

Berwyn Park District  
Board Meeting  
Proksa Park Activity Center  
3001 S. Wisconsin Ave, Berwyn, IL  
May 19, 2026, at 6:00pm  
Agenda

- I. Call to Order – Roll Call of Commissioners (action)
- II. Adoption of Agenda (action)
- III. Acceptance of Minutes (action)
  - a. April 21, 2026, Board Meeting
  - b. May 5, 2026, Committee Meeting
- IV. Public Comments
- V. Correspondence
- VI. Financial Report
  - a. Superintendent of Finance & HR Report (action)
- VII. Agency Report
- VIII. West Suburban Special Recreation Association (WSSRA)
- IX. Proksa Redevelopment
- X. City of Berwyn Pool Committee
- XI. Unfinished Business
- XII. New Business
  - a. Approval of the Contract for Proksa Redevelopment (action)
  - b. Oak Park & 34th Street
  - c. Executive Director Compensation (action)
- XIII. Commissioners’ Comments
- XIV. Executive Session
  - a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
  - b. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
  - c. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
  - d. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- XV. Action from Executive Session (action)
- XVI. Adjournment (action)

The next regular scheduled meeting of the Board of Commissioners is June 16, 2026, at 6:00pm at Proksa Park Activity Center.

The next Committee meeting of the Board of Commissioners is June 2, 2026, at 4:30pm at Freedom Park Administration Building. Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 708-788-1701, at least 48 hours prior to the meeting.



**BOARD OF COMMISSIONERS**

Gretchen Kostelny, President  
Zachary Taylor, Treasurer  
Janel King, Commissioner

Ana Espinoza, Vice President  
Claire Clark, Secretary

Minutes of Monthly Board Meeting  
Berwyn Park District  
April 21<sup>st</sup>, 2026, at 6pm  
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:05pm by President Gretchen Kostelny.

Commissioners in attendance: Claire Clark, Ana Espinoza, Janel King (6:09pm) Gretchen Kostelny, and Zachary Taylor.

Absent: none.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR).

**Agenda:** A motion made by Espinoza, seconded by Taylor to approve the agenda as presented. Motion carried.

**Minutes:** A motion made by Kostelny seconded by Taylor to approve the minutes of the March 10, 2026 Board Meeting, and the amended April 7, 2026 Committee Meeting. The amended committee minutes will reflect Zach Taylor's comment on restructuring pricing for programs for families with multiple children. Motion carried.

**Public Comments:** none.

**Correspondence:** none.

King arrived at 6:09pm

**Financial Report:** The financial report summaries for the schedule of investments, the operating accounts and the restricted accounts were included in the packet. A motion made by Clark, seconded by Taylor to approve March's payroll/payroll liabilities and April's payables for \$293,285.77. Roll call: Clark-aye, Espinoza-aye, King-aye, Kostelny-aye, and Taylor-aye. Motion carried.

**Agency Report:** The report is in the packet. Director Fallon discussed the various programs and the registration numbers. The quote for repairing the soccer field lights and the electrical panel is approximately \$11,000. This cost would be to retain the same lighting vendor. To switch to a different vendor would increase the quote by another \$20,000.

**West Suburban Special Recreation Association (WSSRA):** no meeting.

**Proksa Park Redevelopment:** Director Fallon updated the board on the progress of the redevelopment. We are waiting for feedback from MWRD. This can take up to 15 days. The pond construction continues. Updates are posted on social media. Comments from the public have been good. The bid for the Proksa construction project opened on April 9<sup>th</sup> at 10am. The bid reading will be on April 30<sup>th</sup>. The board will receive an update at the May 5<sup>th</sup> Committee Meeting.

**City of Berwyn Pool Committee:** Director Martinucci of the city recreation department will now be on the pool committee. The committee is looking into having a referendum to cover the cost of a new pool.

**Old Business:** A motion was made by Clark, seconded by Kostelny to approve the updated Employee Personnel Manual. Roll call: Clark- aye, Espinoza-aye, King-aye, Kostelny-aye, and Taylor- aye. Motion carried. A resolution of closed session minutes- a motion was made by Clark, seconded by Taylor to approve Resolution No. 2026-0421: Resolution Authorizing Release of Certain Closed Session Minutes. Roll call: Clark- aye, Espinoza-aye, King-aye, Kostelny-abstain, and Taylor- aye. Motion carried.

**New Business:** none.

**Commissioners' Comments:** Commissioner Clark said a community member stated to her that the park district should not do park updates in the spring. Commissioner Espinoza promoted a fundraising event at Carbone's, sponsored by the Friends of the Library. It is today and tomorrow from 4pm to closing. Commissioner Espinoza met the new Director of the BDC. His name is Brian Crowe. Once he is settled, Director Fallon will reach out to him. Commissioner Taylor emailed Nicole from the city twice, regarding corner crosswalk for the northeast area of Proksa Park. She has not responded. Commissioners King and Clark said a group was looking for rental space on the ball fields.

**Executive Session:** no session

**Meeting Dates:** May 5<sup>th</sup>, 2026 -Committee Meeting at Freedom Park Administration Building at 4:30pm.  
May 19<sup>th</sup>, 2026- Regular Board Meeting at Proksa Park Activity Center at 6pm.

**Adjournment:** A motion made by King, seconded by Clark to adjourn at 6:55 pm. Motion carried.

Attested to by:

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President: Gretchen Kostelny  
Or Vice President: Ana Espinoza  
Or Secretary: Claire Clark

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Recording Secretary: Cynthia Hayes

Committee Meeting Minutes  
Berwyn Park District  
May 5, 2026, at 4:30pm  
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:35pm by Vice President Espinoza.

Commissioners in attendance: Ana Espinoza, Claire Clark, Janel King (via phone, arrived in person at 5:47pm), and Zachary Taylor

Absent: Gretchen Kostelny

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), John Roberts (Superintendent of Parks and Facilities), Carlos DeLeon (Foreman) and Mary Swade (Superintendent of Recreation).

**Agenda:** A motion made by Clark, seconded by Espinoza to approve the agenda as presented. Roll call: Clark- aye, Espinoza- aye, King-aye, Kostelny- absent, and Taylor- aye. Motion carried.

