

Berwyn Park District
Special Board Meeting
Proksa Park Activity Center
3701 S. Scoville Ave, Berwyn, IL
February 20, 2024, at 6:00pm
Agenda

- I. Call to Order – Roll Call of Commissioners (action)
- II. Pledge of Allegiance
- III. Adoption of Agenda (action)
- IV. Acceptance of Minutes (action)
 - a. January 16, 2024, Board Meeting Minutes
 - b. February 6, 2024 Committee Meeting Minutes
- V. Public Comments
- VI. Correspondence
- VII. Financial Report
 - a. Approval of the Payables (action)
- VIII. Agency Report
- IX. West Suburban Special Recreation Association (WSSRA)
- X. Unfinished Business
- XI. New Business
- XII. Master Plan
- XIII. Government Efficiency Committee
- XIV. Commissioners Comments
- XV. Executive Session
 - a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
 - b. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
 - c. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
 - d. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- XVI. Adjournment (action)

The next regular scheduled meeting of the Board of Commissioners is March 19, 2024, at 6:00pm at Freedom Park Administration Building.

The next Committee meeting of the Board of Commissioners is March 5, 2024, at 4:30pm at Freedom Park Administration Building.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 708-788-1701, at least 48 hours prior to the meeting.



BOARD OF COMMISSIONERS

Brian Brock, President
Zachary Taylor, Treasurer
Gretchen Kostelny, Commissioner

Ana Espinoza, Vice President
Mario Manfredini, Secretary

Minutes of Monthly Board Meeting
Berwyn Park District
January 16th, 2024, at 5pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 5:03pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

Guests: Mike Roth, attorney from Ice Miller
Representatives from Hitchcock Designs

Agenda: A motion made by Kostelny, seconded by Manfredini to approve the agenda. Motion unanimously approved.

Executive Session: A motion was made by Brock, seconded by Kostelny to go into executive session to discuss threatened litigation.

A motion was made by Manfredini, seconded by Brock to come out of closed session at 5:46pm. Roll call: Brock- aye, Espinoza- aye, Kostelny-Aye, Manfredini- Aye, and Taylor- aye. Motion carried. The regular board meeting resumed at 6:02pm.

Minutes: A motion made by Manfredini, seconded by Taylor to approve the minutes from the December 19th, 2023, Board Meeting. Motion unanimously approved.

Public Comments: no comments.

Correspondence: no correspondence.

Master Plan: The representatives from Hitchcock Designs went over the phases of the process of the Master Plan. Focused on demographics, planning areas, and ranked amenities by the IDNR standards. Discussed architectural/ engineering aspects of Liberty Cultural Center and the Proksa Park Activity Center. Discussed programs, community engagement meetings and surveys. Hitchcock Designs asked the board members what the park district should focus on over the next five years.

Financial Report: The total investments as of December 31st, 2023, are \$1,221,418.22. A motion was made by Kostelny, seconded by Espinoza to approve January's payables \$77,152.39 and December's payroll \$60,170.95 for a total of \$137,323.34. Roll call: Brock- aye, Espinoza- aye, Kostelny-Aye, Manfredini- Aye, and Taylor- aye. Motion carried. Scholarship report is included in the packet.

Agency Report: report is in the packet-. The maintenance department updated all of the Material Safety Data Sheets to Safety Data Sheets. Discussed electrical needs at Mraz Park. HVAC units, fire extinguishers and RPZ valves were inspected and serviced this past month. Recreation department – over 400 letters were received in the Santa boxes. Futsal currently has 70 participants signed up. The new website is up and is receiving an increase of viewers. Brewfest will be September 14, 2024. Beth Kell joins the recreation staff and Brittany Nepomuck is now the full-time marketing manager.

West Suburban Special Recreation Association (WSSRA): minutes from the December meeting are included in the packet. Marianne Birko will present at the February 6th Committee Meeting.

Unfinished Business: no unfinished business.

New Business: Director Fallon discussed the Paid Leave for All Workers Act (PLFAWA) that Cook County implemented on January 1, 2024. Park districts are included in this. The ordinance from the county was included in the packet. WSSRA Board Appointment and Alternate- a motion was made by Kostelny, seconded by Espinoza to approve Director Fallon as the board delegate for WSSRA and Hayes as the alternate. Motion unanimously carried.

Government Efficiency Committee: Kostelny passed out a draft of a proposed timeline for the committee.

Commissioners' Comments: Commissioner Brock asked if any of the commissioners were attending the IAPD conference. Commissioner Brock is the only commissioner attending.

Meeting Dates: February 6th, 2024- Committee Meeting at the Freedom Admin Building at 4:30pm.
February 20th, 2024- Regular Board Meeting at Proksa Park Activity Center at 6pm.

Adjournment: A motion was made by Manfredini seconded by Taylor to adjourn at 7:52pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes

Committee Meeting Minutes
Berwyn Park District
February 6th, 2023, at 4:30pm
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:30pm by President Brian Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), Nicole Collier (Superintendent of Recreation), Cindy Hayes (Superintendent of Finance and HR), and John Roberts (Superintendent of Parks).
Guest: Marianne Birko- Director of West Suburban Special Recreation (WSSRA)

Agenda: A motion made by Brock seconded by Kostelny to approve the agenda as presented. Motion unanimously carried.

Public Comments: none

Correspondence: none

West Suburban Special Recreating Presentation (WSSRA): Marianne Birko reported on the programs and facilities used in Berwyn by WSSRA. She discussed the number of participants from Berwyn that utilize WSSRA. She also commented that one of their biggest challenges is hiring staff. Participants sometimes are on a waiting list due to staff shortages. May 4th is their Derby Gala, and they will start the online auction in April.

Financial Report: accounts payable- checks are being signed by the commissioners. Budget update- Director Fallon updated the board on the progress of updating the budget into the system. The process is taking longer due to creating new line items. Everything should be finalized in the system by the end of the first quarter.

Policy and Personnel: Director Fallon has reached out to Attorney Roth to investigate the Paid Leave for All Act that Cook County has implemented to see if the park district has other options. President Brock would like to review and update the board policy book.

Recreation: report included in packet. Athletics- Futsal has 105 participants. New uniforms were ordered from a local company. Team names are now names of countries. General Recreation-Music class has 5 participants, Tumbling/gymnastics has 14 participants, Little Ninjas has 14 participants, Book and Bites has 5 participants and the Amalfi Coast trip has 4 signed up. Marketing- Brittany Nepomuck has created marketing goals and is developing a plan to achieve these goals.

Building and Grounds: report in packet. Winter pruning, snow removal, and indoor repairs are being completed. The Safety incentive program for the employees has been implemented.

Technology Update: Director Fallon updated the board. Outside of the normal expenses- we anticipate spending of \$50,000-\$75,000 on computer upgrades and IT infrastructure.

