

Berwyn Park District  
Board Meeting  
Proksa Park Activity Center  
3001 S. Wisconsin Ave, Berwyn, IL  
September 16, 2025, at 6:00pm  
Agenda

- I. Call to Order – Roll Call of Commissioners (action)
- II. Adoption of Agenda (action)
- III. Acceptance of Minutes (action)
  - a. Aug 19<sup>th</sup>, 2025, Board Meeting
  - b. Sept 2<sup>nd</sup>, 2025, Committee Meeting
- IV. Public Comments
- V. Correspondence
- VI. Financial Report
  - a. Superintendent of Finance & HR Report (action)
  - b. 2026 FY Draft Budget
- VII. Agency Report
- VIII. West Suburban Special Recreation Association (WSSRA)
- IX. Proksa Redevelopment
- X. Unfinished Business
  - a. Pond Proposal (action)
  - b. Tree Protection Plan (action)
- XI. New Business
  - a. Freedom OSLAD Resolution (action)
- XII. Commissioners' Comments
- XIII. Executive Session
  - a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
  - b. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
  - c. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
  - d. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- XIV. Action from Executive Session (action)
- XV. Adjournment (action)

The next regular scheduled meeting of the Board of Commissioners is October 21, 2025, at 6:00pm at Proksa Park Activity Center.

The next Committee meeting of the Board of Commissioners is October 7, 2025, at 4:30pm at Freedom Park Administration Building.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 708-788-1701, at least 48 hours prior to the meeting.



**BOARD OF COMMISSIONERS**

Gretchen Kostelny, President  
Zachary Taylor, Treasurer  
Janel King, Commissioner

Ana Espinoza, Vice President  
Claire Clark, Secretary

Minutes of Monthly Board Meeting  
Berwyn Park District  
August 19<sup>th</sup>, 2025, at 6pm  
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:23pm by Secretary Clark.

Commissioners in attendance: Claire Clark, Janel King, Gretchen Kostelny (via phone), and Zachary Taylor.

Absent: Ana Espinoza

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR).

A motion was made by Taylor, seconded by King to approve Kostelny attend via phone. Motion carried.

**Agenda:** A motion made by Taylor, seconded by King to approve the agenda as presented. Motion carried.

**Minutes:** A motion made by Taylor, seconded by King to approve the minutes from July 15, 2025, Board Meeting and August 5, 2025 Committee Meeting. Motion carried.

**Public Comments:** A patron expressed her concern with people drinking alcohol and leaving food on the benches. She also stated that people who are picnicking are playing very loud inappropriate music near the playground area. Mike O'Conner is happy the weeds have been removed around the tennis/pickleball court area. He asked the status of having lines being painted for the pickleball courts. Director Fallon commented we are in the process of obtaining quotes. In the interim the district will put tape down for the lines. O'Conner also asked in Liberty Center could be used for indoor pickleball during the winter months.

**Correspondence:** none.

**Financial Report:** A motion made by King, seconded by Clark, to approve August's payables in the amount of \$53,738.31 and July's payroll \$104,911.05 for a total of \$158,649.36. Roll call: Clark- aye, King-aye, Kostelny-aye, and Taylor- aye. Motion carried. The Schedule of Investments Report was reviewed. Total investments \$1,721,734.86. The scholarship report was reviewed. Year-to -date \$2,340.00 has been awarded.

**Agency Report:** The report is in the packet. Director Fallon discussed the various programs and the registration numbers. The Perry Weather lightning detection system has been installed at Freedom and Proksa Park.

**West Suburban Special Recreation Association (WSSRA):** no meeting.

**Proksa Park Redevelopment:** a report from Hitchcock from the feedback from the Children's focus group is included in the packet.

**Old Business:** report in packet. New security cameras have been installed. Waiting for the app for staff and training. Commissioners discussed the 3701 Harlem property. Commissioner Taylor wants to see if a

pocket park could be built- commemorating Rout 66. Possible partnering with the Berwyn Development Corporation. Director Fallon will send out the quotes to the board from Aquascape.

**New Business:** Director Fallon has made a written request to the Berwyn Township for a bus. Director Fallon needs to resubmit the request on a different form/format to the Berwyn Township.

**Commissioners' Comments:** Commissioner King asked about our Comcast account. Director Fallon reported that we are currently reevaluating our Comcast account. Commissioner King stated that one other neighbor's child was enrolled in our summer camp. They enjoyed it very much. Commissioner Clark was in a location that had used a solar panel to charge phones at a table.

**Executive Session:** no session

**Meeting Dates:** September 2<sup>nd</sup>, 2025-Committee Meeting at Freedom Park Administration Building at 4:30pm. September 16<sup>th</sup>, 2025- Regular Board Meeting at Proksa Park Activity Center at 6pm.

**Adjournment:** A motion made by King, seconded by Taylor to adjourn at 7:15pm. Motion unanimously carried.

Attested to by:

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President: Gretchen Kostelny

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Recording Secretary: Cynthia Hayes

Committee Meeting Minutes  
Berwyn Park District  
September 2<sup>nd</sup>, 2025, at 4:30pm  
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:35pm by President Gretchen Kostelny.

Commissioners in attendance: Claire Clark, Ana Espinoza, Janel King, and Zachary Taylor

Absent: Gretchen Kostelny

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), and Nicole Collier (Superintendent of Recreation).

**Agenda:** A motion made by Taylor, seconded by Clark to approve the agenda as presented. Motion carried.

**Public Comments:** none.

**Correspondence:** none.

**Financial Report:** a motion was made by Kostelny, seconded by Clark to approve the first half of September 2025 payables in the amount of \$46,401.15. Roll call: Clark- aye, Espinoza- aye, King-aye, Kostelny- absent and Taylor- aye. Motion carried.

Hayes gave an update of the delay from Cook County on property taxes. Cook County has posted a preliminary 2024 agency tax rate. The county does not know when the final numbers will be posted. The county does not know when homeowners will receive their second property tax installment. Director Fallon went over the draft budget schedule. The 2026 budget public hearing is scheduled for October 21, 2025 at 6pm at Proksa Park.

**Policy and Personnel:** nothing to report.

**Recreation:** report included in the packet. Update: 114 are signed up for youth soccer and 176 Brewfest tickets have been sold. A marketing report is also included in the packet.

**Parks and Facilities:** report in packet. Community tree planted event on October 25<sup>th</sup>. John Roberts is getting quotes for striping for pickleball courts. He is also getting quotes for restoration of the courts and also quotes for building brand new courts. Commissioner Taylor commented that there are two dead trees at Proksa Park.

**Other Business:** The timeline for the Proksa redevelopment is listed in the packet. Commissioner Taylor wants to know when the final design for Proksa Park will be ready. He wants the location of the picnic shelter be moved to a different location, so that it does not interfere with the disc golf course. Proksa Pond update: proposals for each section of the pond are included in the packet. The OSLAD Freedom Park- Community open house is tonight, September 2<sup>nd</sup> at 6pm at Freedom. Director Fallon sent out a survey of possible dates for the board retreat. Please complete this as soon as possible.

**Commissioners' Comments:** Commissioner Clark received good feedback on the Back-to-School picnic. Commissioner Taylor wants to see a full proposal and draft contract for the Proksa pond. He would also like to see information on warranties and maintenance of the ponds after installation.

**Adjournment:** A motion was made by Taylor, seconded by Clark to adjourn at 5:43pm. Motion unanimously carried.



Attested to by:

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President: Gretchen Kostelny

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Recording Secretary: Cynthia Hayes

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**DATE:** 9/16/2025  
**TO:** The Board of Commissioners  
**FROM:** Cindy Hayes, Superintendent of Finance and HR  
**RE:** Financial Report

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- A. Schedule of Investments
- B. September 2025 Payables / August 2025 Payroll and Payroll Liabilities (Action Roll Call)  
Check Reconciliation Report and  
Paid Invoice Listing Report included
- C. Treasurer's Report
- D. Scholarship Report
- E. General Ledger (GL) Report

## Berwyn Park District Schedule of Investments August 2025

[illegible]

**DATE:** 9/16/2025  
**TO:** The Board of Commissioners  
**FROM:** Cindy Hayes  
Superintendent of Finance and HR  
**RE:** Accounts Payable and Payroll -Treasurer's Report

**FINANCE**

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**September 2025 Payables:**

Checks 25935-25961

\$ 52,797.34

(Detail check listing following this page)

**Payroll/Payroll Liabilities:**

8/1/2025	\$ 55,823.22
8/15/2025	\$ 52,076.50
8/29/2025	<u>\$ 41,113.37</u>
<b>total:</b>	<b>\$ 149,013.09</b>

**I motion to approve the September 2025 payables in the amount of \$52,797.34 and August 2025 Payroll in the amount of \$ 149,013.09 for a total of \$ 201,810.43**



PAGE: 1

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ALGOR		Algor Plumbing & Heating							
	212600	01 Plumbing	10020053668	09/05/25		25935	09/16/25	18.95	18.95 18.95
								VENDOR TOTAL:	18.95
BER-WATE		City of Berwyn							
	129604	01 Liquor License	55130055457	09/08/25		25936	09/16/25	1,725.00	1,725.00 1,725.00
	400486-002 LCC 9/25	01 Water bills-LCC	10020052639	09/02/25		25937	09/16/25	2,096.86	39.86 39.86
	411886-001 FP 9/25	01 Water bills-FP	10020052639	09/02/25		25937	09/16/25	2,096.86	37.40 37.40
	413713-9/25	01 Water bills-Sunshine	10020052639	09/02/25		25937	09/16/25	2,096.86	241.40 241.40
	413740-9/25	01 Water bills-Proksa	50020052639	09/02/25		25937	09/16/25	2,096.86	1,567.40 1,567.40
	413850-001 9/25 FPP	01 Water bills-Freedom Pool House	10020052639	09/02/25		25937	09/16/25	2,096.86	210.80 210.80
								VENDOR TOTAL:	3,821.86
Berwyn W		Berwyn Western							
	63188	01 Serenity Park Plumbing	10020053668	08/29/25		25938	09/16/25	11,180.00	11,180.00 11,180.00
								VENDOR TOTAL:	11,180.00
CARBIT		Carbit Paint Co.							
	855562	01 Cordovan gloss	10020055789	09/08/25		25939	09/16/25	520.00	520.00 520.00
								VENDOR TOTAL:	520.00
CDS		CDS Office Technologies							
	INV1719472	01 Photo Copier and Lease	50010052617	09/08/25		25940	09/16/25	262.00	262.00 131.00
		02 Photocopier	10010052617						131.00
								VENDOR TOTAL:	262.00

DATE: 09/10/2025  
TIME: 13:56:57  
ID: AP450000

BERWYN PARK DISTRICT  
PAID INVOICE LISTING

PAGE: 2

FROM 09/03/2025 TO 09/16/2025

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
COMCAST	COMCAST BUSINESS								
	250099414			09/03/25		25941	09/16/25	1,071.80	1,071.80
		01 Telephone and Internet	10010052641						535.90
		02 Telephone and Internet	50010052641						535.90
								VENDOR TOTAL:	1,071.80
COMCAST2	COMCAST BUSINESS								
	Oct 25-LCC			09/08/25		25942	09/16/25	653.75	215.20
		01 LCC cable and Int.	50010052641						215.20
	Oct 25-PP			09/08/25		25942	09/16/25	653.75	220.20
		01 Proksa Cable and Int.	50010052641						220.20
	Oct 25-SP			09/08/25		25942	09/16/25	653.75	218.35
		01 Sunshine Cable and Int.	10010052641						218.35
								VENDOR TOTAL:	653.75
COSTCO	Citi Cards								
	Sep 25- Hayes			09/08/25		25943	09/16/25	231.72	195.00
		01 Membership Renewal	50010052721						195.00
	Sep 25 -Roberts			09/08/25		25943	09/16/25	231.72	36.72
		01 Water for staff appreciation	10020055796						36.72
								VENDOR TOTAL:	231.72
Groot	GROOT INDUSTRIES, iNC.								
	15022838T098			09/02/25		25944	09/16/25	2,105.98	1,115.78
		01 Proksa garbage	50020052630						557.89
		02 Sunshine garbage	10020052630						557.89
	15023377T098			09/02/25		25944	09/16/25	2,105.98	569.03
		01 Freedom garbage	10020052630						569.03
	15023599T098			09/02/25		25944	09/16/25	2,105.98	421.17
		01 LCC-Garbage	50020052630						421.17
								VENDOR TOTAL:	2,105.98
Hitchcoc	Hitchcock Design, Inc.								
	35930			09/09/25		25945	09/16/25	7,729.90	4,000.00
		01 Project Oslad 2025	41000056832						4,000.00

DATE: 09/10/2025  
TIME: 13:56:57  
ID: AP450000

BERWYN PARK DISTRICT  
PAID INVOICE LISTING

PAGE: 3

FROM 09/03/2025 TO 09/16/2025

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	35931	01 Project Freedom 2025	41000056832	09/09/25		25945	09/16/25	7,729.90	3,729.90 3,729.90
							VENDOR TOTAL:		7,729.90
JCLICHT	JC Licht Ace								
	43150	01 Fasteners	10020053665	09/08/25		25946	09/16/25	128.07	7.14 7.14
	43153	01 Fastback Utility KNF	10020055800	09/08/25		25946	09/16/25	128.07	37.97 22.99
		02 Caulksaver Foam	10020055789						19.98
		03 Instant Savings	10020055789						-5.00
	43161	01 Caulksaver	10020055789	09/08/25		25946	09/16/25	128.07	9.99 9.99
	43166	01 Cement Neoprene	10020053665	09/08/25		25946	09/16/25	128.07	27.98 27.98
	43189	01	10020055800	09/08/25		25946	09/16/25	128.07	44.99 44.99
							VENDOR TOTAL:		128.07
Langton	Langton Group								
	64479-Aug 25	01 Contractual Maintenance	10020052624	09/10/25		25947	09/16/25	13,320.00	6,660.00 6,660.00
	64816-Sep 25	01 Contractual Maintenance	10020052624	09/10/25		25947	09/16/25	13,320.00	6,660.00 6,660.00
							VENDOR TOTAL:		13,320.00
NCSI	NCSI								
	60974	01 Background check	23000052629	09/04/25		25948	09/16/25	55.50	55.50 55.50
							VENDOR TOTAL:		55.50
NG	Next Generation								
	213506	01 Fall Youth Soccer Jersey	52090055421	09/03/25		25949	09/16/25	181.20	181.20 181.20
		02 Second order	** COMMENT **						0.00



