

Berwyn Park District
Monthly Committee Meeting
Freedom Park Administration Building
3701 S. Scoville Ave. Berwyn, IL
December 4, 2025, at 4:30 p.m.
Agenda

- I. Call to Order – Roll Call of Commissioners (action)
- II. Adoption of Agenda (action)
- III. Public Comments
- IV. Correspondence
- V. Financial Report
 - a. Account Payables (action)
- VI. Policy and Personnel
 - a. General Use Ordinance (Draft)
- VII. Recreation
- VIII. Parks and Facilities
- IX. Other Business
 - a. 2026 Meeting Calendar Updates (action)
 - b. Draft Intergovernmental Agreement/Deed Amendment
 - c. Proksa Redevelopment
 - d. Proksa Pond Updates
- X. Commissioner Comments
- XI. Executive Session
 - a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
 - b. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
 - c. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
 - d. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- XII. Adjournment (action)

The next regular scheduled meeting of the Board of Commissioners is December 16, 2025, at 6:00pm at Proksa Park Activity Center.

The next Committee meeting of the Board of Commissioners is February 3, 2026, at 4:30pm at Freedom Park Administration Building.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 708-788-1701, at least 48 hours prior to the meeting.



Gretchen Kostelny, President
Zachary Taylor, Treasurer
Janel King, Commissioner

Ana Espinoza, Vice President
Claire Clark, Secretary

DATE: 12/2/2025
TO: The Board of Commissioners
FROM: Cindy Hayes
Superintendent of Finance and HR
RE: Accounts Payable Report

FINANCE

First Half of December 2025 Payables:

Check numbers: 26048 -26056 (detail listing following this page)

Total: \$ 5,452.02

I motion to approve the December 2025 payables in the amount of \$ 5,452.02

DATE: 11/24/25
TIME: 14:47:05
ID: AP460000

BERWYN PARK DISTRICT
CHECK RECONCILIATION REPORT

DATED FROM 11/19/2025 TO 12/02/2025
ALL CHECK STATUSES

CHECK #	VENDOR	NAME	STATUS	ISSUE DATE	STATUS DATE	CHECK AMT
26048	Berwyn W	Berwyn Western	OUT	12/02/25	11/24/25	795.00
26049	COMCAST2	COMCAST BUSINESS	OUT	12/02/25	11/24/25	241.20
26050	COMED	Com. Ed.	OUT	12/02/25	11/24/25	1,110.62
26051	KONICA	KONICA MINOLTA	OUT	12/02/25	11/24/25	152.28
26052	Moran	F.E. Moran, Inc.	OUT	12/02/25	11/24/25	2,048.73
26053	NICOR	Nicor Gas	OUT	12/02/25	11/24/25	191.19
26054	PHYSICIA	Physicians Immediate Care	OUT	12/02/25	11/24/25	79.00
26055	PWD	Premier World Discovery	OUT	12/02/25	11/24/25	799.00
26056	R0003692	Arleen Fenc1	OUT	12/02/25	11/24/25	35.00
					TOTAL---ALL CHECKS	5,452.02

DATE: 11/24/2025
TIME: 14:47:51
ID: AP450000

BERWYN PARK DISTRICT
PAID INVOICE LISTING

FROM 11/19/2025 TO 12/02/2025

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
Berwyn W	Berwyn Western								
	63242	01 Freedom Plumbing	10020053668	11/20/25		26048	12/02/25	795.00	795.00 795.00
							VENDOR TOTAL:		795.00
COMCAST2	COMCAST BUSINESS								
	Dec 25-FP	01 Phone & Internet	10010052641	11/24/25		26049	12/02/25	241.20	241.20 241.20
							VENDOR TOTAL:		241.20
COMED	Com. Ed.								
	Nov 25- FP	01 Electric Freedom	10020052638	11/13/25		26050	12/02/25	1,110.62	1,069.71 1,069.71
	Nov 25- Hessler	01 Electric Hessler	50020052638	11/13/25		26050	12/02/25	1,110.62	40.91 40.91
							VENDOR TOTAL:		1,110.62
KONICA	KONICA MINOLTA								
	48141851	01 copier	50010052617	11/21/25		26051	12/02/25	152.28	152.28 152.28
							VENDOR TOTAL:		152.28
Moran	F.E. Moran, Inc.								
	5075180-1	01 Freedom HVAC	10020053666	11/18/25		26052	12/02/25	2,048.73	2,048.73 2,048.73
							VENDOR TOTAL:		2,048.73
NICOR	Nicor Gas								
	Nov 25- LCC	01 Natural gas LCC	50020052637	11/13/25		26053	12/02/25	191.19	1.64 1.64
	Nov 25- LCC gen	01 LCC gen	50020052637	11/13/25		26053	12/02/25	191.19	0.32 0.32
	Nov 25-FP	01 Natural Gas FP	10020052637	11/13/25		26053	12/02/25	191.19	31.73 31.73
	Nov 25-PP	01 Natural gas Proksa	50020052637	11/13/25		26053	12/02/25	191.19	49.34 49.34

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	Nov 25-SP			11/13/25		26053	12/02/25	191.19	108.16
	01	Natural gas SP	10020052637						108.16
							VENDOR TOTAL:		191.19
PHYSICIA	Physicians Immediate Care								
	21912			11/13/25		26054	12/02/25	79.00	79.00
	01	New Hire Screen	23000052629						79.00
							VENDOR TOTAL:		79.00
PWD	Premier World Discovery								
	202469 Deposit			11/18/25		26055	12/02/25	799.00	799.00
	01	Deposit for Trip	53120052620						799.00
							VENDOR TOTAL:		799.00
R0003692	Arleen Fenc1								
	101596			11/17/25		26056	12/02/25	35.00	35.00
	01	Aurora Christkindmarket	53120041615						35.00
							VENDOR TOTAL:		35.00
							TOTAL --- ALL INVOICES:		5,452.02



**Berwyn Park District Conduct in the Parks
Ordinance 1234**

Updated 2025

ORDINANCE NO. 1324

AN ORDINANCE REGULATING CONDUCT IN THE PARKS

WHEREAS, the Berwyn Park District ("District") is an Illinois park district governed under the Illinois Park Code, 70 ILCS 1205/1 et seq.; and

WHEREAS, the District has the power to regulate conduct within the park properties and facilities under its jurisdiction ("Parks"); and

WHEREAS, the District finds that it is in its best interests and the interests of its residents to adopt the regulations set forth in Exhibit A attached hereto for that purpose.

NOW, THEREFORE, BE IT ORDAINED BY THE BERWYN PARK DISTRICT BOARD OF PARK COMMISSIONERS, COOK COUNTY, ILLINOIS, as follows:

Approval. The District hereby approves and adopts the regulations concerning conduct in the Parks in the form attached hereto as Exhibit A.

Effective Date. This Ordinance shall take full effect immediately upon its passage and approval. All previous ordinances, resolutions, motions, and orders of the Berwyn Park District Board of Park Commissioners in conflict herewith are hereby repealed to the extent of such conflict.

Severability. If any portion of this Ordinance is determined by a court of competent jurisdiction in the State of Illinois to be invalid, the remaining provisions of this Ordinance shall remain in full force and effect.

PASSED this _____ day of _____, 20____

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 20____

ATTEST:

President, Board of Commissioners

Secretary, Board of Commissioners

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ARTICLE 1 – RULES OF INTERPRETATION

1.00- Ordinance Enforcement: This Ordinance shall be enforced by all park district employees and designees. The City of Berwyn Police force is also empowered to enforce all park district ordinances.

1.01 - Board Notification: The Executive Director or its designee shall notify the Board of Park Commissioners whenever a crime or violation has taken place wherein damages or costs have been or will be incurred by the District and a complaint has not been signed by the District. Such notification shall be given to the Board at the next regular meeting following the Executive Director's decision not to sign a complaint.

1.1- Captions and Headings: The captions and headings used herein are for convenience of reference only and do not define or limit the contents of each paragraph.

