

Berwyn Park District
Board Meeting
Proksa Park Activity Center
3001 S. Wisconsin Ave, Berwyn, IL
March 18, 2025, at 6:00pm
Agenda

- I. Call to Order – Roll Call of Commissioners (action)
- II. Pledge of Allegiance
- III. Adoption of Agenda (action)
- IV. Acceptance of Minutes (action)
 - a. February 18, 2025, Board Meeting
 - b. March 4, 2025, Committee Meeting
- V. Public Comments
- VI. Correspondence
- VII. Financial Report
 - a. Superintendent of Finance & HR Report (action)
- VIII. Agency Report
- IX. West Suburban Special Recreation Association (WSSRA)
- X. Unfinished Business
 - a. Board Manual
- XI. New Business
 - a. City of Berwyn ADA Transition Plan
 - b. Park District Foundation
- XII. Commissioners' Comments
- XIII. Executive Session
 - a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
 - b. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
 - c. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
 - d. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- XIV. Action from Executive Session (action)
- XV. Adjournment (action)

The next regular scheduled meeting of the Board of Commissioners is April 15, 2025, at 6:00pm at Proksa Park Activity Center.

The next Committee meeting of the Board of Commissioners is April 1, 2025, at 4:30pm at Freedom Park Administration Building.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 708-788-1701, at least 48 hours prior to the meeting.

BOARD OF COMMISSIONERS

Brian Brock, President
Zachary Taylor, Treasurer
Gretchen Kostelny, Commissioner



Ana Espinoza, Vice President
Mario Manfredini, Secretary

Minutes of Monthly Board Meeting
Berwyn Park District
February 18th, 2025, at 6pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:08pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

Agenda: A motion made by Manfredini seconded by Kostelny to approve the agenda as presented. Motion approved.

Minutes: A motion made by Kostelny, seconded by Espinoza to approve the minutes from January 21, 2025, Board Meeting and February 4, 2025, Committee Meeting. Motion carried.

Public Comments: no comments

Correspondence: no correspondence.

Financial Report: A motion made by Kostelny, seconded by Taylor, to approve February's payables in the amount of \$48,657.11 and January's payroll \$106,086.12 for a total of \$154,743.23. Roll call: Brock-aye, Espinoza-aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried. The Schedule of Investments Report was reviewed.

Agency Report: The report is in the packet. Director Fallon went over the programs and enrollment numbers. Then went over the progress of projects in the maintenance department. The listing of summer movies and the locations are included in the report.

West Suburban Special Recreation Association (WSSRA): no February meeting. Updates are included in the packet. The Legislation Breakfast is February 28th. If anyone would like to attend-please let Director Fallon know.

Unfinished Business: The board policy manual is still being developed. Commissioners will email Director Fallon the revisions.

New Business: The PMA Municipal Advisor Annual Disclosure is included in the packet. The Regional Trails Program (RTP) grant application is due in March. Director Fallon is having Hitchcock assist with the grant application. The grant award is up to \$200,000.

Commissioners' Comments: Commissioner Taylor mentioned there is a ComEd grant available for municipalities.

Executive Session: none.

A motion was made by Brock, seconded by Kostelny to approve Director Fallon's three-year contract renewal in the salary amount of \$143,240 (first year). Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

Meeting Dates: March 4th, 2025-Committee Meeting at Freedom Park Administration Building at 4:30pm. March 18th, 2025- Regular Board Meeting at Proksa Park Activity Center at 6pm.

Adjournment: A motion made by Manfredini, seconded by Taylor to adjourn at 6:29pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes

Committee Meeting Minutes
Berwyn Park District
March 4th, 2025, at 4:30pm
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:34pm by President Brian Brock

Commissioners in attendance: Brian Brock, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor (arrived at 4:40pm).

Absent: Ana Espinoza.

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), and Nicole Collier (Superintendent of Recreation).

Agenda: A motion made by Kostelny, seconded by Manfredini to approve the agenda as presented. Motion unanimously carried.

Public Comments: Claire Clark commented on how much fun the Nerf Wars program was.

Correspondence: none.

Financial Report: a motion was made by Kostelny, seconded by Manfredini to approve March 2025 payables in the amount of \$32,942.79 Roll call: Brock- aye, Espinoza- absent, Kostelny-aye, Manfredini- Aye, and Taylor- absent. Motion carried.

Policy and Personnel: Commissioners are still reviewing the board policy manual.

Recreation: report included in the packet. Registration numbers for programs and events are increasing.

Parks and Facilities: report in packet. The boiler at Liberty Center needs repair. The quote is included in the packet. The computer panel needs to be repaired. Once this is completed, there could be additional repairs needed. Commissioner Taylor arrived at 4:40pm.

Other Business: The tree plan for the Morton Arboretum grant is included in the packet. Director Fallon submitted it to the Chicago Tree Initiative grant administrator for review. Scholarship information is included in our brochures and is listed on our website. WSSRA is finalizing their numbers for their annual report for 2024. They did have 19 Berwyn residents participate in summer camp.

Commissioners' Comments: no comments

Adjournment: A motion was made by Kostelny, seconded by Manfredini to adjourn at 4:43pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes

DATE: 3/18/2025
TO: The Board of Commissioners
FROM: Cindy Hayes, Superintendent of Finance and HR
RE: Financial Report

- A. Schedule of Investments
 - Reinvest matured CD
- B. March 2025 Payables / February 2025 Payroll and Payroll Liabilities (Action Roll Call)
 - Check Reconciliation Report and
 - Paid Invoice Listing Report included
- C. Treasurer's Report
- D. Scholarship Report
- E. General Ledger (GL) Report

Berwyn Park District Schedule of Investments February 2025

[illegible]

DATE: 3/18/2025
TO: The Board of Commissioners
FROM: Cindy Hayes
Superintendent of Finance and HR
RE: Accounts Payable and Payroll -Treasurer's Report

FINANCE

March 2025 Payables:

Checks 25642 - 25665

\$51,907.53

Payroll/Payroll Liabilities:

2/14/2025 \$ 37,592.30

2/28/2025 \$ 39,557.63

total: \$ 77,149.93

I motion to approve the March 2025 payables in the amount of \$ 51,907.53 and February 2025 Payroll in the amount of \$77,149.93 for a total of \$ 129,057.46

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BERWYN PARK DISTRICT
PAID INVOICE LISTING

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FROM 03/05/2025 TO 03/18/2025

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ASSETWOR	Centurisk								
	AMP-843			03/05/25		25642	03/18/25	1,200.00	1,200.00
	01	Assetworks	50010054720						1,200.00
							VENDOR TOTAL:		1,200.00
BER-WATE	City of Berwyn								
	400486-3/25			03/04/25		25643	03/18/25	80.08	39.17
	01	Utilities water LCC	50020052639						39.17
	411886-3/25			03/04/25		25643	03/18/25	80.08	34.63
	01	Utilities -Water Freedom	10020052639						34.63
	413713-3/25			03/04/25		25643	03/18/25	80.08	6.28
	01	Utilities- Sunshine	10020052639						6.28
							VENDOR TOTAL:		80.08
Brady	BradyIFS								
	9810506			03/03/25		25644	03/18/25	853.26	217.35
	01	Disinfectant Cleaners	10020055762						217.35
	9810508			03/03/25		25644	03/18/25	853.26	292.54
	01	Disinfectant Bath Cleaners	10020055762						292.54
	9820315			03/05/25		25644	03/18/25	853.26	209.28
	01	Degreasers	10020055762						209.28
	9820317			03/05/25		25644	03/18/25	853.26	134.09
	01	Degreaser/Disinfectant	10020055762						134.09
							VENDOR TOTAL:		853.26
CDS	CDS Office Technologies								
	INV1680556			03/12/25		25645	03/18/25	2,476.76	2,476.76
	01	IT Services	10010051585						1,238.38
	02	IT Services	50010051585						1,238.38
							VENDOR TOTAL:		2,476.76
COMCAST	COMCAST BUSINESS								
	235102670			03/03/25		25646	03/18/25	1,060.56	1,060.56
	01	Phones and Internet	10010052641						530.28
	02	Phones and Internet	50010052641						530.28

