

Committee Meeting Minutes
Berwyn Park District
July 1st, 2025, at 4:30pm
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:35pm by President Gretchen Kostelny.

Commissioners in attendance: Claire Clark, Ana Espinoza, Janel King, and Gretchen Kostelny.

Absent: Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), Nicole Collier (Superintendent of Recreation), and John Roberts (Superintendent of Parks).

Agenda: A motion made by Espinoza, seconded by King to approve the agenda as presented. Motion carried.

Public Comments: none

Correspondence: none.

Financial Report: a motion was made by Clark, seconded by Espinoza to approve the first half of July 2025 payables in the amount of \$96,408.84. Roll call: Clark- aye, Espinoza- aye, King-aye, Kostelny-aye, and Taylor-absent. Motion carried. In the course of the 2023 audit, there was a recommendation to make a fund transfer from the Recreation Fund to the Audit Fund in the amount of \$36,000, this specific transfer is no longer needed. Lauterbach and Amen have identified a simple and cleaner transfer to address the deficit in the Audit Fund. The new transfer will come from the General Fund in the amount of \$39,358 to the Audit Fund. In order for the original transfer to be effective the Recreation Fund would need to be reimbursed, creating another journal entry. Taking the money from the General Fund to clean up the deficit in the Audit Fund will require one transaction.

Policy and Personnel: nothing to report.

Recreation: report included in the packet. Director Fallon discussed the increase in registration from when the report was written. The marketing report is also included in the packet. The district has signed with Sportsman (registration software) this will go into effect in early 2026.

Parks and Facilities: report in packet.

Other Business: Report included in packet.

Cameras: The estimate we received from CDS to update the cameras at Proksa Park is \$12,156. Director Fallon will reach out to CDS for a quote for Freedom Park.

Proksa redevelopment: Vanderstaapen will be managing the topographical survey as well as the private utility location. Director Fallon recommends including the entire park for potential future construction projects. The cost for the whole park is \$18,440.

Proksa Pond update: Director Fall communicated with IDNR regarding the ponds at Proksa Park. Both sections of the ponds were covered under a past OSLAD grant. IDNR said we can move forward with Aquascapes recommendations. It would be considered maintenance on the ponds. The connector section of the two ponds could be removed as well. Money for this project would come out of the bond proceeds. Commissioner King asked if we could reach out to various legislators to help with funding for the pond project.

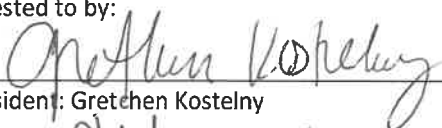
OSLAD Freedom: Director Fallon met with Hitchcock Designs. The items that will be included in the grant are a splash pad, picnic shelter, sensory play area, game tables and walking paths. Hitchcock Designs will come to the July 15th board meeting and talk with the board about these options. They will hold a community meeting on August 5th, after the committee meeting. The grant is due August 30th. The park district will advertise the community meeting on social media, the website, and the local newspaper.

Portable Restrooms: There has been more vandalism at the Sunshine Park bathrooms. The district is going to have portable restrooms for patrons to use when buildings are closed.

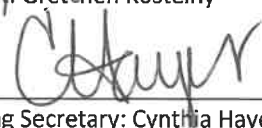
Commissioners' Comments: none.

Adjournment: A motion was made by Clark, seconded by King to adjourn at 5:35pm. Motion unanimously carried.

Attested to by:



President: Gretchen Kostelny



Recording Secretary: Cynthia Hayes