1.2- Words Generally: Whenever any word in the ordinance importing the plural number is used, any singular matter shall be taken to be included, although distributive words may not have been used. When any subject matter is referred to in the ordinance, the words importing the singular number only or the masculine gender, several matters, females as well as males as well nonbinary and bodies corporate shall be taken to be included. Words in the present shall include the future.

ARTICLE 2 – DEFINITIONS: WHENEVER IN THIS ORDINANCE THE FOLLOWING TERMS ARE USED, THEY SHALL HAVE THEIR MEANINGS RESPECTIVELY ASCRIBED TO THEM.

"Aircraft" means any device that is used or intended to be used for human flight in the air or which is "unmanned" but defined as such by any statute, administrative regulation, or guidance of the Federal Aviation Administration.

"Alcoholic Liquor" shall have the meaning provided in the Illinois Liquor Control Act of 1934 (235 ILCS 5/1- 3.05) as amended hereafter.

"Amusement Contraption" means any device, machine or structure designed to test the skill or strength of the user or provide the user with any sort of ride, lift, swing or fall experience including, but not limited to, ball-throwing contest devices, pinball-type devices, electronic games, animal ride devices, ball and hammer devices, and trampoline devices.

"Aquatic Life" means all fish, reptiles, amphibians, crayfish, mussels, mollusks, and crustaceans.

"Authorized Agent"- means any individual granted authority by the Executive Director when acting within the scope of that authority.

"Board" and "Park Board" means the Berwyn Park District Board of Park Commissioners.

"Camp" or "Camping" shall include the erecting of a tent or shelter of natural or synthetic material, preparing a sleeping bag, hammock, or other bedding material for use, setting up any temporary or permanent camping equipment including without limitation food preparation

equipment, parking of a motor vehicle, motor home or trailer, or mooring of a vessel, for the apparent purpose of overnight occupancy; and/or in connection therewith, the use of District Property for living accommodation purposes such as sleeping activities, or making preparations for sleeping activities, or storing personal property, or making preparations to store personal property, or making a fire or using a device to provide heat other than as may be permitted as part of a District event or activity.

"Cannabis" is defined as provided in the Illinois Cannabis Control Act (720 ILCS 550/3(a)) as amended hereafter.

"Carry" means to wear, bear, or have on or about the person.

"Controlled Substance" is defined as provided in the Illinois Controlled Substances Act (720 ILCS 570/102 (f), 204, 206, 208, 210 and 212) as amended hereafter.

"Director" – is the Executive Director of the Berwyn Park District or designee

"District" or "Park District" means the Berwyn Park District, Cook County, IL

"District Property" is all of the property, real and personal, of every kind and description located within the jurisdiction of, or owned, administered, leased or licensed by, or otherwise in the possession or under the control of the District including without limitation every building, shelter, street, sidewalk, trail, path, beach, park, wilderness or open space, or other public place or facility and all District Waters located on or adjacent to or flowing over property located within the jurisdiction of, or owned, administered, leased or licensed by, or otherwise in the possession or under the control of the District.

"District Waters" means all natural or man-made lakes, rivers, creeks, streams, ponds, lagoons, bays, and drainage ways administered or operated by the Berwyn Park District.

"Department Head" means the person immediately in charge of a given District department and its activities and to whom all employees of such department are directly responsible (e.g., Superintendent of Recreation, Superintendent of Parks and Facilities and Superintendent of Finance and HR.)

"Drug Paraphernalia" means drug paraphernalia as defined under the Illinois Drug Paraphernalia Control Act (720 ILCS 600/1d) as amended.

"Employee" means any employee of the Berwyn Park District.

"Facility" means any District Property other than a building, park or playground, and includes, without limitation, swimming pools, golf courses, tennis courts basketball courts and other district property of a similar character.

"Fish" or "Fishing" means taking or attempting to take aquatic life in or from any District Waters by any method, and all other acts such as placing, setting, drawing or using any device commonly used for the taking of aquatic life whether resulting in such taking or not.

"ILCS" means the Illinois Compiled Statutes

"Operator" means a person who operates, drives, controls, otherwise has charge of, or is in actual physical control of a mechanical mode of transportation or any other mechanical equipment.

"Ordinance" refers to any duly adopted ordinances of the Park District or the City of Berwyn, IL, as the case may be.

"Overnight" refers to the time when the park or facility is officially closed until it opens the following

day.

"Owner" is the person who holds the legal title to a vehicle or other property of any kind, or in the event that the vehicle or other property is the subject of an agreement for the conditional sale or lease thereof, holds an immediate right of possession to such property.

"Organized Recreational Activities" refers to any planned activity, which is advertised or otherwise promoted, or sponsored by any person, and conducted at a predetermined time and place that can improve physical fitness, coordination, self-discipline, teamwork, as well as promote a sense of personal satisfaction and accomplishment.

"Park Security" refers to individuals that are employed or otherwise authorized to act on behalf of the Park District to interpret and enforce Park District or City rules, and to maintain order.

"Park System" refers to District Property and all of the personnel, programs, facilities, activities, and operations of the Park District.

"Permit" is the written permission or authorization required from the Park District to carry out a given activity. The terms of such permission or authorization is subject to the terms, fees, and conditions specified in the permit, license, or contract, as well as all applicable federal, state, local, and District laws, ordinances, rules, and regulations.

"Person" is every natural person and every organization, firm, partnership, association, corporation, or entity of any kind or any employee, agent or officer thereof. This definition shall not include the District or any authorized officer, employee (full or part-time, regular or short-term), or agent of the District when acting within the scope of their authority.

"Possess" or "Possession" refers to exercising direct physical control or dominion, with or without ownership, over any kind of property, or archeological, cultural or natural resource.

"Posted" refers to a notice that is displayed on the District's Webpage, or is attached and displayed to at the entrance to a Park or the administrative offices of the Park District.

"Refuse" includes without limitation trash, garbage, rubbish, waste, papers, bottles or cans, debris, litter, oil, solvents, liquid waste, or other discarded material whether solid or liquid.

"Services" shall include but not be limited to labor, professional services, transportation, leasing or renting any article, object, privilege, or service, giving of instructions or lessons, admission to exhibits, use of telephone or other utilities, or any act for which payment is customarily received.

"Smoking" refers to the lighting of cigarettes, cigars or pipes, the carrying of lighted cigarettes, cigars, pipes, or the intentional and direct inhalation of smoke from these objects or other devices designed to replicate the act of smoking (e.g. vaping, e-cigarettes, etc.)

"Take" or "Taking" means to pursue, hunt, harass, lure, harm, shoot, trap or ensnare, gig or spear, net, capture, collect, kill, destroy, wound, or attempt to do any of the above.

"Tobacco" is defined to include any lighted or unlighted cigarette, including but not limited to clove, bidis, or kreteks, electronic or e-cigarettes, cigars, cigarillos, pipes, hookah products, and any other smoking products; and any smokeless, spit or spit-less, dissolvable or inhaled tobacco products, including but not limited to dip, chew, snuff or snus, in any form; and all nicotine delivery devices that are not FDA-approved as cessation products.

"Vehicle" means "vehicle" as that term is defined under the Illinois Vehicle Code.

"Vessel" means every type or description of watercraft or object used or capable of being used as a means of conveyance or transportation on water, including without limitation boats, rafts, inflatable pool rafts or toys, canoes, inner tubes, air mattresses, kayaks, jet skis, inflated devices, logs, branches, or any other buoyant object permitting or capable of free flotation. "Vessel" does not include personal floatation devices or equipment required for safety such as life vests.

"Wildlife" shall include any waterfowl, mammal, animal, amphibian, reptile, or bird or the young or eggs thereof, but excluding any domesticated dog or cat.

ARTICLE 3 – HOURS OF USE / PERMITS

3.1- Hours of Use: All parks, without operational lighted athletic facilities, shall be closed to the public from 10 p.m. each day until daybreak the following day unless permission has been granted by the District for extended hours. All parks with operational lighted athletic facilities, including pavilions and band shells, shall be open to the public until 10 p.m. during special events or programs while the lights are on, and shall close immediately after the lights are turned off until daybreak the following day. No person, animal, or property of any kind shall remain on District Property after closing time, unless a permit is granted in advance by the District for later hours. Security lighting shall not be considered operational, artificial lighting.