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VENDOR TOTAL:								1,060.56	
COMCAST2	COMCAST BUSINESS								
	Mar 25-FP			03/03/25		25647	03/18/25	235.68	235.68
	01 Phone and Internet	10010052641							235.68
VENDOR TOTAL:								235.68	
COMED	Com. Ed.								
	Feb 25-LCC			03/04/25		25648	03/18/25	1,184.05	637.73
	01 Electric LCC	50020052638							637.73
	Feb 25-LCC green			03/04/25		25648	03/18/25	1,184.05	31.96
	01 Elec LCC- green space	50020052638							31.96
	Feb 25-Sunshine			03/04/25		25648	03/18/25	1,184.05	514.36
	01 Electic sunshine	10020052638							514.36
VENDOR TOTAL:								1,184.05	
DEECE	Deece Auto								
	56420			03/03/25		25649	03/18/25	885.00	40.00
	01 Oil change F550	10020053650							40.00
	57348			03/03/25		25649	03/18/25	885.00	845.00
	01 Suspension F250	10020053650							845.00
VENDOR TOTAL:								885.00	
FSS	FSS Technologies LLC								
	I-51482			02/27/25		25650	03/18/25	734.76	379.76
	01 Heat detector	10020053665							379.76
	I-54029			03/12/25		25650	03/18/25	734.76	355.00
	01 Keycards	10020052640							355.00
VENDOR TOTAL:								734.76	
Groot	GROOT INDUSTRIES, INC.								
	14047625T098			03/03/25		25651	03/18/25	1,909.48	1,073.39
	01 garbage Sunshine	10020052630							1,073.39
	14048187T098			03/03/25		25651	03/18/25	1,909.48	480.46
	01 garbage Freedom	10020052630							480.46

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	14048418T098			03/03/25		25651	03/18/25	1,909.48	355.63
	01	garbage LCC	20020052630						355.63
							VENDOR TOTAL:		1,909.48
IAPD	Illinois Association of								
	Dues 2025			03/12/25		25652	03/18/25	5,740.39	5,740.39
	01	Annual Membership Dues 2025	10010054720						2,870.20
	02	Annual Membership Dues 2025	50010054720						2,870.19
							VENDOR TOTAL:		5,740.39
Jasmin	Jasmine & Fig, LLC								
	1010			03/10/25		25653	03/18/25	252.00	252.00
	01	Early Childhood Instructor	51160052415						252.00
	02	Tinkergarten	** COMMENT **						0.00
							VENDOR TOTAL:		252.00
JCLICHT	JC Licht Ace								
	42185			03/04/25		25654	03/18/25	99.20	34.99
	01	Blade Set	10020053665						34.99
	42192			03/04/25		25654	03/18/25	99.20	13.58
	01	outdoor hook	10020053665						6.59
	02	block magnet	10020053665						6.99
	42268			03/04/25		25654	03/18/25	99.20	12.97
	01	single cut key	10020053665						2.99
	02	Lock deicer	10020053665						9.98
	42289			03/04/25		25654	03/18/25	99.20	13.11
	01	Roller 2pk	10020053665						6.47
	02	Roller mini	10020053665						6.64
	42303			03/04/25		25654	03/18/25	99.20	24.55
	01	sealant	10020053665						6.64
	02	foam sealant	10020053665						6.64
	03	color tester	10020053665						9.49
	04	brush	10020053665						1.78
							VENDOR TOTAL:		99.20
Konica	Konica Minolta								
	9010334250			03/04/25		25655	03/18/25	362.46	199.24
	01	Paper Usage	10010052617						99.62
	02	Coverage 1/10-2/9	50010052617						99.62

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	9010340274			03/05/25		25655	03/18/25	362.46	8.00
	01	Paper Usage 2/1-2/28	10010052617						8.00
	9010356236			03/11/25		25655	03/18/25	362.46	155.22
	01	Paer Usage and Maint	10010052617						77.61
	02	Paper Usage and Maint	50010052617						77.61
							VENDOR TOTAL:		362.46
Moran	F.E. Moran, Inc.								
	502920-7			03/06/25		25656	03/18/25	3,754.00	2,495.00
	01	HVAC Scheduled Maintenance	10020052624						2,495.00
	5072736-1			02/27/25		25656	03/18/25	3,754.00	1,259.00
	01	Liberty Boiler	10020053666						1,259.00
							VENDOR TOTAL:		3,754.00
NCSI	NCSI								
	54762			03/05/25		25657	03/18/25	37.00	37.00
	01	Background check	23000052629						37.00
							VENDOR TOTAL:		37.00
NICOR	Nicor Gas								
	Mar 25- FP			03/11/25		25658	03/18/25	1,201.49	359.91
	01	Natural Gas FP	10020052637						359.91
	Mar 25-PP			03/11/25		25658	03/18/25	1,201.49	284.47
	01	Natural Gas Proksa	50020052637						284.47
	Mar 25-SP			03/11/25		25658	03/18/25	1,201.49	557.11
	01	Natural Gas Sunshine	10020052637						557.11
							VENDOR TOTAL:		1,201.49
ORKIN	Orkin								
	275100753-Mar FP			03/04/25		25659	03/18/25	151.00	69.00
	01	Mar. pest control Proksa	10020052624						69.00
	275100754-Mar PP			03/04/25		25659	03/18/25	151.00	82.00
	01	Mar. Pest control proksa	10020052624						82.00
							VENDOR TOTAL:		151.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
PC	Petty Cash								
	Jan-Mar 25			03/05/25		25660	03/18/25	368.98	368.98
	01	Javier Garcia -reimbursement	10020055785						150.00
	02	work boots	** COMMENT **						0.00
	03	Beth Kell-reimbursement for	51160055415						18.98
	04	large brown paper roll	** COMMENT **						0.00
	05	Jane Allyson-entertainer for	53120055610						200.00
	06	lunch program	** COMMENT **						0.00
								VENDOR TOTAL:	368.98
PDRMA	Park District Risk Management								
	0225066H			03/03/25		25661	03/18/25	18,592.35	18,592.35
	01	Monthly Member Distribution	50010050510						9,296.17
	02	Monthly Member Distribution	10010050510						9,296.18
								VENDOR TOTAL:	18,592.35
PFM Fina	PFM Financial Services								
	Feb 25- Collier			03/05/25		25662	03/18/25	5,815.73	130.08
	01	Large Envelopes	50010055790						13.79
	02	Stamps	53120055600						43.80
	03	Refund from Uber	50010054700						-12.85
	04	Office Supplies	50010055790						64.68
	05	Staff Meeting	50010055796						13.94
	06	Adult Lunch	53120055600						6.72
	Feb 25- Garcia			03/10/25		25662	03/18/25	5,815.73	1,124.08
	01	LED Wrap	10020053665						106.00
	02	Electrician Wire	10020053665						14.97
	03	Switch LED	10020053665						5.97
	04	Mounting Tape	10020053665						11.99
	05	Galvanized Carriage Bolt	10020053665						95.94
	06	Galvanized Carriage Bolt	10020053665						95.94
	07	Fuel Multi Tool	10020055800						229.00
	08	Titanium Metal Blade	10020055800						17.97
	09	Bath Brush	10020055762						32.71
	10	Cleaning Wand	10020055762						37.88
	11	Cleaning Kit	10020055762						11.98
	12	Air Freshener	10020055762						14.28
	13	Flag Rope & Clips	10020055770						-16.99
	14	Galvanized Carriage Bolt	10020053660						95.94
	15	No Pets sign	10020055780						29.97
	16	Behr Paint	10020053660						79.96
	17	Roller 3pk	10020053660						11.48
	18	Cabinet Magnets	10020053665						7.90
	19	Flag Rope & Clips	10020055770						16.99