Other Business: Certified letters will be sent out to our affiliates for past due invoices for the rental of the soccer field, lights, and building rent from the 2023 season. Director Fallon is communicating with the Berwyn Development Co. (BDC) on the trailers that was awarded to the district from a grant that the BDC received. The trailers will contain 10 tables, 100 chairs, a pop-up tent, bag game and PA system. Fallon is working with PDRMA on rental procedures.

Master Plan: Director Fallon updated the board on the progress of the master plan. Compiling data from the statistical valid survey.

Government Efficiency Committee: All interested people have been emailed. March 5th at 6pm is the first meeting.

Commissioners' Comments: Commissioner Espinoza will not be at the March 5th committee meeting. Commissioner Manfredini will need to call in for the March 5th meeting.

Adjournment: A motion was made by Manfredini, seconded by Kostelny to adjourn at 6:28pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes

DATE: 2/20/2024
TO: The Board of Commissioners
FROM: Cindy Hayes, Superintendent of Finance and HR
RE: Financial Report

- A. February 2024 Payables / January 2024 Payroll and Payroll Liabilities (Action Roll Call)
- B. Treasurer's Report
- C. General Ledger (GL) Report
- D. Schedule of Investments
- E. Scholarship Report

DATE: 2/20/2024
TO: The Board of Commissioners
FROM: Cindy Hayes
Superintendent of Finance and HR
RE: Accounts Payable and Payroll -Treasurer's Report

FINANCE

February 2024 Payables:

\$ 105,301.17

Payroll/Payroll Liabilities:

1/05/2024 \$ 32,074.66

1/19/2024 \$ 32,481.59

total: \$ 64,556.25

I motion to approve the February 2024 payables in the amount of \$ 105,301.17 and January 2024 Payroll in the amount of \$64,556.25 for a total of \$ 169,857.42

FROM 01/17/2024 TO 02/16/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ACEHARD	Berwyn Ace Hardware								
	40187/286	01 rake and leaf scoop	10020053660	02/15/24		25052	02/15/24	68.94	29.98 29.98
	40264/286	01 maint gloves	10020055762	02/15/24		25052	02/15/24	68.94	38.96 38.96
	VENDOR TOTAL:								68.94
BER-WATE	City of Berwyn								
	411886 - 02/24	01 Freedom - water usage	10020052639	02/08/24		25053	02/15/24	113.71	32.07 32.07
	413740-02/24	01 Proksa - water usage	50020052639	02/08/24		25053	02/15/24	113.71	49.57 49.57
	413850 - 02/24	01 Freedom pool - water usage	10020052639	02/08/24		25053	02/15/24	113.71	32.07 32.07
	VENDOR TOTAL:								113.71
Bowlero	Bowlero Lyons								
	061224	01 summer camp trip	51160052430	02/12/24		25054	02/15/24	239.80	239.80 239.80
	VENDOR TOTAL:								239.80
BSNSPORT	BSN Sports iNC.								
	924534278	01 Futsal balls	52090055425	01/29/24		25037	02/01/24	395.00	395.00 395.00
	VENDOR TOTAL:								395.00
C.BERWYN	City of Berwyn								
	2024-0000004-GAS	01 Unleaded and Diesel Fuel	10020055765	02/08/24		25055	02/15/24	452.47	452.47 452.47
	VENDOR TOTAL:								452.47
CDS	CDS Office Technologies								
	INV1591446	01 IT monthly fees	10010051585	02/12/24		25056	02/15/24	2,420.00	2,420.00 1,210.00
		02	50010051585						1,210.00
	VENDOR TOTAL:								2,420.00

FROM 01/17/2024 TO 02/16/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT	
COM	COMCAST CABLE									
	Feb 24 - FP									
	01	Freedom cable and internet	10010052641	01/29/24		25038	02/01/24	861.91	221.89 221.89	
	March 24 - LCC									
	01	Liberty - cable and internet	50010052641	02/13/24		25057	02/15/24	640.02	212.39 212.39	
	March 24 -PP									
	01	Proksa - cable and internet	50010052641	02/13/24		25057	02/15/24	640.02	212.39 212.39	
	March 24 -SP									
	01	Sunshine - cable and internet	10010052641	02/13/24		25057	02/15/24	640.02	215.24 215.24	
COMCAST	COMCAST BUSINESS								VENDOR TOTAL:	861.91
	193632847									
	01	admin phones	10010052641	02/08/24		25058	02/15/24	1,040.97	1,040.97	
	02	rec phones	50010052641						520.49 520.48	
COMED	Com. Ed.								VENDOR TOTAL:	1,040.97
	Feb 24 - FP									
	01	Freedom - electric	10020052638	01/29/24		25039	02/01/24	2,715.95	712.60 712.60	
	Feb 24 - HP									
	01	Hessler - electric	50020052638	01/29/24		25039	02/01/24	2,715.95	38.52 38.52	
	Feb 24 -LL									
	01	Liberty Lot - electric	50020052638	01/30/24		25039	02/01/24	2,715.95	48.97 48.97	
	March 24 - FP									
	01	Freedom - electric	10020052638	02/13/24		25059	02/15/24	814.87	762.99 762.99	
	March 24 - HP									
	01	Hessler - electric	50020052638	02/13/24		25059	02/15/24	814.87	51.88 51.88	
	March 24 - LCC									
	01	Liberty - electric	50020052638	01/30/24		25039	02/01/24	2,715.95	732.03 732.03	
	March 24 - PP									
	01	Proksa - electric	50020052638	01/29/24		25039	02/01/24	2,715.95	637.64 637.64	
	March 24 - SP									
	01	Sunshine - electric	10020052638	01/30/24		25039	02/01/24	2,715.95	465.35 465.35	

FROM 01/17/2024 TO 02/16/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	March 24 - SZ								
	01	Smirz - electric	50020052638	01/29/24		25039	02/01/24	2,715.95	80.84 80.84
Commeg	Commeg Systems, Inc.							VENDOR TOTAL:	3,530.82
	24020816								
	01	timepro PEPM/PMGR	10010052610	02/15/24		25060	02/15/24	89.00	89.00
	02		50010052610						44.50 44.50
DIAMOND	Diamond Graphics							VENDOR TOTAL:	89.00
	0102831849								
	01	business cards for Beth	50010055761	01/30/24		25041	02/01/24	70.00	70.00 70.00
Elk Grov	Elk Grove Park District							VENDOR TOTAL:	70.00
	2478798								
	01	deposit for summer camp trip	51160052430	02/12/24		25061	02/15/24	200.00	200.00 200.00
Enchante	Enchanted Castle							VENDOR TOTAL:	200.00
	072424								
	01	summer camp field trip deposit	51160052430	02/12/24		25062	02/15/24	236.88	236.88 236.88
FSS	FSS Technologies LLC							VENDOR TOTAL:	236.88
	I-14166								
	01	Sunshine access and inspection	10020052640	01/29/24		25042	02/01/24	1,226.82	1,226.82
	02	Karban Access control	50020052640						214.47
	03	Liberty access, fire, inspect	50020052640						48.00
	04	Proksa access, fire, inspect	50020052640						365.97
	05	Freedom access, fire, burglar	10020052640						295.44 302.94
	I-15693								
	01	keycards	10020052640	02/12/24		25063	02/15/24	371.20	371.20
	02		50020052640						185.60 185.60
Groot	GROOT INDUSTRIES, inc.							VENDOR TOTAL:	1,598.02
	12007935T098								
	01	Sunshine - garbage	10020052630	02/08/24		25064	02/15/24	1,766.82	989.76 989.76

FROM 01/17/2024 TO 02/16/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	12008546T098								
	01	Freedom - garbage	10020052630	02/08/24		25064	02/15/24	1,766.82	445.79 445.79
	12008796T098								
	01	Liberty - garbage	50020052630	02/08/24		25064	02/15/24	1,766.82	331.27 331.27
Hitchcoc	Hitchcock Design, Inc.							VENDOR TOTAL:	1,766.82
	32004								
	01	Master Plan 5 phases	41000056832	02/12/24		25065	02/15/24	24,981.13	24,981.13 24,981.13
IMP	Impress Printing							VENDOR TOTAL:	24,981.13
	1588								
	01	uniforms for players and coach	52090055425	02/12/24		25066	02/15/24	584.00	584.00 584.00
Jerry	Jerry Kidd							VENDOR TOTAL:	584.00
	A4011								
	01	instructor for little ninjas	51160052420	02/13/24		25067	02/15/24	720.00	720.00 720.00
KanGar	Magic of Gary Kantor							VENDOR TOTAL:	720.00
	013124								
	01	Magic class on 01/31/24	51160052420	02/13/24		25068	02/15/24	32.00	32.00 32.00
Konica	Konica Minolta							VENDOR TOTAL:	32.00
	9009743604								
	01	Freedom paper usage	10010052617	01/29/24		25043	02/01/24	195.54	195.54
	02	Sunshine paper usage	10010052617						109.67
	03	Liberty paper usage	50010052617						79.87 6.00
KONICA	KONICA MINOLTA							VENDOR TOTAL:	195.54
	43993784								
	01	Proksa printer lease	50010052617	01/29/24		25044	02/01/24	152.28	152.28 152.28
								VENDOR TOTAL:	152.28

FROM 01/17/2024 TO 02/16/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
MissAlli	Miss Allison's Music								
	1	01 music class	51160052415	02/13/24		25069	02/15/24	227.50	227.50 227.50
								VENDOR TOTAL:	227.50
Moran	F.E. Moran, Inc.								
	5068796-1	01 Liberty heating	10020053666	01/29/24		25045	02/01/24	1,177.63	1,177.63 1,177.63
								VENDOR TOTAL:	1,177.63
NCSI	NCSI								
	41770	01 7 background checks	23000052629	02/12/24		25070	02/15/24	129.50	129.50 129.50
								VENDOR TOTAL:	129.50
NICOR	Nicor Gas								
	Feb 24 - LCC	01 Liberty - natural gas	50020052637	01/29/24		25046	02/01/24	2,024.16	790.50 790.50
	Feb 24 - LL	01 Liberty Lot - natural gas	50020052637	01/29/24		25046	02/01/24	2,024.16	144.26 144.26
	Feb 24 - PP/2	01 Proksa - Natural Gas	50020052637	02/15/24		25071	02/15/24	1,770.50	341.55 341.55
	Feb 24 -FP/2	01 Freedom - Natural Gas	10020052637	02/15/24		25071	02/15/24	1,770.50	382.12 382.12
	March 24 -LCC	01 Liberty - natural gas	50020052637	02/13/24		25071	02/15/24	1,770.50	903.08 903.08
	March 24 -LL	01 Liberty Lot - natural gas	50020052637	02/13/24		25071	02/15/24	1,770.50	143.75 143.75
								VENDOR TOTAL:	2,705.26
OFFICE D	ODP BUSINESS SOLUTIONS, LLC								
	347548675001	01 envelopes	10010055790	01/30/24		25047	02/01/24	45.40	6.02 6.02
	348930616001	01 1099 forms	10010055790	02/08/24		25072	02/15/24	18.89	18.89 18.89

FROM 01/17/2024 TO 02/16/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT	
	349264788001									
	01	teal file folders	10010055790	01/29/24		25047	02/01/24	45.40	30.99 30.99	
	350782361001									
	01	index tabs	10010055790	01/30/24		25047	02/01/24	45.40	8.39 8.39	
PDRMA	Park District Risk Management								VENDOR TOTAL:	64.29
	0124066H									
	01	monthly member contribution	10010050510	01/30/24		25048	02/01/24	16,212.29	16,212.29 8,106.15 8,106.14	
	02		50010050510							
	PDRMA Park District Risk Management								VENDOR TOTAL:	16,212.29
PFM Fina	PFM Financial Services									
	Beth - Feb 2024									
	01	family music toddlers	51160055415	02/12/24		25073	02/15/24	6,213.53	461.50 210.46	
	02	office supplies	50010055790						81.14	
	03	Bears for toddler class	51160055435						24.48	
	04	parking for conference	50010054700						75.96	
	05	cooking class materials	51160055435						69.46	
	Brittany - Feb 2024									
	01	email subscription	50010054720	02/12/24		25073	02/15/24	6,213.53	1,138.58 58.70	
	02	design software	50010054720						1,079.88	
	Cathy - Feb 2024									
	01	staff breakfast	10010055796	02/15/24		25073	02/15/24	6,213.53	2,206.21 22.17	
	02	board master plan meeting	10010055796						184.04	
	03	Chicago Fire soccer game	52090055470						1,000.00	
	04	Chicago Fire soccer game	52090055470						1,000.00	
	Cindy - Feb 2024									
	01	microsoft subscription	10010052610	02/15/24		25073	02/15/24	6,213.53	878.60 110.74	
	02	microsoft subscription	10010052610						110.74	
	03	W2 forms	10010055790						19.18	
	04	postage	10010055755						10.95	
	05	tools	10020055800						11.99	
	06	conference registration	10010054700						365.00	
	07	conference	10010054700						250.00	
	John - Feb 2024									
	01	refund for batteries	10020053650	02/15/24		25073	02/15/24	6,213.53	283.98 -44.00	
	02	batteries	10020053650						327.98	