3.2- Permits: Any act prohibited by or under their ordinance or any other ordinance or rule of the District, provided such act be not otherwise prohibited by law or ordinance, shall be lawful to the extent authorized or permitted under the provisions of a permit issued by the District. Permits shall be issued only upon payment of applicable fees as may be established from time to time by the District. All terms for the issuance of the permits must be strictly complied with and any violation of same, or any other law, ordinance or rule of the District, shall be grounds for revocation of same. Permits may be obtained after application for said permit is approved by a Park District representative.

ARTICLE 4 – GENERAL USE REGULATIONS

4.1 Regulations To Protect District Property And The Natural Environment

4.1.1- Open Burning: It shall be unlawful to burn or cause the burning in any location within the Park System of any paper, leaves, twigs, branches, wood, grass clippings or other refuse from farming or gardening, or other combustible materials of any nature whatsoever except as follows:

4.1.1.1-Charcoal Cooking Burning: Portable grills are permitted; however, coals must be disposed of properly by removing from the park, or in receptacles labeled for coal disposal. Hot coals are not to be dumped anywhere in the parks including at the base of trees.

4.1.1.2-Wood Burning Campfires: No campfires allowed other than Park District sponsored events.

4.1.2- Plant & Soil Destruction: Cutting, injuring or destroying any tree, vine, shrub, or other planting or cutting, or removing any sod or earth from any street, alley, park or other public place, without due authority.

4.1.3- Protection of Birds and Animals: No person shall trap, catch, hunt, molest, wound, treat cruelly or kill any bird or animal, or attempt same, or molest or rob any nest of any bird or animal in the Park System.

4.1.4- Protection of Property: No person shall: Mark, litter, injure, damage, destroy, take or withhold in any way District Property (including plants and wildlife) of any kind. Interfere with the use of the Park System by the public. Interfere with the operations of the Park System by the District. Bring to or install any plant or portion of a plant on District Property. Throw, spit, pour or otherwise discharge any injurious article or vile substance upon or from the waters, grounds or property of the District Property.

4.1.5- Illegal Dumping: It is unlawful for any individual to bring or deposit any household garbage, construction debris, electronics, (e.g. televisions, computers, speakers, audio equipment, etc.) litter, furniture, belongings, etc. with the intent of disposing of these items in Park District Parks or receptacles designed for the collection of trash and debris used or collected within a park. Park areas are at no time to be utilized for the disposal of:

- Household Trash or garbage (e.g. trash bags, cardboard, gift wrap, packing materials, etc.)
- Construction debris (e.g. lumber, carpet, roofing materials siding, concrete, tile, etc.)
- Landscape Waste (e.g. leaves, grass clippings, tree trimmings, shrub trimmings, garden waste, etc.)

4.1.6– Encroachment

It is unlawful to:

- build or store any items, for example sheds, play areas etc., temporarily or permanently, on Park Property without permission from the District.
- install or maintain plantings on park property without prior permission from the District. Any plantings that exist on property owned and/or maintained by the Park District are property of the Park District and shall be altered or removed at the discretion of the District.
- remove any plants or trees from Park Property without prior permission from the District (e.g. plants in flower beds, perennial bulbs, trees, mulch, etc.)
- clear plants or trees for the installation of pathways or trails from private property onto Park Property.
- Discharge liquid onto Park Property. A runoff area of a minimum of 20' from Park Property shall be maintained for sump pumps and downspouts.

4.2 Regulation of Recreational Activities

4.2.1- Fishing: Shall be in accordance with all Illinois Department of Natural Resource, State and Federal Regulations.

4.2.2- Bicycling: No person shall:

- Ride a bicycle on or across any area prohibiting bicycles, including Athletic fields, playgrounds, play lots or any wet or newly seeded grassy areas.
- Operate a bicycle in a reckless manner so as to endanger pedestrians, the rider or other riders on the bicycle.
- Leave any bicycle in any area that creates a nuisance or hazard for Park Users.

4.2.3- Camping: No person shall place, erect, or use any hammock, swing, tent or shelter, or otherwise camp or sleep on District Property.

4.2.4- Climbing: No person shall climb upon any plants, fences, structure or property of any kind in the Park System, except such recreational equipment as may be installed by the District for such purpose.

4.2.5- Engine-Powered Models or Toys: No person shall start, fly or use any fuel-powered engine or jet- type or electric-powered model aircraft, boat or rocket, or like powered toy or model in the Park System except as permitted herein or with a permit and then only at such places and times as the District may from time to time designate for the purpose.

4.2.5.1 – UAS (a/k/a “Drone” Policy): The Park District has determined that it uses the first 250 feet of airspace above ground level on its properties. Accordingly, except as operated by the Park District, unmanned aircraft systems (“UAS” a/k/a “Drones”) and any other model aircraft subject to 14 CFR Part 101 may not be operated on, over, or across the District Property or the Park System at any altitude below 250 feet above ground level without a special use permit from the Park District. This permitting is to coordinate the use and programming of Park District property and is not a regulation of unmanned aerial systems. Those groups/individuals wishing to fly a drone over a Park District property at an altitude at or below 250 feet above ground level shall apply for the special use permit with Executive Director. All such UAS operations shall, at all times, comply with all regulations and/or guidelines issued by the Federal Aviation Administration.

4.2.5.2 Powered and radio-controlled model boats shall be no greater than 1/10 scale.

4.2.5.3 Operation of any powered model so as to constitute a nuisance or a hazard is prohibited.

4.2.6- Games and Sports: No person shall interfere with any Organized Recreational Program or use of District Property otherwise designated by the District. No person shall engage in any

activity in a rough or reckless manner so as to endanger, injure or damage persons or property in any way.

4.2.7- Golfing: No person shall swing or make use of any golf club, nor play golf, nor hit or putt golf balls within the Park System.

4.2.8- Horseback Riding: No person shall bring into, unload, use or ride any horse – other than a service animal-in the Park System except on a horse or equestrian trail established by the District.

4.2.9- Picnics: Picnics may be held in any unrestricted area within the Park System not specifically set aside for other recreational activity. A permit is required for group picnics involving twenty (20) or more persons, and permits are limited to 200 participants.

4.2.10- Play Classes and Camp: No person shall provide instruction or training or conduct any class, day camp, or other non-religious organized group activity for which any form of compensation is received on any District Property without a permit from the District and then only upon such terms specified therein.

4.2.11- Playground Apparatus: No adult person shall in any manner use any of the playground apparatus or devices meant exclusively for the use of children. Playgrounds are designated as either for 2 - 5 year old children or 5 – 12 year old children.

4.2.12- Roller and In-Line Skating: No person shall propel himself with the use of roller or in-line skates or roller shoes (heelies) on District Property in such a manner so as to endanger pedestrians.

4.2.13- Skateboarding and Scootering: No persons shall ride or propel a skateboard or scooter on District Property except in those areas designated for such purposes by the District and then only so as not to endanger any pedestrians and in accordance with the rules and regulations posted for such use.

4.2.14- Swimming: No person shall:

4.2.14.1- Swim, wade or bathe at any time in any of the ponds, lakes, fountains, pool, streams, sloughs or watercourses except at such place as may be designated by the District and then only in accordance with the rules and regulations posted for such use.

4.2.14.2- Change into or from bathing attire, except in places designated for same.

4.2.14.3- Fail to wear bathing attire at all times while engaged in any permitted aquatic or related activity.

4.2.15- Water Craft: No person shall use any device of conveyance on the waters of the Park System whether propelled by motor, engine, wind, or human power whatsoever other than areas designated for such and then only in compliance with the rules and regulations posted for such use.

4.2.16- Winter Sports: No person shall:

4.2.16.1- Skate, sled, toboggan, ski, snowboard, slide or carry on other similar activity on District Property except at such places and times as the District may designate for the purpose. No person while engaged in such activity shall conduct himself / herself in such a manner as to annoy others or to endanger, injure, or damage persons or property in any way.

4.2.16.2- Enter on or upon any frozen water to skate, fish, slide or walk on, for any purpose whatsoever other than areas designated for such and then only in compliance with the rules and regulations posted for such use.