**Public Comments:** none.

**Correspondence:** none.

**Financial Report:** A motion was made by Clark, seconded by King to approve the May 2026 payables in the amount of \$195,940.28. Roll call: Clark- aye, Espinoza- aye, King-aye, Kostelny-absent, and Taylor- aye. Motion carried.

**Policy and Personnel:** none.

**Recreation:** Information on programs and registrations was included in the packet. Director Fallon discussed the various enrollments in the programs. The marketing report was included in the packet as well.

**Parks and Facilities:** Report included in packet. Commissioner Espinoza noted that the children's garden area needs improvement. Director Fallon will contact Berwyn Roots to discuss the area.

**Other Business:** Freedom Deed and the Intergovernmental Agreement- the school board has approved the deed release. Notarized signatures are all that is needed. The IGA is still being reviewed by the lawyers. Bid opening was April 30<sup>th</sup>. RVi is currently reviewing the bids for accuracy. The formal bid award is scheduled for the May Meeting. Director Fallon informally went over the dollar amounts of each bid package with the board.

Commissioners received an update on the Perry Weather System. Director Fallon is waiting on Perry Weather to update users. Commissioner King arrived in person at 5:47pm.

Commissioner Taylor asked about the status of the flower beds throughout the parks. Superintendent Roberts said the crew would begin at Mraz Park and continue through each park. The pond is expected to be completed within the next two weeks. Commissioner Taylor also asked whether the district had received the second round of comments from MWRD; it had not. He then asked whether Proksa remains on schedule for completion by October. Director Fallon said the landscaping may need to be finished the following spring, depending on the weather, and that the district could request an extension from OSLAD if needed. The City of Berwyn used the property at 34th Street and Oak Park Avenue for a press release about the redevelopment of 34th Street without notifying the district in advance. The commissioners requested that the City notify the district before using leased property in the future. Commissioner Espinoza would like President Kostelny and Director Fallon to discuss this matter, as well as the district's other leased properties, with Mayor Lovero. Commissioner King said a resident asked why Karban Dog Park has wood chips instead of grass. The response was that grass does not grow well in the area because of the dogs, and the wood chips are specifically designed to be dog friendly. The commissioners also asked for an update on the person requesting use of the ballfields. Director Fallon reviewed the priority order and rental procedures for field use. She had responded to the individual but has not yet received a reply.

**Pool Committee:** Commissioner Kostelny is absent. An update will be given at the next meeting.

**Executive Session:** none.

**Action from Executive Session:** none.

**Commissioner Suggestions/Comments:** Commissioner Taylor would like Director Fallon to respond to the email from Nicole from the city. Director Fallon could provide better details of what is needed regarding the crosswalks at Proksa. Commissioner Taylor would like Director Fallon's review scheduled for the next meeting.

**Adjournment:** A motion was made by Clark, seconded by King to adjourn at 5:29pm. Motion carried.

Attested to by:

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President: Gretchen Kostelny,  
or Vice President: Ana Espinoza,  
or Secretary: Claire Clark

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Recording Secretary: Cynthia Hayes

**DATE:** 5/19/2026  
**TO:** The Board of Commissioners  
**FROM:** Cindy Hayes, Superintendent of Finance and HR  
**RE:** Financial Report

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- A. April 2026 Payroll and May Payroll Liabilities (Action Roll Call)  
    Check listings and paid invoice reports
- B. Summary of Operating Accounts
- C. Summary of Restricted Accounts
- D. Schedule of Investments
- E. Treasurer's Report- April

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**DATE:** 5/19/2026  
**TO:** The Board of Commissioners  
**FROM:** Cindy Hayes  
Superintendent of Finance and HR  
**RE:** Accounts Payable and Payroll -Treasurer's Report

**FINANCE**

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**Second Half of May 2026 Payables:**

Checks 26268-26288

**\$ 24,593.91**

(Detail check listing following this page)

**Payroll/Payroll Liabilities:**

4/10/2026	\$ 36,598.82
4/24/2026	<u>\$ 39,664.38</u>
<b>total:</b>	<b>\$ 76,263.20</b>

**I motion to approve the May 2026 payables in the amount of \$ 24,593.91 and April 2026 Payroll in the amount of \$76,263.20 for a total of \$ 100,857.11**

DATED FROM 05/06/2026 TO 05/19/2026  
ALL CHECK STATUSES

CHECK #	VENDOR	NAME	STATUS	ISSUE DATE	STATUS DATE	CHECK AMT
26268	BER-WATE	City of Berwyn	OUT	05/19/26	05/14/26	554.59
26269	Berwyn W	Berwyn Western	OUT	05/19/26	05/14/26	1,988.40
26270	Brady	BradyIFS	OUT	05/19/26	05/14/26	1,170.90
26271	C.BERWYN	City of Berwyn	OUT	05/19/26	05/14/26	345.03
26272	COMCAST	COMCAST BUSINESS	OUT	05/19/26	05/14/26	1,079.01
26273	COMCAST2	COMCAST BUSINESS	OUT	05/19/26	05/14/26	913.54
26274	Commeg	Commeg Systems, Inc.	OUT	05/19/26	05/14/26	143.00
26275	COSTCO	Citi Cards	OUT	05/19/26	05/14/26	40.80
26276	Groot	GROOT INDUSTRIES, INC.	OUT	05/19/26	05/14/26	2,402.91
26277	JCLICHT	JC Licht Ace	OUT	05/19/26	05/14/26	537.21
26278	L&A	Lauterbach and Amen, LLP	OUT	05/19/26	05/14/26	4,650.00
26279	Mulch	Mulch Magic - GT	OUT	05/19/26	05/14/26	2,100.00
26280	NCSI	NCSI	OUT	05/19/26	05/14/26	111.00
26281	NICOR	Nicor Gas	OUT	05/19/26	05/14/26	1,005.31
26282	NOVOTNY	FRANK NOVOTNY & ASSOCS, INC	OUT	05/19/26	05/14/26	496.00
26283	ORKIN	Orkin	OUT	05/19/26	05/14/26	97.00
26284	PDRMA	Park District Risk Management	OUT	05/19/26	05/14/26	300.00
26285	PEAC	Peac Solutions	OUT	05/19/26	05/14/26	339.80
26286	PFM Fina	PFM Financial Services	OUT	05/19/26	05/14/26	5,989.41
26287	R0003702	Maria Ahumada	OUT	05/19/26	05/14/26	30.00
26288	WHITEPIN	White Pines Playhouse	OUT	05/19/26	05/14/26	300.00
TOTAL---ALL CHECKS						24,593.91