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	Feb 25- Garcia			03/10/25		25662	03/18/25	5,815.73	1,124.08
		20 Label Maker	10020055789						19.89
		21 Replacement Sander Pad	10020055762						9.59
		22 Cabinet Magnets	10020053665						-7.90
		23 Cabinet Magnets	10020053665						7.90
		24 Screen wipes	10020055757						9.87
		25 Dry Erase Markers	10020055762						8.90
		26 Bath Fan	10020053665						69.99
		27 Screen protector for IPad	10020055789						7.98
		28 Trash can with lid	10020053660						79.95
		29 GFI cover	10020053665						10.60
		30 Blank Plate	10020053665						0.64
		31 Sealant	10020053665						6.79
	Feb 25- Maintenance			03/07/25		25662	03/18/25	5,815.73	795.29
		01 Quality Board	10020053660						11.22
		02 Green Treated Board	10020053660						586.08
		03 Electrical Safety Course-Migue	10020054715						20.00
		04 Electrical Safety Course-Jesus	10020054715						20.00
		05 Training	10020054715						45.00
		06 Menards	10020053660						35.52
		07 FOAMULAR	10020055789						27.48
		08 Combination Switch	10020053650						49.99
	Feb 25-Hayes			03/05/25		25662	03/18/25	5,815.73	434.54
		01 Hanging Strips	10010055790						13.66
		02 Swiffer	10020055762						44.68
		03 Organizer Trays	50010055790						17.99
		04 Surge Protector	50010055790						12.99
		05 Cable Ties	50010055790						6.84
		06 Wireless doorbell	10020055789						12.99
		07 File Folders	10010055790						19.14
		08 Tape 2pk	10010055790						22.64
		09 Hanging Folder Tabs	10010055790						16.28
		10 Notary Public Application	10020054715						16.00
		11 Drawer & Cabinet Lock	10010055790						8.96
		12 Trash Can Liners	10020055762						37.60
		13 Avery Labels	10010055790						12.95
		14 I-Pad Case	10010055790						51.29
		15 Dry Erase Board	10010055790						27.89
		16 Maegnets ans Screws	10010055790						7.80
		17 Laptop Pad	10010055790						29.99
		18 Excel Training	10010054700						30.00
		19 Federal E-File	10010051575						44.85
	Feb 25-Kell			03/10/25		25662	03/18/25	5,815.73	2,434.62
		01 Bluetooth/CD player classroom	51160055410						51.34
		02 art supplies	51160055420						49.70

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	Feb 25-Kell			03/10/25		25662	03/18/25	5,815.73	2,434.62
		03 Duct tape	51160055415						20.49
		04 Volo Museum	53120052616						496.17
		05 Flying High	51160052430						100.00
		06 Easter Eggs	54100055440						1,027.48
		07 Cooking Class supplies	51160055415						10.89
		08 Summer Camp Field Trip	51160052430						100.00
		09 Food supplies and science	51160055415						73.84
		10 supplies	** COMMENT **						0.00
		11 Amazon Fresh	51160055415						11.44
		12 Pasta	51160055415						3.52
		13 Office Supplies New employee	50010055790						14.99
		14 Amazon Fresh Refund	51160055415						-5.72
		15 Office Supplies new employee	51160055415						104.79
		16 Safety Eye Glasses-Youth	51160055420						24.50
		17 Pens	50010055790						34.97
		18 Darts-Nerf-youth programing	51160055420						36.99
		19 Office Supplies-New employee	50010055790						23.46
		20 Senior Valentines Lunch	53120055610						49.66
		21 Senior Valentines Lunch	53120055610						5.00
		22 Day Trips	53120052610						100.00
		23 preschool toys	51160055410						64.38
		24 Book and bites food	51160055415						24.13
		25 marshmallows lucky charms	51160055410						5.29
		26 walmart	51160055415						3.79
		27 Early Childhood-Missing	51160041415						3.52
		28 Receipt	** COMMENT **						0.00
	Feb 25-Rummell			03/07/25		25662	03/18/25	5,815.73	57.19
		01 Love Notes Lunch Catering	53120052625						57.19
	Feb-25 Nepomuck			03/12/25		25662	03/18/25	5,815.73	839.93
		01 Email Subscription Service	50010054720						92.00
		02 Key Card Holders	50010055790						39.94
		03 Digital Program Guide	50010054720						588.00
		04 Subscription	** COMMENT **						0.00
		05 Annual Design subscription	50010054720						119.99
		06 service	** COMMENT **						0.00
								VENDOR TOTAL:	5,815.73
RELIABLE	RELIABLE FIRE & SECURITY								
	125882			03/05/25		25663	03/18/25	1,120.00	560.00
		01 Sprinkler- Sunshine	10020053665						560.00
	125883			03/05/25		25663	03/18/25	1,120.00	560.00
		01 Sprinkler- Proksa	10020053665						560.00

PAGE: 8

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

SEGAL CO	Segal Consulting							VENDOR TOTAL:	1,120.00
	MW010851			03/03/25		25664	03/18/25	2,500.00	2,500.00
	01	GASB 75 Report	10010051575						2,500.00
								VENDOR TOTAL:	2,500.00
TMobile	T-Mobile								
	March 25			03/03/25		25665	03/18/25	1,293.30	1,293.30
	01	Cell Phones	10010052644						646.65
	02	Cell Phones	50010052644						646.65
								VENDOR TOTAL:	1,293.30
								TOTAL --- ALL INVOICES:	51,907.53

DATE: 03/13/25
TIME: 11:28:27
ID: AP460000

BERWYN PARK DISTRICT
CHECK RECONCILIATION REPORT

DATED FROM 03/05/2025 TO 03/18/2025
ALL CHECK STATUSES

CHECK #	VENDOR	NAME	STATUS	ISSUE DATE	STATUS DATE	CHECK AMT
25642	ASSETWOR	Centurisk	OUT	03/18/25	03/13/25	1,200.00
25643	BER-WATE	City of Berwyn	OUT	03/18/25	03/13/25	80.08
25644	Brady	BradyIFS	OUT	03/18/25	03/13/25	853.26
25645	CDS	CDS Office Technologies	OUT	03/18/25	03/13/25	2,476.76
25646	COMCAST	COMCAST BUSINESS	OUT	03/18/25	03/13/25	1,060.56
25647	COMCAST2	COMCAST BUSINESS	OUT	03/18/25	03/13/25	235.68
25648	COMED	Com. Ed.	OUT	03/18/25	03/13/25	1,184.05
25649	DEECE	Deece Auto	OUT	03/18/25	03/13/25	885.00
25650	FSS	FSS Technologies LLC	OUT	03/18/25	03/13/25	734.76
25651	Groot	GROOT INDUSTRIES, iNC.	OUT	03/18/25	03/13/25	1,909.48
25652	IAPD	Illinois Association of	OUT	03/18/25	03/13/25	5,740.39
25653	Jasmin	Jasmine & Fig, LLC	OUT	03/18/25	03/13/25	252.00
25654	JCLICHT	JC Licht Ace	OUT	03/18/25	03/13/25	99.20
25655	Konica	Konica Minolta	OUT	03/18/25	03/13/25	362.46
25656	Moran	F.E. Moran, Inc.	OUT	03/18/25	03/13/25	3,754.00
25657	NCSI	NCSI	OUT	03/18/25	03/13/25	37.00
25658	NICOR	Nicor Gas	OUT	03/18/25	03/13/25	1,201.49
25659	ORKIN	Orkin	OUT	03/18/25	03/13/25	151.00
25660	PC	Petty Cash	OUT	03/18/25	03/13/25	368.98
25661	PDRMA	Park District Risk Management	OUT	03/18/25	03/13/25	18,592.35
25662	PFM Fina	PFM Financial Services	OUT	03/18/25	03/13/25	5,815.73
25663	RELIABLE	RELIABLE FIRE & SECURITY	OUT	03/18/25	03/13/25	1,120.00
25664	SEGAL CO	Segal Consulting	OUT	03/18/25	03/13/25	2,500.00
25665	TMobile	T-Mobile	OUT	03/18/25	03/13/25	1,293.30
TOTAL---ALL CHECKS						51,907.53