4.2.16.3- Fish through the ice on any frozen waters or parts thereof other than areas designated for such and then only in compliance with the rules and regulations posted for such use.

4.2.16.4- Bring onto or upon the frozen waters of any lake, pond, or watercourse any iceboat or wind-driven-like device or other vehicle.

4.2.16.5- Operate a snowmobile on District Property.

4.2.17- Amusement Contraptions: No person shall bring in, set up, construct, manage or operate any Amusement Contraption in the Park System.

4.3 Regulation of Vehicles, Traffic and Parking

4.3.1- Vehicle Defined: Every motorized device in, upon or by which any person or property is in or may be transported or drawn upon a roadway except a wheelchair when used by a disabled person.

4.3.1.1- Other Power-Driven Mobility Device Policy-Use of other power-driven mobility devices (OPDMD) on Berwyn Park District property.

The Berwyn Park District is dedicated to providing all of its guests with equal access to its features and amenities. The Berwyn Park District has taken into consideration the use of other power-driven mobility devices in accordance with 28 Code of Federal Regulations section 35.104 and factors such as impacts on other users, the safety of other users, impacts on property and infrastructure, and the noise level of such devices. The Park District has determined that it will permit the use of other power-driven mobility devices ("OPDMDs"), as defined below, at parks, on hard surface trails, sidewalks and Park District facilities, and has developed their policy described below.

Definition: An other power driven mobility device (OPDMD) is a device used by a person with a mobility disability. Their definition does not include gasoline powered devices or

vehicles, golf cars, or riding lawn mowers. Their definition is restricted to a device with the following specifications:

- a) Must not exceed more than one-half the width of any trail, path or sidewalk on which a device is being used; and
- b) For indoor use, must not exceed 36"; and
- c) Must not weigh more than 250 pounds; and
- d) Must be designed to travel on two or more low-pressure tires; and
- e) Must operate by electric powered engine with a maximum decibel level of 55 or less.

Permission: In order to maintain a safe pedestrian environment and the desired pace and flow of visitor traffic, the Park District authorizes persons with mobility impairments to use OPDMDs at parks, on hard surface trails and at Park District facilities, subject to the following restrictions:

1. The operator of the OPDMD must be a person with a mobility or physical impairment, and proof of such impairment may be requested by Park District personnel in accordance with ADA regulation;
2. The OPDMD is allowed only in areas of the park, hard surface trail or Park District facilities in which the general public is allowed;
3. The OPDMD operator must not use or operate such a device at a park, on a hard surface trail, or at Park District facilities if use of the device causes damage to the trail/path/sidewalk, the park grounds or infrastructure, or Park District facilities;
4. The OPDMD must be operated at a speed that is relative to surrounding foot traffic;
5. The OPDMD:
 - a. Must not be operated in a dangerous or reckless manner or at speeds that jeopardize the safety of the operator, or other persons.
 - b. Must not be driven into wet or ecologically sensitive or hazardous areas.
 - c. Must not be operated when parks or Park District facilities are not in operation.
6. The Park District does recognize the use of Segways® as an appropriate device for use inside Park District facilities unless for the following reasons:
 - a. The congestion of foot traffic within the facility may create a hazardous environment
 - b. The manufacturer's recommendation for helmet and protective equipment for riders, much like bicycles, skateboards and rollerblades
7. The Park District does not accept responsibility for storage of the OPDMD.
8. The Park District does not accept responsibility liability for damage to the OPDMD, or injury to the operator, whether caused by the operator, another visitor to a facility or site, or any other circumstance.

9. The Park District reserves the right to suspend the use of facilities or sites by the OPDMD operator if doing so is in the best interests of the Park District and its participants.

10. The Park District reserves the right to change, modify, or amend their policy at any time, as it deems appropriate.

4.3.2- Restriction of Vehicle Use on and Adjacent to District Property: No person shall:

4.3.2.1- Operate any Vehicle anywhere except on the roads, drives and parking areas provided for by the District.

4.3.2.2- Operate any Vehicle at a speed greater than the speed limit posted or in the absence of such posted limit, at a speed in excess of 5 miles per hour. At no time shall a Vehicle be operated at a speed that is greater than that which is reasonable and proper with regard to pedestrians present, and other traffic or environmental conditions. This shall include reduced speed limits as posted on public roadways, “park zones” and “park zone streets” as included in the amended Illinois Vehicle Code (Public Act 094-0808).

4.3.2.3- Operate a Vehicle in such a way that traffic is obstructed.

4.3.2.4- Operate a Vehicle that is not licensed or permitted to be operated on roads, streets and highways of the State of Illinois. (e.g. ATV, Golf Cart, etc.)

4.3.2.5- Operate or move a vehicle in a closed park.

4.3.3- Obedience to Traffic Control Devices

4.3.3.1- No driver of a Vehicle shall disobey the instructions of any official traffic control device placed in accordance with the provisions of this ordinance, unless at the time otherwise directed by a police officer.

4.3.3.2- No provision of this ordinance for which signs are required shall be enforced against an alleged violator if at the time and place of the alleged violation an official sign is not in proper position and sufficiently legible to be seen by an ordinarily observant person.

4.3.4- Vehicle Entering Through Highway Stop Intersection or Stop Crosswalk: The District may in its discretion give preference to traffic upon any of the District roadways under its jurisdiction, upon which has been constructed a durable hard surfaced road, over traffic crossing or entering such highway by erecting appropriate stop signs or stop lights. When such preferences are provided for, the driver of a Vehicle shall:

4.3.4.1- Stop at the entrance to a through highway and shall yield the right-of-way to other Vehicles which have entered the intersection from such through highway or which are approaching so closely on such through highway as to constitute an immediate hazard, but such driver having so yielded may proceed then at such time as a safe interval occurs.

4.3.4.2- Stop in obedience to a stop sign as required herein at an intersection where a stop sign is erected at one or more entrances thereto although not a part of a through

highway and shall proceed cautiously, yielding to Vehicles not so obliged to stop which are within the intersection or approaching so closely as to constitute an immediate hazard, but then may proceed.

4.3.4.3- Where stop signs or flashing red signals are in place at an intersection or at a plainly marked crosswalk between intersections, stop before entering the nearest crosswalk and pedestrians within or entering shall have the right-of-way over Vehicles so stopped. Drivers of Vehicles having so yielded the right-of-way to pedestrians entering or within the nearest crosswalk at an intersection shall also yield the right-of-way to pedestrians within any other crosswalk at the intersections.

4.3.5- Pedestrian Traffic

4.3.5.1- Every pedestrian crossing a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right-of-way to all Vehicles upon the roadway.

4.3.5.2- Any pedestrian crossing a roadway at a point where a pedestrian tunnel or overhead pedestrian crossing has been provided shall yield the right-of-way to all Vehicles upon the roadway.

4.3.5.3- Between any intersections whenever the District shall determine that crossing between intersections should be prohibited in the interest of public safety, pedestrians shall not cross at any place except in a marked crosswalk or an unmarked crosswalk at an intersection, and that such prohibition shall be effective when appropriate signs giving notice thereof are erected.

4.3.5.4- Notwithstanding the provisions of this section, every driver of Vehicle shall exercise due care to avoid colliding with any pedestrian upon any roadway and shall give warning by sounding the horn when necessary and shall exercise proper precaution upon observing any child or any confused or incapacitated person upon a roadway.

4.3.6- Obstruction of Traffic By Workers: In all authorized work on sidewalks, pathways, streets, alleys, parkways or public lands, public travel shall be obstructed as little as possible consistent with the work to be done and in no case shall more than two blocks be closed to traffic at any one time during the progress of such work. As soon as any improvement in any block is completed, all rubbish shall be removed therefrom, and the street shall be promptly opened to traffic and public use, but this provision shall not be construed as an acceptance of such improvement or of the material therein or the manner of construction thereof.

4.3.7- Unauthorized Movement of Another's Vehicle: No person other than a police officer, shall move a Vehicle into any such prohibited area or away from a curb such distance as is unlawful or start or cause to be started the motor of any motor Vehicle; or shift, change, or move the levers, brake, starting device, gears, or other mechanism of a parked motor Vehicle to a position other than that in which it was left by the owner or driver thereof, or attempt to do so.