FROM 05/06/2026 TO 05/19/2026

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
BER-WATE	City of Berwyn								
	400486-002LCC			05/05/26		26268	05/19/26	554.59	40.39
	01	Water bills-LCC	10020052639						40.39
	411886-001FP			05/05/26		26268	05/19/26	554.59	40.39
	01	Water bills-freedom	10020052639						40.39
	413713-001 SP			05/05/26		26268	05/19/26	554.59	40.39
	01	Water bills-Sunshine	10020052639						40.39
	413740-001 PP			05/05/26		26268	05/19/26	554.59	315.89
	01	Water bills-Proksa	50020052639						315.89
	413850-001 FPP			05/05/26		26268	05/19/26	554.59	117.53
	01	Water bills-Freedom Pool	10020052639						117.53
								VENDOR TOTAL:	554.59
Berwyn W	Berwyn Western								
	63358			05/11/26		26269	05/19/26	1,988.40	1,988.40
	01	Dewinterize Freedom Park	10020053668						1,988.40
								VENDOR TOTAL:	1,988.40
Brady	BradyIFS								
	11692961			05/12/26		26270	05/19/26	1,170.90	1,170.90
	01	Nitile Gove Lg	10020055762						51.50
	02	Nitrile glove XL	10020055762						103.00
	03	Black Liner	10020055762						271.32
	04	Kleenline	10020055762						383.22
	05	Kitchen roll towel	10020055762						361.86
								VENDOR TOTAL:	1,170.90
C.BERWYN	City of Berwyn								
	2026-0000000-Gas			05/04/26		26271	05/19/26	345.03	345.03
	01	February 2026 Fuel	10020055765						345.03
								VENDOR TOTAL:	345.03
COMCAST	COMCAST BUSINESS								
	270279735			05/04/26		26272	05/19/26	1,079.01	1,079.01
	01	Tel & Int.	10010052641						539.50
	02	Tel & Int.	50010052641						539.51

FROM 05/06/2026 TO 05/19/2026

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								VENDOR TOTAL:	1,079.01
COMCAST2	COMCAST BUSINESS								
	June 26-FP			05/12/26		26273	05/19/26	913.54	241.12
	01	Tel and Internet	10010052641						241.12
	June 26-LCC			05/12/26		26273	05/19/26	913.54	215.58
	01	Tel and Internet LCC	50010052641						215.58
	June 26-PP			05/12/26		26273	05/19/26	913.54	238.12
	01	Tel and Internet Proksa	50010052641						238.12
	June 26-SP			05/12/26		26273	05/19/26	913.54	218.72
	01	Tel and Internet	10010052641						218.72
								VENDOR TOTAL:	913.54
Commeg	Commeg Systems, Inc.								
	26051311			05/12/26		26274	05/19/26	143.00	143.00
	01	Time clock	10010052610						71.50
	02	Time clock	50010052610						71.50
								VENDOR TOTAL:	143.00
COSTCO	Citi Cards								
	June 26-Roberts			05/12/26		26275	05/19/26	40.80	40.80
	01	Water staff	10020055796						40.80
								VENDOR TOTAL:	40.80
Groot	GROOT INDUSTRIES, INC.								
	16374709T098			05/12/26		26276	05/19/26	2,402.91	1,282.03
	01	Sunshine garbage	10020052630						641.01
	02	Proksa garbage	50020052630						641.02
	16375221T098			05/12/26		26276	05/19/26	2,402.91	629.12
	01	Freedom garbage	10020052630						629.12
	163754334T098			05/12/26		26276	05/19/26	2,402.91	491.76
	01	LCC garbage	50020052630						491.76
								VENDOR TOTAL:	2,402.91
JCLICHT	JC Licht Ace								
	44486			05/13/26		26277	05/19/26	537.21	11.98
	01	Multi Surf Ant Bait	10020053665						11.98

FROM 05/06/2026 TO 05/19/2026

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	44496	01 Mouse Glue Trap	10020053665	05/13/26		26277	05/19/26	537.21	35.96 35.96
	44502	01 Mricrofiber/paint Liner	10020053665	05/14/26		26277	05/19/26	537.21	21.43 21.43
	44510	01 Micro Fiber	10020053665	05/13/26		26277	05/19/26	537.21	9.25 9.25
	44523	01 Fasteners	10020053665	05/13/26		26277	05/19/26	537.21	2.37 2.37
	44534	01 Manifold/Tape/Sillco	10020053665	05/13/26		26277	05/19/26	537.21	46.97 46.97
	44540	01 Lubricant/brush/A.rubbing	10020053665	05/13/26		26277	05/19/26	537.21	49.64 49.64
	44547	01 Bissel Deposit & Supplies	10020053665	05/13/26		26277	05/19/26	537.21	127.14 127.14
	44556	01 Funnels/Wire/Turn	10020053665	05/13/26		26277	05/19/26	537.21	46.49 46.49
	44563	01 Duct Tape	10020053665	05/13/26		26277	05/19/26	537.21	-40.00 -40.00
	44564	01 Duct Tape	10020053665	05/13/26		26277	05/19/26	537.21	11.99 11.99
	44565	01 Supplies	10020053665	05/13/26		26277	05/19/26	537.21	100.98 100.98
	44568	01 Couple hose	10020053665	05/13/26		26277	05/19/26	537.21	5.00 5.00
	44573	01 WD-40	10020053665	05/13/26		26277	05/19/26	537.21	16.14 16.14
	44587	01 DRL/Fasteners	10020053665	05/13/26		26277	05/19/26	537.21	16.13 16.13
	44598	01 Paint Supplies	10020053665	05/13/26		26277	05/19/26	537.21	21.50 21.50