Berwyn Park District Treasurer Report		
February 2025		
	<u>Republic Bank Operating Account</u>	
	Beginning Balance	\$164,454.83
GL's	<u>Deposits</u>	
	Taxes (divided up among the funds)	\$222,221.35
10-00-00-40-405	Replacement Taxes	
10-00-00-43-455	Cook County Voting Use	
10-00-00-46-480	Sponsorships	
10-00-00-49-647	Corp: Cell Tower Lease	\$6,083.20
10-02-00-49-493	Recycling/Salvage	
10-02-00-53-650	reimbursement	
10-00-00-49-494	PDRMA Incentive/Reimbursement	\$420.00
10-02-00-45-470	Dog Park Fees	\$35.00
23-00-00-49-494	PDRMA Safety Rebate	
50-01-00-46-477	Community Event Fees- vending machine commission	
50-01-00-49-494	PDRMA Incentive/Reimbursement	
50-10-00-46-485	Back to School	
51-16-00-41-415	Early Childhood Programs	\$130.00
51-16-00-41-420	Youth Programs	
51-16-00-41-425	Teen Programs	
51-16-00-41-430	Summer Day Camp	
51-16-00-41-435	New Programs	
52-09-00-41-420	Youth Soccer	
52-09-00-41-435	Athletic Camps	
52-09-00-41-440	Youth Athletic Contract. Programs	
52-09-00-41-470	Youth Athletic Special Event	
53-12-00-41-600	Adult Programs	\$80.00
53-12-00-41-610	Active Adult Programs	
53-12-00-41-615	Adult Day Trips	
53-12-00-41-620	Extended Adult Trips	\$800.00
53-12-00-41-625	Adult Lunches	
53-12-00-41-630	New Programs	
54-10-00-46-410	Brewfest	
54-10-00-46-420	Fall Events	
54-10-00-46-430	Winter Event	
54-10-00-46-440	Sponsorship	
54-10-00-46-450	Summer Event	
55-13-00-43-450	Proksa Center Rentals	\$680.00
55-13-00-43-451	Liberty Center Rentals	
55-13-00-43-455	Athletic Fields	\$200.00
55-13-00-43-471	Park Rentals (Outdoors)	
	Harlem TIF	\$5,855.42
	<u>Credit Card (P-Card) Bill</u>	
	BMO Harris Mastercard	-\$10,100.67
	Costco Credit Card Bill	-\$54.36
	<u>Bond and Interest Payment</u>	
	Bond Payment	
	transfer in from BMO to Republic	
	transfer in from Money Market to Operating	
	Bank Fees	-\$170.85
	Outstanding Checks Cleared/ACH	-\$68,539.05
	Deposits Credited to March Statement	-\$942.00
	Deposits credited to January GL	\$8,663.00
	Transfer to payroll	
	Transfer to money market	
	Ending Balance	\$329,815.87

		Berwyn Park District Treasurer Report	
		February 2025	
		<u>BMO Harris Credit Card Account</u>	
		Beginning Balance	\$86,833.16
GL's		<u>Deposits</u>	
10-02-00-45-470		Dog Park Fees	
10-02-00-46-485		Memorial Bricks/Benches	
10-02-00-46-486		Garden Plots	
51-16-00-41-410		Preschool	\$914.00
51-16-00-41-415		Early Childhood Programs	\$1,326.00
51-16-00-41-420		Youth Programs	\$889.00
51-16-00-41-425		Teen Programs	
51-16-00-41-430		Summer Day Camp	
51-16-00-41-435		New Programs	
52-09-00-41-420		Youth Soccer	\$2,875.00
52-09-00-41-425			\$40.00
52-09-00-41-430		Youth Baseball	
52-09-00-41-435		Athletic Camps	
52-09-00-41-440		Youth Athletic Contract. Programs	\$2,844.00
52-09-00-41-470		Youth Athletic Special Event	
53-12-00-41-600		Adult Programs	\$350.00
53-12-00-41-610		Active Adult Programs	
53-12-00-41-615		Adult Day Trips	\$535.00
53-12-00-41-620		Extended Adult Trips	\$4,049.00
53-12-00-41-625		Adult Lunches	\$35.00
53-12-00-41-630		New Programs	
54-10-00-46-420		Fall Events	
54-10-00-46-430		Winter Events	
54-10-00-46-450		Summer Events	\$90.00
55-13-00-43-450		Proksa Center Rentals	\$2,606.25
55-13-00-43-451		Liberty Center Rentals	
55-13-00-43-455		Athletic Fields Rentals	\$2,535.00
55-13-00-43-471		Park (Outdoor) Rentals	
		Card Connect Fees (January)	-\$580.40
		Bank Fees	-\$228.30
		Refunds	-\$203.00
		Withdrawal: Money deposited to Republic Operating Acct. Credited to March Bank statement	-\$515.00
		Sales from the January GL	\$498.00
		control account	-\$181.00
		Ending Balance	\$104,711.71

Berwyn Park District Treasurer Report
February 2025

<u>Republic Bank Property Tax Money Market Account</u>		
Beginning Balance		\$276,569.59
Interest		\$587.03
Property Tax Revenue		
DCEO Grant		
Transfer to Operating Account	operating	
Transfer out to IPTP account		
Deposit from Illinois Funds Account		
Transfer to other accounts	payroll	-\$77,149.93
Ending Balance		\$200,006.69

<u>Republic Bank Payroll Account</u>		
Beginning Balance		\$17,775.73
Transfer in from Money Market Account		\$77,149.93
Transfer from Operating Account		
<i>Payroll/Employee Compensation-direct deposit</i>		-\$46,370.53
<i>Payroll/Employee Compensation-paper checks</i>		
<u>Payroll Liabilities</u>		
Federal, State and FICA Exp		-\$20,019.37
<u>IMRF Payments</u>		
Employer/Employee Contributions		-\$14,968.10
Ending Balance		\$13,567.66

<u>Republic Bank Petty Cash Account</u>		
Beginning Balance		\$5,109.35
Deposit from Operating Account		
<i>Checks Cleared</i>		
Ending Balance		\$5,109.35

Berwyn Park District Treasurer Report
February 2025

<u>Byline Unemployment Account</u>	
Beginning Balance	\$32,546.58
Interest	\$71.65
Maintenance Fee Unemployment	-\$20.00
Ending Balance	\$32,598.23

<u>First American Bank Money Market-Capital Account</u>	
Beginning Balance	\$2,883,548.20
Interest	\$7,834.22
Transfer in	
Transfer to other accounts	
Ending Balance	\$2,891,382.42

<u>First American Bank Checking Account-Capital Account</u>	
Beginning Balance	\$4,981.03
Interest	\$0.96
Account Analysis Fee	-\$31.00
Transfer in	
Transfer to other accounts	
Ending Balance	\$4,950.99

DATE: 3/18/2025
TO: The Board of Commissioners
FROM: Cindy Hayes
Superintendent of Finance and HR
RE: Scholarship Information

FINANCE

2025 Scholarship Report Year-to -Date

<u>Accepted Scholarships</u>	<u>Amount Awarded</u>
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Year-to-Date Total:	\$0
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Pending Scholarships

The above recipients were awarded scholarship money from fund 15 to participate in programs of the Berwyn Park District.

DATE: 03/13/2025
TIME: 11:33:48
ID: GL480000

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 1
F-YR: 25

FOR FUND: `Corporate
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	76,434.64	6,165.40	(91.9)	229,303.92	917,216.00	18,751.80	(97.9)
Administration	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Buildings & Grounds	34,080.81	192.00	(99.4)	102,242.43	408,970.00	339.55	(99.9)
TOTAL REVENUES	110,515.45	6,357.40	(94.2)	331,546.35	1,326,186.00	19,091.35	(98.5)
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Administration	41,210.85	29,598.69	28.1	123,632.55	494,531.00	109,407.84	77.8
Buildings & Grounds	59,312.68	28,471.22	51.9	177,938.04	711,754.00	127,988.77	82.0
TOTAL EXPENSES	100,523.53	58,069.91	42.2	301,570.59	1,206,285.00	237,396.61	80.3
TOTAL FUND REVENUES	110,515.45	6,357.40	(94.2)	331,546.35	1,326,186.00	19,091.35	(98.5)
TOTAL FUND EXPENSES	100,523.53	58,069.91	42.2	301,570.59	1,206,285.00	237,396.61	80.3
SURPLUS (DEFICIT)	9,991.92	(51,712.51)	(617.5)	29,975.76	119,901.00	(218,305.26)	(282.0)

DATE: 03/13/2025
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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 2
F-YR: 25