4.3.8- Parking:

4.3.8.1- When prohibited, means the standing of a Vehicle whether occupied or not, otherwise than temporarily, for the purpose of, and while actually engaged in, loading or unloading. No person shall park a Vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device, or in any of the following places: (1) on a sidewalk; (2) in front of a public or private driveway; (3) within an intersection; (4) within fifteen feet of a fire hydrant; (5) on a crosswalk; (6) within twenty feet of a crosswalk at an intersection; (7) within thirty feet upon the approach to any flashing beacon, stop sign, or traffic control signal located at the side of a roadway; (8) between a safety zone and the adjacent curb or within thirty feet of points on the curb immediately opposite the ends of a safety zone, unless the District indicates a different length by signs or markings; (9) within fifty feet of the nearest rail of a railroad grade crossing; (10) within twenty feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire stations within seventy-five feet of such entrance when properly sign-posted; (11) alongside or opposite any street excavation or obstruction when such parking would obstruct traffic; (12) on the roadway side of any Vehicle parked at the edge or curb of a street; (13) upon any bridge or other elevated structure upon a highway or within a highway tunnel; or (14) at any place where official signs prohibit parking.

4.3.8.2- Parking within designated parking area shall be limited to the time required to facilitate the park-related activity. Vehicles parked for non-park uses, daily, for commuter use, carpooling or overnight will be reported to the police department for ticketing and towing.

4.4- Regulation of Personal Conduct and Behavior

4.4.1- Advertising and Vending: No person shall:

4.4.1.1- Sell or Exchange: No person shall sell, offer to sell or exchange any property, or buy, offer to buy, or exchange any property, or take up any collections of money or property of value in the Park System unless authorized by Permit and follow local and state laws. (Examples) Food Trucks, Ice Cream Trucks or any contracted vendor etc.

4.4.1.2- Solicit contributions: Other than as permitted in connection with District approved programming (e.g., concession sales) or District initiatives and partnerships (e.g., "Toys for Tots"), no person shall solicit donations on any District Property that is not a recognized public forum for purposes of speech acts and rights of peaceful assembly (e.g., sidewalks). Further, even where permitted, no person on District Property shall obstruct or impede pedestrians or vehicles; harass park visitors with physical contact or persistent demands; misrepresent affiliations; misrepresent what solicited funds will be used for; or interfere, interrupt, or engage in conduct incompatible with the purpose of any program, activity, function, and/or special event

conducted, sponsored, licensed or otherwise permitted by the District; or to coerce or intimidate another person into giving money, goods or services.

4.4.2- Animal Control: These provisions apply to Owners of any animals, regardless of the animal's level of domestication.

4.4.2.1 – Unrestrained: No animal shall be allowed to run unrestrained anywhere upon any park property. No animal is allowed upon park property unless said animal is securely fastened and restrained by a leash not more than six (6') feet in length. No animal other than a Service Animal shall be permitted to enter upon or remain upon any area of a park utilized as an athletic field, children's play area, or posted to prohibit animals. An animal found loose upon District Property may be apprehended and removed to an animal shelter, public pound or other place available for said purposes, and impounded at the expense of the animal's Owner.

4.4.2.2 – Excrement: No Owner shall cause or permit an animal to enter upon or remain upon park property unless the Owner is in immediate possession of a device for the complete removal of any excrement which may be deposited by its animal upon park property. In the event an animal defecates on park property, the Owner shall immediately pick up and remove the excrement deposited by the animal from park property to a proper receptacle located on property owned or possessed by the Owner.

4.4.2.3 – Abuse: No person shall cruelly beat, or otherwise inhumanely abuse or maltreat any animal.

4.4.3- Aviation Control: No person shall ascend or descend in a balloon, airplane, glider, hang glider, kite or parachute upon or over Park District property without obtaining a permit from the District unless it is a Park District sponsored event.

4.4.4- Disorderly Conduct: The various kinds of conduct, demeanor, states of behavior and action enumerate in this section shall be deemed disorderly conduct, and are prohibited. Any person found guilty of such conduct, demeanor or state of behavior or action shall be deemed a disorderly person, and shall for each offense upon conviction, be punished as provided in applicable law or ordinance. District reserves the right to remove people due to disorderly behavior at all sites and facilities subject to fine. No person in the Park System shall:

4.4.4.1- Commit an assault, or an assault and battery, upon any person.

4.4.4.2- No person being within the Park System shall possess, drink, sell or transfer any intoxicating liquor (excepting the, facilities or parks as approved by the Park Board).

4.4.4.3- No person shall be under the influence of alcohol (same as State of Illinois .08 Blood Alcohol Limit) while in the Park System.

4.4.4.4- No person under the influence of narcotic drugs shall enter, be or remain in the Park System, nor shall any person being within, possess, smoke, consume, sell or transfer narcotic drugs in the Park System, provided, however, that this subsection shall not be

construed to apply to a person whose faculties have been impaired by medication prescribed by a physician and taken as directed.

4.4.4.5- Engage in any fisticuffs.

4.4.4.6- Conduct himself, or join with one or more other persons, if he knows or should know that, singly or together with the others with whom he has joined, he is unreasonably obstructing the free and uninterrupted passage of the public in the Park System.

4.4.4.7- Persist in disturbing the public peace and quiet by loud or aggressive conduct, having once been clearly informed by persons affected that he is, in fact, unreasonably causing such a disturbance, provided, however, that notice need not be given when such persons affected reasonably believe that to do so would constitute a risk to their personal safety.

4.4.4.8- Persist in disturbing the peace and orderly conduct of any meeting of a public body or any meeting open to the general public by any conduct or communication which, by its very existence, inflicts injury or tends to incite an immediate breach of the peace or which prevents the peaceful and orderly conduct of such meeting after having been clearly informed that he is, in fact, unreasonably causing such a disturbance.

4.4.4.9- Knowingly “harass” any other person. “Harass” is defined as any repeated verbal or nonverbal conduct which is specifically intended to frighten, embarrass or anger the person or persons who are the object of such conduct or which the person accused has reason to know is likely to produce such reactions, or which, by its very utterance, inflicts injury or tends to incite an immediate breach of the peace. “Harass” also includes bullying.

4.4.4.10- Knowingly obstruct or resist a member of a public safety agency in the discharge of their lawful duties or fail to obey the lawful order of said official, knowing him to be a member of a public safety agency.

4.4.4.11- Urinate or defecate on any Park System grounds or on the floor of that part of any Park System building open to the public or any other place in view of the public not specifically designated for that purpose.

4.4.4.12- Create graffiti, writing, drawing, carving, making or showing any lewd or indecent words, sentences, design, picture or figure on any Park District Property.

4.4.4.13- Summon, without any good reason therefor, by telephone or otherwise, the police or fire department, any public or private ambulance or any other service of any kind to go to any address where the service called for is not needed.

4.4.4.14- Knowingly take possession of and ride or take away any bicycle without the express or implied permission of the owner.

4.4.4.15- When in proximity to a fire or other hazard, refuse or knowingly fail to obey a reasonable official request or order to move for purpose of maintaining public safety.

4.4.4.16- Fail to accurately identify him/herself when requested to do so by a police officer after the officer observes that person commit a civil infraction or when the officer

has probable cause to believe the person has committed a misdemeanor outside the officer's presence.

4.4.4.17- No person shall loiter on the Park System grounds or premises under circumstances that warrant alarm for the safety or health of any person or property in the vicinity. The following are circumstances which may be considered in determining whether alarm is warranted:

4.4.4.17.1- The person is one of a group of people threatening, making threatening gestures at or otherwise menacing persons in the area.

4.4.4.17.2- The person appears to be illegally consuming or using or concealing illegal consumption or use of alcoholic beverages or controlled substances.

4.4.4.17.3- The person is one of a group which is blocking the free passage of pedestrian or vehicle traffic on a Park System street or sidewalk.