FROM 05/06/2026 TO 05/19/2026

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	44603	01 Density Foam Brush	10020053665	05/13/26		26277	05/19/26	537.21	6.15 6.15
	44619	01 10020053665	10020053665	05/13/26		26277	05/19/26	537.21	36.71 36.71
	44661	01 All Pro Blade	10020053665	05/13/26		26277	05/19/26	537.21	11.38 11.38
								VENDOR TOTAL:	537.21
L&A		Lauterbach and Amen, LLP							
	118411	01 Accounting	10010051575	05/13/26		26278	05/19/26	4,650.00	4,650.00 4,650.00
								VENDOR TOTAL:	4,650.00
Mulch		Mulch Magic - GT							
	2816	01 Chocolate Mulch	10020053660	05/04/26		26279	05/19/26	2,100.00	2,100.00 2,100.00
								VENDOR TOTAL:	2,100.00
NCSI		NCSI							
	68620	01 Background checks	23000052629	05/05/26		26280	05/19/26	111.00	111.00 111.00
								VENDOR TOTAL:	111.00
NICOR		Nicor Gas							
	June 26-FP	01 Natural gas Freedom	10020052637	05/13/26		26281	05/19/26	1,005.31	207.58 207.58
	June 26-LCC	01 Natural gas LCC	50020052637	05/13/26		26281	05/19/26	1,005.31	289.74 289.74
	June 26-LCC gen	01 Natural gas LCC gen	50020052637	05/13/26		26281	05/19/26	1,005.31	187.95 187.95
	June 26-PP	01 Natural gas Proksa	50020052637	05/13/26		26281	05/19/26	1,005.31	121.74 121.74
	June 26-SP	01 Natural gas Sunshine	10020052637	05/13/26		26281	05/19/26	1,005.31	198.30 198.30

FROM 05/06/2026 TO 05/19/2026

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								VENDOR TOTAL:	1,005.31
NOVOTNY	FRANK NOVOTNY & ASSOCS, INC								
	#1			05/06/26		26282	05/19/26	496.00	496.00
	01	Oslad 2025	41000056832						496.00
								VENDOR TOTAL:	496.00
ORKIN	Orkin								
	294991908			05/04/26		26283	05/19/26	97.00	97.00
	01	Pest Control Proksa	10020052624						97.00
								VENDOR TOTAL:	97.00
PDRMA	Park District Risk Management								
	1769118288			04/30/26		26284	05/19/26	300.00	100.00
	01	Chainsaw Training	10020054715						100.00
	1769118334			04/30/26		26284	05/19/26	300.00	100.00
	01	Chainsaw Training	10020054715						100.00
	1769118350			04/30/26		26284	05/19/26	300.00	100.00
	01	Chainsaw Training	10020054715						100.00
								VENDOR TOTAL:	300.00
PEAC	Peac Solutions								
	41974474			05/01/26		26285	05/19/26	339.80	339.80
	01	Photo copier	10010052617						169.90
	02	Photo Copier	50010052617						169.90
								VENDOR TOTAL:	339.80
PFM Fina	PFM Financial Services								
	April 26- Dudek			05/12/26		26286	05/19/26	5,989.41	1,570.73
	01	Hats for Baseball League	52090055431						401.17
	02	Soccer Socks	52090055421						347.05
	03	Baseball socks	52090055431						173.53
	04	Soccer Cones	52090055420						27.99
	05	Baseball Cones	52090055430						27.99
	06	Temporary Bases for Baseball	52090055430						14.93
	07	Tees and Baseballs	52090055430						322.10
	08	Referee Whistles	52090055420						60.00
	09	Soccer balls	52090055420						68.30
	10	San fransisco Giants Hat	52090055431						12.97
	11	Pittsburgh Pirates Hats	52090055431						114.70

FROM 05/06/2026 TO 05/19/2026

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	April 26-	Kell		05/12/26		26286	05/19/26	5,989.41	507.98
		01 TV Mount	50010055761						21.99
		02 40" inch TV (Poksa)	50010055761						149.99
		03 Touch a truck Prizes	50010055761						123.00
		04 Earth Day Cummunity Supplies	50100055796						66.35
		05 Wall Calendar/ Clock	50010055790						32.33
		06 Table cover/Ballons/Tea Kettle	51160055420						28.55
		07 Table cover/Ballons/Tea Kettle	51160055420						28.55
		08 White construction paper	51160055420						9.77
		09 White construction paper	51160055415						9.77
		10 snacks for meeting table	50010055761						15.65
		11 LEO (Luch Active Adult)	53120052625						22.03
	April 26-	DeLeon		05/12/26		26286	05/19/26	5,989.41	150.99
		01 Battery credit	10020053650						-10.00
		02 Milwaukee Safety glasses	10020055757						20.97
		03 Nailon Plastic 1x7	10020053660						16.45
		04 Nailon Plastic 2x2	10020053660						4.70
		05 Nailon Plastic	10020053660						4.70
		06 Nailon Plastic	10020053660						4.70
		07 Nailon Plastic 5	10020053660						2.35
		08 Nailon Plastic 6	10020053660						2.35
		09 Nailon Plastic 7	10020053660						2.35
		10 Nailon Plastic 8	10020053660						2.35
		11 Nailon Plastic 9	10020053660						2.35
		12 Nailon Plastic 10	10020053660						2.35
		13 Braided Nylon	10020053660						15.98
		14 Fixed snap hook	10020053660						23.82
		15 Heavy duty strap	10020053660						13.98
		16 Zep 32oz Spray bottle x3	10020053660						11.61
		17 Brass 4way shutoff x2	10020053660						29.98
	April 26-	Maintenance		05/05/26		26286	05/19/26	5,989.41	1,079.29
		01 Sloan IA38A3T	10020053668						35.09
		02 Sloan H700A	10020053668						92.72
		03 Teflon ring	10020053668						5.60
		04 Sloan V-551-A	10020053668						4.25
		05 Sloan B-50-D	10020053668						5.70
		06 O-Ring	10020053668						1.20
		07 Tria x Grease x 10	10020053650						71.96
		08 P& S Interior Cleaner x2	10020053650						59.98
		09 Toter 96 Gal Cart x 4	10020053660						516.00
		10 1x3 -8Ft Strip x 4	10020053660						8.72
		11 Huski Utility Pouch	10020053660						32.98
		12 Raid Ant Bait x 2	10020053660						12.54
		13 Anvil Mini wire brish	10020053660						6.48
		14 Clorox allergy Spray	10020053660						6.98

FROM 05/06/2026 TO 05/19/2026

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	April 26-	Maintenance		05/05/26		26286	05/19/26	5,989.41	1,079.29
	15	Bright air cool and clean	10020053660						5.97
	16	Best 4x 3/8 in shedless knit	10020053660						11.34
	17	Handy paint Pail Liners x 2	10020053660						9.56
	18	4" Nail on Plastic #1 x 2	10020053660						5.96
	19	Econ 2.0 Flat Brush x4	10020053660						13.92
	20	4" Nail Plastic # 6	10020053660						2.98
	21	4" Nail on Plastic #5	10020053660						2.98
	22	Rat Glue Trap x 2	10020053660						13.14
	23	Diablo 5" 40 Grit	10020053660						9.97
	24	Diablo 3-1/2 osc Detail	10020053660						10.97
	25	Liquid nail adhesive x2	10020053660						6.96
	26	Diablo 3-1/2 osc detail x 3	10020053660						32.91
	27	Edge protect Sponge x4	10020053660						23.92
	28	Cordmate 5 x3	10020053665						42.69
	29	15ft 16/3 Extension cord	10020053665						10.98
	30	cordmate elbow x 3	10020053665						6.84
	31	Cordmate coupling x2	10020053665						4.56
	32	HDX bin Black Ziptides	10020053665						3.44
	April 26-	Nepomuck		05/12/26		26286	05/19/26	5,989.41	2,122.42
	01	Corplast Yard Signs for Pond	50010055761						103.78
	02	Email Subscription Service	50010052721						101.00
	03	USB Flash Drive for digital Si	50010055761						18.98
	04	PVC Shoe Charms for give aways	50010055761						212.40
	05	Squirrel keychain Promo Giveaw	50010055761						445.94
	06	Mugs and Notepads	50010055761						745.71
	07	Squirrel Stress Ball Promo FGi	50010055761						349.26
	08	Logo Stickers	50010055761						66.49
	09	Coffee Machine-Office	50010055750						78.86
	April 26-	Swade		05/12/26		26286	05/19/26	5,989.41	558.00
	01	Dry Erase Arrow Sign	50010055790						55.79
	02	Red felt tip pens	50010055790						16.39
	03	Soccer bags	52090055420						101.94
	04	Squirrel back up	54100055460						43.69
	05	office supplies	50010055790						66.88
	06	Replacement Hats	52090055431						189.36
	07	Soccer pennies	52090055420						45.99
	08	yearly calendar	50010055790						28.99
	09	Permanent markers	50010055790						8.97
								VENDOR TOTAL:	5,989.41
R0003702	Maria Ahumada								
	103573			05/11/26		26287	05/19/26	30.00	30.00
	01	Community Garage Sale	50100046477						30.00



## Berwyn Park District Treasurer Report

April 2026

<u>Republic Bank Property Tax Money Market Account</u>	
Beginning Balance	\$963,949.32
Interest	\$2,162.99
Property Tax Revenue (transferred from Operating Acct.)	\$600,000.00
Replacement Tax	\$1,620.38
OSLAD Grant	
Transfer in from Merchant Account	
Transfer to the Illinois Funds	-\$700,000.00
Transfer to other accounts	payroll -\$76,263.20
Ending Balance	<b>\$791,469.49</b>

<u>Republic Bank Payroll Account</u>	
Beginning Balance	\$12,621.50
Transfer in from Money Market Account	\$76,263.20
Transfer in from Operating Account	
<i>Payroll/Employee Compensation-direct deposit</i>	-\$46,947.43
<i>Payroll/Employee Compensation-paper checks</i>	-\$298.25
Federal, State and FICA Exp	-\$19,193.44
IMRF Payments-Employer/Employee Contributions	-\$9,327.36
Ending Balance	<b>\$13,118.22</b>

<u>Republic Bank Petty Cash Account</u>	
Beginning Balance	\$3,341.05
Deposit from Operating Account	\$1,915.09
<i>Checks Cleared: 1104</i>	-\$41.79
Ending Balance	<b>\$5,214.35</b>

## Berwyn Park District Treasurer Report

April 2026

### Byline Unemployment Account

Beginning Balance	\$33,493.23
Interest	\$47.16
Unemployment	
Ending Balance	<b>\$33,540.39</b>

### Byline Restricted Scholarship Account

Beginning Balance	\$75,147.76
Interest	\$2.81
Ending Balance	<b>\$75,150.57</b>

### First American Bank Money Market-Capital Account

Beginning Balance	\$2,695,069.11
Interest	\$6,555.60
Transfer in	
Ending Balance	<b>\$2,701,624.71</b>

### First American Bank Checking Account-Capital Account

Beginning Balance	\$4,560.80
Interest	\$0.93
Account Analysis Fee	-\$31.00
Transfer in	
Transfer to other accounts	
Ending Balance	<b>\$4,530.73</b>

### First American Bank -OSLAD Account

Beginning Balance	\$301,204.21
Interest	\$429.82
Transfer in	
Transfer to other accounts	
Ending Balance	<b>\$301,634.03</b>

## Berwyn Park District Treasurer Report

**April 2026**

<b>Republic Bank Operating Account</b>		
	<b>Beginning Balance</b>	<b>\$277,093.46</b>
<b>GL's</b>	<b><u>Deposits</u></b>	
Misc accounts	Taxes (divided up among the funds)	\$840,942.45
10-00-00-43-455	Cook County Voting Use	
10-00-00-49-647	Corp: Cell Tower Lease	\$9,793.85
10-02-00-49-493	Recycling/Salvage	
10-02-00-45-470	Dog Park Fees	
10-02-00-46-485	Memorial Tree	
50-01-00-46-477	Community Event Fees	\$23.97
50-01-00-49-494	PDRMA Incentive/Reimbursement	
50-10-00-46-485	Back to School	
51-16-00-41-410	Preschool	
51-16-00-41-415	Early Childhood Programs	\$241.00
51-16-00-41-420	Youth Programs	\$57.00
51-16-00-41-430	Summer Day Camp	
51-16-00-41-435	New Programs	
52-09-00-41-420	Youth Soccer	
52-09-00-41-430	Youth Baseball	
52-09-00-41-435	Athletic Camps	
52-09-00-41-440	Youth Athletic Contract. Programs	
52-09-00-41-450	Adult Athletics	
52-09-00-41-465	New Programs	
52-09-00-41-470	Youth Athletic Special Event	
53-12-00-41-600	Adult Programs	
53-12-00-41-610	Active Adult Programs	
53-12-00-41-615	Adult Day Trips	
53-12-00-41-620	Extended Adult Trips	
53-12-00-41-625	Adult Lunches	
53-12-00-52-618	refund transportation	
54-10-00-46-450	Summer Event	\$30.00
55-13-00-43-450	Proksa Center Rentals	\$165.00
55-13-00-43-451	Liberty Center Rentals	
55-13-00-43-455	Athletic Fields	
55-13-00-43-471	Park Rentals (Outdoors)	
	transfer to Money Market	-\$600,000.00
	transfer to payroll	
	Bank Fees	-231.16
	Outstanding Checks Cleared/ACH	-\$254,573.01
	Deposits Credited to May Statement	-\$390.00
	Sales from the March GL	\$373.00
	<b>Ending Balance</b>	<b>\$273,525.56</b>

## Berwyn Park District Treasurer Report

**April 2026**

<b>Republic Bank Merchant Account</b>		
	<b>Beginning Balance</b>	<b>\$42,269.29</b>
<b>GL's</b>	<b><u>Deposits</u></b>	
10-02-00-45-470	Dog Park Fees	\$35.00
10-02-00-46-485	Benches	
51-16-00-41-410	Preschool	\$669.00
51-16-00-41-415	Early Childhood Programs	\$536.00
51-16-00-41-420	Youth Programs	\$275.00
51-16-00-41-430	Summer Day Camp	\$10,035.00
51-16-00-41-435	New Programs	
52-09-00-41-420	Youth Soccer	\$1,525.00
52-09-00-41-425	Futsal	
52-09-00-41-430	Youth Baseball	-\$1,085.00
52-09-00-41-435	Athletic Camps	
52-09-00-41-440	Youth Athletic Contract. Programs	\$156.00
52-09-00-41-450	Adult Athletics	\$72.00
52-09-00-41-465	New Programs	
52-09-00-41-470	Youth Athletic Special Event	
53-12-00-41-600	Adult Programs	-\$105.00
53-12-00-41-610	Active Adult Programs	
53-12-00-41-615	Adult Day Trips	\$235.00
53-12-00-41-620	Extended Adult Trips	
53-12-00-41-625	Adult Lunches	
53-12-00-41-630	New Programs	
54-10-00-46-420	Fall Events	
54-10-00-46-430	Winter Events	
54-10-00-46-450	Summer Events	\$510.00
55-13-00-43-450	Proksa Center Rentals	\$1,875.00
55-13-00-43-451	Liberty Center Rentals	
55-13-00-43-455	Athletic Fields Rentals	\$7,957.50
55-13-00-43-471	Park (Outdoor) Rentals	\$1,015.00
	transfer to Republic Money Market Account	
	Card Connect Fees (March)	-\$1,804.37
	Bank Fees	-\$12.50
	Credited to May Bank statement	-\$1,605.00
	Sales from the March GL	\$2,232.75
	control account	-\$750.00
	refund	
	<b>Ending Balance</b>	<b>\$64,035.67</b>



**Berwyn Park District**  
**Summary of Operating Accounts**  
**April 2026**

Description	Yield	Rating	Beginning Balance	Debits	Credits	Monthly interest earned	Ending Balance
Illinois Funds (IPTIP)	3.774%	N/A	\$511,711.53		\$700,000.00	\$2,166.77	\$1,213,878.30
ISC Account	3.500%	N/A	\$8,259.72			\$23.80	\$8,283.52
Republic Bank Operating Account	n/a	FDIC	\$277,093.46	-\$854,804.17	\$851,236.27	\$0.00	\$273,525.56
Republic Bank- Merchant Account	n/a	FDIC	\$42,269.29	-\$3,068.87	\$24,835.25	\$0.00	\$64,035.67
Republic Bank Money Market Account	2.570%	FDIC	\$963,949.32	-\$776,263.20	\$601,620.38	\$2,162.99	\$791,469.49
Republic Bank Payroll Account	n/a	FDIC	\$12,621.50	-\$75,766.48	\$76,263.20	\$0.00	\$13,118.22
Republic Bank Petty Cash Account	n/a	FDIC	\$3,341.05	-\$41.79	\$1,915.09	\$0.00	\$5,214.35

**Berwyn Park District**  
**Summary of Restricted Accounts**  
**April 2026**

Description	Yield	Rating	Beginning Balance	Debits	Credits	Monthly Interest Earned	Ending Balance
Byline Unemployment Account	1.730%	FDIC	33,493.23			47.16	33,540.39
Byline Restricted Scholarship Account	NEW	FDIC	75,147.76			2.81	75,150.57
First American Bank Money Market Capital Account	2.956%	FDIC	2,695,069.11			6,555.60	2,701,624.71
First American Bank Checking Account Capital Account	0.250%	FDIC	4,560.80	-31.00		0.93	4,530.73
First American Bank OSLAD Account	1.735%	FDIC	301,204.21			429.82	301,634.03

**DATE:** 5/19/2026  
**TO:** The Board of Commissioners  
**FROM:** Cathy Fallon, Executive Director  
Mary Swade, Superintendent of Recreation  
John Roberts, Superintendent of Parks Facilities  
Carlos DeLeon, Parks and Facilities Foreman  
**RE:** Agency Report

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**Camp:**

- All weeks are full for Aventure Camp. Some families have been taken off the waitlist and registered into camp.
- Half of the nine weeks of Happy Camper is full.

**Special Events:**

- We have 41 enrolled in the Community Garage Sale
- Touch a Truck will take place on Wednesday May 20th.

**Active Adults:**

- We had 5 active adults join us for our last LEO at Minnie Bird Restaurant
- We have 6 enrolled for our next LEO at the Country House

**Parks and Facilities**

- Garden Bed cleanup completed (except Proska) - Friday 05/15/2026
- Touch a Truck preparation completed - Tuesday 05/19/2026
- Drinking fountain maintenance completed - Friday 05/29/2026

- I. Call to Order/Roll Call
- II. Approval of Agenda
- III. Approval of Consent Agenda
  - A. Approval of Minutes action
    1. March 10, 2026, Regular Board Meeting Minutes **Attachment A**
  - B. Financial Report & Disbursements action
    1. Acceptance of the March & April 2026 Financial Report **Attachment B & C (to be shared at mtg)**  
→**Recommendation: The Board accepts the March & April 2026 Financial Report**
    2. Prepaid Disbursements for December and To Be Paid Disbursements for March & April 2026  
**Attachment D**  
→**Recommendation: The board, by roll call vote, authorizes payroll, prepaid disbursements #41159 and ending with check #41183 and authorizes payment of March & April 2026 payroll and disbursements debit charges and cash transfers totaling \$301,697.25. Report to be shared at meeting.**
  - C. Other
- IV. Public Comment
- V. Foundation Report
- VI. Committee Reports
  - A. Finance Committee The WSSRA Finance Committee met on April 21 to review the updated vehicle purchase and leasing purchase schedule going forward. More information to be shared at the meeting.
  - B. Other
- VII. Unfinished Business
  - A. Approval of 2026 Updated Shares **Attachment E & F** (action)

Final 2024 EAV's were published on April 13, 2026. As shared when the 2026 shares were approved in November 2025 it was pending this information. WSSRA has updated the formula for Veterans Park District, the Village of River Grove, and the Village of Harwood Heights and Norridge Park District. This impacts everyone 's shares slightly as discussed when they were approved in November. Attachment E is the updated share chart and F is the comparison chart to your current approved shares. The Finance Committee has recommended this adjustment happen in the fourth quarter payment.

→**Recommendation: As reviewed and recommended by the WSSRA Finance Committee the WSSRA Board of Directors approve the updated 2026 shares with the final adjustment made in the fourth quarter billing.**
  - B. Park District of Forest Park Building Updates (information)

lovinelli will share updates on the possible lease of future office space for WSSRA.
  - C. Other
- VIII. New Business
  - A. Presentation of 2025 Audit by Lauterbach & Amen **Separate Attachment G**

The annual 2025 audit was completed by our audit firm, Lauterbach & Amen, LLP. An e-file of the audit is included as a separate attachment for your review. A hard copy will be given at the Board meeting. Hannah Cullerton from Lauterbach & Amen will provide an overview and answer any questions you might have. The Board is asked to approve the audit at the July Meeting

**B. Bus Purchase Update & Bus replacement Schedule**

**Attachment H**

(action)

Since the last Board meeting some new information was shared by Best Bus. The 2026 bus we were set to purchase was purchased and taken out of the running. It will up to 6 months when another 2026 bus will be available to purchase.

1. **Bus Purchase to replace Green bus, lease up in August**

**Option 1: Best Bus Sales 2024 Ford E450 Endera bus \$104,970**

Chasse was built in 2024, and the bus was built in May 2025, 350 mi and on lot since Oct. 2025. Staff agree it drives the same, All features are the same accept no slider windows at the top of vehicle, no radio adjustments on steering wheel

- 3yr warranty/ 36,000 miles Bumper to bumper
- 3yr-lift warranty
- 5yr/60,000 mi Drive Train
- 5yr/1000,000 mile- body of bus

**Option 2: Best Bus Sales 2026 Ford E450 Endera bus** could be available within 6 months for \$114,000.

**Best Bus Warranty for either 2024 or 2026**

- 3yr warranty/ 36,000 miles Bumper to bumper
- 3yr-lift warranty
- 5yr/60,000 mi Drive Train
- 5yr/1000,000 mile- body of bus

**Option 3: Central States Sales 2026 Accessible Micro bird \$124,000**

→**Recommendation:** After reviewing the WSSRA Finance Committee recommends the WSSRA Board of Directors by roll call vote amend the purchase of the 2026 Ford E450 Endera and approve the purchase of the 2024 Ford E450 Endera for \$104,970.

2. **Blue Bus non-accessible, 2020 Micro bird with 25,000 miles lease is up in November**

**Option 1:** Purchase when lease is up in November for \$12,000

**Option 2:** Extend lease for 1 year for \$8,200.

→**Recommendation:** After reviewing the WSSRA Finance Committee recommends the WSSRA Board of Directors by roll call vote approve the purchase of the 2020 Blue Micro bird when lease is up in November for \$12,000.

3. **Pink Access Bus 2021 with 27,000 miles, lease is up January 2027**

**Option 1:** Purchase for \$14,000 and get 3 to 4 more years then sell

**Option 2:** Extend warranty for 1 year for \$8,900

**Option 3:** Hold off on making a decision until later in the year to gather more information on other bus options.

→**Recommendation:** The WSSRA Finance Committee recommends holding off on making this decision as more information is gathered during the year.

