

Berwyn Park District
Monthly Committee Meeting
Freedom Park Administration Building
3701 S. Scoville Ave. Berwyn, IL
June 2, 2026, at 4:30 p.m.
Agenda

- I. Call to Order – Roll Call of Commissioners (action)
- II. Adoption of Agenda (action)
- III. Public Comments
- IV. Correspondence
- V. Financial Report
 - a. Account Payables (action)
- VI. Policy and Personnel
- VII. Recreation
- VIII. Parks and Facilities
- IX. Other Business
 - a. Freedom Deed Amendment
 - b. Intergovernmental Agreement with Berwyn School District 100
 - c. Proksa Redevelopment
 - d. Proksa Pond Updates
 - e. City of Berwyn Pool Committee
 - f. Commissioner’s Suggestions
- X. Commissioner Comments
- XI. Executive Session
 - a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
 - b. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
 - c. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
 - d. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- XII. Approve Items from Executive Session (action)
- XIII. Adjournment (action)

The next regular scheduled meeting of the Board of Commissioners is June 16, 2026, at 6:00pm at Proksa Park Activity Center.

The next Committee meeting of the Board of Commissioners is July 7, 2026, at 4:30pm at Freedom Park Administration Building.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 708-788-1701, at least 48 hours prior to the meeting.

Gretchen Kostelny, President
Zachary Taylor, Treasurer
Janel King, Commissioner

BOARD OF COMMISSIONERS



Ana Espinoza, Vice President
Claire Clark, Secretary

DATE: 6/2/2026
TO: The Board of Commissioners
FROM: Cindy Hayes
Superintendent of Finance and HR
RE: Accounts Payable Report

FINANCE

June 2026 Payables:

Check numbers: 26289- 26302 (detail listing following this page)

Total: \$ 58,465.04

I motion to approve the June 2026 payables in the amount of \$ 58,465.04

DATE: 05/28/26
TIME: 14:45:22
ID: AP460000

BERWYN PARK DISTRICT
CHECK RECONCILIATION REPORT

PAGE: 1

DATED FROM 05/20/2026 TO 06/02/2026
ALL CHECK STATUSES

CHECK #	VENDOR	NAME	STATUS	ISSUE DATE	STATUS DATE	CHECK AMT
26289	CDS	CDS Office Technologies	OUT	06/02/26	05/28/26	521.46
26290	COMED	Com. Ed.	OUT	06/02/26	05/28/26	3,843.41
26291	DAISY	Wild Daisy	OUT	06/02/26	05/28/26	1,800.00
26292	diamond1	Diamond Lightening & Maintenance	OUT	06/02/26	05/28/26	5,800.00
26293	EDEN	Robert W. EdenHofer	OUT	06/02/26	05/28/26	2,000.00
26294	FITZ	Fitzgerald Lighting	OUT	06/02/26	05/28/26	643.45
26295	JCLICHT	JC Licht Ace	OUT	06/02/26	05/28/26	25.98
26296	LOAR	Rob Loar	OUT	06/02/26	05/28/26	1,200.00
26297	ORKIN	Orkin	OUT	06/02/26	05/28/26	97.00
26298	PDRMA	Park District Risk Management	OUT	06/02/26	05/28/26	22,963.74
26299	PROWASTE	Pro Waste Disposal Inc.	OUT	06/02/26	05/28/26	1,150.00
26300	REPTILE	The Reptile Den LLC	OUT	06/02/26	05/28/26	600.00
26301	RVi	RVi Planning and	OUT	06/02/26	05/28/26	8,835.00
26302	SOIL	Soil and Material Consultants	OUT	06/02/26	05/28/26	8,985.00
					TOTAL---ALL CHECKS	58,465.04