4.4.4.18- Without a permit, use sound amplification equipment to generate sound that is audible at a distance of thirty feet from the device producing the sound. "Sound amplification equipment" is defined as any machine or device for the amplification of the human voice, music or any other noise or sound, but not including devices used by public safety officials in the performance of their official duties.

4.4.5- Gambling: Gambling of any kind, or setting up, or participating in, any lottery or gambling device, unless specifically authorized under Illinois law and the District, is strictly forbidden in the Park System.

4.4.6- Indecent Exhibitions: Lewd acts, exhibitions, or expressions are strictly forbidden in the Park System irrespective of whether the property or any portion thereof is recognized as a public forum.

4.4.7- Public Meetings: No person or organization of any kind shall call or hold any public meeting, exhibition or entertainment of any kind within the Park System unless permission is granted by the District or the assembly is conducted peacefully and wholly within a recognized public forum in compliance with the time, place and manner restrictions of the Park District.

4.4.8- Restricted Areas: No person shall enter upon any portion of the Park System where persons are prohibited by the District as indicated by signs or notice. No person shall enter or attempt to enter any building or area in the Park System that is closed to the public, or scheduled for a specific group or activity unless invited by same, and where an admission fee is charged, payment of the admission fee.

4.4.9- Rules to be Obeyed: No person shall violate or disobey any rule of the District relating to the use and governance of the Park System if notice of the same is posted in some conspicuous place within the Park System. No person shall violate or disobey any such rule of the District, although the same may not have been posted as aforesaid, after having been notified of the

existence and nature of such rule by any member of the police force or employee of the District. No person shall violate or disobey the directions or instructions contained in any notice or sign posted by the District relating to the use and government of the Park System.

4.4.10- Weapons, Explosives & Fireworks:

No person shall possess, brandish, expose, throw or handle any explosive contrivance, or firework anywhere on District Property without first obtaining a permit from the District. No person shall possess any firearm within the Park System; however, this prohibition does not apply to the lawful storage of a firearm in a parking lot that is part of the Park System nor to the lawful possession and transport of a firearm along a trail within the Park System.

4.4.11- Tobacco Use and Smoking/E-Cigarettes/Vaping:

4.4.11.1-Indoors: Facilities/Vehicles Tobacco use, smoking, e-cigarettes and vaping shall be prohibited in all indoor facilities and vehicles under the jurisdiction of the Park District consistent with the laws and regulations of the State of Illinois, Cook County and the City of Berwyn, including but not limited to the Smoke Free Illinois Act (410 ILCS 82/1).

4.4.11.2-Outdoors: Parks and Outdoor Amenities Tobacco use, smoking and vaping shall be prohibited at Fishel Park during events, Adventure Falls Mini Golf, Lyman Woods, Belmont Prairie, athletic fields, playgrounds or at any Park District sponsored or approved event.

4.4.12– Processing of Application for Permits

4.4.12.1-Order: Applications must be filed during regular business hours, or shall not be deemed filed until the next business day. Applications shall be filed no later than forty-eight hours prior to the activity for which a permit is sought. Applications may be obtained from the Park District website or the Administrative Office. Applications for permits shall be processed in order of receipt (e.g. first come, first serve); and the use of a particular First Amendment Location or part thereof shall be allocated preference in order of receipt of fully executed applications.

4.4.12.2-Preliminary Approval: Applicants shall agree that participants of events will abide by and comply with federal, state, municipal laws and policies as well as the rules and regulations of the Park District. Applications for permits for activities or events which require insurance, approval or permits from other governmental entities, or compliance with other terms or conditions, will be reviewed and, if the application otherwise conforms to all other requirements, a preliminary approval will be issued. If, within fourteen days of the issuance of the preliminary approval, but in no event later than the day prior to the date of the event or activity, an insurance certificate evidencing the requisite insurance is not filed with the Executive Director, or the approval or permit of other governmental entities has not been received, or the other terms and conditions have not been met, the preliminary approval will expire, the application for permit will be deemed denied and no written notice of denial will be required. The Park District may

terminate the permit at any time if it determines the applicant and/or the participants have violated the rules set forth in this Code.

4.4.12.3-Written Denials: Except for applications for permits for which preliminary approvals have been issued, applications for permits shall be deemed approved, subject to insurance requirements as provided in Section VII, above, if no written denial is issued before the date of the event, but in no case later than fourteen days of the date on which the application is fully completed, executed and filed with the appropriate officer or employee, as designated by the Executive Director; provided, however, the District may extend the period of review for an additional fourteen days by issuance of a written notice of extension describing such additional relevant information required by the District to identify if the application and proposed activity complies with this Code. If, prior to the expiration of the extended review period, no written denial is issued, the application for permit shall be deemed approved.

4.4.12.4-Notice of Extended Review or Denial or Issuance of Permit:

Written or electronic notice of denial or notice of extension shall be served on the applicant by e-mail, personal delivery, or by deposit in United States mail, with proper postage prepaid, to the name and address on the application for permit.

4.4.12.5-Contents of Notice; Grounds for Denial: Notice of denial of an application for permit shall clearly set forth the grounds upon which the permit was denied together with a citation to the sections of this Policy with which the application fails to comply and, where feasible, shall contain a proposal by the District for measures by which the applicant may cure any defects in the application for a permit or otherwise procure a permit. Where an application or permit has been denied because a fully executed prior application for the same time and place has been received, and a permit has been or will be granted to the prior applicant authorizing uses or activities which do not reasonably permit multiple occupancy of the particular area, the District shall propose an alternate place, if available for the same time, or an alternate time, if available for the same place.

The District may deny an application for permit on any of the following grounds:

1. the application for permit is not fully completed and executed;
2. the applicant has not timely tendered the applicable application fee, user fee, indemnification and reimbursement agreement, or security deposit;
3. the application for permit contains a material falsehood or misrepresentation;
4. the applicant is legally incompetent to contract or to sue and be sued;
5. the applicant or the person on whose behalf the application for permit was made has on prior occasions damaged District property and has not paid in full for such damage, or has other outstanding and unpaid debts to the District;
6. a fully executed prior application for permit for the same time and place has been received, and a permit has been or will be granted to a prior

- applicant (or higher ranking applicant) authorizing uses or activities which do not reasonably permit multiple occupancy of the particular park or part thereof;
7. the use or activity intended by the applicant would conflict with previously planned programs organized and conducted by the District and previously scheduled for the same time and place;
 8. the proposed use or activity is prohibited by or inconsistent with the recognized and accepted uses of the park or part thereof;
 9. the use or activity intended by the applicant would present an unreasonable danger to the health or safety of the applicant, or other users of the park, of District employees or of the public, despite reasonable accommodations designed to mitigate such risks;
 10. the applicant has not complied or cannot comply with applicable licensure requirements, policies or regulations concerning the sale or offering for sale of any food, goods or services;
 11. the use or activity intended by the applicant is prohibited by law, by the policies or policies of the District, or by the regulations of the District staff;
 12. the applicant has not secured the requisite insurance; or
 13. the applicant or the person on whose behalf the application for permit was made has on prior occasions made material misrepresentations regarding the nature or scope of the event or activity previously permitted or has violated the terms of prior permits issued to the applicant.

4.4.12.6-Amendment or Revision of Applications: Any amendment of an application or permit shall, for purposes of determining the priority of the application for permit, relate back to the original filing thereof, but the time in which the District shall grant or deny the application for permit and serve notice of such shall be computed from the date of the amendment or revision.

4.4.13– Procedures for Review: Waivers

4.4.13.1-Review by Executive Director

1. Any applicant who is denied a permit or a permittee who is assessed damages pursuant to this Policy may, within seven days of the service of notice of such determination, file a written appeal from such determination with the Executive Director. If the Executive Director's decision is being appealed, the appeal shall be filed with the Board President;

2. The Executive Director shall have three (3) business days from the date on which the appeal was filed in which to serve upon the applicant a notice that he/she has affirmed, modified or reversed the denial;
3. Such notice shall be deemed served upon the applicant or permittee when it is personally delivered or when it is sent by United States mail, with proper postage prepaid, to the name and address set forth on the application for permit;
4. If such notice is not served upon the applicant or permittee within two (2) business days of the date upon which the appeal was filed, then the decision shall be deemed reversed.