FOR FUND: Scholarship Fund
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	625.00	0.00	100.0	1,875.00	7,500.00	0.00	100.0
TOTAL EXPENSES	625.00	0.00	100.0	1,875.00	7,500.00	0.00	100.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	625.00	0.00	100.0	1,875.00	7,500.00	0.00	100.0
SURPLUS (DEFICIT)	(625.00)	0.00	100.0	(1,875.00)	(7,500.00)	0.00	100.0

DATE: 03/13/2025
TIME: 11:33:48
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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 3
F-YR: 25

FOR FUND: Recreation
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
General Recreation	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Early Childhood	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Day Camp	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Concessions	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Sports Leagues	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Special Events	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Volunteers	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Active Adults 50+	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Facility Rentals	0.00	0.00	0.0	0.00	0.00	(480.00)	100.0
Adult Programs	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Youth Programming	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	(480.00)	100.0
EXPENSES							
Administration	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Building & Grounds	0.00	355.63	100.0	0.00	0.00	1,066.89	100.0
General Recreation	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Early Childhood	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Day Camp	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Concessions	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Sports Leagues	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Special Events	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Volunteers	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Active Adults 50+	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Facility Rentals	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Adult Programs	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Youth Programming	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	355.63	100.0	0.00	0.00	1,066.89	100.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	(480.00)	100.0
TOTAL FUND EXPENSES	0.00	355.63	100.0	0.00	0.00	1,066.89	100.0
SURPLUS (DEFICIT)	0.00	(355.63)	100.0	0.00	0.00	(1,546.89)	100.0

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 4
F-YR: 25

FOR FUND: Social Security
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	83.33	0.00	100.0	249.99	1,000.00	0.00	100.0
TOTAL REVENUES	83.33	0.00	100.0	249.99	1,000.00	0.00	100.0
EXPENSES							
Non Departmental	6,829.75	2,699.60	60.4	20,489.25	81,957.00	14,792.67	81.9
TOTAL EXPENSES	6,829.75	2,699.60	60.4	20,489.25	81,957.00	14,792.67	81.9
TOTAL FUND REVENUES	83.33	0.00	100.0	249.99	1,000.00	0.00	100.0
TOTAL FUND EXPENSES	6,829.75	2,699.60	60.4	20,489.25	81,957.00	14,792.67	81.9
SURPLUS (DEFICIT)	(6,746.42)	(2,699.60)	(59.9)	(20,239.26)	(80,957.00)	(14,792.67)	(81.7)

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: IMRF
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	83.33	0.00	100.0	249.99	1,000.00	0.00	100.0
TOTAL REVENUES	83.33	0.00	100.0	249.99	1,000.00	0.00	100.0
EXPENSES							
Non Departmental	8,330.75	3,419.96	58.9	24,992.25	99,969.00	19,348.42	80.6
TOTAL EXPENSES	8,330.75	3,419.96	58.9	24,992.25	99,969.00	19,348.42	80.6
TOTAL FUND REVENUES	83.33	0.00	100.0	249.99	1,000.00	0.00	100.0
TOTAL FUND EXPENSES	8,330.75	3,419.96	58.9	24,992.25	99,969.00	19,348.42	80.6
SURPLUS (DEFICIT)	(8,247.42)	(3,419.96)	(58.5)	(24,742.26)	(98,969.00)	(19,348.42)	(80.4)

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Liability
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	166.66	0.00	100.0	499.98	2,000.00	0.00	100.0
TOTAL REVENUES	166.66	0.00	100.0	499.98	2,000.00	0.00	100.0
EXPENSES							
Non Departmental	4,954.13	116.00	97.6	14,862.39	59,450.00	14,831.24	75.0
TOTAL EXPENSES	4,954.13	116.00	97.6	14,862.39	59,450.00	14,831.24	75.0
TOTAL FUND REVENUES	166.66	0.00	100.0	499.98	2,000.00	0.00	100.0
TOTAL FUND EXPENSES	4,954.13	116.00	97.6	14,862.39	59,450.00	14,831.24	75.0
SURPLUS (DEFICIT)	(4,787.47)	(116.00)	(97.5)	(14,362.41)	(57,450.00)	(14,831.24)	(74.1)

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Audit
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	2,007.00	0.00	100.0	6,021.00	24,084.00	0.00	100.0
TOTAL REVENUES	2,007.00	0.00	100.0	6,021.00	24,084.00	0.00	100.0
EXPENSES							
Non Departmental	2,000.00	0.00	100.0	6,000.00	24,000.00	0.00	100.0
TOTAL EXPENSES	2,000.00	0.00	100.0	6,000.00	24,000.00	0.00	100.0
TOTAL FUND REVENUES	2,007.00	0.00	100.0	6,021.00	24,084.00	0.00	100.0
TOTAL FUND EXPENSES	2,000.00	0.00	100.0	6,000.00	24,000.00	0.00	100.0
SURPLUS (DEFICIT)	7.00	0.00	100.0	21.00	84.00	0.00	100.0

DATE: 03/13/2025
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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 8
F-YR: 25

FOR FUND: Security and Safety
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	83.33	0.00	100.0	249.99	1,000.00	0.00	100.0
TOTAL REVENUES	83.33	0.00	100.0	249.99	1,000.00	0.00	100.0
EXPENSES							
Non Departmental	1,499.98	0.00	100.0	4,499.94	18,000.00	0.00	100.0
TOTAL EXPENSES	1,499.98	0.00	100.0	4,499.94	18,000.00	0.00	100.0
TOTAL FUND REVENUES	83.33	0.00	100.0	249.99	1,000.00	0.00	100.0
TOTAL FUND EXPENSES	1,499.98	0.00	100.0	4,499.94	18,000.00	0.00	100.0
SURPLUS (DEFICIT)	(1,416.65)	0.00	100.0	(4,249.95)	(17,000.00)	0.00	100.0

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Special Recreation
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	12,500.00	0.00	100.0	37,500.00	150,000.00	0.00	100.0
TOTAL REVENUES	12,500.00	0.00	100.0	37,500.00	150,000.00	0.00	100.0
EXPENSES							
Non Departmental	16,601.57	0.00	100.0	49,804.71	199,219.00	37,734.75	81.0
TOTAL EXPENSES	16,601.57	0.00	100.0	49,804.71	199,219.00	37,734.75	81.0
TOTAL FUND REVENUES	12,500.00	0.00	100.0	37,500.00	150,000.00	0.00	100.0
TOTAL FUND EXPENSES	16,601.57	0.00	100.0	49,804.71	199,219.00	37,734.75	81.0
SURPLUS (DEFICIT)	(4,101.57)	0.00	100.0	(12,304.71)	(49,219.00)	(37,734.75)	(23.3)

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BERWYN PARK DISTRICT
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FOR FUND: Debt Service
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	22,433.33	0.00	100.0	67,299.99	269,200.00	0.00	100.0
TOTAL REVENUES	22,433.33	0.00	100.0	67,299.99	269,200.00	0.00	100.0
EXPENSES							
Non Departmental	22,554.15	0.00	100.0	67,662.45	270,650.00	0.00	100.0
TOTAL EXPENSES	22,554.15	0.00	100.0	67,662.45	270,650.00	0.00	100.0
TOTAL FUND REVENUES	22,433.33	0.00	100.0	67,299.99	269,200.00	0.00	100.0
TOTAL FUND EXPENSES	22,554.15	0.00	100.0	67,662.45	270,650.00	0.00	100.0
SURPLUS (DEFICIT)	(120.82)	0.00	100.0	(362.46)	(1,450.00)	0.00	100.0

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SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Capital Projects
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	5,855.42	100.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	5,855.42	100.0
EXPENSES							
Non Departmental	31,666.66	24,896.00	21.3	94,999.98	380,000.00	37,705.27	90.0
TOTAL EXPENSES	31,666.66	24,896.00	21.3	94,999.98	380,000.00	37,705.27	90.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	5,855.42	100.0
TOTAL FUND EXPENSES	31,666.66	24,896.00	21.3	94,999.98	380,000.00	37,705.27	90.0
SURPLUS (DEFICIT)	(31,666.66)	(24,896.00)	(21.3)	(94,999.98)	(380,000.00)	(31,849.85)	(91.6)