FROM 01/17/2024 TO 02/16/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	Nicole - Feb 2024			02/12/24		25073	02/15/24	6,213.53	375.49
	01	office supplies	50010055790						52.59
	02	transportation to conference	50010054700						18.96
	03	membership	50010054720						70.00
	04	office supplies	50010055790						66.77
	05	dinner at conf for rec team	50010054700						167.17
	Taip - Feb 2024			02/12/24		25073	02/15/24	6,213.53	869.17
	01	sports platform	50010054720						799.00
	02	tape for pickleball	52090055450						70.17
R0003633	Natalie Davids							VENDOR TOTAL:	6,213.53
	89134			01/29/24		25049	02/01/24	30.00	30.00
	01	Proksa deposit	55130043450						30.00
R0003634	David Samolczyk							VENDOR TOTAL:	30.00
	89337			02/15/24		25074	02/15/24	14.00	14.00
	01	refund	54100046440						14.00
SIKICH G	Sikich LLP							VENDOR TOTAL:	14.00
	41603			02/12/24		25075	02/15/24	3,400.00	3,400.00
	01	2023 audit services	24000051550						3,400.00
TAMELING	Tameling Industries							VENDOR TOTAL:	3,400.00
	0188028-IN			02/15/24		25076	02/15/24	126.00	126.00
	01	straw 8 and top soil	10020053660						126.00
TMobile	T-Mobile							VENDOR TOTAL:	126.00
	Feb 24			01/30/24		25050	02/01/24	133.38	133.38
	01	company cell phones	10010052644						133.38
WSSRA	West Suburban Special							VENDOR TOTAL:	133.38
	Qtr 1 - 2024			01/29/24		25051	02/01/24	35,118.50	35,118.50
	01	share payment	26000052645						35,118.50

DATE: 02/16/2024
TIME: 13:40:52
ID: AP450000

BERWYN PARK DISTRICT
PAID INVOICE LISTING

FROM 01/17/2024 TO 02/16/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
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VENDOR TOTAL:								35,118.50
TOTAL --- ALL INVOICES:								105,301.17

Republic Bank Operating Account	
	Beginning Balance \$461,708.59
GL's	<u>Deposits</u>
10-00-00-40-400	Corp: Taxes
10-00-00-40-405	Corp: Replacement Taxes
10-00-00-43-455	Corp: Cook County Voting Use
10-00-00-45-470	Corp: Fines and Fees
10-00-00-45-471	Corp: Picnic Permits
10-00-00-46-480	Corp: Donations
10-00-00-48-491	Corp: Interest Income
	Corp: Miscellaneous Income \$70.39
10-00-00-49-493	Corp: Recycling/Salvage
10-00-00-49-647	Corp: Cell Tower Lease \$9,151.84
20-00-00-40-400	Rec: Taxes
20-00-00-41-474	Rec: Brochure Ad Fees
20-00-00-43-455	Rec: Cook County Voting Use
20-00-00-45-470	Rec: Dog Park Permits
20-00-00-46-480	Rec: Donations
20-00-00-47-490	Rec: Transfer from Other Funds
20-00-00-48-491	Rec: Interest Income
20-00-00-49-492	Rec: Miscellaneous Income
20-00-00-49-647	Rec: Cell Tower Lease
20-03-00-41-410	Rec: Program Fees
20-04-00-41-410	Rec: ECRLP
20-04-00-41-412	Rec: Tuition
20-05-00-41-412	Rec: Day Camp Fees
20-04-00-41-413	Rec: ECRLP Mini Programs
20-08-00-41-418	Rec: Extended Trips
20-09-00-41-410	Rec: Adult Sports Fee
20-09-00-41-421	Rec: Youth Sports Fee \$600.00
20-09-00-46-489	Rec: Sponsor-Soccer
20-10-00-41-419	Rec: Spring Events
20-10-00-46-476	Rec: Brew Fest
20-10-00-46-477	Rec: Community Events
20-10-00-46-481	Rec: Safely Spooky
20-10-00-46-482	Rec: Summer Events
20-10-00-46-483	Rec: Concert Donations
20-10-00-46-485	Rec: Back to School
20-10-00-46-486	Rec: Easter Egg Hunt
20-10-00-46-488	Rec: Winter Events \$50.00
20-12-00-41-421	Rec: Senior Activity Fees \$115.00
20-12-00-41-609	Rec: Senior Social Events \$150.00
20-13-00-43-450	Rec: Proksa Activity Center Rentals \$30.00
20-13-00-43-451	Rec: Liberty Center Rentals
20-13-00-43-453	Rec: Facility Deposits
20-13-00-43-455	Rec: Athletic Use Permits
20-15-00-41-410	Rec: Program Fees Adults
20-16-00-41-410	Rec: Program Fees \$90.00
20-16-00-41-415	Rec: Program Fees Teens
42-00-00-46-475	Dog Brick Memorial \$100.00
42-00-00-46-486	Garden Plot
42-00-00-49-647	Cell Tower Lease
	<u>Credit Card (P-Card) Bill</u>
	BMO Harris Mastercard -\$6,843.00
	Costco Credit Card Bill
	<u>Bond and Interest Payment</u>
	Bond Payment
	Bank Fees -\$160.14
	Outstanding Checks Cleared/ACH -\$100,541.93
	Deposits Credited to February Statement
	Deposits credited to December GL \$100.00
	Transfer out to Payroll Account -\$97,394.59

Berwyn Park District Treasurer Report

BMO Harris Credit Card Account

	Beginning Balance	\$366,523.19
	<u>Deposits</u>	
GL's	Corp: Taxes	
10-00-00-40-400	Corp: Replacement Taxes	
10-00-00-40-405	Corp: Cook County Voting Use	
10-00-00-43-455	Corp: Fines and Fees	
10-00-00-45-470	Corp: Picnic Permits	
10-00-00-45-471	Corp: Donations	
10-00-00-46-480	Corp: Interest Income	
10-00-00-48-491	Corp: Miscellaneous Income	
10-00-00-49-492	Corp: Recycling/Salvage	
10-00-00-49-493	Corp: Cell Tower Lease	
10-00-00-49-647		
10-02-00-45-470		\$35.00
20-00-00-40-400	Rec: Taxes	
20-00-00-41-474	Rec: Brochure Ad Fees	
20-00-00-43-455	Rec: Cook County Voting Use	
20-00-00-45-470	Rec: Dog Park Permits	
20-00-00-46-480	Rec: Donations	
20-00-00-47-490	Rec: Transfer from Other Funds	
20-00-00-48-491	Rec: Interest Income	
20-00-00-49-492	Rec: Miscellaneous Income	
20-00-00-49-647	Rec: Cell Tower Lease	
20-03-00-41-410	Rec: Program Fees	\$280.00
20-04-00-41-410	Rec: ECRLP	\$299.00
20-04-00-41-412	Rec: Tuition	
20-04-00-41-413	Rec: ECRLP Mini Programs	\$721.00
20-05-00-41-412	Rec: Camp Fees	
20-08-00-41-418	Rec: Extended Trips	\$11,936.00
20-09-00-41-410	Rec: Adult Sports Fee	
20-09-00-41-421	Rec: Youth Sports Fee	\$4,667.00
20-09-00-46-489	Rec: Sponsor-Soccer	
20-10-00-41-419	Rec: Spring Events	
20-10-00-46-476	Rec: Brew Fest	
20-10-00-46-477	Rec: Community Events	
20-10-00-46-481	Rec: Safely Spooky	
20-10-00-46-482	Rec: Summer Events	\$50.00
20-10-00-46-483	Rec: Concert Donations	
20-10-00-46-485	Rec: Back to School	
20-10-00-46-486	Rec: Easter Egg Hunt	
20-10-00-46-487	Rec: Fall Events	
20-12-00-41-421	Rec: Senior Activity Fees	\$180.00
20-12-00-41-609	Rec: Senior Social Events	\$957.00
20-13-00-43-450	Rec: Proksa Activity Center Rentals	
20-13-00-43-451	Rec: Liberty Center Rentals	
20-13-00-43-453	Rec: Facility Deposits	
20-13-00-43-455	Rec: Athletic Use Permits	
20-15-00-41-410	Rec: Program Fees Adults	\$160.00
20-16-00-41-410	Rec: Program Fees	\$2,140.00
20-16-00-41-415	Rec: Program Fees Teens	
52-09-00-41-470		\$100.00
	Card Connect Fees (December)	-\$459.95
	Bank Fees	-\$237.42
	Refunds	-\$1,175.00
	credited to February statement	\$275.00
	credited to December GL	-\$420.00
	control account	-\$55.00
	Transfer to other accounts	
	Ending Balance	\$385,975.82