FROM 05/20/2026 TO 06/02/2026

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
CDS		CDS Office Technologies							
	INV1777871			05/21/26		26289	06/02/26	521.46	521.46
	01	Maintenance Copiers	10010052617						260.73
	02	Maintencance Copiers	50010052617						260.73
								VENDOR TOTAL:	521.46
COMED		Com. Ed.							
	May 26- FP			05/19/26		26290	06/02/26	3,843.41	1,141.25
	01	Electric Freedom	10020052638						1,141.25
	May 26-Hessler			05/28/26		26290	06/02/26	3,843.41	69.91
	01	Elec. Hessler	50020052638						69.91
	May 26-LCC			05/28/26		26290	06/02/26	3,843.41	605.78
	01	Elec. LCC	50020052638						605.78
	May 26-LCC green			05/28/26		26290	06/02/26	3,843.41	44.17
	01	LCC green	50020052638						44.17
	May 26-PP			05/28/26		26290	06/02/26	3,843.41	1,441.73
	01	Elec. Proksa	50020052638						1,441.73
	May 26-Smirz			05/19/26		26290	06/02/26	3,843.41	105.85
	01	Electric Smirz	50020052638						105.85
	May 26-SP			05/28/26		26290	06/02/26	3,843.41	434.72
	01	Elec. Sunshine	10020052638						434.72
								VENDOR TOTAL:	3,843.41
DAISY		Wild Daisy							
	June 10 Concert			05/28/26		26291	06/02/26	1,800.00	1,800.00
	01	Summer Concert June 10th	50100052614						1,800.00
								VENDOR TOTAL:	1,800.00
diamondl		Diamond Lighting & Maintenance							
	52026-065			05/28/26		26292	06/02/26	5,800.00	5,800.00
	01	Field Lights	10020053667						5,800.00
								VENDOR TOTAL:	5,800.00
EDEN		Robert W. EdenHofer							
	Aug Concert			05/28/26		26293	06/02/26	2,000.00	2,000.00
	01	Concert-Beyond the Blonde	50100052614						2,000.00

FROM 05/20/2026 TO 06/02/2026

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
VENDOR TOTAL:									2,000.00
FITZ	Fitzgerald Lighting								
	38008			05/18/26		26294	06/02/26	643.45	643.45
		01 switch removal and gfci	10020053667						643.45
		02 outlets	** COMMENT **						0.00
VENDOR TOTAL:									643.45
JCLICHT	JC Licht Ace								
	44801			05/21/26		26295	06/02/26	25.98	25.98
		01 Pril Bit Hex	10020053665						7.99
		02 Bits	10020053665						17.99
VENDOR TOTAL:									25.98
LOAR	Rob Loar								
	July Concert								
		01 Concert Soda	50100052614	05/28/26		26296	06/02/26	1,200.00	1,200.00
VENDOR TOTAL:									1,200.00
ORKIN	Orkin								
	296341257			05/27/26		26297	06/02/26	97.00	97.00
		01 Pest Control Proksa	10020052624						97.00
VENDOR TOTAL:									97.00
PDRMA	Park District Risk Management								
	0526066H			05/27/26		26298	06/02/26	22,963.74	22,963.74
		01 Monthly Member Contribution	10010050510						11,481.87
		02 Monthly Member Contribution	50010050510						11,481.87
VENDOR TOTAL:									22,963.74
PROWASTE	Pro Waste Disposal Inc.								
	I17307			05/15/26		26299	06/02/26	1,150.00	475.00
		01 Porta Potty Proksa	25000052615						475.00
	I17308			05/15/26		26299	06/02/26	1,150.00	325.00
		01 Porta Potty Freedom	25000052615						325.00
	I17463			05/26/26		26299	06/02/26	1,150.00	175.00
		01 Porta Potty Sunshine	25000052615						175.00

DATE: 05/28/2026
TIME: 14:46:35
ID: AP450000

BERWYN PARK DISTRICT
PAID INVOICE LISTING

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FROM 05/20/2026 TO 06/02/2026