4.4.13.2- Form of Appeals: Any appeals filed pursuant to this Policy shall state succinctly the grounds upon which it is asserted that the decision should be modified or reversed and shall be accompanied by copies of the application for permit, the written notice of the determination of the supervisor and/or the Executive Director and any other papers material to the determination.

4.4.13.3- Waiver of Requirements: Any requirements for or limitation upon a permit or the requirement of a permit may be waived by the Executive Director if the activity is Constitutionally protected or the condition would be so financially burdensome that it would preclude the applicant from using District property for the proposed activity. Fees for equipment and services may not be waived pursuant to this subsection. Application for a waiver shall be made on a form prescribed by the Executive Director.

4.4.13.4- Severability: If any provision of this Policy or the application thereof to any person or circumstance be held invalid, the remainder of this Policy and the application of such provision to other persons or circumstances shall not be affected thereby. The District reserves the power to amend or repeal this Policy at any time without notice; and all rights, privileges and immunities conferred by this Policy or by acts done pursuant hereto shall exist subject to such power.

ARTICLE 5 – POLICE DEPARTMENT

5.1- Duties: The police force shall be the conservators of the peace within the Park System and shall be responsible for the enforcement of the laws of the State of Illinois and Ordinances and rules of the District and City of Berwyn applicable thereto, pursuant to law.

5.2- Powers: The members of the City of Berwyn police force shall have the power to make arrests as provided by law.

ARTICLE 6 – ENFORCEMENT

6.1- Animal Control: Any person guilty of violating the Animal Control sections of this Ordinance shall be fined based on the City of Berwyn Ordinance.

6.2- General Fines: Any person violating or disobeying any clause or provision of any section of this ordinance, or any other regulatory ordinances or rules of the District, shall be guilty of a misdemeanor, may be forthwith evicted from the Park System, may have this permit forfeited, and shall be fined upon conviction not more than \$200 for each offense, the fine to be recovered in manner and form as provided by law. A separate offense shall be deemed committed upon each day during or on which a violation occurs or continues.

ARTICLE 7 -TEMPORARY DISMISSAL

7.1-Definition of Temporary Dismissal. “Temporary Dismissal” under this Section 7 means removal and exclusion from all Park Facilities for a 24- hour time period as provided in this Section 7.

Persons Subject to Temporary Dismissal. Any person who violates

(i) any provision of these Rules and Regulations, (ii) any other existing Park District rule, regulation, code, ordinance, or policy, or (iii) any State of Illinois or City of Berwyn statute, code, or ordinance while in any Park Facility is subject to Temporary Dismissal.

Persons Authorized to Effect a Temporary Dismissal. The following persons may effect a Temporary Dismissal: City of Berwyn police officers and the Park District’s Superintendent of Recreation, Superintendent of Buildings and Grounds, and all other Park District representatives authorized by the Executive Director of the Park District. A person authorized under this Subsection (c) is referred to as a “Dismissal Officer.”

Basis for Determination of Temporary Dismissal. The determination whether to temporarily dismiss a person rests in the sound exercise of discretion by the Dismissal Officer and may be based either on observations by the Dismissal Officer, or on any report that would ordinarily be relied upon by a law enforcement officer to determine probable cause, or both.

Time Period of Dismissal. Each Temporary Dismissal is for a period of 24 hours after service of the Dismissal Notice.

7.2-Dismissal Notice. A person who is temporarily dismissed under this Section 7 will receive a written Dismissal Notice from the Dismissal Officer that states (1) the date and time of issuance, (2) the general location at which the notice was issued, (3) a statement that the individual may not enter any Park Facility for 24 hours after receipt of the notice, and (4) a statement that violation of the terms of the notice may lead to arrest and prosecution for criminal trespass.

Violation of Dismissal Notice. The violation of any Dismissal Notice is a violation of these Rules and Regulations. A person who violates a Dismissal Notice is subject to being excluded from Park Facilities under Section 12 of these Rules and Regulations and to arrest and prosecution for criminal trespass.

DATE: November 20, 2025
TO: The Board of Commissioners
FROM: Mary Swade, Superintendent of Recreation
RE: Recreation

Athletics:

- We have 3 enrolled in the 5-7 year old Future Hoop Stars and 2 in the 8-12 year old session.
- We have 3 enrolled in the Winter Soccer Clinic.
- We have 2 enrolled in Adult/Tot Little Warriors.

General Recreation:

- We have 12 enrolled in First Step Twos. This class is full.
- We have 4 signed up for Preschool Afternoons.
- We have 4 enrolled in Book & Bites.
- We have 3 enrolled in Let's Investigate.

Marketing:

- Please see attached

Special Events:

- We have 6 enrolled in our Holiday Carol and Lunch.
- We have 13 enrolled for the Aurora Christkindlmarket Day Trip. This trip is full.
- We have 74 enrolled for Santa's Workshop.

Marketing Report

November 2025

Insights over 28-day period

Views

Visits/Reach

Interactions

Follows

Facebook

88.7K

1.7K

464

62

Instagram

26.1K

3.3K

401

32

Top Posts

Facebook

OVERVIEW

Views
14,631

Follows
4

Interactions
159



Instagram

OVERVIEW

Views
3,146

Interactions
58

Reach
2,678



Other Marketing Benchmarks

Constant Contact (email)

Calameo (Digital Guide)

Open Rate
40%

Contact Growth
+54

Bounce Rate
2%

Click Rate
2%

Views
2.1K

Page Views
58.9K

Avg Reading Time
3:36

Downloads
18

Link Clicks
279

Google Analytics (berwynparks.org)

Active Users
2.7K

Event Count
17K

New Users
2.4K

Average Engagement Time (per User Session)
24s

DATE: 12/2/2025
TO: The Board of Commissioners
FROM: John Roberts, Superintendent of Parks and Facilities
RE: Department Report

Completed Projects

Project	Status	Completed Date
All Parks	Letters to Santa boxes	November 12, 2025
All Parks	Fall cleanup	November 21, 2025
Mraz & Proksa park	Holiday décor	November 26, 2025

Upcoming Projects

Project	Status	Anticipated Completed Date
All Parks	Repair/replace retaining walls	To be Determined
Sunshine Maintenance Building	Winterize summer equipment	December 4, 2025
Sunshine Building & Vehicles	Fire extinguisher inspections	December 5, 2025
All Buildings	HVAC preventive maintenance	December 8, 2025
All Buildings	Fire & burglar alarm inspections	December 9, 2025
Liberty/Proksa/Freedom Buildings	Fire extinguisher inspections	December 11, 2025
All Parks	Pickup Letters to Santa boxes	December 12, 2025
All Parks	Winter pruning	December 31, 2025

Routine Maintenance,

- Trash removal and collection of loose debris from all parks.
- Clean all facilities.
- Graffiti removal.
- Monthly inspections of vehicles, parks, and facilities.
- Snow removal as needed

DATE: 12/2/2025
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Other Business

- Included is the 2026 Meeting Calendar for reference. Due to upcoming legislative action, we will need to amend our meeting calendar. There are three dates that will need to be changed, including the original date and a suggested change:

2/3/26 original	2/5/26 proposed
3/17/26 original	3/19/26 proposed
11/3/26 original	11/5/26 proposed
- Included is an Intergovernmental Agreement Draft between the Berwyn Park District and Berwyn School District 100, as well as the amended deed language. This is a draft and for discussion.

2026 Berwyn Park District Board of Commissioners Proposed Committee Meeting Schedule

In accordance with the Illinois Open Meetings Act, the following is a list of the scheduled Board of Commissioners meetings for the 2026 calendar year. All meetings are held at Freedom Park Administration Building 3701 S. Scoville, Berwyn, Illinois at 4:30 p.m., or via virtual conference, unless otherwise noted.