DATE: 09/10/2025  
TIME: 13:56:57  
ID: AP450000

BERWYN PARK DISTRICT  
PAID INVOICE LISTING

PAGE: 4

FROM 09/03/2025 TO 09/16/2025

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
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VENDOR TOTAL: 181.20									
NUTOYS	NuToys								
	57571	01 Swing Sunshine Park	10020053662	09/03/25		25950	09/16/25	553.98	553.98
VENDOR TOTAL: 553.98									
OFFICE D	ODP BUSINESS SOLUTIONS, LLC								
	432106571001	01 Copy Paper	10010055790	09/02/25		25951	09/16/25	94.97	94.97
VENDOR TOTAL: 94.97									
ORKIN	Orkin								
	282518452-Aug FP	01 Aug. Pest Control	10020052624	09/02/25		25952	09/16/25	220.00	69.00
	284186755-Sep FP	01 Sept. Pest Control	10020052624	09/02/25		25952	09/16/25	220.00	69.00
	284186756-Sep PP	01 September Pest Control	10020052624	09/02/25		25952	09/16/25	220.00	82.00
VENDOR TOTAL: 220.00									
PEAC	Peac Solutions								
	40884506	01 Photo Copier	10010052617	09/02/25		25953	09/16/25	339.80	339.80
		02 Photo Copier	50010052617						169.90
VENDOR TOTAL: 339.80									
Petty Ca	Petty Cash Checking								
	July-Aug 25			09/04/25		25954	09/16/25	339.46	339.46
		01 Elaine Link	53120055610						5.00
		02 Maggie O'Kane-Book and Bites	51160055415						11.68
		03 Maggie O'Kane Youth Class	51160055420						3.78
		04 Miss Molly and her Ukelele	51160052430						50.00
		05 Miss Molly and her Ukelele	54100055451						50.00
		06 Carlos DeLeon workboots	10020055785						150.00
		07 Jesus Ramirez	10020054715						45.00
		08 Miguel Armendariz	10020054715						24.00
VENDOR TOTAL: 339.46									

DATE: 09/10/2025  
TIME: 13:56:57  
ID: AP450000

BERWYN PARK DISTRICT  
PAID INVOICE LISTING

PAGE: 5

FROM 09/03/2025 TO 09/16/2025

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
PFM Fina	PFM Financial Services								
	Aug 25- Collier			09/03/25		25955	09/16/25	3,748.13	350.15
	01 Rental Supplies		55130055795						9.99
	02 Last day of camp treat for		51160055432						62.83
	03 counselors	** COMMENT **							0.00
	04 Remarkable subscription		50010052721						2.99
	05 Birthday		50010055796						16.88
	06 Cups for Brewfest		54100055410						128.73
	07 Cups for Brewfest		54100055410						128.73
	Aug 25- Fallon			09/05/25		25955	09/16/25	3,748.13	451.38
	01 Streetpole Banner		50010052612						200.00
	02 Staff Appreciation		10020055796						86.38
	03 Job Post		10010051580						165.00
	Aug 25- Roberts			09/09/25		25955	09/16/25	3,748.13	86.08
	01 ProElite Cloth		10020055762						19.39
	02 Gardner Bender		10020055750						7.96
	03 Plainsteel Cap Screw		10020055800						3.75
	04 Armor All		10020055762						5.98
	05 Bathroom Faucet		10020053668						49.00
	Aug 25-Garcia			09/08/25		25955	09/16/25	3,748.13	317.98
	01 Facility Alarms		10020052640						38.99
	02 Echo Speed Feed 400		10020053665						83.85
	03 Carlos Boots		10020055757						-131.99
	04 Carolos Boots		10020055757						120.99
	05 Rechargable SLA Battery		10020052640						83.14
	06 Swiffer		10020055762						88.84
	07 Bowl Cleaners		10020055762						23.99
	08 String Trimmer		10020055762						31.30
	09 Plumbing		10020053668						67.71
	10 Cleaning Supplies		10020053668						-88.84
	Aug 25-Hayes			08/28/25		25955	09/16/25	3,748.13	186.00
	01 Postage		10010055755						156.00
	02 Microsoft Word Training		10010054700						30.00
	Aug 25-Kell			09/03/25		25955	09/16/25	3,748.13	1,558.15
	01 Dupage Childrens Museum		51160052430						-125.00
	02 Shells Summer Camp Art		51160055430						11.39
	03 Broom		50010055790						15.38
	04 Summer Camp Snacks		51160055432						50.21
	05 Summer Camp art project		51160055430						16.49
	06 Fat Rosies Day trip lunch		53120052617						35.06
	07 Summer Camp Field Trip		51160052430						469.92
	08 Leo Lunch Trip		53120052625						35.63

DATE: 09/10/2025  
TIME: 13:56:57  
ID: AP450000

BERWYN PARK DISTRICT  
PAID INVOICE LISTING

PAGE: 6

FROM 09/03/2025 TO 09/16/2025

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
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	Aug 25-Kell			09/03/25		25955	09/16/25	3,748.13	1,558.15
	09	Air Fresheners	50010055790						45.38
	10	Tough Totes	51160055430						43.94
	11	Coffee Back to School	50100055485						250.00
	12	Preschool	51160055410						14.96
	13	Early Childhood Supplies	51160055415						19.96
	14	Art Canvas	51160055420						19.98
	15	Kitchen Supplies(dish soap)	50010055790						10.85
	16	Grass carpet classroom	51160055435						14.99
	17	Preschool ornament	51160055410						18.81
	18	Earlychildhood supplies	51160055415						15.92
	19	Science Supplies	51160055415						10.50
	20	Sand	51160055410						26.45
	21	Tuff tray(sensory table)	51160055410						33.00
	22	Tuff Tray	51160055415						33.00
	23	Tuff Tray	51160055415						33.00
	24	connefix tiles	51160055410						72.15
	25	Connefix tiles	51160055415						72.15
	26	Connefix Tiles	51160055435						72.15
	27	Lunch Employee	50010055796						24.14
	28	Construction paper	51160055420						24.60
	29	Youth sewing supplies	51160055420						69.56
	30	Preschool Supplies	51160055410						63.38
	31	Early Childhood Supplies	51160055415						64.45
	32	Promotion applied	51160055415						-4.25
	Aug 25-Maintenance			09/09/25		25955	09/16/25	3,748.13	24.00
	01	Pesticide Exam	10020054715						24.00
	Aug 25-Nepomuck			09/09/25		25955	09/16/25	3,748.13	432.58
	01	Constant Contract	50010054720						101.00
	02	Prizes for EYP Contest winners	50010055761						72.54
	03	Postage fopr Senior Newsletter	50010052612						234.00
	04	Facebook ads	50010055761						25.04
	Aug 25-Rummell			09/05/25		25955	09/16/25	3,748.13	341.81
	01	Soccer Net Clips	52090055420						49.95
	02	Adult Soccer Medals	52090055450						9.99
	03	Youth Soccer Uniforms	52090055421						208.43
	04	Youth Soccer team socks	52090055421						39.28
	05	Pickleball court tape	52090055450						17.96
	06	Youth Soccer team socks	52090055421						16.20
								VENDOR TOTAL:	3,748.13
PWD	Premier World Discovery								
	201566			09/03/25		25956	09/16/25	4,650.00	4,650.00
	01	Deposit & Insurance payment	53120052620						4,650.00

DATE: 09/10/2025  
TIME: 13:56:57  
ID: AP450000

BERWYN PARK DISTRICT  
PAID INVOICE LISTING

PAGE: 7

FROM 09/03/2025 TO 09/16/2025

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	201566	02 for Holland River Cruise	** COMMENT **	09/03/25		25956	09/16/25	4,650.00	4,650.00 0.00
							VENDOR TOTAL:		4,650.00
Roth	Roth Legal LLC								
	25-68	01 Search for Freedom Park	10010051570	09/05/25		25957	09/16/25	90.00	90.00
		02 partial identifications and	** COMMENT **						0.00
		03 deeds	** COMMENT **						0.00
							VENDOR TOTAL:		90.00
Serving	Serving Alcohol Inc								
	49508	01 Basset Certification	54100055410	09/02/25		25958	09/16/25	33.12	33.12 33.12
							VENDOR TOTAL:		33.12
TakeOff	Eli Quintana								
	Aug 19-Sep 30	01 Payment for Little Hoopers	52090055440	09/10/25		25959	09/16/25	1,055.60	1,055.60
		02 and Future Hoop Stars basket	** COMMENT **						0.00
		03 ball classes	** COMMENT **						0.00
							VENDOR TOTAL:		1,055.60
TIKES	Little tikes Commercial								
	1400297610	01 Swing	10020053662	08/29/25		25960	09/16/25	85.33	85.33 85.33
							VENDOR TOTAL:		85.33
TMobile	T-Mobile								
	Aug 25	01 Cell Phones	10020052644	08/28/25		25961	09/16/25	306.22	306.22
		02 Cell Phones	50010052644						153.11 153.11
							VENDOR TOTAL:		306.22
							TOTAL --- ALL INVOICES:		52,797.34

# **Berwyn Park District Treasurer Report**

**August 2025**

	<b><u>Republic Bank Operating Account</u></b>	
	<b>Beginning Balance</b>	<b>\$177,144.98</b>
<b>GL's</b>	<b><u>Deposits</u></b>	
Misc accounts	Taxes (divided up among the funds)	\$9,025.98
10-00-00-43-455	Cook County Voting Use	
10-00-00-49-647	Corp: Cell Tower Lease	\$6,265.70
10-02-00-49-493	Recycling/Salvage	
10-02-00-45-470	Dog Park Fees	\$35.00
23-00-00-49-494	PDRMA Safety Rebate	
50-01-00-46-477	Community Event Fees	
50-01-00-49-494	PDRMA Incentive/Reimbursement	
50-10-00-46-485	Back to School	\$1,444.90
51-16-00-41-415	Early Childhood Programs	\$9.00
51-16-00-41-420	Youth Programs	
51-16-00-41-425	Teen Programs	
51-16-00-41-430	Summer Day Camp	
51-16-00-41-435	New Programs	
52-09-00-41-420	Youth Soccer	\$290.00
52-09-00-41-430	Youth Baseball	
52-09-00-41-435	Athletic Camps	
52-09-00-41-440	Youth Athletic Contract. Programs	
52-09-00-41-450	Adult Athletics	
52-09-00-41-465	New Programs	
52-09-00-41-470	Youth Athletic Special Event	
53-12-00-41-600	Adult Programs	
53-12-00-41-610	Active Adult Programs	\$25.00
53-12-00-41-615	Adult Day Trips	\$305.00
53-12-00-41-620	Extended Adult Trips	
53-12-00-41-625	Adult Lunches	\$30.00
53-12-00-41-630	New Programs	
53-12-00-52-618	refund transportation	
53-12-00-52-620	overpayment of Italy trip	
54-10-00-46-410	Brewfest	\$1,150.00
54-10-00-46-420	Fall Events	\$210.00
54-10-00-46-430	Winter Event	
54-10-00-46-440	Sponsorship	
54-10-00-46-450	Summer Event	
55-13-00-43-450	Proksa Center Rentals	
55-13-00-43-451	Liberty Center Rentals	
55-13-00-43-455	Athletic Fields	\$60.00
55-13-00-43-471	Park Rentals (Outdoors)	\$300.00
	<b><u>Credit Card (P-Card) Bill</u></b>	
	Replacement cost on Light Pole from Insurance	\$4,863.77
	BMO Harris Mastercard	-\$4,857.66
	Costco Credit Card Bill	-\$70.29
	transfer in from PMA account	\$221,931.63
	transfer to payroll account	-\$41,113.37
	transfer in from BMO account	\$125,000.00
	Bank Fees	-\$257.42
	transfer to merchant account	-\$5,000.00
	Outstanding Checks Cleared/ACH	-\$107,500.22
	Deposits Credited to September Statement	-\$60.00
	Deposits credited to June GL	
	<b>Ending Balance</b>	<b>\$389,232.00</b>

<b>Berwyn Park District Treasurer Report</b>			
<b>August 2025</b>			
	<b><u>BMO Harris Credit Card Account</u></b>		
	<b>Beginning Balance</b>	<b>\$159,935.29</b>	
<b>GL's</b>	<b><u>Deposits</u></b>		
10-02-00-45-470	Dog Park Fees	\$40.00	
10-02-00-46-485	Benches		
10-02-00-46-486	Garden Plots		
51-16-00-41-410	Preschool	\$1,065.00	
51-16-00-41-415	Early Childhood Programs	\$1,409.00	
51-16-00-41-420	Youth Programs	\$925.00	
51-16-00-41-425	Teen Programs		
51-16-00-41-430	Summer Day Camp	\$130.00	
51-16-00-41-435	New Programs		
52-09-00-41-420	Youth Soccer	\$4,515.00	
52-09-00-41-425	Futsal		
52-09-00-41-430	Youth Baseball	\$525.00	
52-09-00-41-435	Athletic Camps		
52-09-00-41-440	Youth Athletic Contract. Programs	\$1,564.00	
52-09-00-41-450	Adult Athletics		
52-09-00-41-465	New Programs		
52-09-00-41-470	Youth Athletic Special Event		
53-12-00-41-600	Adult Programs	\$15.00	
53-12-00-41-610	Active Adult Programs	\$120.00	
53-12-00-41-615	Adult Day Trips	\$165.00	
53-12-00-41-620	Extended Adult Trips		
53-12-00-41-625	Adult Lunches	\$50.00	
53-12-00-41-630	New Programs		
54-10-00-46-420	Fall Events	\$450.00	
54-10-00-46-430	Winter Events		
54-10-00-46-450	Summer Events		
55-13-00-43-450	Proksa Center Rentals	\$800.00	
55-13-00-43-451	Liberty Center Rentals		
55-13-00-43-455	Athletic Fields Rentals	\$1,045.00	
55-13-00-43-471	Park (Outdoor) Rentals		
	Card Connect Fees (July)	-\$2,282.41	
	Bank Fees	-\$227.15	
	Bank Fees	-\$10.00	
	Withdrawal: Money deposited to Republic Operating Acct.	-\$125,000.00	
	Credited to September Bank statement		
	Sales from the July GL	\$1,157.00	
	control account	\$400.00	
	<b>Ending Balance</b>	<b>\$46,790.73</b>	

<b>Berwyn Park District Treasurer Report</b>			
<b>August 2025</b>			
	<b><u>Republic Bank Merchant Account</u></b>		
	<b>Beginning Balance</b>	<b>\$100.00</b>	
<b>GL's</b>	<b><u>Deposits</u></b>		
10-02-00-45-470	Dog Park Fees	\$35.00	
10-02-00-46-485	Benches		
10-02-00-46-486	Garden Plots		
51-16-00-41-410	Preschool	\$1,035.00	
51-16-00-41-415	Early Childhood Programs	\$781.00	
51-16-00-41-420	Youth Programs	\$830.00	
51-16-00-41-425	Teen Programs		
51-16-00-41-430	Summer Day Camp		
51-16-00-41-435	New Programs		
52-09-00-41-420	Youth Soccer	\$4,890.00	
52-09-00-41-425	Futsal		
52-09-00-41-430	Youth Baseball		
52-09-00-41-435	Athletic Camps		
52-09-00-41-440	Youth Athletic Contract. Programs	\$2,066.00	
52-09-00-41-450	Adult Athletics		
52-09-00-41-465	New Programs		
52-09-00-41-470	Youth Athletic Special Event		
53-12-00-41-600	Adult Programs	\$40.00	
53-12-00-41-610	Active Adult Programs	\$50.00	
53-12-00-41-615	Adult Day Trips	\$190.00	
53-12-00-41-620	Extended Adult Trips		
53-12-00-41-625	Adult Lunches	\$15.00	
53-12-00-41-630	New Programs		
54-10-00-46-420	Fall Events	\$840.00	
54-10-00-46-430	Winter Events	\$40.00	
54-10-00-46-450	Summer Events		
55-13-00-43-450	Proksa Center Rentals	\$700.00	
55-13-00-43-451	Liberty Center Rentals		
55-13-00-43-455	Athletic Fields Rentals	\$100.00	
55-13-00-43-471	Park (Outdoor) Rentals	\$270.00	
	Card Connect Fees (July)	\$0.00	
	Bank Fees	-\$20.00	
	transfer in from Republic Operating Account	\$5,000.00	
	Credited to September Bank statement	-\$487.00	
	Sales from the July GL	\$0.00	
	control account	-\$180.00	
	<b>Ending Balance</b>	<b>\$16,295.00</b>	

## **Berwyn Park District Treasurer Report**

**August 2025**

<b><u>Republic Bank Property Tax Money Market Account</u></b>		
<b>Beginning Balance</b>		<b>\$224,647.95</b>
<b>Interest</b>		<b>\$498.74</b>
<b>Property Tax Revenue (transferred from Operating Acct.)</b>		
<b>Replacement Tax</b>		<b>\$537.41</b>
<b>DCEO Grant</b>		
<b>Transfer to Operating Account</b>	operating	
<b>Transfer to Illinois Funds Account</b>		
<b>Deposit from Illinois Funds Account</b>		
<b>Transfer to other accounts</b>	payroll	<b>-\$52,076.50</b>
<b>Ending Balance</b>		<b>\$173,607.60</b>

<b><u>Republic Bank Payroll Account</u></b>		
<b>Beginning Balance</b>		<b>\$32,678.70</b>
<b>Transfer in from Money Market Account</b>		<b>\$52,076.50</b>
<b>Transfer from Operating Account</b>		<b>\$41,113.37</b>
<i>Payroll/Employee Compensation-direct deposit</i>		<b>-\$58,518.90</b>
<i>Payroll/Employee Compensation-paper checks</i>		<b>-\$1,439.22</b>
<b>Federal, State and FICA Exp</b>		<b>-\$37,353.54</b>
<b>IMRF Payments-Employer/Employee Contributions</b>		<b>-\$10,956.00</b>
<b>Ending Balance</b>		<b>\$17,600.91</b>

<b><u>Republic Bank Petty Cash Account</u></b>		
<b>Beginning Balance</b>		<b>\$5,292.94</b>
<b>Deposit from Operating Account</b>		
<i>Checks Cleared</i>		<b>-\$336.59</b>
<b>#1078, 1082, 1083, 1085, 1086, 1089</b>		
<b>Ending Balance</b>		<b>\$4,956.35</b>



## **Berwyn Park District Treasurer Report**

**August 2025**

<b><u>Byline Unemployment Account</u></b>	
<b>Beginning Balance</b>	<b>\$33,021.70</b>
<b>Interest</b>	<b>\$76.26</b>
<b>Maintenance Fee Unemployment</b>	<b>-\$20.00</b>
<b>Ending Balance</b>	<b>\$33,077.96</b>

<b><u>First American Bank Money Market-Capital Account</u></b>	
<b>Beginning Balance</b>	<b>\$2,928,991.84</b>
<b>Interest</b>	<b>\$9,096.26</b>
<b>Transfer in</b>	
<b>Transfer to other accounts- set up of OSLAD account</b>	
<b>Ending Balance</b>	<b>\$2,938,088.10</b>

<b><u>First American Bank Checking Account-Capital Account</u></b>	
<b>Beginning Balance</b>	<b>\$4,801.02</b>
<b>Interest</b>	<b>\$1.05</b>
<b>Account Analysis Fee</b>	<b>-\$31.00</b>
<b>Transfer in</b>	
<b>Transfer to other accounts</b>	
<b>Ending Balance</b>	<b>\$4,771.07</b>

<b><u>First American Bank -OSLAD Account</u></b>	
<b>Beginning Balance</b>	<b>\$5,000.00</b>
<b>Interest</b>	
<b>Transfer in</b>	
<b>Transfer to other accounts</b>	
<b>Ending Balance</b>	<b>\$5,000.00</b>

**DATE:** 9/16/2025  
**TO:** The Board of Commissioners  
**FROM:** Cindy Hayes  
Superintendent of Finance and HR  
**RE:** Scholarship Information

**FINANCE**

**2025 Scholarship Report Year-to-Date**

<u>Accepted Scholarships</u>	<u>Amount Awarded</u>
Family A	\$320.00
Family B	\$800.00
Family C	\$180.00
Family D	\$320.00
Family E	<u>\$720.00</u>
<b>Year-To-Date Total</b>	<b>\$2340.00</b>

Pending Scholarships

The above recipients were awarded scholarship money from fund 15 to participate in programs of the Berwyn Park District.

FOR FUND: `Corporate  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	76,434.69	2,822.22	(96.3)	687,911.93	917,216.00	524,465.30	(42.8)
Administration	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Buildings & Grounds	34,080.86	0.00	100.0	306,727.42	408,970.00	328,274.58	(19.7)
TOTAL REVENUES	110,515.55	2,822.22	(97.4)	994,639.35	1,326,186.00	852,739.88	(35.6)
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Administration	41,210.98	21,744.24	47.2	370,898.06	494,531.00	352,935.92	28.6
Buildings & Grounds	59,313.02	43,466.64	26.7	533,814.94	711,754.00	453,717.95	36.2
TOTAL EXPENSES	100,524.00	65,210.88	35.1	904,713.00	1,206,285.00	806,653.87	33.1
TOTAL FUND REVENUES	110,515.55	2,822.22	(97.4)	994,639.35	1,326,186.00	852,739.88	(35.6)
TOTAL FUND EXPENSES	100,524.00	65,210.88	35.1	904,713.00	1,206,285.00	806,653.87	33.1
SURPLUS (DEFICIT)	9,991.55	(62,388.66)	(724.4)	89,926.35	119,901.00	46,086.01	(61.5)

FOR FUND: Scholarship Fund  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	360.00	100.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	360.00	100.0
EXPENSES							
Non Departmental	625.00	0.00	100.0	5,625.00	7,500.00	2,925.00	61.0
TOTAL EXPENSES	625.00	0.00	100.0	5,625.00	7,500.00	2,925.00	61.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	360.00	100.0
TOTAL FUND EXPENSES	625.00	0.00	100.0	5,625.00	7,500.00	2,925.00	61.0
SURPLUS (DEFICIT)	(625.00)	0.00	100.0	(5,625.00)	(7,500.00)	(2,565.00)	(65.8)

FOR FUND: Social Security  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	83.34	0.00	100.0	749.98	1,000.00	550.00	(45.0)
TOTAL REVENUES	83.34	0.00	100.0	749.98	1,000.00	550.00	(45.0)
EXPENSES							
Non Departmental	6,829.75	2,646.61	61.2	61,467.75	81,957.00	54,027.06	34.0
TOTAL EXPENSES	6,829.75	2,646.61	61.2	61,467.75	81,957.00	54,027.06	34.0
TOTAL FUND REVENUES	83.34	0.00	100.0	749.98	1,000.00	550.00	(45.0)
TOTAL FUND EXPENSES	6,829.75	2,646.61	61.2	61,467.75	81,957.00	54,027.06	34.0
SURPLUS (DEFICIT)	(6,746.41)	(2,646.61)	(60.7)	(60,717.77)	(80,957.00)	(53,477.06)	(33.9)

FOR FUND: IMRF  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	83.34	0.00	100.0	749.98	1,000.00	550.00	(45.0)
TOTAL REVENUES	83.34	0.00	100.0	749.98	1,000.00	550.00	(45.0)
EXPENSES							
Non Departmental	8,330.75	3,323.73	60.1	74,976.75	99,969.00	62,949.68	37.0
TOTAL EXPENSES	8,330.75	3,323.73	60.1	74,976.75	99,969.00	62,949.68	37.0
TOTAL FUND REVENUES	83.34	0.00	100.0	749.98	1,000.00	550.00	(45.0)
TOTAL FUND EXPENSES	8,330.75	3,323.73	60.1	74,976.75	99,969.00	62,949.68	37.0
SURPLUS (DEFICIT)	(8,247.41)	(3,323.73)	(59.6)	(74,226.77)	(98,969.00)	(62,399.68)	(36.9)

FOR FUND: Liability  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	166.68	0.00	100.0	1,499.96	2,000.00	550.00	(72.5)
TOTAL REVENUES	166.68	0.00	100.0	1,499.96	2,000.00	550.00	(72.5)
EXPENSES							
Non Departmental	4,954.19	55.50	98.8	44,587.43	59,450.00	32,751.77	44.9
TOTAL EXPENSES	4,954.19	55.50	98.8	44,587.43	59,450.00	32,751.77	44.9
TOTAL FUND REVENUES	166.68	0.00	100.0	1,499.96	2,000.00	550.00	(72.5)
TOTAL FUND EXPENSES	4,954.19	55.50	98.8	44,587.43	59,450.00	32,751.77	44.9
SURPLUS (DEFICIT)	(4,787.51)	(55.50)	(98.8)	(43,087.47)	(57,450.00)	(32,201.77)	(43.9)

FOR FUND: Audit  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	2,007.00	0.00	100.0	18,063.00	24,084.00	13,032.32	(45.8)
TOTAL REVENUES	2,007.00	0.00	100.0	18,063.00	24,084.00	13,032.32	(45.8)
EXPENSES							
Non Departmental	2,000.00	0.00	100.0	18,000.00	24,000.00	20,600.00	14.1
TOTAL EXPENSES	2,000.00	0.00	100.0	18,000.00	24,000.00	20,600.00	14.1
TOTAL FUND REVENUES	2,007.00	0.00	100.0	18,063.00	24,084.00	13,032.32	(45.8)
TOTAL FUND EXPENSES	2,000.00	0.00	100.0	18,000.00	24,000.00	20,600.00	14.1
SURPLUS (DEFICIT)	7.00	0.00	100.0	63.00	84.00	(7,567.68)	(9109.1)



FOR FUND: Security and Safety  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	83.34	0.00	100.0	749.98	1,000.00	550.00	(45.0)
TOTAL REVENUES	83.34	0.00	100.0	749.98	1,000.00	550.00	(45.0)
EXPENSES							
Non Departmental	1,500.01	2,164.25	(44.2)	13,499.97	18,000.00	19,596.41	(8.8)
TOTAL EXPENSES	1,500.01	2,164.25	(44.2)	13,499.97	18,000.00	19,596.41	(8.8)
TOTAL FUND REVENUES	83.34	0.00	100.0	749.98	1,000.00	550.00	(45.0)
TOTAL FUND EXPENSES	1,500.01	2,164.25	(44.2)	13,499.97	18,000.00	19,596.41	(8.8)
SURPLUS (DEFICIT)	(1,416.67)	(2,164.25)	52.7	(12,749.99)	(17,000.00)	(19,046.41)	12.0

FOR FUND: Special Recreation  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	12,500.00	0.00	100.0	112,500.00	150,000.00	75,101.53	(49.9)
TOTAL REVENUES	12,500.00	0.00	100.0	112,500.00	150,000.00	75,101.53	(49.9)
EXPENSES							
Non Departmental	16,601.61	0.00	100.0	149,414.17	199,219.00	113,427.55	43.0
TOTAL EXPENSES	16,601.61	0.00	100.0	149,414.17	199,219.00	113,427.55	43.0
TOTAL FUND REVENUES	12,500.00	0.00	100.0	112,500.00	150,000.00	75,101.53	(49.9)
TOTAL FUND EXPENSES	16,601.61	0.00	100.0	149,414.17	199,219.00	113,427.55	43.0
SURPLUS (DEFICIT)	(4,101.61)	0.00	100.0	(36,914.17)	(49,219.00)	(38,326.02)	(22.1)

FOR FUND: Debt Service  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	22,433.34	0.00	100.0	201,899.98	269,200.00	135,202.60	(49.7)
TOTAL REVENUES	22,433.34	0.00	100.0	201,899.98	269,200.00	135,202.60	(49.7)
EXPENSES							
Non Departmental	22,554.18	0.00	100.0	202,987.46	270,650.00	108,471.84	59.9
TOTAL EXPENSES	22,554.18	0.00	100.0	202,987.46	270,650.00	108,471.84	59.9
TOTAL FUND REVENUES	22,433.34	0.00	100.0	201,899.98	269,200.00	135,202.60	(49.7)
TOTAL FUND EXPENSES	22,554.18	0.00	100.0	202,987.46	270,650.00	108,471.84	59.9
SURPLUS (DEFICIT)	(120.84)	0.00	100.0	(1,087.48)	(1,450.00)	26,730.76	(1943.5)

FOR FUND: Capital Projects  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	168,078.26	100.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	168,078.26	100.0
EXPENSES							
Non Departmental	31,666.67	23,109.90	27.0	284,999.99	380,000.00	166,907.36	56.0
TOTAL EXPENSES	31,666.67	23,109.90	27.0	284,999.99	380,000.00	166,907.36	56.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	168,078.26	100.0
TOTAL FUND EXPENSES	31,666.67	23,109.90	27.0	284,999.99	380,000.00	166,907.36	56.0
SURPLUS (DEFICIT)	(31,666.67)	(23,109.90)	(27.0)	(284,999.99)	(380,000.00)	1,170.90	(100.3)

FOR FUND: Liberty Capital Development  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

FOR FUND: Recreation Administration  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	33,333.34	0.00	100.0	299,999.98	400,000.00	200,714.94	(49.8)
Administration	208.34	0.00	100.0	1,874.98	2,500.00	0.00	100.0
Special Events	333.34	0.00	100.0	2,999.98	4,000.00	3,520.68	(11.9)
TOTAL REVENUES	33,875.02	0.00	100.0	304,874.94	406,500.00	204,235.62	(49.7)
EXPENSES							
Administration	44,308.24	21,907.51	50.5	398,773.28	531,698.00	322,591.70	39.3
Building and Grounds	5,041.67	5,463.69	(8.3)	45,374.99	60,500.00	30,770.35	49.1
Special Events	1,562.51	1,208.53	22.6	14,062.47	18,750.00	8,009.42	57.2
TOTAL EXPENSES	50,912.42	28,579.73	43.8	458,210.74	610,948.00	361,371.47	40.8
TOTAL FUND REVENUES	33,875.02	0.00	100.0	304,874.94	406,500.00	204,235.62	(49.7)
TOTAL FUND EXPENSES	50,912.42	28,579.73	43.8	458,210.74	610,948.00	361,371.47	40.8
SURPLUS (DEFICIT)	(17,037.40)	(28,579.73)	67.7	(153,335.80)	(204,448.00)	(157,135.85)	(23.1)

FOR FUND: Rec. Program Youth & Teen  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
REVENUES							
Youth Programming	101,458.32	0.00	100.0	105,125.04	106,500.00	128,876.48	21.0
-----							
TOTAL REVENUES	101,458.32	0.00	100.0	105,125.04	106,500.00	128,876.48	21.0
EXPENSES							
Youth Programming	87,374.98	1,501.14	98.2	92,375.06	94,250.00	87,019.08	7.6
-----							
TOTAL EXPENSES	87,374.98	1,501.14	98.2	92,375.06	94,250.00	87,019.08	7.6
TOTAL FUND REVENUES	101,458.32	0.00	100.0	105,125.04	106,500.00	128,876.48	21.0
TOTAL FUND EXPENSES	87,374.98	1,501.14	98.2	92,375.06	94,250.00	87,019.08	7.6
SURPLUS (DEFICIT)	14,083.34	(1,501.14)	(110.6)	12,749.98	12,250.00	41,857.40	241.6

FOR FUND: Athletics Programs  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Athletics	104,360.00	0.00	100.0	104,360.00	104,360.00	53,587.00	(48.6)
TOTAL REVENUES	104,360.00	0.00	100.0	104,360.00	104,360.00	53,587.00	(48.6)
EXPENSES							
Athletics	77,300.00	6,075.67	92.1	77,300.00	77,300.00	34,726.82	55.0
TOTAL EXPENSES	77,300.00	6,075.67	92.1	77,300.00	77,300.00	34,726.82	55.0
TOTAL FUND REVENUES	104,360.00	0.00	100.0	104,360.00	104,360.00	53,587.00	(48.6)
TOTAL FUND EXPENSES	77,300.00	6,075.67	92.1	77,300.00	77,300.00	34,726.82	55.0
SURPLUS (DEFICIT)	27,060.00	(6,075.67)	(122.4)	27,060.00	27,060.00	18,860.18	(30.3)



FOR FUND: Rec. Program Adults  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Adults	92,600.00	0.00	100.0	92,600.00	92,600.00	67,703.00	(26.8)
TOTAL REVENUES	92,600.00	0.00	100.0	92,600.00	92,600.00	67,703.00	(26.8)
EXPENSES							
Adults	84,408.33	4,725.69	94.4	84,475.01	84,500.00	42,381.23	49.8
TOTAL EXPENSES	84,408.33	4,725.69	94.4	84,475.01	84,500.00	42,381.23	49.8
TOTAL FUND REVENUES	92,600.00	0.00	100.0	92,600.00	92,600.00	67,703.00	(26.8)
TOTAL FUND EXPENSES	84,408.33	4,725.69	94.4	84,475.01	84,500.00	42,381.23	49.8
SURPLUS (DEFICIT)	8,191.67	(4,725.69)	(157.6)	8,124.99	8,100.00	25,321.77	212.6

FOR FUND: Recreation Special Events  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Special Events	40,500.00	747.57	(98.1)	40,500.00	40,500.00	5,504.26	(86.4)
TOTAL REVENUES	40,500.00	747.57	(98.1)	40,500.00	40,500.00	5,504.26	(86.4)
EXPENSES							
Special Events	30,983.33	482.52	98.4	31,650.01	31,900.00	8,713.71	72.6
TOTAL EXPENSES	30,983.33	482.52	98.4	31,650.01	31,900.00	8,713.71	72.6
TOTAL FUND REVENUES	40,500.00	747.57	(98.1)	40,500.00	40,500.00	5,504.26	(86.4)
TOTAL FUND EXPENSES	30,983.33	482.52	98.4	31,650.01	31,900.00	8,713.71	72.6
SURPLUS (DEFICIT)	9,516.67	265.05	(97.2)	8,849.99	8,600.00	(3,209.45)	(137.3)

FOR FUND: Recreation Rentals  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Rentals	56,000.00	0.00	100.0	56,000.00	56,000.00	43,951.75	(21.5)
TOTAL REVENUES	56,000.00	0.00	100.0	56,000.00	56,000.00	43,951.75	(21.5)
EXPENSES							
Rentals	12,600.00	1,889.37	85.0	22,600.00	26,350.00	8,763.38	66.7
TOTAL EXPENSES	12,600.00	1,889.37	85.0	22,600.00	26,350.00	8,763.38	66.7
TOTAL FUND REVENUES	56,000.00	0.00	100.0	56,000.00	56,000.00	43,951.75	(21.5)
TOTAL FUND EXPENSES	12,600.00	1,889.37	85.0	22,600.00	26,350.00	8,763.38	66.7
SURPLUS (DEFICIT)	43,400.00	(1,889.37)	(104.3)	33,400.00	29,650.00	35,188.37	18.6

FOR FUND: Working Cash  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

FOR FUND: General Fixed Assets  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

FOR FUND: General Long Term Debt  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

MUNICIPAL REPORT TOTALS  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2025

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL MUNICIPAL REVENUES	576,665.93	3,569.79	(99.3)	2,034,312.21	2,580,930.00	1,750,572.70	(32.1)
TOTAL MUNICIPAL EXPENSES	539,165.22	139,764.99	74.0	2,526,882.34	3,272,278.00	1,931,286.23	40.9
SURPLUS (DEFICIT)	37,500.71	(136,195.20)	(463.1)	(492,570.13)	(691,348.00)	(180,713.53)	(73.8)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2026 FINAL BUDGET
<b>FUND: `Corporate</b>		
BEGINNING BALANCE		0
<b>Administration</b>		
<b>REVENUES</b>		
10-00-00-40-400	Real Estate Taxes	900,000
10-00-00-40-405	Personal Prop Replacement Tax	19,000
10-00-00-43-455	Cook County Voting Use	200
10-00-00-46-480	Spnsorships	500
10-00-00-48-491	Interest Income	50,000
10-00-00-49-494	PDRMA Incentive/Reimbursements	500
10-00-00-49-647	Cell Tower Lease	75,000
TOTAL REVENUES: Administration		1,045,200
<b>Buildings &amp; Grounds</b>		
<b>REVENUES</b>		
10-02-00-40-400	Property Taxes	450,000
10-02-00-45-470	Dog Park Fees	500
10-02-00-46-484	Memorial Trees	1,000
10-02-00-46-485	Memorial Benches	1,000
10-02-00-49-493	Scrap/Salvage	100
10-02-00-49-495	PDRMA Incent./Reimbursement	500
TOTAL REVENUES: Buildings & Grounds		453,100
<b>Administration</b>		
<b>EXPENSES</b>		
Non Park		
10-01-00-50-500	Full Time Salaries	270,905
10-01-00-50-510	PDRMA Health Program	119,000
10-01-00-50-545	Mileage Reimbursement	250
10-01-00-51-551	Board Projects	1,000
10-01-00-51-570	Legal Fees	20,000
10-01-00-51-575	Accountant	15,000
10-01-00-51-580	Consultants	5,000
10-01-00-51-585	IT Services	20,000
10-01-00-52-610	Computer Software & Licensing	25,000
10-01-00-52-611	Legal Notices	2,000
10-01-00-52-617	Photo Copier-Service and lease	4,000
10-01-00-52-641	Telephone & Internet	14,565
10-01-00-52-644	Cell Phones	750
10-01-00-52-649	Bank Fees	5,000
10-01-00-54-700	FT Professional Development	7,000
10-01-00-54-710	Professional Development Board	3,000
10-01-00-54-720	Dues & Licensing Fees	14,000



10-01-00-55-750	New Office Equipment	1,500
10-01-00-55-755	Postage	450
10-01-00-55-785	Uniforms	2,000
10-01-00-55-790	Office Supplies	3,500
10-01-00-55-796	Staff Appreciation	3,200
TOTAL Non Park		537,120
TOTAL Administration		537,120

## **Buildings & Grounds**

### **EXPENSES**

10-02-00-50-500	Full Time Salaries	368,801
10-02-00-50-505	Part Time & Seasonal Salaries	33,486
10-02-00-52-620	Equipment Rental	2,000
10-02-00-52-624	Contractual Maintenance	70,000
10-02-00-52-630	Scavenger Service	17,000
10-02-00-52-635	Tree Removal	8,000
10-02-00-52-637	Utilities- Natural Gas	11,464
10-02-00-52-638	Utilities-Electricity	25,000
10-02-00-52-639	Utilities-Water	6,000
10-02-00-52-640	Facility Alarms	8,500
10-02-00-52-644	cell phones	1,300
10-02-00-53-650	Vehicle Maintenance	10,000
10-02-00-53-655	Equipment Repair	7,500
10-02-00-53-660	Grounds Maintenance	22,000
10-02-00-53-661	Athletic Field Maintenance	4,000
10-02-00-53-662	Playground Maintenance	3,000
10-02-00-53-663	Dog Park Maintenance	1,500
10-02-00-53-665	Building Maintenance	30,000
10-02-00-53-666	HVAC	13,000
10-02-00-53-667	Electrical	7,000
10-02-00-53-668	Plumbing	20,000
10-02-00-54-700	Professional development	2,500
10-02-00-54-715	Training & Certifications	3,000
10-02-00-55-750	New Equipment	4,000
10-02-00-55-757	Personal Protective Equipment	1,000
10-02-00-55-762	Consumable Supplies	15,000
10-02-00-55-765	Fuels and Lubricants	8,000
10-02-00-55-770	Flag Replacement	1,000
10-02-00-55-773	Landscape Management	6,000
10-02-00-55-774	Fertilizers	500
10-02-00-55-775	Trees	12,000
10-02-00-55-780	Signs	2,500
10-02-00-55-785	Uniforms	3,550
10-02-00-55-789	Building Supplies	2,000

10-02-00-55-795	First Aid	1,000
10-02-00-55-796	Staff appreciation	750
10-02-00-55-798	Chemicals/Pesticides	2,000
10-02-00-55-799	Graffiti Removal	300
10-02-00-55-800	Tools	2,000
10-02-00-55-805	Snow Removal	2,000
10-02-00-55-811	Memorial Benches	1,100
10-02-00-55-815	Children's and Serenity Garden	1,000
10-02-00-55-820	Ponds	5,000
10-02-00-55-825	Holiday Decor	10,000
TOTAL Buildings & Grounds		755,751

TOTAL FUND REVENUES & BEG. BALANCE	1,498,300
TOTAL FUND EXPENSES	1,292,871
FUND SURPLUS (DEFICIT)	205,429

**FUND: Scholarship Fund**

BEGINNING BALANCE	0
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**REVENUES**

15-00-00-46-480	Sponsorships	100
15-00-00-46-489	Scholarship Revenue	10,000
TOTAL REVENUES: Non Departmental		10,100

**EXPENSES**

Non Park

15-00-00-52-466	Scholarships	7,500
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TOTAL FUND REVENUES & BEG. BALANCE	10,100
TOTAL FUND EXPENSES	7,500
FUND SURPLUS (DEFICIT)	2,600

**FUND: Social Security**

BEGINNING BALANCE	0
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**REVENUES**

21-00-00-40-400	Real Estate Taxes	1,000
TOTAL Non Park		1,000

**EXPENSES**

21-00-00-50-530	Social Security	70,936
21-00-00-50-535	Medicare	16,590
TOTAL Non Park		87,526

TOTAL FUND REVENUES & BEG. BALANCE	1,000
TOTAL FUND EXPENSES	87,526

FUND SURPLUS (DEFICIT)	(86,526))
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**FUND: IMRF**

BEGINNING BALANCE	0
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**REVENUES**

22-00-00-40-400	Real Estate Taxes	1,000
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TOTAL Non Park	1,000
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**EXPENSES**

22-00-00-50-525	IMRF	102,969
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TOTAL Non Park	102,969
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TOTAL FUND REVENUES & BEG. BALANCE	1,000
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TOTAL FUND EXPENSES	102,969
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FUND SURPLUS (DEFICIT)	(101,969))
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**FUND: Liability**

BEGINNING BALANCE	0
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**REVENUES**

23-00-00-40-400	Real Estate Taxes	1,000
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23-00-00-49-494	PDRMA Safety Rebate	500
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TOTAL Non Park	1,500
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**EXPENSES**

23-00-00-50-500	Full Time Salaries	9,000
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23-00-00-50-546	Safety Incentive	2,000
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23-00-00-51-551	Special Projects	2,000
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23-00-00-52-627	Property & Casualty Insurance	40,000
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23-00-00-52-629	Pre-Employ/Volunteer Verificat	2,000
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23-00-00-54-700	Staff Training and Testing	1,950
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23-00-00-55-750	Equipment and Safety Supplies	2,500
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23-00-00-55-795	First Aid Kit Supplies	500
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TOTAL Non Park	59,950
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TOTAL FUND REVENUES & BEG. BALANCE	1,500
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TOTAL FUND EXPENSES	59,950
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FUND SURPLUS (DEFICIT)	(58,450))
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**FUND: Audit**

BEGINNING BALANCE	0
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**REVENUES**

24-00-00-40-400	Real Estate Taxes	26,000
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TOTAL Non Park	26,000
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**EXPENSES**

24-00-00-51-550	Audit Fees	21,000
24-00-00-51-560	Accounting Service Fees	5,000
TOTAL Non Park		26,000

TOTAL FUND REVENUES & BEG. BALANCE	26,000
TOTAL FUND EXPENSES	26,000
FUND SURPLUS (DEFICIT)	0

**FUND: Security and Safety**

BEGINNING BALANCE	0
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**REVENUES**

25-00-00-40-400	Real Estate Taxes	1,000
TOTAL Non Park		1,000

**EXPENSES**

25-00-00-50-505	Wage-picnic rent. & police/sec	8,000
25-00-00-52-615	Equipment Maintenance	2,000
25-00-00-55-750	New Equipment	8,000
TOTAL Non Park		18,000

TOTAL FUND REVENUES & BEG. BALANCE	1,000
TOTAL FUND EXPENSES	18,000
FUND SURPLUS (DEFICIT)	(17,000))

**FUND: Special Recreation**

BEGINNING BALANCE	0
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**REVENUES**

Non Park		
26-00-00-40-400	Real Estate Taxes	154,000
TOTAL Non Park		154,000

**EXPENSES**

26-00-00-50-500	Wages-Full time salaries	25,423
26-00-00-50-505	Wages-Inclusion	9,219
26-00-00-52-645	WSSRA Contribution	163,000
26-00-00-55-799	Special Recreation Expenditure	2,500
26-00-00-56-805	ADA Improvements	2,500
TOTAL Non Park		202,642

TOTAL FUND REVENUES & BEG. BALANCE	154,000
TOTAL FUND EXPENSES	202,642
FUND SURPLUS (DEFICIT)	(48,642))

**FUND: Debt Service**

BEGINNING BALANCE 0

Non Departmental

**REVENUES**

31-00-00-40-400	Real Estate Taxes	318,441
TOTAL Non Park		318,441

**EXPENSES**

31-00-00-58-903	Principal Payment	110,000
31-00-00-58-905	Interest Payment	215,595
31-00-00-58-915	Paying Agent Fees	1,500
TOTAL Non Park		327,095

TOTAL FUND REVENUES & BEG. BALANCE 318,441

TOTAL FUND EXPENSES 327,095

FUND SURPLUS (DEFICIT) (8,654))

**FUND: Recreation Administration**

BEGINNING BALANCE 0

**REVENUES**

50-00-00-40-400	Property Taxes	405,000
50-01-00-41-474	Advertising	2,000
50-01-00-49-494	PDRMA incent/Reimbursement	1,000
50-10-00-46-477	Community Event Fees	1,500
50-10-00-46-485	Back to School Event	2,500
TOTAL Non Park		412,000

**EXPENSES**

50-01-00-50-477	Wages-Community Event Staff	3,000
50-01-00-50-485	Wages-Back to School	1,500
50-01-00-50-500	Wages-Full Time Salary	241,408
50-01-00-50-501	Wages-Marketing	56,650
50-01-00-50-505	Wages-Front Desk	39,784
50-01-00-50-510	PDRMA Health Insurance	119,000
50-01-00-50-545	Mileage Reimbursement	300
50-01-00-50-606	Wages-Concerts	250
50-01-00-51-551	Special Projects	1,500
50-01-00-51-585	Computer IT Consultant	18,000
50-01-00-52-610	Computer Software and License	9,500
50-01-00-52-611	Job Posting	400
50-01-00-52-612	Print & Distribution of Inform	5,500
50-01-00-52-617	Photo Copier service & lease	3,000
50-01-00-52-641	Telephone and Internet	15,000
50-01-00-52-643	Other Contractual	2,000

50-01-00-52-644	Cell Phones	2,300
50-01-00-52-721	Memberships/Subscriptions	16,000
50-01-00-53-655	Equipment Maintenance	500
50-01-00-54-700	Professional Development	5,500
50-01-00-55-750	New Office Equipment	1,500
50-01-00-55-761	Marketing and Promotions	4,500
50-01-00-55-785	Staff Apparel	1,500
50-01-00-55-790	Office Supplies	1,750
50-01-00-55-796	Staff Appreciation	750
50-02-00-52-630	Scavenger Service	7,000
50-02-00-52-637	Utilities-Natural Gas	14,000
50-02-00-52-638	Utilities-Electric	20,000
50-02-00-52-639	Utilities-Water	15,000
50-02-00-52-640	Facility Alarms	3,500
50-10-00-52-614	Concerts Vendors	6,000
50-10-00-55-485	Back to School Event	3,000
50-10-00-55-606	Concert Supplies	500
50-10-00-55-795	Recreation Supplies	1,000
50-10-00-55-796	Community Event Supplies	8,000
TOTAL Non Park		629,092

TOTAL FUND REVENUES & BEG. BALANCE	412,000
TOTAL FUND EXPENSES	629,092
FUND SURPLUS (DEFICIT)	(217,092))

**FUND: Rec. Program Youth & Teen**

BEGINNING BALANCE	0
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**REVENUES**

51-16-00-41-410	Preschool	5,000
51-16-00-41-415	Early Childhood Programs	12,000
51-16-00-41-420	Youth Programs	20,000
51-16-00-41-425	Teen Programs	2,000
51-16-00-41-430	Summer Day Camp	72,000
51-16-00-41-435	New Programs	3,000
51-16-00-46-480	Sponsorships	500
TOTAL Non Park		114,500

**EXPENSES**

51-16-00-50-505	Wages-Preschool	3,000
51-16-00-50-506	Wages-Early Childhood Programs	4,000
51-16-00-50-507	Wages-Youth Programs	3,500
51-16-00-50-508	Wages-Teen Programs	250
51-16-00-50-509	Wages-Summer Day Camp	45,000
51-16-00-52-415	Early Child Program Contracts	4,000

51-16-00-52-420	Youth Program Contracts	10,000
51-16-00-52-425	Teen Program Contract	1,000
51-16-00-52-430	Summer Day Camp Trips	6,750
51-16-00-52-431	Summer Camp Transportation	3,500
51-16-00-52-649	credit card fees	3,000
51-16-00-55-410	Preschool Supplies	500
51-16-00-55-415	Early Childhood Program Suppli	1,500
51-16-00-55-420	Youth Program Supplies	2,500
51-16-00-55-425	Teen Program Supplies	500
51-16-00-55-430	Summer Day Camp Supplies	2,000
51-16-00-55-431	Summer Camp Shirts	2,000
51-16-00-55-432	Summer Camp Food	1,250
51-16-00-55-435	New Program Expenses	1,500
TOTAL Non Park		95,750

TOTAL FUND REVENUES & BEG. BALANCE	114,500
TOTAL FUND EXPENSES	95,750
FUND SURPLUS (DEFICIT)	18,750

#### **FUND: Athletics Programs**

BEGINNING BALANCE	0
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#### **REVENUES**

52-09-00-41-420	Youth Soccer	40,000
52-09-00-41-425	Futsal	3,000
52-09-00-41-430	Youth Baseball	7,000
52-09-00-41-435	Athletic Camps	3,000
52-09-00-41-440	Yth Athletic Contract Programs	30,000
52-09-00-41-450	Adult Athletics	10,000
52-09-00-41-455	Adult Athletic Contract Progra	500
52-09-00-41-460	Adult Athletic Events	200
52-09-00-41-465	New Programs	500
52-09-00-41-470	Youth Athletic Special Event	5,500
52-09-00-41-480	Youth Athletics	3,160
52-09-00-46-480	Sponsorships	500
TOTAL Non Park		103,360

#### **EXPENSES**

52-09-00-50-504	Wages-Youth Athletics	2,600
52-09-00-50-505	Wages-Youth Soccer	15,000
52-09-00-50-506	Wages-Youth Futsal	1,500
52-09-00-50-507	Wages-Youth Baseball	2,000
52-09-00-50-508	Wages-Athletic Camps	500
52-09-00-50-509	Wages-Adult Athletics	1,500
52-09-00-50-510	Wages-Adult Ahletic Events	100

52-09-00-52-649	credit card fees	3,000
52-09-00-55-420	Youth Soccer Program Expenses	4,000
52-09-00-55-421	Youth Soccer Uniforms	8,000
52-09-00-55-422	Youth Soccer Awards	1,800
52-09-00-55-423	Athletic League Recognition	100
52-09-00-55-425	Youth Futsal Program Expenses	1,200
52-09-00-55-426	Futsal Uniforms	800
52-09-00-55-430	Youth Baseball Program Expense	2,000
52-09-00-55-431	Youth Baseball Uniforms	2,000
52-09-00-55-432	Youth Baseball Awards	800
52-09-00-55-435	Athletic Camp Program Expenses	1,000
52-09-00-55-440	Youth Ath. Contract Prog Expen	20,000
52-09-00-55-450	Adult Athletic Program Expense	200
52-09-00-55-455	Adult Ath. Contract Prog expen	300
52-09-00-55-460	Adult Event Program Expenses	50
52-09-00-55-465	New Program Expenses	350
52-09-00-55-470	Youth Athletic Special Event	5,000
52-09-00-55-480	Youth Athletic Program Supplie	1,000
TOTAL Non Park		74,800

TOTAL FUND REVENUES & BEG. BALANCE	103,360
TOTAL FUND EXPENSES	74,800
FUND SURPLUS (DEFICIT)	28,560

**FUND: Rec. Program Adults**

BEGINNING BALANCE	0
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**REVENUES**

53-12-00-41-600	Adult Programs	4,000
53-12-00-41-610	Active Adult Programs	3,600
53-12-00-41-615	Adult Day Trips	12,000
53-12-00-41-620	Extended Adult Trips	77,000
53-12-00-41-625	Adult Lunches	2,000
53-12-00-41-630	New Programs	1,000
TOTAL Non Park		99,600

**EXPENSES**

53-12-00-50-505	Wages-Adult Programs	100
53-12-00-50-506	Wages-Active Adult Programs	100
53-12-00-50-507	Wages-Adult Day Trips	100
53-12-00-50-508	Wages-Extended Adult Trips	100
53-12-00-50-509	Wages-Adult Lunches	100
53-12-00-50-510	Wages-New Programs	100
53-12-00-52-600	Adult Program Contracts Expens	1,500
53-12-00-52-610	Active Adult Contract Expense	1,500



53-12-00-52-616	Adult Day Trips Tickets	2,500
53-12-00-52-617	Adult Day Trips Meals	2,500
53-12-00-52-618	Adult Day Trip Transportation	2,000
53-12-00-52-620	Extended Trip Contract Expense	67,000
53-12-00-52-625	Adult Lunches Restaurants	750
53-12-00-52-649	credit card fees	3,000
53-12-00-55-600	Adult Programs Expense	1,500
53-12-00-55-610	Active Adult Program Expense	1,500
53-12-00-55-630	New Program Expenses	1,000
TOTAL Non Park		85,350

TOTAL FUND REVENUES & BEG. BALANCE	99,600
TOTAL FUND EXPENSES	85,350
FUND SURPLUS (DEFICIT)	14,250

#### **FUND: Recreation Special Events**

BEGINNING BALANCE	0
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#### **REVENUES**

54-10-00-46-410	Brewfest	22,000
54-10-00-46-420	Fall Events	3,100
54-10-00-46-430	Winter Events	2,600
54-10-00-46-440	Spring Events	3,600
54-10-00-46-450	Summer Events	3,100
54-10-00-46-460	New Events	1,600
TOTAL Non Park		36,000

#### **EXPENSES**

54-10-00-50-505	Wages-Brewfest	2,000
54-10-00-50-506	Wages-Fall Events	500
54-10-00-50-507	Wages-Winter Events	500
54-10-00-50-508	Wages-Spring Events	500
54-10-00-50-509	Wages-Summer Events	500
54-10-00-50-510	Wages-New Events	500
54-10-00-52-649	credit card fees	3,000
54-10-00-55-410	Brewfest Supplies	2,500
54-10-00-55-411	Brewfest Shirts	1,500
54-10-00-55-412	Brewfest Beer Vendors	6,000
54-10-00-55-413	Brewfest Ice	900
54-10-00-55-414	Brewfest Fencing	3,700
54-10-00-55-416	Brewfest Entertainment	3,500
54-10-00-55-420	Fall Event Supplies	500
54-10-00-55-421	Fall Event Vendors	300
54-10-00-55-430	Winter Event Supplies	1,000
54-10-00-55-431	Winter Event Vendors	750

54-10-00-55-440	Spring Event Supplies	1,000
54-10-00-55-441	Spring Event Vendors	500
54-10-00-55-450	Summer Event Supplies	500
54-10-00-55-451	Summer Event Vendors	350
54-10-00-55-460	New Event Expenses	300
TOTAL Non Park		30,800

TOTAL FUND REVENUES & BEG. BALANCE	36,000
TOTAL FUND EXPENSES	30,800
FUND SURPLUS (DEFICIT)	5,200

#### **FUND: Recreation Rentals**

BEGINNING BALANCE	0
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#### **REVENUES**

55-13-00-43-450	Proksa Center Rentals	20,000
55-13-00-43-451	Liberty Center Rentals	3,000
55-13-00-43-455	Athletic Fields	24,000
55-13-00-43-471	Park Rentals (Outdoors)	5,000
TOTAL Non Park		52,000

#### **EXPENSES**

55-13-00-50-505	Wages-Rentals	12,000
55-13-00-52-649	credit card fees	3,000
55-13-00-53-655	Equipment Maintenance	2,000
55-13-00-55-456	Liberty Supplies	1,000
55-13-00-55-457	Liquor License	2,350
55-13-00-55-753	New Equipment	3,000
55-13-00-55-795	Rental Supplies	1,000
TOTAL Non Park		24,350

TOTAL FUND REVENUES & BEG. BALANCE	52,000
TOTAL FUND EXPENSES	24,350
FUND SURPLUS (DEFICIT)	27,650

TOTAL ALL FUNDS REV & BEG. BALANCE	2,828,801
TOTAL ALL FUNDS EXPENSES	3,064,695
ALL FUNDS SURPLUS (DEFICIT)	(235,894))

## Fund Balance Summary

	Fund Balance 12/31/2023	Fund Balance 12/31/2024	Estimated Fund Balance 12/31/25	Estimated Fund Balance 12/31/26
<b>Corporate</b>	\$ 524,868.00	\$ 473,088.00	\$ 592,749.00	\$ 798,178.00
Corporate				
Parks and Facility				
<b>Total</b>				
<b>Recreation</b>	\$ 388,883.00	\$ 567,000.00	\$ 449,212.00	\$ 326,530.00
Recreation Administration				
Rentals				
Special Events				
Recreation Programs				
Athletics				
Adult Programs				
<b>Total</b>				
<b>Scholarships</b>	\$ 82,751.00	\$ 82,751.00	\$ 79,751.00	\$ 72,071.00
<b>Social Security</b>	\$ 120,256.00	\$ 127,972.00	\$ 55,585.00	\$ (30,940.64)
<b>IMRF</b>	\$ 186,674.00	\$ 199,199.00	\$ 100,230.00	\$ (1,739.00)
<b>Liability</b>	\$ 92,304.00	\$ 118,875.00	\$ 60,925.00	\$ 2,475.00
<b>Audit</b>	\$ (38,983.00)	\$ 3,930.00	\$ 4,014.00	\$ 4,014.00
<b>Safety &amp; Security</b>	\$ 72,260.00	\$ 90,656.00	\$ 73,656.00	\$ 56,656.00
<b>Special Recreation</b>	\$ 202,709.00	\$ 231,271.00	\$ 181,629.00	\$ 135,987.00
<b>Debt Service</b>	\$ 23,901.00	\$ 23,295.00	\$ 15,733.00	\$ 7,079.00
<b>Capital Projects</b>	\$ 188,542.00	\$ 2,708,499.00	\$ 2,553,823.00	\$ 1,353,823.00
<b>Working Cash</b>	\$ 289,658.00	\$ 289,658.00	\$ 289,658.00	\$ 289,658.00
<b>Total</b>	\$ 2,133,823.00	\$ 4,916,194.00	\$ 4,456,965.00	\$ 3,013,791.36

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**DATE:** 9/16/2025  
**TO:** The Board of Commissioners  
**FROM:** Cathy Fallon, Executive Director  
**RE:** Agency Report

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We have 12 kids signed up for our Tennis Fundamentals class. The class is full.  
We have 11 kids signed up for our Adult/Tot Little Warriors class.  
We have 15 kids signed up for our Adult/Tot Soccer class. The class is full.

We have 15 kids signed up for our Fall First Step Twos class. The class is full.  
We have 10 kids signed up for Let's Investigate.  
We have 7 kids signed up for our Animal Action class.  
We have 10 kids signed up for our Fall – Tinkergarten class.  
We have 10 kids signed up for Book and Bites. The class is full.  
We have 11 kids signed up for Let's Make Art.

We have 10 people signed up for our next LEO – at Katy's Dumplings.  
We have 9 people signed up for our Fall Day in Geneva trip.

We have 186 tickets sold for BrewFest.  
We have 10 signed up for the Ghoulish Market.

The outdoor shelter area at Smirz Park was painted.  
The bocce court at Sunshine Park has been restored.

**West Suburban Special Recreation Association**  
**July 8, 2025**  
**WSSRA**  
**2915 Maple St, Franklin Park, IL**  
**MINUTES**

**I. Chairperson Jan Arnold called the meeting to order at 4:08pm those present included:**

Jan Arnold, Park District of Oak Park  
 Jackie Iovinelli, Park District of Forest Park  
 Dan LoCascio, Park District of Franklin Park  
 Ron Malchiodi, Village of Riverside  
 Greg Stanczyk, Veterans Park District  
 Cathy Fallon, Berwyn Park District

Nate Brown, Norridge Park District  
 Katie Muellner, Village of River Grove  
 Ted Gruber, Village of Elmwood Park  
 Mike Sletten, River Forest Park District  
 Joe Zerillo, Village of Harwood Heights  
 Jeanmarie Hajer-O'Connor

**Others in Attendance:** WSSRA staff, April Michalski, Marianne Birko, WSSRF, Pamela Rumoro

**Not in Attendance**

North Berwyn Park District, Excused Absence

**II. Approval of Agenda** Iovinelli/Fallon motioned to approve the agenda. The motion was unanimously approved.

**III. Approval of the Consent Agenda** Iovinelli/Brown motioned to approve the Consent Agenda including the May 13, 2025 Minutes, May & June Financial Report, and Disbursements for May, June & July 2025 and the 2025-2026 District# 84 School lease. Roll call vote showed 12 yes votes, and the motion was approved

**IV. Public Comment:** No Public Comment

**V. Under the Foundation** Birko introduced Pamela Rumoro, a member of the Foundation. Rumoro introduced herself as a friend and supporter of WSSRA and the Foundation. She works as an RN nurse who is a Care Coordinator at Lurie Children's hospital with medically fragile and complex patients. She sees the most important benefits of WSSRA services for her clients and wanted to give back to a most important community resource. **Rumoro reported for the WSSRF:** The Foundation reports they are currently working on the following events: **Wacky Quacky Duck Splash and Splish Splash Summer Bash** is coming up on Wednesday, July 16 from 6:30 – 9:00pm at the Park District of Forest Park Pool. All WSSRA Board members and their family members, WSSRA participants and families and WSSRA friends are welcome to join us. Please call Marianne if you would like to join in the fun! Can't join us than support the event by fostering a duck for \$2 each or a flock of 5 for \$10 or 10 ducks for \$20 and take your chance at winning the GRAND PRIZE of \$250! Register at [www.wssra.net](http://www.wssra.net) **2025 Family Bowl-a-thon** taking place on Saturday, October 4, 2025. It will be held at the Circle Lanes in Forest Park from 1:45 – 3:30 coinciding with the WSSRA Saturday Bowling programs. Foundation Chairperson Christine Nakatsuka is busy securing raffle prizes for this fun event. **2025 Fallin For Our Stars Casino Night** The Foundation has begun the planning for the Fallin For Our Stars Casino night event that is scheduled for Friday, November 7, 2025 taking place at the Cheney Mansion in Oak Park. We are soliciting donations for the raffle prizes and \$25 and up gift cards for the Star Pull. Anyone wanting to donate items reach out to Marianne Birko at WSSRA, [marianneb@wssra.net](mailto:marianneb@wssra.net). Mark your calendars and plan to be there for a fun evening of Casino gaming, food, LIVE entertainment, and Amazing raffle prizes! Event tickets will go on sale shortly...

The Foundation continues to be committed in supporting WSSRA in their search for staff for programs and summer day camp. Staff have been invited to present to various parent groups to help get the word out about WSSRA programs and staff support. WSSRF once again thanks you for your continued support throughout the year!

**VI. Under Committee Reports** Sletten reported the Finance Committee met on June 17<sup>th</sup> to review the 2024 Audit Summary by Lauterbach & Amen, the IMRF Compliance Report Review and discuss 2026 budget planning. The next scheduled meeting is July 29.

**VII. Unfinished Business**

**A. Park District of Forest Park Building Updates** Iovinelli reported that, after considerable deliberation, the Park District of Forest Park (PDFOP) board has decided to revisit discussions regarding Grant White School as a potential site for expansion. Iovinelli noted that the political landscape has shifted, and the Village is currently facing significant fiscal challenges. The emergency replacement of the water reservoir and the Community

Center—located above the reservoir—have become the Village's top priorities. Given these circumstances, Iovinelli emphasized that it would be irresponsible to ask the community for additional funding to support the Roos Center expansion at this time. She affirmed that there have been no changes to the Memorandum of Understanding (MOU), and the Park District remains committed to moving forward with WSSRA as a key priority. "WSSRA and the Park District of Forest Park are a package," she stated.

B. No Other

**VIII. Under New Business**

**A. Presentation of 2024 Audit by Lauterbach & Amen** Hannah Cullerton from Lauterbach & Amen provided an overview of the 2024 WSSRA audit. Birko clarified there was no carry over in 2024 so no funds will go back to the partners in their shares for 2026. **Iovinelli/Fallon motioned to accept the 2024 WSSRA audit as presented. Roll call vote showed 12 yes votes, and the motion was approved.**

**B. IMRF Audit And Summary of Actions** Hart shared WSSRA was selected for an IMRF Audit, and it began in March simultaneously with the Annual audit being done by Lauterbach and Amen. Hart reviewed the findings and corrections being made as a result. She stated while the process is time-consuming it is important to make sure all items are done correctly going forward. **Iovinelli/Gruber motioned to accept the report and corrections as presented. Roll call vote showed 12 yes votes, and the motion was approved.**

**C. Review and Update WSSRA Policies** WSSRA's Policy Committee chaired by Dan LoCascio has reviewed the PDRMA recommended policy updates and changes. Birko reviewed the summary of those policy corrections and additions as highlighted. Arnold asked for clarification on page 10 the sick leave policy and Birko and the committee will be looking into it further and report back to the board. **Iovinelli/Gruber motioned the WSSRA Board of Directors accepts the Policy corrections and updates as recommended by PDRMA and the Policy Committee. Roll call vote showed 12 yes votes, and the motion was approved.**

**D. No Other**

**IX. Under Correspondence No Comments**

**X. Under Board Reports** **Zerillo reported the Village of Harwood Heights** is getting ready for the Village Fest taking place July 31 – August 3. They recently hosted the Touch a Truck and Shredding event with Representative Brad Stephens and all went well. **Iovinelli reported the Park District of Forest Park's** concerts, movies & pool pass holder events have been very successful! Their 4<sup>th</sup> of July event and fireworks was a huge success, and the fireworks 3-year contract ended this year. They have started making plans for next year. All are invited to their upcoming "No Glove" Softball Tournament taking place July 24-27. As the flier states they are looking for volunteers. Consider joining in the fun! PDFOP is getting rid of the in-line skate rink and replacing it with 4 regulation pickleball courts. They just received a DEOC \$225,000 grant for infrastructure which will be used for pool repairs and any number of projects! **LoCascio reported the Park District of Franklin Park's** Street Dance is this Friday night. Registration for camps is up with a lot of inclusion this year. They are handling the staffing mostly themselves with WSSRA continuing to oversee the staff hired and it's going well. Current projects include the installation of solar panels on all facilities, including the main office, North park, and the Ice Arena. They are purchasing the panels outright with 50% of costs re-covered by subsidies. They are closing on the 2920 Maple street property to include a passive garden park across from WSSRA offices. They are going to bid to renew the roofs at their service center. They are also renovating the locker rooms and bathrooms at the Ice arena. **Sletten reported the River Forest Park District River Forest** is going to bid for Constitution Park, they are currently finishing a splash pad at the Priory property, and they are currently redoing the infield at Keystone with synthetic turf. All are invited to join them for the Annual Food Truck Rally Co-sponsored with Rotary on Saturday August 22. **Muellner reported the Village of River Grove's** Concerts in the Park continue on July 23 with the Jersey Girls and August 22 with Fearless: Taylor Swift Tribute and Back to School event! **Brown reported the Norridge Park District's** pool is going well, "Island in the City" fest is this weekend July 10-13, they are looking at starting a new



event – “Bears and Beers” this fall, their flag football numbers are not where we want them to be so they are giving registration a boost, although their soccer numbers continue to be great! **Arnold reported the Park District of Oak Park’s** CRC numbers have doubled their expectations, so they are adding 75,000kw hours per year to offset the increase in membership and get them to net “0”. The Field Center rebuild is costing 4 million for a 4,400 square foot space. The Rehm Pool renovation project is expected to be completed in August. The PDOP is hosting 1000 kids per day in day camp and all is going well. This week is Pirate’s Week theme, and they hosted a cardboard boat regatta that was amazing – families, teens, kids were having a great time. Arnold highly recommends it as a community event! If you haven’t heard the BIG news out is PDOP’s Chris Lindgren, the Deputy Director’s last day is July 18<sup>th</sup>. He is moving on to be the Executive Director of Wilmette Park District. PDOP is currently hiring a Full time Graphic Designer and Data Specialist. **Hajer-O’Connor reported the Village of North Riverside’s** 4<sup>th</sup> of July parade was a great success despite the rain. They had many more units added to the parade and festivities were well attended with Infinity performing in the evening. The Annual Fireworks put on by the Riverside Golf Club were a great crowd pleaser! Coming up, they will be hosting a Car Show this weekend and planning for the Autumn Fest to be held on September 12 featuring their annual Chili Cook-off. They are already getting calls for the Turkey Bingo. They are still finalizing the details to accommodate more people. Considering 2 events...**Gruber reported the Village of Elmwood Park’s** July 4<sup>th</sup> parade and Fireworks were a great success. This year’s parade included the WSSRA vehicle and participants! They will be hosting the “Taste of Elmwood Park” this month celebrating their 40<sup>th</sup> Anniversary with 35 vendors so far! **Malchiodi reported the Village of Riverside’s** summer camps are rocking in big numbers and are going well. They are hosting a couple more movie in the park events, celebrating 150<sup>th</sup> year anniversary all year with their August 9 Festival Soiree. Their fall events will be coming out in their next brochure. **Fallon reported the Berwyn Park District’s** summer day camp is going well with all camps full! Their Movie night is showing “Cars” with the pre-movie activities having kids building their own cars...They will be hosting a few more concerts and having the re-scheduled “Touch A Truck” event on August 1<sup>st</sup>. They are also busy planning a Brew Fest and Halloween events! **Stanczyk reported the Veterans Park District** is hosting the Music and Movie night on July 23<sup>rd</sup> and the August summer concert series followed by annual bocce event. They have also updated early childhood offerings and arts programs and seen a great response in participation. Summer inclusion numbers have increased, and they have been taking on more in-house and trying to do more themselves. They are building off the WSSRA trainings offered by their Inclusion Team.

**XI. Executive Director’s Report Birko Reported**

- A. WSSRA Fallin For Our Stars Planning** Mark your calendars for the WSSRF’s next event **Fallin For Our Stars Casino night** taking place on Friday, November 7<sup>th</sup> at Cheney Mansion. This well attended event will feature more gaming tables and **“Live musical entertainment by Rich Shep”**
- B. All Things Summer** While it is a crazy time of year for all of us do take a moment to remind the many wonderful summer staff you hire of the many career opportunities in Parks & Recreation. WSSRA has always promoted the profession especially during Day Camp orientation. Birko added a flier of all of the in-state and Midwest University programs to consider and shared at orientation and had a few staff ask about it afterwards. In addition after two weeks of camp a staff announced that they plan to pursue a degree in TR; Therapeutic Recreation **“Seize the Day.”**
- C. WSSRA Camp Tour** Anyone interested in seeing WSSRA camps first hand reach out to Birko to schedule it soon. Camp ends July 25.
- D. NRPA Planning** The 2025 National Parks and Recreation Conference will take place in Orlando, Florida September 16 – 18. Birko will not be attending but one of our Superintendents plans to attend.
- E. Staff Report: April Michalski, Superintendent of Recreation reported**
  - 1. Summer Programs** are in full swing and will continue through July 26! This season, our Social Club groups are looking forward to a variety of exciting outings, including a Schaumburg Boomers game, an evening at Hollywood Park Arcade, and a summer BBQ. We’re also excited to introduce a new program, Park Explorers.

This program gives families the opportunity to enjoy the outdoors and connect with other WSSRA families while exploring different parks throughout our communities.

2. **Day Camp** WSSRA is wrapping up our first session of camp, session two runs July 7-July 25. We currently have 151 participants in Day Camp and Community Cruisers. There are 15 participants on the waitlist. Those persons will only be added if someone drops as many of the camps are filled to capacity.
3. **Inclusion** This summer, we are supporting 103 participants across our partner districts, which is an increase from last year. Our Inclusion team has been conducting site visits, checking in with staff, and providing visual aids and sensory supplies to support participants. For any questions regarding Inclusion, please contact Chris Strum at [chriss@wssra.net](mailto:chriss@wssra.net).