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	I17502	01 Porta Potty Smirz	25000052615	05/27/26		26299	06/02/26	1,150.00	175.00 175.00
								VENDOR TOTAL:	1,150.00
REPTILE	The Reptile Den LLC								
	0701202601	01 Field Trip	51160052430	05/27/26		26300	06/02/26	600.00	600.00 600.00
								VENDOR TOTAL:	600.00
RVi	RVi Planning and								
	0042600770	01 OSLAD 2025	41000056832	05/28/26		26301	06/02/26	8,835.00	8,835.00 8,835.00
								VENDOR TOTAL:	8,835.00
SOIL	Soil and Material Consultants								
	52736	01 Geotechnical Investigation	41000056832	05/20/26		26302	06/02/26	8,985.00	8,985.00 8,985.00
								VENDOR TOTAL:	8,985.00
								TOTAL --- ALL INVOICES:	58,465.04

DATE: May 26, 2026
TO: The Board of Commissioners
FROM: Mary Swade, Superintendent of Recreation
RE: Recreation

Athletics:

- We have 4 enrolled in the Adult/Tot Soccer.
- We have 5 enrolled in Tots in Action-Outside
- We have 5 enrolled in the Little Ninjas.
- We have 4 enrolled in Adult Pickleball.
- The Youth Baseball League will conclude on June 11th with a celebration and medals.
- The Spring Youth Soccer League will conclude on June 13th with a celebration and medals.

General Recreation:

- First Step Twos celebrated the end of their school year with a pancake party on May 21st.
- We have 7 enrolled in Tinkergarden-Summer.
- We have 4 enrolled in Hand Sewing.
- Weeks 4, 7, 8, and 9 are full for Happy Campers with 25 campers.
- All weeks of Adventure Camp are full with 50 campers.

Marketing:

- Please see attached

Active Adults:

- We have 6 enrolled in the Let's Eat Out-Foxtail on the Lake.
- We have 4 enrolled in the Chicago Botanic Garden Trip.
- We have 6 enrolled in the Antiques Road Trip and Lunch.

Special Events:

- We have 50 signed up for the Community Garage Sale.
- The first Concert in the Park will take place on Wednesday, June 10th at Proksa.
- The first Movie in the Park will take place on Wednesday, June 24th at Proksa.

Marketing Report

May 2026

Insights over 28-day period

Views

Visits/Reach

Interactions

Follows

Facebook

219.8K

3.2K

2.5K

139

Instagram

29.3K

5.8K

1.2K

39

Top Posts

Facebook

OVERVIEW

Views

72.3K

Interactions

542

Link Clicks

221

Berwyn Park District
Published by Brittany Marie
May 14 at 2:56 PM · 🌐

Here's a first look at the future playground at Proksa Park! ... See more



Boost

👍❤️ 353 41 🗨️ 37 ➦

👍 Like 🗨️ Comment ➦ Share

Instagram

OVERVIEW

Views

38.9K

Interactions


586

Watch Time

N/A

Instagram

berwynparks



berwynparks We want to address some ongoing concerns regarding the new pond and waterfall ... more

Other Marketing Benchmarks

Calameo (Digital Guide)

Views

3.6k

Page Views

89K

Avg Reading Time

3:23

Downloads

55

Link Clicks

479

Google Analytics (berwynparks.org)

Active Users

3.9K

Event Count

29k

New Users

3.6k

Average Engagement Time (per User Session)

38s

DATE: 6/2/2026
TO: The Board of Commissioners
FROM: John Roberts Superintendent of Parks and Facilities
RE: Department Report

Completed Projects

Project	Status	Completed Date
All Parks (except Proksa)	Garden bed cleanup	May 15, 2026
Liberty Cultural Center	Preparation for Touch a Truck	May 19, 2026
All Parks	Aerate/Backfill grass areas	May 21, 2026
All Parks	Drinking fountains	May 29, 2026

Upcoming Projects

Project	Status	Anticipated Completed Date
Proksa Park	Garden Bed cleanup	June 8, 2026
All Parks	Planting (park signs/planters)	June 12, 2026
Mraz and Serenity Park	RPZ Valve Inspection (CBI)	June 17, 2026
Proksa Park	Dry creek bed	June 30, 2026
Proksa Park	Aquascape Project	June 2026

Routine Maintenance,

- Trash removal and collection of loose debris from all parks.
- Clean all facilities.
- Graffiti removal as needed.
- Monthly inspections of vehicles, parks, and facilities.
- Water trees, and beds as needed.
- Drag and screen baseball fields (Monday- Sunday)

DATE: 6/2/2026
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Other Business

- **Freedom Deed:** The deed release is complete. The next step is signatures and notary marks.
- **Intergovernmental Agreement:** The Intergovernmental Agreement is still being worked on by the attorneys. This step will not prevent application for an OSLAD for Freedom.
- **Proksa Redevelopment:** Attached is the updated financial information inclusive of the updated dollar amounts from the bid. Several administrative items will begin taking place so construction will begin.
 - Continue through the MWRD approval process.
 - Contract Signatures
 - Preconstruction Meeting
 - **Contractor Responsibilities:** Register with the City, require all subcontractors to register with the City, contractor to submit all bonds and COI's, contractor to require all subcontractors to submit COI,
- **Proksa Pond Updates:** Our Risk Management Consultant from PDRMA conducted an on-site evaluation of the ponds and provided guidance regarding appropriate next steps. At this time, there are two primary considerations: safety and liability, and property damage. PDRMA recommended that wading in the pond not be permitted, as that was not the pond's intended use. They also recommended establishing a natural buffer of low-growing plantings that would help deter access while preserving clear sightlines from multiple vantage points. An additional recommended measure is to install more signage referencing the ordinance that prohibits swimming in the ponds. This would be the least restrictive option. A more restrictive option would be the installation of fencing around the pond, which should be considered only if damage continues to occur. We also plan to expand our social media outreach to better educate and engage the community on this issue. Over Memorial Day weekend, the ponds sustained significant damage once again, including reports of adults swimming in the west pond, middle school-aged children entering the biofilter area, and large quantities of food being thrown into the pond.

2026 Capital Expenditures			Capital Actual	Capital Approved Projects
			Balance	
			\$ 2,971,857.00	\$ 2,481,745.41
Projects:	Vendor	Expense		
Proksa Park Redevelopment*				
Professional Services	RVI (LA Prof Services)	\$ 120,036.19	\$ (120,036.19)	\$ (77,736.25)
	Vanderstappen			
	Topographical Survey	\$ 15,380.00	\$ (15,380.00)	
	Novotny Engineering	\$ 496.00	\$ (496.00)	
	Soil & Material Consultants			
Construction Services	Geotechnical	\$ 8,985.00	\$ (8,985.00)	
	OSLAD Grant			\$ (600,000.00)
Equipment				\$ (245,000.00)
<hr/>				
Proksa Regional Trails Grant**	Grant Award Fee	\$ 2,000.00	\$ (2,000.00)	\$ (242,221.00)
<hr/>				
Proksa Pond Repairs				
	Aquascape	\$ 124,467.90	\$ (124,467.90)	\$ (82,978.61)
		\$ 82,978.60	\$ (82,978.60)	
		\$ 124,467.90	\$ (124,467.90)	
<hr/>				
Miscellaneous Repair/Improvements				
	Diamond Lighting and Maintenance	\$ 11,300.00	\$ (11,300.00)	
Freedom OSLAD				\$ (600,000.00)
Capital Ending Balance			\$ 2,481,745.41	\$ 633,809.55

*Anticipated cost of Proksa Redevelopment is \$1,605,269.44 with a \$600,000 reimbursement from the state through OSLAD

**Anticipated cost of the trails at Proksa is \$244,221 with a \$200,000 reimbursement from the state through RTP