Tuesday, February 3, 2026	Board of Commissioners Meeting
Tuesday, March 3, 2026	Board of Commissioners Meeting
Tuesday, April 7, 2026	Board of Commissioners Meeting
Tuesday, May 5, 2026	Board of Commissioners Meeting
Tuesday, June 2, 2026	Board of Commissioners Meeting
Tuesday, July 7, 2026	Board of Commissioners Meeting
Tuesday, August 4, 2026	Board of Commissioners Meeting
Tuesday, September 1, 2026	Board of Commissioners Meeting
Tuesday, October 6, 2026	Board of Commissioners Meeting
Tuesday, November 3, 2026	Board of Commissioners Meeting
Tuesday December 1, 2026	Board of Commissioners Meeting

2026 Berwyn Park District Board of Commissioners Proposed Meeting Schedule

In accordance with the Illinois Open Meetings Act, the following is a list of the scheduled Board of Commissioners meetings for the 2026 calendar year. All meetings are held at Proksa Park Activity Center 3001 S. Wisconsin, Multipurpose Room, Berwyn, Illinois at 6:00 p.m., or via virtual conference, unless otherwise noted.

Tuesday, January 20, 2026	Board of Commissioners Meeting
Tuesday, February 17, 2026	Board of Commissioners Meeting
Tuesday, March 17, 2026	Board of Commissioners Meeting
Tuesday, April 21, 2026	Board of Commissioners Meeting
Tuesday, May 19, 2026	Board of Commissioners Meeting
Tuesday, June 16, 2026	Board of Commissioners Meeting
Tuesday, July 21, 2026	Board of Commissioners Meeting
Tuesday, August 18, 2026	Board of Commissioners Meeting
Tuesday, September 15, 2026	Board of Commissioners Meeting
Tuesday, October 20, 2026	Board of Commissioners Meeting
Tuesday, November 17, 2026	Board of Commissioners Meeting
Tuesday December 15, 2026	Board of Commissioners Meeting

INTERGOVERNMENTAL AGREEMENT FOR
USE RIGHTS TO FREEDOM PARK

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is entered into this ____ day of December, 2025, by and between Berwyn South School District 100 (the “SD 100”), an Illinois school district under the Illinois School Code (105 ILCS 5/1-2 *et seq.*) (the “School Code”), and the Berwyn Park District, organized and operating in conformance with the provisions of the Illinois Park District Act (70 ILCS 1205-1, *et seq.*) (the “Act”)) (the “District”).

RECITALS

A. The Local Government Transfer Act, 50 ILCS 605/0.01 *et seq.* authorized the District and SD 100 to enter into agreements between them for the conveyance of interests in real property, including conditions, limitations, qualifications, reversions, and possibility of reversions in real estate ownership, and

B. By quit claim deed dated November 17, 1981 attached hereto as Exhibit A and incorporated herein by reference, SD 100 conveyed title to the real estate identified in Exhibit A (the “Subject Property”) to the District, subject to the conditions that the District’s use of the Subject Property shall be for purposes of a park, a recreational area, or physical education programs; and subject to the reservation, as a condition subsequent, of limited rights for SD 100, and its agents and individuals authorized by SD 100, to continue to use the Subject Property, in perpetuity, from 8:00 a.m. to 5:30 p.m. on days when school in SD 100 is in session.

C. Under the aforesaid quit claim deed, should the District breach or otherwise fail to fully comply with the conditions stated above, School District 100 may upon notice and failure of the District to cure, re-enter the Subject Property, whereupon title to the Subject Property will revert and revest in School District 100, and the District will lose and forfeit all rights title and interest in and the Subject Property.

D. After due consideration, the District and SD 100 wish to release the aforesaid limited use rights and remedy as a deed restriction, but preserve SD 100’s use rights and reverter rights by way of this Agreement, subject to the terms and conditions contained in this Agreement.

NOW, THEREFORE, based on the mutual promises and considerations set forth herein, the terms and conditions hereof, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

Section 1. Incorporation of Recitals. The foregoing recitals shall be and are hereby incorporated into and made part of this Agreement as though fully set forth in this Section 1.

Section 2. SD 100 Use Rights. The conditions and use rights reserved unto SD 100, as stated in Recital B hereto, are hereby restated herein and agreed to by SD 100 and the District as contractual rights and obligations.

Section 3. Enforcement. SD 100 shall have the right to specific performance of this Agreement and the aforesaid conditions and use rights, and SD 100 shall be entitled to recover its costs, including reasonable attorneys' fees if SD 100 prevails in litigation against the District to enforce its rights herein.

Section 4. Release Deed. Upon execution of this Agreement by SD 100 and the District, SD 100 shall promptly execute, and the District shall record, the Release Deed attached hereto as Exhibit B.

Section 5. Complete Understanding. This Agreement sets forth all of the promises, agreements, conditions and understandings between the parties regarding the subject matter of this Agreement, and there are no promises, agreements, conditions and understandings, either oral or written, other than the contents of this Agreement.

Section 6. Binding Effect. This Agreement shall be binding upon and inure to the benefit the SD 100 and the District, and their respective legal representatives and successors.

Section 7. Partial Invalidity. The clauses, provisions and sections of this Agreement are deemed by the parties to be separable and the invalidity of any portion of this Agreement shall not effect the validity of the remainder.

Section 8. Notices. All notices and demands required hereunder shall be in writing and shall be deemed to have been given or made when delivered personally, with proof of delivery thereof, or when mailed by registered or certified mail, postage prepaid, or by facsimile transmission followed on the same date as the facsimile by mailing, addressed as follows:

For the City: Berwyn South School District 100
Attention: Mary Havis, Superintendent
3401 S. Gunderson Avenue
Berwyn, Illinois 60402
Email: mhavis@bsd100.org

For the District: Berwyn Park District
Attention: Cathy Fallon, Executive Director
3701 S. Scoville Avenue
Berwyn, Illinois 60402
Email: cfallon@berwynparks.org

With a copy to: Michael M. Roth, Esq.
Roth Legal, LLC
256 Adelia Street
Elmhurst, IL 60126
Email: Michael.roth.atty@outlook.com

or at other such addresses as the parties may indicate in writing to the other either by personal delivery or by certified or registered mail, return receipt requested, with proof of delivery thereof, or by facsimile.

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DRAFT

Section 9. Execution. This Agreement is entered into by the duly authorized agents of the parties, each acting pursuant to the laws and ordinances governing their designation as signatories of this Agreement.

SD 100:

District:

BERWYN SOUTH SCHOOL DISTRICT 100,
an Illinois school district

BERWYN PARK DISTRICT, organized and
operating in conformance with the provisions
of the Illinois Park District Act

By: _____
_____, Superintendent

By: _____
Executive Director

ATTEST:

ATTEST:

By: _____

By: _____

RELEASE DEED

Caution: Consult a lawyer before using or acting under this form.
Neither the publisher nor the seller of this form makes any warranty
With respect thereto, including any warranty of merchantability or
Fitness for a particular purpose.

KNOW ALL MEN BY THESE PRESENTS, THAT

Berwyn South School District 100 of the
County of Cook, State of Illinois, for
and in consideration of Ten and No/100 (\$10.00)
DOLLARS, and for other good and valuable consideration,
the receipt of which is hereby acknowledged, does hereby
remise, release, convey and quit claim unto
the Berwyn Park District

, (address) 3701 S. Scoville Ave., Berwyn, IL, their heirs,
legal representatives, and assigns, all the right, title,
interest, claim or demand whatsoever we may have
acquired in, through, or by that certain quit claim deed,
bearing date of the 17th day of November 1981, and
recorded in the Recorder's Office of Cook County, as
Document Number 26074725, to the premises therein
described, situated in the County of Cook, State of
Illinois, as follows, to wit:

Attachment 1 hereto

Permanent Real Estate Index Number: 16-31-418-012, 16-31-418-018, 16-31-418-075
Property Commonly Known As: 3710, 3712, and 3740 Scoville, Avenue, Berwyn, IL

WITNESS my hand and seal this _____ day of _____, 2025.

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that _____, and personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, acknowledged that she signed, sealed and delivered the said instrument as her free and voluntary act for the uses and purposes therein set forth.

Given under my hand and official seal, this ____ day of _____, 20____.

_____ (NOTARY PUBLIC)

PREPARED BY:

MAIL TO: