	0.00	100.0	16,056.00	24,084.00	13,032.32	(45.8)
EXPENSES							
Non Departmental	2,000.00	0.00	100.0	16,000.00	24,000.00	20,600.00	14.1
TOTAL EXPENSES	2,000.00	0.00	100.0	16,000.00	24,000.00	20,600.00	14.1
TOTAL FUND REVENUES	2,007.00	0.00	100.0	16,056.00	24,084.00	13,032.32	(45.8)
TOTAL FUND EXPENSES	2,000.00	0.00	100.0	16,000.00	24,000.00	20,600.00	14.1
SURPLUS (DEFICIT)	7.00	0.00	100.0	56.00	84.00	(7,567.68)	(9109.1)

DATE: 08/14/2025
TIME: 16:21:33
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 7
F-YR: 25

FOR FUND: Security and Safety
FOR 8 PERIODS ENDING AUGUST 31, 2025

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	83.33	0.00	100.0	666.64	1,000.00	550.00	(45.0)
TOTAL REVENUES	83.33	0.00	100.0	666.64	1,000.00	550.00	(45.0)
EXPENSES							
Non Departmental	1,500.01	2,172.50	(44.8)	11,999.96	18,000.00	17,102.16	4.9
TOTAL EXPENSES	1,500.01	2,172.50	(44.8)	11,999.96	18,000.00	17,102.16	4.9
TOTAL FUND REVENUES	83.33	0.00	100.0	666.64	1,000.00	550.00	(45.0)
TOTAL FUND EXPENSES	1,500.01	2,172.50	(44.8)	11,999.96	18,000.00	17,102.16	4.9
SURPLUS (DEFICIT)	(1,416.68)	(2,172.50)	53.3	(11,333.32)	(17,000.00)	(16,552.16)	(2.6)

DATE: 08/14/2025
TIME: 16:21:33
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 8
F-YR: 25

FOR FUND: Special Recreation
FOR 8 PERIODS ENDING AUGUST 31, 2025

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	12,500.00	0.00	100.0	100,000.00	150,000.00	75,101.53	(49.9)
TOTAL REVENUES	12,500.00	0.00	100.0	100,000.00	150,000.00	75,101.53	(49.9)
EXPENSES							
Non Departmental	16,601.57	0.00	100.0	132,812.56	199,219.00	113,427.55	43.0
TOTAL EXPENSES	16,601.57	0.00	100.0	132,812.56	199,219.00	113,427.55	43.0
TOTAL FUND REVENUES	12,500.00	0.00	100.0	100,000.00	150,000.00	75,101.53	(49.9)
TOTAL FUND EXPENSES	16,601.57	0.00	100.0	132,812.56	199,219.00	113,427.55	43.0
SURPLUS (DEFICIT)	(4,101.57)	0.00	100.0	(32,812.56)	(49,219.00)	(38,326.02)	(22.1)

DATE: 08/14/2025
TIME: 16:21:33
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 9
F-YR: 25

FOR FUND: Debt Service
FOR 8 PERIODS ENDING AUGUST 31, 2025

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	22,433.33	0.00	100.0	179,466.64	269,200.00	135,202.60	(49.7)
TOTAL REVENUES	22,433.33	0.00	100.0	179,466.64	269,200.00	135,202.60	(49.7)
EXPENSES							
Non Departmental	22,554.17	0.00	100.0	180,433.28	270,650.00	108,471.84	59.9
TOTAL EXPENSES	22,554.17	0.00	100.0	180,433.28	270,650.00	108,471.84	59.9
TOTAL FUND REVENUES	22,433.33	0.00	100.0	179,466.64	269,200.00	135,202.60	(49.7)
TOTAL FUND EXPENSES	22,554.17	0.00	100.0	180,433.28	270,650.00	108,471.84	59.9
SURPLUS (DEFICIT)	(120.84)	0.00	100.0	(966.64)	(1,450.00)	26,730.76	(1943.5)

DATE: 08/14/2025
TIME: 16:21:33
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 10
F-YR: 25

FOR FUND: Capital Projects
FOR 8 PERIODS ENDING AUGUST 31, 2025

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	168,078.26	100.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	168,078.26	100.0
EXPENSES							
Non Departmental	31,666.67	12,453.93	60.6	253,333.32	380,000.00	143,797.46	62.1
TOTAL EXPENSES	31,666.67	12,453.93	60.6	253,333.32	380,000.00	143,797.46	62.1
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	168,078.26	100.0
TOTAL FUND EXPENSES	31,666.67	12,453.93	60.6	253,333.32	380,000.00	143,797.46	62.1
SURPLUS (DEFICIT)	(31,666.67)	(12,453.93)	(60.6)	(253,333.32)	(380,000.00)	24,280.80	(106.3)

DATE: 08/14/2025
TIME: 16:21:33
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 11
F-YR: 25

FOR FUND: Liberty Capital Development
FOR 8 PERIODS ENDING AUGUST 31, 2025

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

DATE: 08/14/2025
TIME: 16:21:33
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 12
F-YR: 25

FOR FUND: Recreation Administration
FOR 8 PERIODS ENDING AUGUST 31, 2025

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	33,333.33	0.00	100.0	266,666.64	400,000.00	200,729.94	(49.8)
Administration	208.33	0.00	100.0	1,666.64	2,500.00	0.00	100.0
Special Events	333.33	198.10	(40.5)	2,666.64	4,000.00	2,273.88	(43.1)
TOTAL REVENUES	33,874.99	198.10	(99.4)	270,999.92	406,500.00	203,003.82	(50.0)
EXPENSES							
Administration	44,308.18	21,869.02	50.6	354,465.04	531,698.00	290,291.80	45.4
Building and Grounds	5,041.67	3,507.63	30.4	40,333.32	60,500.00	25,306.66	58.1
Special Events	1,562.50	652.00	58.2	12,499.96	18,750.00	6,800.89	63.7
TOTAL EXPENSES	50,912.35	26,028.65	48.8	407,298.32	610,948.00	322,399.35	47.2
TOTAL FUND REVENUES	33,874.99	198.10	(99.4)	270,999.92	406,500.00	203,003.82	(50.0)
TOTAL FUND EXPENSES	50,912.35	26,028.65	48.8	407,298.32	610,948.00	322,399.35	47.2
SURPLUS (DEFICIT)	(17,037.36)	(25,830.55)	51.6	(136,298.40)	(204,448.00)	(119,395.53)	(41.6)

DATE: 8/19/2025
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Agency Report

We have 67 kids signed up for Fall Soccer league.
We have 40 kids signed up for our Fall Baseball league.

We have 10 kids signed up for our Fall First Step Twos class.
We have 5 kids signed up for Let's Investigate.
We have 4 kids signed up for our Fall – Tinkergarten class.
We have 7 kids signed up for Book and Bites
We have 2 kids signed up for our new Little Melodies class starting in September.

We have 14 signed up for our Fall Community Garage Sale.
We have 81 tickets sold for BrewFest
We have 6 vendors confirmed Brewfest

We replaced the water valve at Proksa Park.
Installed the Perry Weather Lightning Detection System at Freedom Park and Proksa Park.
The drinking fountain and RPZ valve reconfiguration at Serenity Park is in progress.

DATE: 8/19/2025
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Proksa Park Redevelopment

Included is a report from Hitchcock from the feedback from the Children's Focus Group.



Memorandum

Date: July 17, 2025
Time: 11:00 AM
Location: Berwyn Park District Office

RE: **Proksa Park Kids Event**
Community Meeting

The Berwyn Park District hosted a kids input event on July 17, 2025 at 11:00 AM at Proksa Park. Youth participants of the summer camp were invited to attend and participate in the workshop. The meeting was facilitated by planning team consultants from Hitchcock Design Group (HDG). In total, approximately 40 participated in the workshop.

Items Discussed:

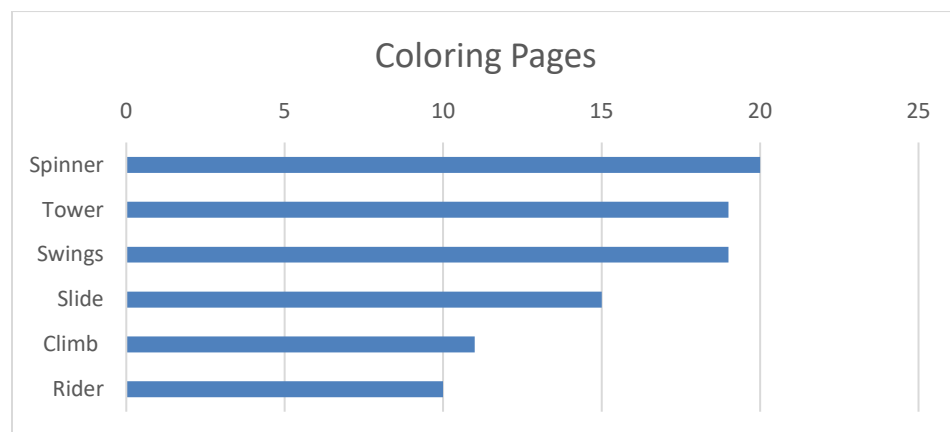
HDG staff asked a series of focus questions to help participants answer the question “How Do You Like to Play?”

HDG staff asked the kids how many of them have played at the existing playground in Proksa Park, and most responded yes. HDG presented images of the existing playground at Proksa Park and asked the kids what they like most about the current playground. Most children preferred the swings and slides.

Participants were given a coloring page and asked to write, draw, circle, or color in all their desired play features for the playground renovation at Proksa Park. Participants were given the opportunity to share their drawings. The following items are tallies of play equipment mentioned as desirable by the participants in their drawings.

Of the 6 options provided on the coloring page, participants selected or colored in:

- Spinner 20
- Tower 19
- Swings 19
- Slide 15
- Climb 11
- Rider 10

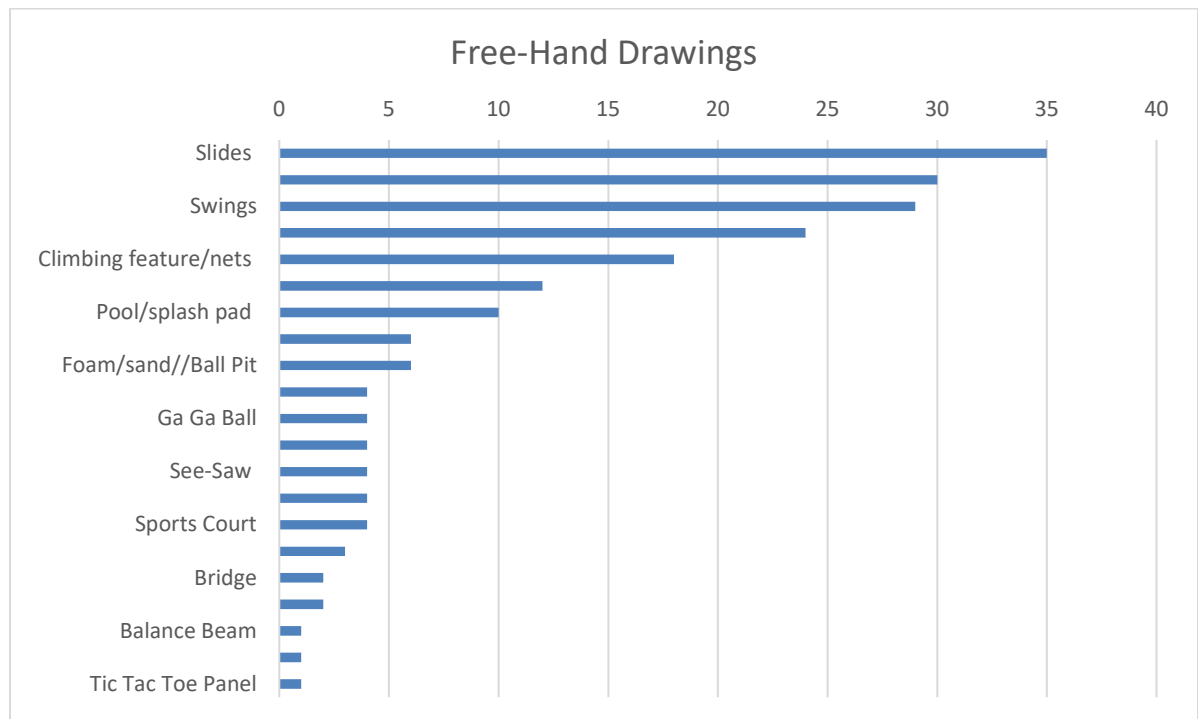




Of the free hand drawing or writing portion, the following options were drawn or described:

• Slides	35
• Zipline	30
• Swings	29
• Tower/jungle gym:	24
• Climbing feature/nets	18
• Monkey Bars or Hoops	12
• Pool/splash pad	10
• Trampoline	6
• Foam/sand//Ball Pit	6
• Activity Table	4
• Ga Ga Ball	4
• Spinner	4
• See-Saw	4
• Sand box	4
• Sports Court	4
• Plantings/Garden	3
• Bridge	2
• Music Play	2
• Balance Beam	1
• Water Fountain	1
• Tic Tac Toe Panel	1

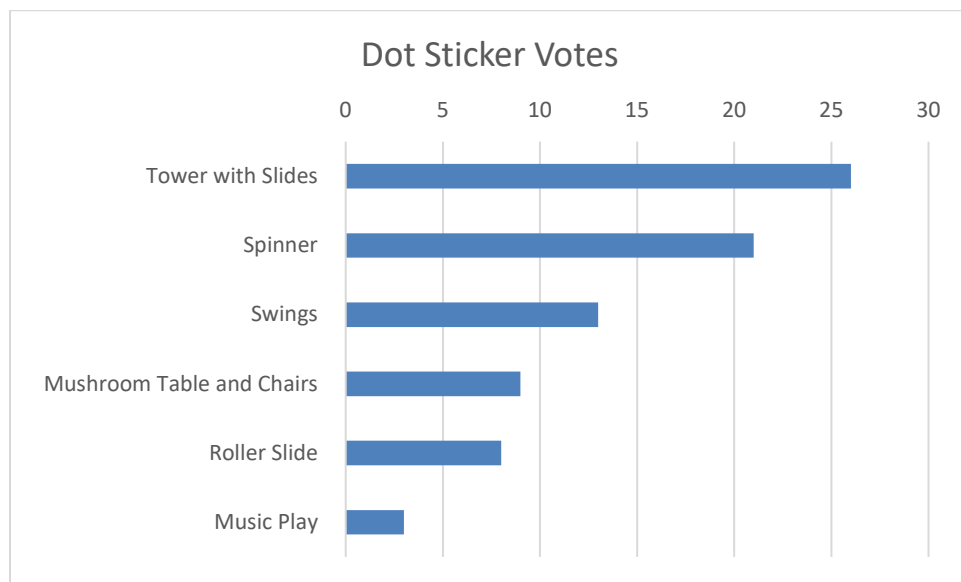
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HDG presented a vision board with comparative images of various types of playground equipment, participants were given 2 dot stickers to vote on which of the 6 images they most preferred. Below is a summary of the results:

- Tower with Slides 26
- Spinner 21
- Swings 13
- Mushroom Table and Chairs 9
- Roller Slide 8
- Music Play 3



DATE: 8/19/2025
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Old Business

- Safety/Security Improvements
 - The new security cameras are being installed and will be active as soon as the staff are trained. Estimated by the end of August, hopefully sooner.
- Included is communication for the Com Ed grant, unfortunately we were not awarded this grant.
- 3701 Harlem Property Purchase: The Cook County Land Bank is charging \$30,000 for the property. I am still waiting for zoning clarifications and the reason for the concrete slab to be removed.
- Proksa Pond Proposal



July 28, 2025

Berwyn Park District
ATTN: Cathy Fallon
Executive Director
3701 S Scoville
Berwyn, IL 60402

Greetings:

On behalf of ComEd and Openlands, I am writing to thank you for submitting your proposal for the project entitled "Proksa Park Pond Renovation" to the 2025 ComEd Green Region Program.

Regretfully, your proposal was not selected to receive funding for this year's grant cycle. The ComEd Green Region Program is competitive and this year we received many submissions. If you have any questions about your application, please contact the Green Region program administrators at greenregion@openlands.org.

Information about the next grant cycle will be made available on the Openlands website and in our electronic newsletter, *eOpenlander*. To ensure you receive these updates, please visit www.openlands.org to sign up for our free mailing list.

We wish you success in your efforts and encourage you to reapply next year.

Best regards,

Michael Davidson
President & CEO

DATE: 8/19/2025
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: New Business

- Included is a donation request to the Berwyn Township for a bus. I will update the board when we receive a response.



7/30/25

Dear David J. Avila Berwyn Township Supervisor & Health Board President,

CC: Leticia Garcia, Jacqueline Pereda, Edward Espinoza, Jesse Miranda, Nicholas Margarites, Zulema Ortiz

I am Cathy Fallon the Executive Director of the Berwyn Park District. The Berwyn Park District's Mission is to enrich the quality of life for the community by providing superior parks, facilities, and recreational services in a fiscally responsible manner. The Berwyn Park District has been working diligently to meet the goals within the mission. The Berwyn Park District has completed a Master Plan to engage residents to understand what they need from their Park District. The Park District has been applying for grants to improve parks. Additionally, the agency has been working hard to reach all different demographics within the programming scope.

While we have made some great strides, the Berwyn Park District still has a lot to accomplish.

We need your support to acquire a new passenger bus through the State of Illinois contract through BidBuy. The primary function of the bus will be to transport our adult program participants to different registered activities, to different venues in the city and suburbs.

Research has shown that social interaction is vital for seniors' overall well-being, offering numerous benefits for their physical, mental and emotional health. This collaborative effort would help meet these goals for residents in the community.

If you have any questions, I would be happy to provide you with more information about how you can help support our work at the Berwyn Park District.

We greatly appreciate your consideration for a donation to the Berwyn Park District.

Cathy Fallon

Cathy Fallon, Executive Director
Berwyn Park District