4. **Special Olympics**

- **Bobcats Volleyball** season is underway! We have two teams with 20 athletes participating.
- **Bobcats Tennis** Eight athletes will compete in the Special Olympics Tennis Skills Competition on July 9 at Oak Lawn High School. Gold medal winners will advance to the state competition in August.
- **Bobcats Bowling** The Special Olympics Regional Bowling Tournament will be held on Saturday, July 26 at Stardust Bowl in Addison, we have 18 athletes competing.
- **Bobcats Golf** We have 14 golf athletes competing in the Special Olympics Golf Skills Competition on July 30 at Springbrook Golf course in Naperville. Gold medal winners will advance to the state games in September.

5. **Special Events**

- **Disability Pride Dance** WSSRA is partnering with the Forest Park Public Library and the Park District of Forest Park to celebrate Disability Pride Month with an inclusive dance party for all ages and abilities. The event will take place on Sunday, July 13 from 3:00-5:00pm at the Roos Recreation Center in Forest Park.
- **Splish Splash Summer Bash** WSSRA's annual pool party will be held on Wednesday, July 16 at the Forest Park Aquatics Center from 6:30-9:00pm. The event will feature our Wacky Quacy Duck Splash. Ducks are available for purchase online at [wssra.net](http://wssra.net).
- **Family Swim** WSSRA is hosting a family swim at Rehm Pool in Oak Park on Sunday, July 20 from 9:30-11:00am.

F. **Staff Report: Annie Hart, Superintendent of Business reported**

1. **Transportation** WSSRA is currently transporting 57 to and from our Day Camp locations. WSSRA has hired a new part-time driver, Spellmon Haynes. Spellmon has over 10 years' experience driving as well as vehicle maintenance.
2. **Hiring Updates**  
**Seasonal hiring** is going well, and applications continue to come in. We are currently hiring additional staff to support both summer Inclusion and upcoming fall programs.  
**Full-time hiring** WSSRA is also hiring a full-time Recreation Specialist to join our team. The position was vacated at the beginning of June. This position will assist with inclusion support and oversee aquatics programming. Interested applicants can apply online at [wssra.net](http://wssra.net) or can reach out to Annie Hart with questions.

G. **Other**

XII. **Closed Session** None

XIII. **Adjournment** **LoCascio/Gruber motioned to adjourn the meeting at 5:14pm. Motion was unanimously approved**  
Respectfully submitted,



Marianne Birko, Executive Director  
mb/July 25 minutes



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**DATE:** 9/16/2025  
**TO:** The Board of Commissioners  
**FROM:** Cathy Fallon, Executive Director  
**RE:** Old Business

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- Proksa Pond Proposal: Included is the Pond Proposal from Aquascape, in addition to the supplemental information.

Phase 1: \$311,343.17 - \$13,286.10 in sales tax = \$298,057.07

Phase 2: \$121,050.74 - \$4,214.80 in sales tax = \$116,835.94

Phase 3: \$222,120.22 - \$9,465.18 in sales tax = \$212,655.04

- Tree Protection Plan: included is the Tree Protection Plan approved by the Morton Arboretum. This is a requirement of the Urban Tree Grant.



# PROJECT PROPOSAL

Client Name:

Date:





## **Thank you for choosing Aquascape!**

We're excited to partner with you to bring your vision to life. At Aquascape, our mission is to connect people to water the way nature intended—by creating personal oases through beautifully designed and expertly crafted water features, whether it's a pond, waterfall, fountain, or a custom blend of all three.

With decades of experience in water feature design, construction, and innovation, we are uniquely positioned to deliver outstanding quality, performance, and value. Our team takes a detail-oriented, client-focused approach to every project, ensuring your final result reflects your goals and complements your space.

Please review the following proposal, and let's take the first step toward creating your perfect water feature.

**Client Name:**

**Proposal Date:**

**Project Location:**

**Estimated Price:**

**Consultation and Project Timeline:**

# PROJECT SCOPE

---

Client Signature:

Date:



# PROJECT SHOWCASE

As the world's leading water feature construction team, Aquascape has had the privilege of designing and building innovative water features for a wide range of distinguished clients. Whether your goal is to enhance the beauty of your property or support the environment through sustainable, ecological solutions, Aquascape delivers results that exceed expectations.

Discover how you can start Living the Aquascape Lifestyle® today.



Aquascape Inc. | St. Charles, Illinois



Shaquille O'Neal Residence | Atlanta, Georgia



Primavera Urbana | Villavicencio, Colombia



# PROJECT SHOWCASE CONTINUED



Large Pond and Stream | Southern Africa



Lincoln Park Zoo | Chicago, Illinois



Goodwin Residence | Crown Point, Indiana





## AQUASCAPE: THE WORLD'S LEADING INNOVATOR IN WATER FEATURES

Aquascape is recognized globally for pioneering water feature innovation. Our ecosystem-based approach creates sustainable, low-maintenance water features by working in harmony with nature—balancing fish, plants, aeration, filtration, and natural materials like rocks and gravel.

### Key Benefits of Choosing Aquascape:

- Over 30 years of experience leading the water feature industry through innovation and education
- Ecosystem-based design ensures long-term sustainability and natural beauty
- All products are rigorously field-tested for performance and durability before reaching the market
- Professionally installed, high-quality components ensure a seamless customer experience
- Deep commitment to environmental responsibility, demonstrated by Silver-level LEED® certification of our corporate headquarters
- Trusted by landscape professionals, architects, and homeowners worldwide
- Industry-leading customer support and training resources for partners and installers
- Comprehensive range of products—from decorative fountains to large-scale pond systems—designed to suit any outdoor space

Whether you're seeking tranquility, natural beauty, or a habitat for wildlife, Aquascape provides the expertise and tools to bring your outdoor vision to life.



### ED BEAULIEU

#### Vice President of Field Research and Contractor Development

Ed came to Aquascape in 1993 as a construction laborer, but a little creativity and a positive outlook on life and business helped catapult Ed to the position of Vice President of Field Research and Contractor Development. Ed has successfully built thousands of custom-designed ponds from small backyard water gardens to large lakes and commercial water features. He holds a B.S. in Zoology, with an emphasis in Limnology, and concentrated his master's studies in Marine Biology.

Ed's work has been featured on the cover of *Architectural Digest*, in addition to having his water garden designs featured in the pages of *Better Homes & Gardens* special interest publications, *Nature's Garden*, *Irrigation and Green Industry News*, and more.

For five years, Ed served as project manager for the installation of water features at the Flower and Garden Festival "Water Garden Wonders" highlight at Epcot Center. Ed has worked on water feature installations for Shaquille O'Neal, Richard Petty, Jill Rappaport, and other celebrities, and has appeared on several HGTV and DIY channel shows. He was also a contributing author for *The Pond Builder's Bible*, *Pond Building for Hobbyists*, and *Succeeding and Prospering with Water Features II*.

In recent years, Ed has designed and served as project manager for Aquascape Rainwater Harvesting Systems in Ghana, Uganda, and Colombia. In 2013 he was the first pond designer and installer to receive the "Watershaper of the Year" award from *Irrigation and Green Industry News*.

# ED THE POND PROFESSOR

Experience the science behind water features through the mind of the Pond Professor himself. Ed's platforms offer a engaging and entertaining way into understanding the Aquascape approach to pond building.



**Ed the Pond Professor**  
on YouTube



**Ed the Pond Professor**  
on Instagram



**Ed the Pond Professor**  
on Facebook

## ADDITIONAL INSPIRATION

We have completed a wide variety of amazing water features around the world. Get inspired by those who have started Living the Aquascape Lifestyle®!



**Project**  
**Portfolio**



901 Aqualand Way, St Charles, IL  
Gianna Olsen: 630.816.7723 | [golsen@aquascapeinc.com](mailto:golsen@aquascapeinc.com)



CHAPTER 1

TREE PRESERVATION

SECTION 1

[Contents](#)

1.1 STATEMENT OF PURPOSE .....	3
1.2 DEFINITIONS .....	4
1.3 PRESERVATION .....	6
1.4 PLANTING .....	7
1.5 TREE CARE .....	8
1.6 TREE PROTECTION .....	8
1.7 BOUNDARY TREES / SHARED TREES .....	9
1.8 TREE REMOVAL .....	9
1.9 TREE REPLACEMENT.....	9
1.10 PENALTIES FOR DAMAGED TREES .....	10
1.11 TREE PRESERVATION AND/OR REMOVAL PLAN FOR SIGNIFICANT REMOVALS, CONSTRUCTION AND/OR DEVELOPMENT .....	11
1.12 INVASIVE SPECIES CONTROL .....	11
1.14 TREE PLANTING, REMOVAL, PRUNING APPROVAL .....	13
1.15 FINAL INSPECTION.....	14
1.16 EXCEPTIONS .....	14
1.18 CIVIL REMEDIES .....	14
1.19 LIABILITY INSURANCE CONTRACTS-VENDORS .....	14

### 1.1 STATEMENT OF PURPOSE

This Section of the policy is structured to preserve, protect and enhance critical infrastructure – the portion of the urban forest that is located in the Berwyn Park District. The complete urban forest is comprised of trees across all land uses and ownership on public and private land. This Section will regulate Berwyn Park District property trees but recognizes that trees on public and private property are part of the collective community resource.

The purpose of this Section is to recognize the services and function that trees provide as a collective asset to the entire community and to state the goals of the Berwyn Park District with respect to the protection, preservation, care and planting of trees in the Berwyn Park District. This plan is in full effect 24 hours per day 365 days per year, and are not only triggered by construction projects or landscaping projects.

Specific goals of this section are to:

A. Protect, preserve and enhance the quality of life and general welfare of the Berwyn Park District, its patrons, and residents of the City of Berwyn; and conserve and enhance the Berwyn Park District's natural, physical and aesthetic environment.

B. Preserve, protect and enhance the urban forest to ensure that trees are properly planted and maintained within the Berwyn Park District so that trees can protect, enhance and preserve the quality of life for patrons of Berwyn Park District and its residents.

C. Recognize that trees are an integral part of the infrastructure of the Berwyn Park District and as such should be preserved, protected and cared for as other critical Berwyn Park District infrastructure.

- a. Trees absorb pollution from the air;
- b. Trees absorb and sequester carbon dioxide;
- c. Trees absorb and filter pollution from stormwater run-off;
- d. Trees produce oxygen;
- e. Trees reduce flooding;
- f. Trees stabilize soils and reduce erosion;
- g. Trees cool the surrounding area helping to reduce impacts due to heat islands;
- h. Trees reduce energy consumption by shielding structures from harsh winds and sun;
- i. Trees provide a buffer and screen against noise, light and pollution;
- j. Trees improve property values;
- k. Tree-filled parks improve commercial district buyer traffic and purchasing;
- l. Areas with trees have lower crime rates;

m. Areas with trees have higher levels of community interaction;

n. Trees provide important habitat for birds and other wildlife; and

o. Trees protect and enhance our quality of life.

D. Trees provide the Berwyn Park District collective benefits that extend beyond property boundaries throughout the entire City of Berwyn and suburban Cook County.

E. Recognize that larger trees provide larger benefits. When a large tree is removed and replaced with a smaller tree the benefits and services are reduced.

F. Recognize that some trees may have a condition that constitutes a threat, danger or nuisance to the public or property within the Berwyn Park District or may be dangerous to the health of other trees and vegetation in the Berwyn Park District.

## 1.2 DEFINITIONS

**ARBORIST** Any individual experienced in the profession of forestry or a related field and is licensed or certified in forestry by an accredited forestry industry body, e.g. International Society of Arboriculture.

**BUCKTHORN** An undesirable exotic invasive ornamental shrub introduced to North America. This species inhabits woodlands and savannas where it dominates the landscape prohibiting the development of native trees and plants. There are six species of buckthorn listed in the Illinois Exotic Weed Act, which prohibits the sale, distribution or planting of this species, *Rhamnus cathartica*, *davurica*, *frangula*, *argula*, *utilis*, and *japonica*.

**BUILDING ACTIVITY AREA** The portion of a property within which development activity, including grading, excavation, storage of materials, construction access and construction of both main buildings and unattached structures.

**CANOPY** The upper portion of a tree sometimes called the crown. This section of the tree usually contains branches and leaves.

**CONTRACTOR** A company or individual contracted to perform landscape services.

**DAMAGE** Impact or loss of function to any tree including but not limited to: removal, root compaction, root removal, girdling, soil contamination, topping, pruning more than 20% of the trees, canopy removal, bark removal, poisoning and or/ actions resulting in the decline or death of a tree.

**DEVELOPMENT** Any proposed change in the use or character of land, including, but not limited to the replacement of any structure or site improvements, e.g. irrigation installation, driveway replacement, installation of a retaining wall among others. When appropriate to the context, development may refer to the receipt or necessity of any building, tree or site work permit.

**DIAMETER AT BREAST HEIGHT** The diameter of the trunk of the tree measured in inches at a point 4.5 feet above ground line. This forestry standard measurement is used for established and mature trees and is referred to as "DBH". All reference to diameter size shall be to the DBH.

**UBAN FOREST MANAGEMENT PLAN (UFMP)** A detailed plan developed and approved by the Berwyn Park District under the direction of the Superintendent of Parks and Facilities which protects this valuable infrastructure and outlines thoughtful strategies for tree planting, selection, care and preservation for the Berwyn Park District and complies with recognized national standards.

**FORESTER** An individual trained and experienced in the profession of forestry who has a forestry degree from an institution of advanced education, or equivalent experience as a subject matter expert

**INFRASTRUCTURE** The basic underlying framework or features that provide collective services, including but not limited to roads, waterlines, storm sewers, bioswales, and trees.

**INVASIVE SPECIES** An introduced or exotic species that significantly modifies or disrupts the ecosystem in which it colonizes (e.g. buckthorn).

**LANDSCAPE** Vegetation and hardscapes installed and maintained by the Berwyn Park District.

**MANAGEMENT PLAN** A plan approved by the Berwyn Park District outlining the strategies for care and management of a specific type of landscape.

**NUISANCE TREES** Nuisance trees are trees that may provide potential impacts to other trees, people or structures. This would include, but not be limited to, diseased, infested, structurally unsound trees or known invasive or aggressive species.

**PARCEL** A single parcel shall mean any lot of record, zoning lot or any grouping of adjacent lots under single ownership, serving a principal structure or use.

**PREFERRED TREE LIST** A listing of tree species, identified in the Berwyn Park District Urban Forest Management Plan.

**PROPERTY OWNER** An individual or organization who owns property located within the limits of the City of Berwyn.

**SIGNIFICANT TREE REMOVAL** Removal of a grouping/stand of trees.

**SIMPLE TREE REMOVAL** Removal of a tree without other associated site impacts or other site improvements.

**SITE** The parcel of land for which landscaping changes or tree removal is sought.

**TRANSPLANTING** The removal of any tree for replanting elsewhere.

**TREE** Any self-supporting woody plant, together with its root system, trunk and canopy; growing upon the earth usually with one trunk, or a multi-stemmed trunk system, supporting a definitely formed crown.

**TREE PRESERVATION PLAN** A document required during construction activities which identifies, by common name and/or scientific name, certain species of trees of a specified DBH within a particular

area. The plan shall list all existing and proposed trees and shall specifically state how each tree is proposed to be destroyed, relocated, replaced, preserved at its present location, introduced into the site from an off-site source, and whether the tree is to receive remediated actions due to construction impacts, e.g. root pruning. The Berwyn Park District may provide that the tree preservation plan excludes those portions of the site which it determines will not be affected by the activity. Any tree preservation plan required by this Section must be dated within thirty-six months of the start date of the proposed activity.

**TREE REMOVAL** The cutting down, destruction, removal or relocation of any tree, including damaging by poison or other direct or indirect action.

### 1.3 PRESERVATION

A. The Berwyn Park District shall contract with a certified Arborist. The Arborist will be responsible for advice and suggestions on the enforcement and compliance of the Urban Forest Management Plan. Any urban forestry work completed by a contractor within the Berwyn Park District shall be under the direction of a certified arborist, arborist trainee, or a Forestry Consultant and the Superintendent of Parks and Facilities. The Superintendent of Parks and Facilities, all members of the Parks and Facilities department as well as The Superintendent of Finance and HR, Superintendent of Recreation and Executive Director all have the authority to enforce this policy.

**Commented [1]:** Grant requirement fulfilled: Authority/Enforcement

B. The Berwyn Park District shall have an urban forest inventory of owned trees. This inventory shall be maintained in a current state. Updated inventory may be required every 7-10 years unless the inventory is updated with the pruning cycle or is updated as part of routine tree maintenance.

C. The Berwyn Park District shall have an approved Urban Forest Management Plan. This plan shall be the framework for the protection, management and planting of trees within the Berwyn Park District and shall support and clearly define regulations identified in the Tree Preservation Policy.

This plan shall include the following:

1. A defined ten-year urban forestry strategy with clearly identified one, five, and ten years goals;
2. Community canopy mapping identifying existing tree canopy and priority locations for planting;
3. A strategy for completion and maintenance of a tree inventory on Berwyn Park District property;
4. Clear guidelines on tree species and age diversity;
5. Clear identification of replacement value and requirements for tree removal or damage;
6. An approved and an unapproved tree list.
7. Clearly defined specifications for tree planting, pruning, and impact reduction;
8. A risk assessment and management program;
10. A strategy for management, preservation and protection of naturalized areas;
11. A strategy for administration and implementation of a volunteer program;
12. Clear identification of forestry resource needs; and

D. The Berwyn Park District should require that any Contractor, working for the Berwyn Park District who may interact or have impact on Berwyn Park District urban forest have a Certified Arborist on staff, and periodically on site for all work pertaining to trees, including but not limited to removal, pruning and planting activities.

F. All tree planting, selection and management shall be in compliance with the Berwyn Park District Urban Forest Management Plan.

G. It is recognized that diverse species and age structure of urban trees throughout the Berwyn Park District are critical to the health of the forest structure and protects the Berwyn Park District from catastrophic loss and improved longevity. Specifications for species and age diversity, planting and management are contained in the Urban Forest Management Plan.

#### 1.4 PLANTING

A. As outlined in the Urban Forest Management Plan, the Berwyn Park District shall plant, and recommend diverse species with the ratio of not more than 20% of any one family, 10% of any one genus or 5% of any one species, with the exception of naturalized areas where species selections are based on the natural species assemblages as defined in the Urban Forest Management Plan. Diverse species composition protects the Berwyn Park District from catastrophic loss.

B. All trees planted by the Berwyn Park District or their agent shall be planted in accordance with the Urban Forest Management Plan and ANSI A300 Standards.

C. Trees purchased by the Berwyn Park District shall meet the specifications required in the Urban Forest Management Plan and ANSI Z 60.1 Standards.

D. Prior written approval is required to plant any plant, tree or shrub on Berwyn Park District property.

E. The Berwyn Park District shall not plant any tree under utility wires that is anticipated to grow to a height that will interfere with the wires.

F. The Berwyn Park District shall provide education and outreach to Berwyn Park District patrons/residents on the need for species and age diversity, proper selection and planting practices, and how to select species for sites.

**Commented [2]:** Grant Requirement Fulfilled: Nursery Standards

#### 1.5 TREE CARE

Tree care within the Berwyn Park District, shall comply with all Best Management Practices identified in the Urban Forest Management Plan and ANSI A300. Topping of trees is prohibited in Berwyn Park District property.

**Commented [3]:** Grant Requirement fulfilled: Tree Care Standards

#### 1.6 TREE PROTECTION

This Section applies to any work or activity which may impact Berwyn Park District trees.

A. Unless otherwise authorized by this Section, it shall be unlawful for any person to remove, injure or undertake any procedure which will cause death, substantial damage, or create a hazard, to any Berwyn Park District tree without first obtaining written approval from the Berwyn Park District. In the case of tree management practices, these practices shall comply with the Best Management Practices identified in the Urban Forest Management Plan.

B. In the event of any site improvement which may impact Berwyn Park District property trees, a Tree Preservation Plan is required, must be approved by Berwyn Park District staff or the Forestry Consultant, and implemented prior to the start of any work or delivery of any materials to the Building Activity Area. The approved Tree Preservation Plan shall be available on the site throughout the entire construction period until final approvals for all site work shall be received in writing. Additional information is available in UFMP.

C. In instances where the activity requires the use of heavy equipment and where that activity may impact trees on Berwyn Park District property, all appropriate tree protection measures must be taken and identified in the Tree Preservation Plan. In addition, all tree protection measures shall be in compliance with the Urban Forest Management Plan and industry Best Management Practices.

#### 1.7 BOUNDARY TREES / SHARED TREES

This section applies to trees which appear to be shared property between a Berwyn Park District property and a neighboring property of differing ownership.

A. Any tree which has any portion of average trunk diameter, not including surface or buttress roots, on 2 or more properties shall be considered a Boundary Tree, and Shared Property.

B. Berwyn Park District shall consult with joint tenants of Boundary Trees prior to executing any maintenance activities or tree removals upon those trees and attempt to gain consent of the joint tenant prior to proceeding with such work.

C. Joint tenants with Berwyn Park District concerning ownership of a tree may, under Illinois law, remove limbs on their side of the property line, and Berwyn Park District may do the same.

D. Should the removal of limbs result in loss of the tree, either party may seek civil damages for loss of the tree if the other party is not consulted prior to commencement of work.

#### 1.8 TREE REMOVAL

Tree removals are considered an impact to the entire Berwyn Park District. It is clearly documented that larger trees provide larger benefits. It is recognized that the planting of smaller trees does not replace the value of larger trees that are lost. It will take tens of years for that value to be replaced and for that reason efforts should be made to preserve and protect trees where they are growing.

A. It shall be unlawful for any individual to remove or cause damage to any tree located on Berwyn Park District property without written approval from the Berwyn Park District.

B. Any tree removed from park district owned property or transplanted offsite should be replaced according to the regulations outlined in the Urban Forest Management Plan.

C. If a tree is removed or damaged by a resident or developer without written approval from the Berwyn Park District it must be replaced as set forth in this Section.

#### 1.9 TREE REPLACEMENT

A. It is required that tree replacement species come from the Preferred Species List. The Preferred Species List is provided in the Urban Forest Management Plan.

B. Any tree species of any size in landscaped areas which is removed, or any 6" DBH or 6" group of trees in a natural area which is removed, which is not identified on the unapproved species list, is required for replacement by this Section. These trees shall be planted in accordance with the tree species list in the UFMP and Z 60.1 Standards.

C. When a tree removal is required because of any project, tree replacement shall occur at the rate of 2” for every 1” of tree diameter lost for approved species, and 1” for every 1” of tree diameter lost for unapproved species

D. All tree replacement plantings shall require an underground utility location prior to planting.

E. Final planting locations of replacement trees shall be at the discretion of Berwyn Park District Superintendent of Parks and Facilities or the Forestry Consultant, and be consistent with the goals outlined in the Urban Forestry Management Plan.

F. It shall be encouraged that any species identified as invasive species in Illinois be removed. There is no replacement requirement for these removals.

#### 1.10 PENALTIES FOR DAMAGED TREES

The following penalties and fees may be charged at the discretion of the Berwyn Park District for unlawful removal of or damage to its trees, either fully owned or jointly owned under Illinois law. These monies can be utilized for tree replacement or other Forestry-Related services at the discretion of the Executive Director.

- A. For trees up to 18” in Diameter, the following formula shall be used to determine compensatory value for damage to trees:

Type	\$/Diameter Inch
Approved Species	\$200
Non-invasive Unapproved Species	\$50
Invasive Species	\$0
New Species not yet on either list	BPD Discretion

B. For trees over 18” in Diameter, where values may be significantly higher, the above formula may not accurately reflect value. In these cases, Berwyn Park District should retain the services of a Consulting Arborist to perform a formal appraisal according to the CTLA’s 10<sup>th</sup> Guide to Plant Appraisal in order to accurately capture value.

C. No single tree shall be appraised for loss at greater than 5% of the real market value of the parcel on which it stands.

#### 1.11 TREE PRESERVATION AND/OR REMOVAL PLAN FOR SIGNIFICANT REMOVALS, CONSTRUCTION AND/OR DEVELOPMENT

Significant tree removals or tree removal and/or planting related to construction and/or development shall comply with all requirements of this Section and the Urban Forest Management Plan.

In the case of significant tree removals or tree removal and/or planting related to construction and/or development, the Superintendent of Parks and Facilities or Forestry Consultant shall review and approve planned removals and plantings.

#### 1.12 INVASIVE SPECIES CONTROL



#### A. INVASIVE WOODY PLANTS

Invasive plants cause ecological disruption to natural ecosystems. The type of impact varies based on the species and the traits of that species. The Woody Invasive Species List is included in the Urban Forest Management Plan. These species shall not be planted and should be removed and controlled to reduce impacts to other vegetation.

##### 1. Typical impacts include:

- a. Chemical disturbance to the soil limiting development of other species;
- b. Dense plant growth limiting light to soil surface resulting in exposed soil allowing erosion;
2. Displacement of naturally occurring species resulting in a monoculture of invasive species and aggressive tendencies.

#### B. INVASIVE DISEASES AND INSECTS

##### 1. Impacts on Trees

Invasive diseases and insects can create significant stress to trees and in some instances kill trees.

Berwyn Park District has developed a list of Invasive Diseases and Insects that pose significant threats to trees from information identified by State and Federal Departments of Agriculture. This list is included in the Urban Forest Management Plan.

##### 2. Invasive Species Management Plan

Management of invasive diseases and insects is included in the Urban Forest Management Plan.

#### 1.14 TREE PLANTING, REMOVAL, PRUNING APPROVAL

##### A. Tree Removal Procedures

As the sole property owner of all Park District-owned land in Berwyn Park District, Berwyn Park District shall have sole discretion as to trees to be planted, maintained, or removed on its property. The district shall be responsible for holding its contractors and vendors to its internal standards as well as ANSI A300. No resident or other party may apply for permission to remove, maintain, or plant trees on Park District owned land. The Park District Superintendent of Parks and Facilities shall approve proposed tree removals only when other mitigation options are unavailable or unacceptable. The Berwyn Park District, and its appointed tree manager, arborist, or Forestry Consultant shall approve or disapprove of tree planting, removal and pruning work performed by its hired contractors by written authorization.

##### B. Time Limitation

1. A written authorization shall expire and become null and void if work authorized does not commence within six months from the date of approval or if such work when commenced is suspended or abandoned at any time for a period of one year.

#### 1.15 FINAL INSPECTION

Final approval shall be issued when all relocation, replacement or remediation of trees is completed by contractors, and a final inspection has been conducted by the Berwyn Park District. Should the Berwyn Park District determine that the season is inappropriate for planting then relocation or replacement shall be deferred until the next planting season.

#### 1.16 EXCEPTIONS

If because of emergency weather or other casualty conditions a tree is endangering health, safety or property and requires immediate removal, verbal authorization may be given by the Berwyn Park District for the tree removal without obtaining written approval. Such verbal authorization shall later be confirmed in writing by the Berwyn Park District.

#### 1.18 CIVIL REMEDIES

In addition to any other remedies provided by this Section the Berwyn Park District shall have the following judicial remedies available for violations of this Section or any condition promulgated under this Section.

A. The Berwyn Park District may institute a civil action in a court of competent jurisdiction to establish liability and to recover damages for any injury caused by the removal or damage of trees in contravention of the terms of this Section.

B. The Berwyn Park District may institute a civil action in a court of competent jurisdiction to seek injunctive relief to enforce compliance with this Section to enjoin any violation, and to seek injunctive relief to prevent irreparable injury to the trees or properties encompassed by the terms of this Section.

#### 1.19 LIABILITY INSURANCE CONTRACTS-VENDORS

Company shall obtain Commercial General Liability Insurance (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location. CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract). The Berwyn Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to District. Company shall furnish District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements.

#### 1.20 SEVERABILITY

If any section or other portion of this Title, or its application to any person, is, for any reason, declared invalid or unenforceable, in whole or in part, by any court or agency of competent jurisdiction, said decision shall not impact the validity of the remaining portions hereof.

**Commented [4]:** Severability. This a great addition to the ordinance!

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**DATE:** 9/16/2025  
**TO:** The Board of Commissioners  
**FROM:** Cathy Fallon, Executive Director  
**RE:** New Business

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- Included is the resolution for the Freedom OSLAD grant. This is a required document for the grant application. The resolution states the Berwyn Park District has the funds to do the project.

# OSLAD Grant Program Resolution of Authorization

## Form OS/DOC-3

**Applicant (Sponsor) Legal Name:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

The \_\_\_\_\_ (Sponsor) hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending OSLAD project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

### Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years as is specified in the project agreement. The Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant.

The \_\_\_\_\_ (Sponsor) further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025); 2) the Illinois Grant Funds Recovery Act (30 ILCS 705); 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable; 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.); 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 6) the Age Discrimination Act of 1975 (P.L. 94-135); 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and 8) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property **acquired** with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the \_\_\_\_\_ (Sponsor) certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the \_\_\_\_\_ (Sponsor)  
on the \_\_\_\_\_ day of \_\_\_\_\_ (month), \_\_\_\_\_ (year)

\_\_\_\_\_  
Name (printed / typed)

Attested by: \_\_\_\_\_

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Title