Berwyn Park District Treasurer Report

<u>Republic Bank Property Tax Money Market Account</u>		
Beginning Balance		\$183,146.71
Interest 3.83%		\$595.27
Property Tax Revenue		\$4,026.35
Transfer out to ITPP account		
Transfer to other accounts	payroll	
Transfer in from Operating Account	operating	
Ending Balance		\$187,768.33

<u>Republic Bank Payroll Account</u>		
Beginning Balance		\$1,950.20
Transfer from Money Market Account		
Transfer from Operating Account		\$97,394.59
Payroll/Employee Compensation-direct deposit		-\$56,534.32
<u>Payroll Liabilities</u>		
Federal, State and FICA Exp		-\$17,483.23
<u>IMRF Payments</u>		
Employee Volunteer Contributions		-\$1,180.10
Employer/Employee Contributions		-\$8,364.72
Bank Fees		
Ending Balance		\$15,782.42

<u>Republic Bank Petty Cash Account</u>		
Beginning Balance		\$5,331.94
Transfer from Operating Account		
Checks Cleared		-\$155.00
#1044, 1045, 1046		
Ending Balance		\$5,176.94

Berwyn Park District Treasurer Report

<u>Byline Unemployment Account</u>	
Beginning Balance -opening balance 12/4/23	\$32,101.14
Interest 4.21%	\$112.28
Maintenance Fee	-\$20.00
Ending Balance	\$32,193.42

<u>ABC Bank Capital Account--T.B.D.</u>	
Beginning Balance	
Interest	
Transfer in	
Transfer to other accounts	
Ending Balance	

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: `Corporate
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental Administration	471,826.00	0.00	100.0	471,826.00	471,826.00	0.00	100.0
Administration	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Buildings & Grounds	31,338.81	0.00	100.0	62,677.62	376,066.00	0.00	100.0
TOTAL REVENUES	503,164.81	0.00	100.0	534,503.62	847,892.00	0.00	100.0
EXPENSES							
Non Departmental Administration	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Administration	494,702.00	32,026.44	93.5	494,702.00	494,702.00	57,787.55	88.3
Buildings & Grounds	608,295.79	23,040.87	96.2	614,691.58	678,650.00	38,734.66	94.2
TOTAL EXPENSES	1,102,997.79	55,067.31	95.0	1,109,393.58	1,173,352.00	96,522.21	91.7
TOTAL FUND REVENUES	503,164.81	0.00	100.0	534,503.62	847,892.00	0.00	100.0
TOTAL FUND EXPENSES	1,102,997.79	55,067.31	95.0	1,109,393.58	1,173,352.00	96,522.21	91.7
SURPLUS (DEFICIT)	(599,832.98)	(55,067.31)	(90.8)	(574,889.96)	(325,460.00)	(96,522.21)	(70.3)

FOR FUND: Scholarship Fund
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	7,500.00	0.00	100.0	7,500.00	7,500.00	0.00	100.0
TOTAL EXPENSES	7,500.00	0.00	100.0	7,500.00	7,500.00	0.00	100.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	7,500.00	0.00	100.0	7,500.00	7,500.00	0.00	100.0
SURPLUS (DEFICIT)	(7,500.00)	0.00	100.0	(7,500.00)	(7,500.00)	0.00	100.0

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Recreation
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
General Recreation	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Early Childhood	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Day Camp	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Concessions	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Sports Leagues	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Special Events	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Volunteers	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Active Adults 50+	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Facility Rentals	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Adult Programs	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Youth Programming	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Administration	0.00	923.75	100.0	0.00	0.00	8,388.79	100.0
Building & Grounds	0.00	1,440.00	100.0	0.00	0.00	6,101.42	100.0
General Recreation	0.00	8,949.35	100.0	0.00	0.00	26,259.10	100.0
Early Childhood	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Day Camp	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Concessions	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Sports Leagues	0.00	231.00	100.0	0.00	0.00	3,361.00	100.0
Special Events	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Volunteers	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Active Adults 50+	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Facility Rentals	0.00	119.25	100.0	0.00	0.00	334.00	100.0
Adult Programs	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Youth Programming	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	11,663.35	100.0	0.00	0.00	44,444.31	100.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	11,663.35	100.0	0.00	0.00	44,444.31	100.0
SURPLUS (DEFICIT)	0.00	(11,663.35)	100.0	0.00	0.00	(44,444.31)	100.0

FOR FUND: Social Security
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	8,105.66	0.00	100.0	16,211.32	97,268.00	0.00	100.0
TOTAL REVENUES	8,105.66	0.00	100.0	16,211.32	97,268.00	0.00	100.0
EXPENSES							
Non Departmental	6,115.57	4,448.57	27.2	12,231.14	73,387.00	8,684.87	88.1
TOTAL EXPENSES	6,115.57	4,448.57	27.2	12,231.14	73,387.00	8,684.87	88.1
TOTAL FUND REVENUES	8,105.66	0.00	100.0	16,211.32	97,268.00	0.00	100.0
TOTAL FUND EXPENSES	6,115.57	4,448.57	27.2	12,231.14	73,387.00	8,684.87	88.1
SURPLUS (DEFICIT)	1,990.09	(4,448.57)	(323.5)	3,980.18	23,881.00	(8,684.87)	(136.3)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: IMRF
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	8,725.91	0.00	100.0	17,451.82	104,711.00	0.00	100.0
TOTAL REVENUES	8,725.91	0.00	100.0	17,451.82	104,711.00	0.00	100.0
EXPENSES							
Non Departmental	7,500.00	6,114.49	18.4	15,000.00	90,000.00	12,050.74	86.6
TOTAL EXPENSES	7,500.00	6,114.49	18.4	15,000.00	90,000.00	12,050.74	86.6
TOTAL FUND REVENUES	8,725.91	0.00	100.0	17,451.82	104,711.00	0.00	100.0
TOTAL FUND EXPENSES	7,500.00	6,114.49	18.4	15,000.00	90,000.00	12,050.74	86.6
SURPLUS (DEFICIT)	1,225.91	(6,114.49)	(598.7)	2,451.82	14,711.00	(12,050.74)	(181.9)

FOR FUND: Liability
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
<hr/>							
REVENUES							
Non Departmental	4,913.99	0.00	100.0	9,827.98	58,968.00	0.00	100.0
<hr/>							
TOTAL REVENUES	4,913.99	0.00	100.0	9,827.98	58,968.00	0.00	100.0
<hr/>							
EXPENSES							
Non Departmental	7,104.14	129.50	98.1	11,708.28	57,750.00	129.50	99.7
<hr/>							
TOTAL EXPENSES	7,104.14	129.50	98.1	11,708.28	57,750.00	129.50	99.7
<hr/>							
TOTAL FUND REVENUES	4,913.99	0.00	100.0	9,827.98	58,968.00	0.00	100.0
TOTAL FUND EXPENSES	7,104.14	129.50	98.1	11,708.28	57,750.00	129.50	99.7
SURPLUS (DEFICIT)	(2,190.15)	(129.50)	(94.0)	(1,880.30)	1,218.00	(129.50)	(110.6)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Audit
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	2,007.00	0.00	100.0	4,014.00	24,084.00	0.00	100.0
TOTAL REVENUES	2,007.00	0.00	100.0	4,014.00	24,084.00	0.00	100.0
EXPENSES							
Non Departmental	2,000.00	3,400.00	(70.0)	4,000.00	24,000.00	3,400.00	85.8
TOTAL EXPENSES	2,000.00	3,400.00	(70.0)	4,000.00	24,000.00	3,400.00	85.8
TOTAL FUND REVENUES	2,007.00	0.00	100.0	4,014.00	24,084.00	0.00	100.0
TOTAL FUND EXPENSES	2,000.00	3,400.00	(70.0)	4,000.00	24,000.00	3,400.00	85.8
SURPLUS (DEFICIT)	7.00	(3,400.00)	(8671.4)	14.00	84.00	(3,400.00)	(4147.6)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Security and Safety
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	1,506.00	0.00	100.0	3,012.00	18,072.00	0.00	100.0
TOTAL REVENUES	1,506.00	0.00	100.0	3,012.00	18,072.00	0.00	100.0
EXPENSES							
Non Departmental	1,499.98	0.00	100.0	2,999.96	18,000.00	0.00	100.0
TOTAL EXPENSES	1,499.98	0.00	100.0	2,999.96	18,000.00	0.00	100.0
TOTAL FUND REVENUES	1,506.00	0.00	100.0	3,012.00	18,072.00	0.00	100.0
TOTAL FUND EXPENSES	1,499.98	0.00	100.0	2,999.96	18,000.00	0.00	100.0
SURPLUS (DEFICIT)	6.02	0.00	100.0	12.04	72.00	0.00	100.0

FOR FUND: Special Recreation
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	15,965.00	0.00	100.0	31,930.00	191,580.00	0.00	100.0
TOTAL REVENUES	15,965.00	0.00	100.0	31,930.00	191,580.00	0.00	100.0
EXPENSES							
Non Departmental	15,899.90	35,118.50	(120.8)	31,799.80	190,799.00	35,118.50	81.5
TOTAL EXPENSES	15,899.90	35,118.50	(120.8)	31,799.80	190,799.00	35,118.50	81.5
TOTAL FUND REVENUES	15,965.00	0.00	100.0	31,930.00	191,580.00	0.00	100.0
TOTAL FUND EXPENSES	15,899.90	35,118.50	(120.8)	31,799.80	190,799.00	35,118.50	81.5
SURPLUS (DEFICIT)	65.10	(35,118.50)	(4045.4)	130.20	781.00	(35,118.50)	(4596.6)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Debt Service
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	23,716.91	0.00	100.0	47,433.82	284,603.00	0.00	100.0
TOTAL REVENUES	23,716.91	0.00	100.0	47,433.82	284,603.00	0.00	100.0
EXPENSES							
Non Departmental	23,712.49	0.00	100.0	47,424.98	284,550.00	0.00	100.0
TOTAL EXPENSES	23,712.49	0.00	100.0	47,424.98	284,550.00	0.00	100.0
TOTAL FUND REVENUES	23,716.91	0.00	100.0	47,433.82	284,603.00	0.00	100.0
TOTAL FUND EXPENSES	23,712.49	0.00	100.0	47,424.98	284,550.00	0.00	100.0
SURPLUS (DEFICIT)	4.42	0.00	100.0	8.84	53.00	0.00	100.0

FOR FUND: Capital Projects 2019
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	13,166.66	24,981.13	(89.7)	26,333.32	158,000.00	24,981.13	84.1
TOTAL EXPENSES	13,166.66	24,981.13	(89.7)	26,333.32	158,000.00	24,981.13	84.1
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	13,166.66	24,981.13	(89.7)	26,333.32	158,000.00	24,981.13	84.1
SURPLUS (DEFICIT)	(13,166.66)	(24,981.13)	89.7	(26,333.32)	(158,000.00)	(24,981.13)	(84.1)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Capital Development Fund
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Liberty Capital Development
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Recreation Administration
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	42,866.58	0.00	100.0	85,733.16	514,399.00	0.00	100.0
Administration	208.32	0.00	100.0	416.64	2,500.00	0.00	100.0
Special Events	208.32	0.00	100.0	416.64	2,500.00	0.00	100.0
TOTAL REVENUES	43,283.22	0.00	100.0	86,566.44	519,399.00	0.00	100.0
EXPENSES							
Administration	35,979.07	23,770.60	33.9	71,958.14	431,750.00	23,770.60	94.4
Building and Grounds	5,437.48	5,458.77	(0.3)	10,874.96	65,250.00	5,458.77	91.6
Special Events	1,816.65	0.00	100.0	3,633.30	21,800.00	0.00	100.0
TOTAL EXPENSES	43,233.20	29,229.37	32.3	86,466.40	518,800.00	29,229.37	94.3
TOTAL FUND REVENUES	43,283.22	0.00	100.0	86,566.44	519,399.00	0.00	100.0
TOTAL FUND EXPENSES	43,233.20	29,229.37	32.3	86,466.40	518,800.00	29,229.37	94.3
SURPLUS (DEFICIT)	50.02	(29,229.37)	(8535.3)	100.04	599.00	(29,229.37)	(4979.6)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Rec. Program Youth & Teen
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Youth Programming	8,124.98	0.00	100.0	16,249.96	97,500.00	0.00	100.0
TOTAL REVENUES	8,124.98	0.00	100.0	16,249.96	97,500.00	0.00	100.0
EXPENSES							
Youth Programming	6,629.10	2,024.33	69.4	13,258.20	79,550.00	2,024.33	97.4
TOTAL EXPENSES	6,629.10	2,024.33	69.4	13,258.20	79,550.00	2,024.33	97.4
TOTAL FUND REVENUES	8,124.98	0.00	100.0	16,249.96	97,500.00	0.00	100.0
TOTAL FUND EXPENSES	6,629.10	2,024.33	69.4	13,258.20	79,550.00	2,024.33	97.4
SURPLUS (DEFICIT)	1,495.88	(2,024.33)	(235.3)	2,991.76	17,950.00	(2,024.33)	(111.2)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Athletics Programs
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Athletics	6,493.70	0.00	100.0	12,987.40	77,925.00	0.00	100.0
TOTAL REVENUES	6,493.70	0.00	100.0	12,987.40	77,925.00	0.00	100.0
EXPENSES							
Athletics	4,816.59	3,504.31	27.2	9,633.18	57,800.00	3,504.31	93.9
TOTAL EXPENSES	4,816.59	3,504.31	27.2	9,633.18	57,800.00	3,504.31	93.9
TOTAL FUND REVENUES	6,493.70	0.00	100.0	12,987.40	77,925.00	0.00	100.0
TOTAL FUND EXPENSES	4,816.59	3,504.31	27.2	9,633.18	57,800.00	3,504.31	93.9
SURPLUS (DEFICIT)	1,677.11	(3,504.31)	(308.9)	3,354.22	20,125.00	(3,504.31)	(117.4)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Rec. Program Adults
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Adults	7,324.99	0.00	100.0	14,649.98	87,900.00	0.00	100.0
TOTAL REVENUES	7,324.99	0.00	100.0	14,649.98	87,900.00	0.00	100.0
EXPENSES							
Adults	7,016.61	0.00	100.0	14,033.22	84,200.00	0.00	100.0
TOTAL EXPENSES	7,016.61	0.00	100.0	14,033.22	84,200.00	0.00	100.0
TOTAL FUND REVENUES	7,324.99	0.00	100.0	14,649.98	87,900.00	0.00	100.0
TOTAL FUND EXPENSES	7,016.61	0.00	100.0	14,033.22	84,200.00	0.00	100.0
SURPLUS (DEFICIT)	308.38	0.00	100.0	616.76	3,700.00	0.00	100.0

FOR FUND: Recreation Special Events
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Special Events	3,041.63	(14.00)	(100.4)	6,083.26	36,500.00	(14.00)	(100.0)
TOTAL REVENUES	3,041.63	(14.00)	(100.4)	6,083.26	36,500.00	(14.00)	(100.0)
EXPENSES							
Special Events	2,366.58	0.00	100.0	4,733.16	28,400.00	0.00	100.0
TOTAL EXPENSES	2,366.58	0.00	100.0	4,733.16	28,400.00	0.00	100.0
TOTAL FUND REVENUES	3,041.63	(14.00)	(100.4)	6,083.26	36,500.00	(14.00)	(100.0)
TOTAL FUND EXPENSES	2,366.58	0.00	100.0	4,733.16	28,400.00	0.00	100.0
SURPLUS (DEFICIT)	675.05	(14.00)	(102.0)	1,350.10	8,100.00	(14.00)	(100.1)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Recreation Rentals
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Rentals	5,833.32	(30.00)	(100.5)	11,666.64	70,000.00	(30.00)	(100.0)
TOTAL REVENUES	5,833.32	(30.00)	(100.5)	11,666.64	70,000.00	(30.00)	(100.0)
EXPENSES							
Rentals	3,445.80	100.43	97.0	6,891.60	41,350.00	100.43	99.7
TOTAL EXPENSES	3,445.80	100.43	97.0	6,891.60	41,350.00	100.43	99.7
TOTAL FUND REVENUES	5,833.32	(30.00)	(100.5)	11,666.64	70,000.00	(30.00)	(100.0)
TOTAL FUND EXPENSES	3,445.80	100.43	97.0	6,891.60	41,350.00	100.43	99.7
SURPLUS (DEFICIT)	2,387.52	(130.43)	(105.4)	4,775.04	28,650.00	(130.43)	(100.4)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Working Cash
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: General Fixed Assets
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

DATE: 02/16/2024
TIME: 14:55:33
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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: General Long Term Debt
FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

MUNICIPAL REPORT TOTALS
 FOR 2 PERIODS ENDING FEBRUARY 29, 2024

DEPARTMENT DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL MUNICIPAL REVENUES	642,207.12	(44.00)	(100.0)	812,588.24	2,516,402.00	(44.00)	(100.0)
TOTAL MUNICIPAL EXPENSES	1,255,004.41	175,781.29	85.9	1,403,406.82	2,887,438.00	260,189.70	90.9
SURPLUS (DEFICIT)	(612,797.29)	(175,825.29)	(71.3)	(590,818.58)	(371,036.00)	(260,233.70)	(29.8)

**Schedule of Investments Berwyn Park District
January 31, 2024**

Description	Yield	Rating	Date Invested	Maturity Date	Market Value	Maturity Value	Monthly Interest Earned
IPTIP-MM	5.392%	N/A	01/29/16	open	\$387,396.52	\$387,396.52	\$1,766.56
ISC Account	5.272%	N/A	open	open	\$446,868.01	\$446,868.01	\$1,479.75
Cornerstone Bank	5.214%	FDIC	05/26/23	05/28/24	\$200,000.00	\$210,513.71	
The First National Bank of McGregor	4.800%	FDIC	05/26/23	05/27/25	\$200,000.00	\$219,252.60	
Total Investments:					\$1,234,264.53	\$1,264,030.84	

Interest Earned 1/1/24 to 1/31/24 \$3,246.31

Interest Earned 1/1/24 to 12/31/24 \$3,246.31

CD matured on 1/18/24
the amount transferred
into the ISC Account

DATE: 2/20/2024
TO: The Board of Commissioners
FROM: Cindy Hayes
Superintendent of Finance and HR
RE: Scholarship Information

FINANCE

Scholarship Report

February 2024

Program

Amount Awarded

No new recipients

The above recipients were awarded scholarship money from fund 15 to participate in programs of the Berwyn Park District.

The Berwyn Park District Scholarship Assistance Guidelines. 1. Scholarships are for Berwyn residents only, proof of residency required. 2. Scholarships are for low-income families 3. Scholarships are based on need and availability of funds. 4. Must be able to show proof of income- latest 1040 tax forms as filed. The reward amount of the scholarship is 50% or less of fee of each program 6. The balance of the program must be paid in full before the end of the program.

DATE: 2/20/2024
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Agency Report

Agency Report

- Disc Golf renovations on hole 5. Added mulch to the muddy areas, aerated, seeded and covered with a straw blanket for protection. Additionally aerated and seeded a couple of spots at Proksa.
- Removal of a broken aluminum bench at Hessler.
- We have hired an additional full-time employee for the parks department. Jessie Ramirez began February 12, and has hit the ground running.
- The Park District is working with the arboretum to acquire more trees to fulfill our Urban Tree Management requirements. We are working for either an Arbor Day event or a similar event to last fall. When we receive confirmation from the Morton Arboretum, we will inform the Board and reach out to community partners and the public.
- Corrugated tree guards have been added to the trees planted in the fall at Proksa.
- Due to the mild weather the Parks department has been able to do some early cleanup in the parks.
- Repairs have been made to broken fences at Proksa and Liberty.
- Consistently completed inspections on facilities, parks, and vehicles. Completed the repairs internally within the agency's capabilities. Documented what could not be corrected and hired contractors if necessary.
- Book & Bites has 8 kids signed up.
- Tiny Tots has been running for 2 weeks with 6 kids at each class.
- Friday Frienzzy – NEW class starting in March –4 participants currently signed up.
- Italy trip – has 13 signed up.
- Let's Eat Out – Greek Island has 7 signed up.
- Spring soccer registration opened on 2/5 – we have 31 kids signed up so far.
- Chris Lee will be teaching a Disc Golf class for beginners in April.



Program Updates

> Day Camp

Summer Day Camp lottery registration opened February 5th and closes February 23rd. The random lottery will be pulled thereafter, and families will be notified if they are in camp or waitlisted on March 1st. Camp will be broken into two sessions running June 10 – July 3 and Session 2 July 8 – July 26. We are working on securing facility space for camp. So far, we have been approved to use space at the Park District of Forest Park, Cheney Mansion in Oak Park, Pershing school in Berwyn, Forest Park Middle School, Elmwood Elementary School, and Kahl Park in Northlake.

> Special Olympics

Our basketball teams finished their season with the ITRS tournament on February 11. Our Bobcats Gold and White teams came in second place and our Bobcats Blue team came in third place. WSSRA had two athletes compete in the Special Olympics Winter State Games in snowshoeing in Galena on February 6-8, athletes came in fourth and sixth place.

> Hiring Updates

WSSRA staff are working hard to recruit additional seasonal part-time staff to accommodate waitlists. Staff are attending several upcoming job and volunteer fairs. On February 16 we are attending the Civic Class Volunteer fair at OPRF High School, on February 21 we are attending West Leyen's Career Fair, and on March 7 staff are attending a Best Buddies meeting at OPRF High School to promote volunteer and job opportunities with WSSRA.

> Inclusion

WSSRA is currently supporting 48 participants in 52 inclusive programs. Our Inclusion Manager has been doing several program observations and is working to fill staffing requests in a timely manner.

> Upcoming Events:

Recognition Banquet WSSRA hosted our Annual Recognition Banquet on Saturday, February 10 at Centre at North Park in Franklin Park from 6:00pm-9:00pm. Over 125 WSSRA staff, participants and family members enjoyed an evening of dinner, drinks, dancing, and awards. Thank you to the Park District of Franklin Park for hosting us!

Take Note

> 2024 IPRA/IAPD Souting to New Heights Conference

WSSRA is grateful for the opportunity to send 11 Full-time staff to this year's conference. Most attended one day of sessions and attended the ITRS Section meeting. Birko attended the full conference, met with several board members, attended the Joint Legislative Committee meeting, and assisted with the Legislators attending the All-Conference lunch on Friday. There was a record 50 Legislators in attendance. A special thanks to Iovinelli and the Park District of Forest Park Board for the opportunity to join them and Speaker of the House Welch. Another great opportunity to keep the conversation going.

➤ **WSSRA Annual Report to Partners**

Birko has begun her tour to share the 2023 Snapshot so schedule your presentations early! She recently presented to River Forest Park District and Berwyn Park District and is scheduled to present to the Village of Riverside's Board and the Park District of Oak Park in March in addition to the Park District of Franklin Park in August.

➤ **2023 Audit with Lauterbach & Amen underway**

WSSRA's Annual audit conducted by Lauterbach & Amen's Fieldwork will be conducted February 19 - 22. Annie and I will be available to field all questions and gather all necessary documents. We will have the first draft in March and the final to be determined based on the GSAB 68 report needed from IMRF. Lauterbach & Amen are scheduled to present the audit at the May 2024 meeting.

➤ **2024 In-person Legislative Breakfast/Brunch**

2024 In-person Legislative Breakfast/Brunch will be held on Friday, February 23rd at 11:30am. This event is co-sponsored by WSSRA and The Park District of Forest Park. You have a copy of the invite please be sure to extend the attached invite to your Board members and local officials and be sure they are present for this most important opportunity to connect with our local Legislators. Please RSVP your attendance with me at marianneb@wssra.net. So far Senate President Harmon, Speaker of the House Welch, Representative LaShawn Ford, Representative Camille Lilly only 3 districts have given me their RSVP responses, Park District of Oak Park, Village of Forest Park, Memorial Park District, and the Park District of Forest Park!

➤ **2024 Legislative Conference is being held in Springfield on May 7 & 8, 2024**

Birko will be attending on behalf of WSSRA and will be sending an invite to Legislators to join us for dinner on Tuesday evening May 7, 2024. Please let me know if you care to join us.

➤ **Park District of Forest Park Building Update**

Sadly, there is nothing to report. Birko worked with the Park District of Forest Park staff to complete a list of questions for the District #91 School Board meeting that took place on Thursday, February 8th. Iovinelli presented the requested information in advance of the meeting and presented at the meeting as well as the Village of Forest Park. The Board has committed to making a decision about leasing the Grant White School building. They did in fact make a decision to lease the building but nothing more. There were no further discussions as to what they are considering or a timeline. They have formed a lease committee to continue the discussions.

➤ **Derby Gala 2024**

The WSSRA/WSSRF's Derby Gala 2024 planning is well underway. This year's event will be held at D'Agostino's in River Grove from 4:00 – 7:00pm. The venue offers both indoor & outdoor seating for all to enjoy. Solicitations will go out shortly and the invite will go out mid-March. The event's auction will go LIVE from April 24 – May 4, 2024. I will be reaching out for Sponsorships, Ad's and donations of Pool and Rink passes and any other program donations as well to contribute to the Foundations Auction. It is a great way to get visibility too! Thanks in advance for your support.

➤ **WSSRF Updates**

The Foundation conducted their budget and Annual meetings and are moving forward with their 5 Fundraising events as follows:

April 20th	Family Bowl-a-thon at Circle Lanes
March - April	Derby Gala Sponsorships & Auction donations collected
May 4, 2024	Derby Gala
June – September	John Lannefeld Memorial Bocce Tournament planning
July – October	Fallin for Our Stars planning
November	Tentative date for the Fallin for Our Stars Casino Night
December	Holiday Solicitation

Watch for updates on how you can be involved.

I am happy to answer any questions on the above updates. Feel free to e-mail or call me at 847.455.2100. Regards, Marianne

DATE: 02/20/2024
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: New Business

Party Wagons and Apex Stage Trailer:

- I have been working with PDRMA to create safety policies and procedures for the Party Wagons. PDRMA does have some concerns and is investigating the ability to insure this amenity. Until PDRMA gives us the green light for insurability we will not begin promoting the wagons.
- The BDC has been awarded a second grant for an APEX Stage Trailer. The BDC has requested that we manage the stage trailer. I have reached out to another Park District that has a similar trailer. PDRMA is also looking at the liability concerns with this.