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FOR FUND: Liberty Capital Development
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

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FOR FUND: Recreation Administration
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	33,333.33	0.00	100.0	99,999.99	400,000.00	(45.00)	(100.0)
Administration	291.66	0.00	100.0	874.98	3,500.00	0.00	100.0
Special Events	333.33	0.00	100.0	999.99	4,000.00	0.00	100.0
<hr/>							
TOTAL REVENUES	33,958.32	0.00	100.0	101,874.96	407,500.00	(45.00)	(100.0)
EXPENSES							
Administration	44,308.08	30,043.34	32.1	132,924.24	531,698.00	101,690.82	80.8
Building and Grounds	5,041.66	1,077.64	78.6	15,124.98	60,500.00	7,852.24	87.0
Special Events	1,562.49	0.00	100.0	4,687.47	18,750.00	292.00	98.4
<hr/>							
TOTAL EXPENSES	50,912.23	31,120.98	38.8	152,736.69	610,948.00	109,835.06	82.0
<hr/>							
TOTAL FUND REVENUES	33,958.32	0.00	100.0	101,874.96	407,500.00	(45.00)	(100.0)
TOTAL FUND EXPENSES	50,912.23	31,120.98	38.8	152,736.69	610,948.00	109,835.06	82.0
SURPLUS (DEFICIT)	(16,953.91)	(31,120.98)	83.5	(50,861.73)	(203,448.00)	(109,880.06)	(45.9)

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FOR FUND: Rec. Program Youth & Teen
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Youth Programming	101,458.34	(3.52)	(100.0)	102,375.02	106,500.00	5,507.48	(94.8)
TOTAL REVENUES	101,458.34	(3.52)	(100.0)	102,375.02	106,500.00	5,507.48	(94.8)
EXPENSES							
Youth Programming	87,375.02	1,574.07	98.1	88,625.06	94,250.00	7,004.71	92.5
TOTAL EXPENSES	87,375.02	1,574.07	98.1	88,625.06	94,250.00	7,004.71	92.5
TOTAL FUND REVENUES	101,458.34	(3.52)	(100.0)	102,375.02	106,500.00	5,507.48	(94.8)
TOTAL FUND EXPENSES	87,375.02	1,574.07	98.1	88,625.06	94,250.00	7,004.71	92.5
SURPLUS (DEFICIT)	14,083.32	(1,577.59)	(111.2)	13,749.96	12,250.00	(1,497.23)	(112.2)

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BERWYN PARK DISTRICT
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FOR FUND: Athletics Programs
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Athletics	104,360.00	0.00	100.0	104,360.00	104,360.00	7,018.00	(93.2)
TOTAL REVENUES	104,360.00	0.00	100.0	104,360.00	104,360.00	7,018.00	(93.2)
EXPENSES							
Athletics	77,300.00	208.23	99.7	77,300.00	77,300.00	2,929.42	96.2
TOTAL EXPENSES	77,300.00	208.23	99.7	77,300.00	77,300.00	2,929.42	96.2
TOTAL FUND REVENUES	104,360.00	0.00	100.0	104,360.00	104,360.00	7,018.00	(93.2)
TOTAL FUND EXPENSES	77,300.00	208.23	99.7	77,300.00	77,300.00	2,929.42	96.2
SURPLUS (DEFICIT)	27,060.00	(208.23)	(100.7)	27,060.00	27,060.00	4,088.58	(84.8)

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FOR FUND: Rec. Program Adults
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Adults	92,600.00	(40.00)	(100.0)	92,600.00	92,600.00	25,634.00	(72.3)
TOTAL REVENUES	92,600.00	(40.00)	(100.0)	92,600.00	92,600.00	25,634.00	(72.3)
EXPENSES							
Adults	84,408.34	1,758.54	97.9	84,425.02	84,500.00	2,456.35	97.0
TOTAL EXPENSES	84,408.34	1,758.54	97.9	84,425.02	84,500.00	2,456.35	97.0
TOTAL FUND REVENUES	92,600.00	(40.00)	(100.0)	92,600.00	92,600.00	25,634.00	(72.3)
TOTAL FUND EXPENSES	84,408.34	1,758.54	97.9	84,425.02	84,500.00	2,456.35	97.0
SURPLUS (DEFICIT)	8,191.66	(1,798.54)	(121.9)	8,174.98	8,100.00	23,177.65	186.1

FOR FUND: Recreation Special Events
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Special Events	40,500.00	0.00	100.0	40,500.00	40,500.00	224.47	(99.4)
TOTAL REVENUES	40,500.00	0.00	100.0	40,500.00	40,500.00	224.47	(99.4)
EXPENSES							
Special Events	30,983.34	1,027.48	96.6	31,150.02	31,900.00	1,450.54	95.4
TOTAL EXPENSES	30,983.34	1,027.48	96.6	31,150.02	31,900.00	1,450.54	95.4
TOTAL FUND REVENUES	40,500.00	0.00	100.0	40,500.00	40,500.00	224.47	(99.4)
TOTAL FUND EXPENSES	30,983.34	1,027.48	96.6	31,150.02	31,900.00	1,450.54	95.4
SURPLUS (DEFICIT)	9,516.66	(1,027.48)	(110.7)	9,349.98	8,600.00	(1,226.07)	(114.2)

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FOR FUND: Recreation Rentals
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Rentals	56,000.00	0.00	100.0	56,000.00	56,000.00	8,598.00	(84.6)
TOTAL REVENUES	56,000.00	0.00	100.0	56,000.00	56,000.00	8,598.00	(84.6)
EXPENSES							
Rentals	12,600.00	968.43	92.3	15,100.00	26,350.00	2,367.53	91.0
TOTAL EXPENSES	12,600.00	968.43	92.3	15,100.00	26,350.00	2,367.53	91.0
TOTAL FUND REVENUES	56,000.00	0.00	100.0	56,000.00	56,000.00	8,598.00	(84.6)
TOTAL FUND EXPENSES	12,600.00	968.43	92.3	15,100.00	26,350.00	2,367.53	91.0
SURPLUS (DEFICIT)	43,400.00	(968.43)	(102.2)	40,900.00	29,650.00	6,230.47	(78.9)

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BERWYN PARK DISTRICT
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FOR FUND: Working Cash
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

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FOR FUND: General Fixed Assets
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

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FOR FUND: General Long Term Debt
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

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MUNICIPAL REPORT TOTALS
FOR 3 PERIODS ENDING MARCH 31, 2025

DEPARTMENT DESCRIPTION	MARCH BUDGET	MARCH ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL MUNICIPAL REVENUES	576,749.09	6,313.88	(98.9)	941,327.27	2,581,930.00	71,403.72	(97.2)
TOTAL MUNICIPAL EXPENSES	539,164.45	126,214.83	76.5	1,036,093.35	3,272,278.00	488,919.46	85.0
SURPLUS (DEFICIT)	37,584.64	(119,900.95)	(419.0)	(94,766.08)	(690,348.00)	(417,515.74)	(39.5)

DATE: 3/18/2025
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Agency Report

Agency Report

- We have 42 kids signed up for Spring Soccer.
- We have 10 kids signed up for First Step Twos.
- We have 7 kids signed up for Tots in Action.
- We have 7 kids signed up for Let's Investigate
- We have 10 signed up for Book and Bites – this session is full.
- We have 7 kids signed up for Miss Allison's Music class.
- We have 13 signed up for Parent's Night Out.

We opened summer camp registration on March 5th. Registration has been going extremely well already.

- Happy Campers has 8-15 kids signed up for each week. (25 is our maximum)
- Adventure Camp has 26-33 kids signed up for each week. (45 is our maximum)

We hired our second part-time customer service representative.

Sunshine Park and Proksa Park buildings- Reliable Fire conducted our sprinkler inspections. (Passed)

Liberty- removed trash from basement and garage

Proksa Park- blanket and seeded the northeast corner. (29th & Home)

West Suburban Special Recreation Association
March 11, 2025
WSSRA
2915 Maple St, Franklin Park, IL
DRAFT MINUTES

I. Chairperson Jan Arnold called the meeting to order at 4:00pm those present included:

Jan Arnold, Park District of Oak Park
Jackie Iovinelli, Park District of Forest Park
Dan LoCascio, Park District of Franklin Park
Ron Malchiodi, Village of Riverside
Joe Zerillo, Village of Harwood Heights
Mike Sletten, River Forest Park District
Greg Stanczyk, Veterans Park District

Cathy Fallon, Berwyn Park District
Kelly Diaz, North Berwyn Park District
Nate Brown, Norridge Park District
Katie Muellner, Village of River Grove
Jack Savage, Village of North Riverside
Ted Gruber, Village of Elmwood Park

Others in Attendance: WSSRA staff, April Michalski, Marianne Birko, WSSRF, Christine Nakatsuka

Approval of Remote Attendees meeting Qualifying Event: NA

II. Approval of Agenda Iovinelli/Savage motioned to approve the agenda. The motion was unanimously approved.

III. Approval of the Consent Agenda Iovinelli/Fallon motioned to approve the Consent Agenda including the January 14, Minutes, January & February Financial Report, and Disbursements for January & February 2025. Roll call vote showed 13 yes votes, and the motion was approved

IV. Public Comment: No Public Comment

V. Under the Foundation Nakatsuka reported for the WSSRF: The Foundation reports the 2025 Bocce

Tournament took place February 1, 2025 at the Village of Elmwood Park's State- of- the- Art CRC Indoor Bocce courts. WE had a record-breaking turnout with 21 teams participating and over 100 guests and 40 raffle prizes for guests to win. None of this would have been possible without the support of Skip Saviano and Ted Gruber. Ted single handedly brought in 20 raffle prizes/50%! As a result, the Foundation doubled its profits, bringing in \$11,500. Thank you to Elmwood Park and Ted for your ongoing support of this event! The Foundation is also preparing for the 2025 Derby Gala planned for Saturday, May 3, 2025. It will take place at D'Agostino's in River Grove from 4 – 7:00pm. You can participate in a variety of ways. Be an Ad Sponsor, donate items to the Silent Auction such as Birthday parties, Pool & Ice-skating rink day passes, Bocce or Golf time or any other ideas that you might have. All donations are welcome. We would love to see you all there. Tickets and sponsorships and raffle tickets are available on the Derby Gala website. Go to wssra.net and click on the Derby Gala link. Thank you for being a part!
WSSRA hiring assistance The Foundation is committed to support WSSRA in their search for staff for programs and summer day camp. Staff have been invited to present to various parent groups to help get the word out about WSSRA programs and staff support. **WSSRF once again thanks you for your continued support throughout the year!**

VI. Under Committee Reports LoCascio reported the Policy Committee will meet on April 8th to review updated PDRMA policies

VII. Unfinished Business Acceptance of the 2025 Chairperson & Vice Chairperson

A. **Park District of Forest Park Building Updates** Iovinelli stated there was no updated news to report.

B. **No Other**

VIII. Under New Business

A. **Transportation Update and Camera purchase** Birko shared due to the increase in aggressive behaviors exhibited on vehicles by participants, starting this winter season WSSRA has added a part-time support staff to every door- to-door route to help ensure the safety of all participants and drivers. In addition, WSSRA has researched putting cameras on the vehicles, as an added layer of protection, for a total cost of \$850 per vehicle including installation for a total cost of \$4,250. While this was not a budgeted line item, we feel it is a necessary purchase. Note, we plan to use the funds from the Minivan sale which will be \$6,225. Board members shared the pros and cons of having cameras. Birko clarified PDRMA recommended not doing transportation which Birko's response was that was not an option. PDRMA clarified they were not necessarily in favor of cameras, but other counsel thought it was an added benefit and deterrent as it recognizes both participant and staff responses to behavior. Birko is pursuing answers to the following questions:

1. How long are recordings stored?
2. Does it record audio?
3. What is in the camera view? Is it showing the driver?
4. Arnold recommended including that there will be video in language. Look at PDRMA's camera policy.

Sletten/lovinelli motioned for WSSRA to install cameras in vehicles at a cost not to exceed \$6,000 to help ensure the safety of passengers and drivers. A Roll call vote showed 13 yes votes and the motion was approved.

B. No Other

IX. Under Correspondence No Comments

- X. Under Board Reports** **Malchiodi reported the Village of Riverside** will have the final report on the Master Plan in April. Riverside happenings include Basketball season is ending, they are dismantling the ice rink after a successful season and will be hosting the egg hunt on April 12th. **Stanczyk reported the Veterans Park District's** Summer program guide is going to print on March 17th, they are currently interviewing for camp and aquatics positions and are hosting 4 Easter events: Thursday, April 10 a Flashlight Egg and Candy Hunt at Gouin Park, Friday, April 11 an Egg Scrambler at Bulger Park, Saturday, April 12 an Egg and Candy Hunt at Trumbull Park and Saturday April 12, an "EGG"stravganza event at Grant Park. **Gruber reported the Village of Elmwood Park** is hosting Bocce with the Bunny on April 18, the event will include games, crafts, an egg hunt, and photos with the bunny. The Ice rink is coming down after a successful season with ice up to 50 degrees! They are now offering personal training at the CRC with a Full-time trainer. They have 12 clients and are growing. The Golf league is finishing up and they too received an OSLAD grant to install 4 pickleball courts in the Circle. **Muellner reported the Village of River Grove** is hosting a Spring Craft event on March 29, and hosting an Egg and Candy Hunt at Trumbull Park on April 12 with VPD. Their Spring Flag Football begins the first week in April. **Sletten reported the River Forest Park District** is wrapping up basketball and platform tennis. They will be hosting their Egg Hunt and VIP Bunny Experience on April 19, and they are selling a John Deere mower to Norridge Park District. **Zerillo reported the Village of Harwood Heights** is wrapping up soccer and indoor sports and are hosting a pizza party this Saturday to celebrate the end of the season. The Youth Commission is hosting an Easter Event on April 12 at the VHH Recreation Center. They will also be Co-hosting a Touch-A-Truck event this summer with Representative Brad Stephens and are busy planning their Annual Festival in August. **Diaz reported the North Berwyn Park District** will host their Star Wars themed party on March 15th. They will be celebrating the Easter holidays with an Easter Egg Hunt and parade and Easter Basket delivery on April 19. They are hiring Camp Counselors and Spray Pool Monitors too. **Brown reported the Norridge Park District** purchase a new mower from the River Forest Park District and they are very appreciative of the opportunity. They are hosting their Bunny Bonanza Easter Event on April 12. They are wrapping up basketball and collaborating with Leyden Township for flag football in the fall. They were very successful in securing 12-13 sponsors for soccer program and they are getting ready to open the pool. They are continually challenged with issues of electric scooters in the park. **lovinelli reported the Park District of Forest Park** where every day is a walk in the park...They are excited to see lots of people back in the park with the nice weather. Day Camp registration opened and is full. They are hosting their Easter events starting with the Flashlight Egg Hunt on April 10th and their Egg Hunt on April 12th. Summer hiring is going well with all Lifeguard positions full and 85% of their seasonal positions filled. They are currently hiring for a Business Dept. Coordinator position, and they are waiting for the elections to be over on April 1st where they will fill 2 seats with 3 persons running. **Savage reported the Village of North Riverside** had 391 participants in basketball, soccer registration ends next Friday, and camp revenues have already surpassed last year. They added a couple camps and extended after school programs. They are excited to be hosting WSSRA's Flap Jack Bunny Hop event on April 5, they are also hosting their own Bunny Bingo April 11th. They have booked their summer concerts series and are bringing back movies in the park too. They are looking for grants for 15 passenger buses and are looking at bringing custodial services in-house instead of contracting out. **Fallon reported the Berwyn Park District** is finishing up winter, working on summer brochure, hosting their Easter event on April

12 and looking for grants to expand Proksa Park project. **LoCascio reported the Park District of Franklin Park** hosted their Daddy daughter dance and had a great response, they also recently hosted the hockey championships at the Ice Arena. They will be hosting the Fitness and Wellness Fair on Sunday sponsored by Representative Norma Hernandez. And they recently went to bid for ice arena locker room project. **Arnold reported the Park District of Oak Park's** spring events are happening. They are currently hiring 2 Full time Parks staff, and they are hosting the Ice Show this weekend. Coming up they are collaborating with the Library and School District on a Multicultural event taking place on April 26 at Scoville Park. PDOP received an OSLAD grant for splashpad and playground at Anderson Park where renovations are commencing in April and 2 board members are up for reelection. The Rehm pool project got a late start, but they are still hoping for an on-time completion. They will be starting the geothermal project at Cheney Mansion shortly. Arnold reminded folks of the Parks and Recreation Profession promotional video she sent recently and asked that folks use it in their recruitment and training. "There is no better time to get people involved and interested in our profession by incorporating it in our seasonal training than NOW."

XI. Executive Director's Report Birko Reported

- A. **WSSRA Staff will attended the IPRA Annual Conference** Eleven Full-time staff attended the IPRA conference on January 23-25, 2025. All had great learning and networking opportunities. Conference summaries have been completed and are used for future training tools.
- B. **WSSRA Co-Hosted a Successful Legislative Brunch** A Big Thank you to the Park District of Oak Park for Co-hosting the Legislative Brunch on Friday February 28th. It was a great success thanks to the participation of all of you. We had over 50 guests present and 4 Legislators & Staff including Senate President Don Harmon and Chief of staff Eileen Lynch, Assistant Majority Leader, Representative Camille Lilly, and Chris Crisanti, Director of Policy & Legislation for Senator Mike Porfirio. Unfortunately, Senate Majority Leader Kimberly Lightford had to call in sick and was not able to attend. Peter Murphy, Jason Anselment, and Maura Freeman from IAPD updated us on the forthcoming platform and other Legislative issues impacting all of us. Guests had the opportunity to have 1 on 1 conversations with those present and a delightful lunch was enjoyed by all. A special thanks to Jan Arnold and staff for their support and to all of you for being a part of this important event!
- C. **Successful 2025 Bocce Tournament** Was a huge success thanks to the generous hosts Skip Saviano, Ted Gruber, and the Village of Elmwood Park. It took place on Saturday, February 1 with 21 Teams participating. This event broke all kinds of records, the most teams and players, double the raffle prizes which in the end doubled the profits and raised over \$11,000. A huge thank you to Ted and his staff for all of their efforts to support us. See **Attachment D** for the results.
- D. **WSSRA 2024 Audit Update** WSSRA's 2024 Audit is being completed by Lauterbach & Amen. Pre-liminary work began in early February and the onsite visit was completed on March 5. It is scheduled to be completed and shared at the May 13th board meeting with formal approval at the July meeting.
- E. **WSSRA Derby Gala 2025** Mark your calendars for Saturday, May 3, 2025, when the WSSRA/WSSRF will host the 23rd year of this very successful event. We plan to once again be at D'Agostino's in River Grove from 4:00 – 7:00pm. The success of this event is totally dependent on your participation as a sponsor, auction donor and attendee. Mark your calendars and plan on attending! Attached find the solicitation letter and invite. Please pass it along!
- F. **Partner Annual Presentations** Birko will begin this year's presentation on Thursday, March 13 at the Park District of Oak Park with the 2024 Snapshot presentation. Please reach out to Birko to schedule a time and date that works for you.
- G. **WSSRA 2013 Minivan Sale** No WSSRA Partners bid so it went up on the Obenauf Auction site with closing bids happening Thursday, March 6th at 10:30am. The vehicle was sold for \$6,225.
- H. **Staff Report: April Michalski, Superintendent of Recreation reported**
 - 1. **Programs** Winter programs wrap up on March 22, and spring programs begin on March 31 and run through May 10. This spring, we are offering a variety of great programs, including Horsemanship, Yoga, Cooking, Golf, Softball, Gymnastics, Swim Lessons, Bowling and much more!

2. **Day Camp** We held our summer day camp lottery and have accepted 99 participants into camp, with 12 participants remaining on the waitlist. The waitlist will be reviewed weekly, and campers will be added as we hire additional staff. Camp will be broken into two sessions running June 9 –July 25. We anticipate 7 running camps, with sites being located at the Park District of Forest Park, Pershing school in Berwyn, Holmes and Longfellow Schools in Oak Park, Elmwood Elementary School, and Kahl Park in Northlake.
3. **Community Cruisers** We currently have 20 participants registered for our summer Community Cruisers program. The program will be held at the Cheney Mansion in Oak Park.
4. **Special Olympics** WSSRA has 10 athletes competing in the Special Olympics Regional Swim Meet on Thursday, March 20 at Metea Valley High School, Naperville, and 9 athletes competing in the Special Olympics Regional Powerlifting Tournament on March 29-30 at Marmion High School, Aurora. Gold medal winners from both events will advance to the state summer games in June.
5. **Hiring Updates** We are in the process of securing return staff for day camp and inclusion and have begun hiring for the summer. Applications are coming in steadily. Due to recent changes to child labor laws, we are adjusting our hiring age to 16 and older.
6. **Inclusion** Our Inclusion Manager will be hosting an Inclusion Workshop for our partner district Inclusion Liaisons on Wednesday, March 19, at the Park District of Forest Park from 10:00am-12:00pm. During the workshop, we will cover the inclusion process, available supports, the benefits of inclusion, and the positive impact it has on the community and planning forward for summer with the staff training schedule. While you may be well versed in the Inclusion process it is important to be in the know of current trends and how partners are problem-solving them. We will have a follow-up workshop in the Fall as well. We currently have 18 people registered to attend the workshop with our goal to have representation from each partner community.

7. Upcoming Events

- a. **Family Game Night** We are hosting a Family Game Night on Friday, March 14 at the park District of Forest Park. Families will enjoy an evening playing classic games, new games, and fun group challenges.
- b. **Flap Jack Bunny Hop** WSSRA is hosting our annual pancake breakfast on Saturday, April 5 at North Riverside Recreation Center. Families will enjoy a visit with the bunny, crafts, games, an egg hunt, and a pancake breakfast.
- c. **Sensory Sensitive Treats with the Bunny** The Park District of Oak Park and WSSRA are offering a sensory friendly spring event at the Cheney Mansion on Saturday, April 12. Families will enjoy crafts, treats, and a visit with the bunny!

I. Staff Report: Birko reported on behalf of Annie Hart, Superintendent of Business

1. **Marketing Round Table** WSSRA's Marketing Manager, Nicole Walsh, hosted a Marketing Round Table for all of our member districts. The meeting was held on February 20th at the WSSRA office. We had 10 people from 7 communities join us. Once again, Walsh received a lot of positive feedback and is planning to host another one later this year in the fall. Some of the topics discussed include WSSRA presence at partner events, everyone's brochure schedule, social media and how WSSRA can support your agencies as well as your agency supporting WSSRA, website information, hiring, and marketing trends, to name a few.
2. **Wide Format Printer purchase** WSSRA has had its HP wide format printer for 7.5 years and it recently stopped working. It was determined not repairable. The replacement printer is the newer version of this, an HP DesignJet Z6 which was \$400 cheaper than the original printer for a cost of \$4,784 including shipping. WSSRA has found this addition an invaluable resource for the Associations public relations efforts.
3. **Year End Wrap Up** Hart continues to work on the 2024 Audit. Hart has been gathering all requested materials and uploading them into the portal used by Lauterbach and Amen. WSSRA has been chosen to complete an IMRF Compliancy Review. Hart has been gathering and uploading documents to the IMRF portal, and the review will be completed within the next few weeks.

XII. Closed Session None

XIII. Adjournment Malchiodi/lovinelli motioned to adjourn the meeting at 4:46pm. Motion was unanimously approved

Respectfully submitted,

Marianne Birko, Executive Director, mb/ March 25 Draft minutes

DATE: 3/18/2025
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: New Business

- Park District Foundation
- City of Berwyn ADA Transition Plan: I was able to participate as part of the steering committee for the ADA Transition Plan. Oates and Associates is the firm contracted by the City of Berwyn who was the host of the meeting. I have offered Oates and Associates space at our upcoming events to have a tent and collect community feedback. Additionally, we will have a QR code we will share on our social media connecting residents to a survey. I'm hopeful our participation in this process will bring us closer to reaching the goals of connectivity as well as accessibility to our parks, through a collaborative partnership.