C. **Other**

IX. **Correspondence**

X. **Board Member Reports**

XI. Executive Director's Report

- A. WSSRA Derby Gala 2026 Success The WSSRA/WSSRF 2026 Derby Gala was a smashing success with nearly 200 guests present to celebrate the Agency's 50<sup>th</sup> Anniversary. The new venue Robert's Westside in Forest Park worked out beautifully managing the crowd and busy activities of the day easily! A special Thank you to all for your continued support. Preliminary Derby Gala Event results is included in **Attachment I**.
- B. Staff Attend IAPD Legislative Conference Birko and Hart attended Park's Day and the Legislative Conference in Springfield May 5 & 6. It was a busy 2 days of engaging with guests visiting the capitol while staffing the SRA information booth. Then visiting all 14 of the Legislators that serve the WSSRA partner districts. We had a formal meeting with Speaker Welch and the Park District of Forest Park and had a brief encounter with Representative Lisa Hernandez and Representative Camille Lilly and an extensive conversation with Representative Brad Stephens. The Legislative Conference on Wednesday was a packed agenda of informative speakers and an engaging presentation with IDEC about SB3907 of which we were able to clearly communicate to the department our opposition. Be sure you are still communicating to your Legislators your opposition to SB3907!
- C. WSSRA Attends "Best of Berwyn 2026" Coming up this week is the "Best of Berwyn" event presented by the North Berwyn Park District. We love this opportunity to connect with the Town of Berwyn staff, NBPD staff, school personnel and community members to support their young people and their commitment to their community! A great message to send young people about committing time to their community!
- D. Partner Annual Presentations Call or email Birko with dates and times that work for you in 2026. Coming up Birko will be presenting to North Berwyn Park Districts Boards next week.
- E. Staff Report: Prepared by April Michalski, Superintendent of Recreation
1. **Programs** Spring programs are wrapping up, and summer program registration opens on Monday, May 11. Softball season is underway, and we have two teams with 24 athletes participating. WSSRA had 12 athletes qualify for the Special Olympics State Summer Games in powerlifting, track and field, swimming, and rhythmic gymnastics. The competition will take place on June 12-14 at Illinois State University.
  2. **Day Camp** We currently have 123 participants registered for day camp, with 23 on the waitlist. Community Cruisers has 21 participants registered with two on the waitlist. We anticipate adding additional participants off the waitlist this week, we are in the process of conducting assessments with families. Staff are busy preparing for camp. Supervisor training is scheduled between May 20-28, and All-staff training will take place June 3-5. We are excited to welcome back Michael Brandwein to our all-staff training. Topics will include *Why Don't You Behave?* - The Brandwein Key System Solution to Handling Negative Behavior in Young People and *Dump the Dissing* - How to Stop Put-Downs, Bullying, Teasing, and Other Disrespectful Behavior While Creating a Safe and Respectful Environment for Learning and Growth.
  3. **Grants** WSSRA received funding from the Community Mental Health Board of Oak Park Township to continue our Happy Campers program. The funding will allow us to hire an Occupational Therapist and Behavior Specialist to support camps throughout the summer.
  4. **Inclusion** WSSRA is currently supporting 55 participants in 76 inclusive programs. Our inclusion team is gearing up for summer and is scheduled to conduct 10 trainings across our partner districts between May 15-June 5.
  5. **Special Events** WSSRA is participating in several partner and community events throughout the month of May, including:
    - **The Eisenhower Wellness Fair** at the Eisenhower Public Library in Harwood Heights on Saturday, May 9 from 11:00am-2:00pm.
    - **North Berwyn Park District's Best of Berwyn** on May 13 at Crystal Sky Banquets, recognizing outstanding 8th grade students in Berwyn.
    - **Berwyn Park District's Touch-A-Truck** on May 20 at Liberty Cultural Center from 4:30-6:00pm, where families can explore vehicles and meet local community helpers.
    - **The River Forest Memorial Day Parade** on May 25, the parade kicks off at 9:00am.
    - **River Grove's River Front Fest** on May 30, where WSSRA will host a booth from 1:00-5:00pm. The event will also feature carnival rides, entertainment, food and more!

**G. Staff Report: Prepared by Annie Hart, Superintendent of Business**

1. **Marketing** WSSRA recently hosted our annual Marketing Roundtable, and once again it was a great success. Nine staff members representing five different districts attended the meeting. Discussions included WSSRA's upcoming 50th Anniversary celebrations, our pop-up shop, and upcoming events planned throughout the year. The group also shared ideas and best practices for providing incentives to seasonal staff. A special thank you to the Park District of Franklin Park for generously offering pool passes to WSSRA staff working summer day camp programs.
2. **Staffing** Summer hiring is progressing well, and we are currently in a stronger position than in previous years. At this time, we have only a few remaining openings for Day Camp staff and have applicants still coming in. Inclusion staffing is also in a positive position based on our current needs. We recognize that staffing demands may continue to evolve as we get closer to summer and as inclusion support needs are finalized.

**H. Other**

- XII. **Closed Session** pursuant to 5 ILCS 120/2(c)(11) personnel (discussion)
- XIII. **Adjournment** (action)

**DATE:** 5/19/2026  
**TO:** The Board of Commissioners  
**FROM:** Cathy Fallon, Executive Director  
**RE:** Proksa Park Redevelopment Update

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- MWRD Permit is in the Iterative Review phase. There are strong hopes we will have a permit in hand by the end of the month.
- Included in the packet is the bid information. The information has been reviewed by RVI.
- Attached is an updated draft of the Capital Expenditures.
- The pond project is nearing completion. The pumps on the east pond are operational, the biofilter and waterfall are operational. At the time of this report the west pond waterfall is 90% completed. Restoration work and water clarification will continue over the next 4-6 weeks.

<b>2026 Capital Expenditures</b>			<b>Capital Actual</b>	<b>Capital Approved Projects</b>
			<b>Balance</b>	
<b>Projects:</b>	<b>Vendor</b>	<b>Expense</b>	<b>\$ 2,971,857.00</b>	<b>\$ 2,499,565.41</b>
<b>Proksa Park Redevelopment</b>				
	RVI (LA Prof Services)	\$ 111,201.19	\$ (111,201.19)	\$ (86,571.25)
	Vanderstappen			
	Topographical Survey	\$ 15,380.00	\$ (15,380.00)	
	Novotny Engineering	\$ 496.00	\$ (496.00)	
	OSLAD Grant			\$ (600,000.00)
<b>Proksa Pond Repairs</b>				
	Aquascape	\$ 124,467.90	\$ (124,467.90)	\$ (82,978.61)
		\$ 82,978.60	\$ (82,978.60)	
		\$ 124,467.90	\$ (124,467.90)	
<b>Proksa Trails Grant</b>				
	Grant Award Fee	\$ 2,000.00	\$ (2,000.00)	
	Regional Trails Grant			\$ (250,000.00)
<b>Miscellaneous Repair/Improvements</b>				
	Diamond Lighting and Maintenance	\$ 11,300.00	\$ (11,300.00)	
<b>Freedom OSLAD</b>				
				\$ (600,000.00)
<b>Capital Ending Balance</b>			<b>\$ 2,499,565.41</b>	<b>\$ 880,015.55</b>

## Proksa Redevelopment Estimates

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	Estimated Base Cost	Alternate Estimate	Notes
<b>Playground Flooring</b>	\$ 17,000.00	\$ 106,000.00	
<b>Alternate Bid Items</b>			
Shade Structure for swings		\$16,000	This does not include install
Water fountain at playground		\$40,000	
Concrete Park Entry		\$75,000	
Connection to City walk ways		\$40,000	

### Proposed Phase 2

Veteran's Memorial Redevelopment

Children's Garden

City Walkways

Dry Creek redevelopment

**DATE:** 5/19/2026  
**TO:** The Board of Commissioners  
**FROM:** Cathy Fallon, Executive Director  
**RE:** New Business

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- Contract for Proksa Redevelopment: Great Lakes Landscape is the low bidder for the Proksa Redevelopment project. The information has been verified by RVI for correctness. The Board of Commissioners will need to decide whether to accept any of the alternate bids. The staff recommends entering into contract with Great Lakes Landscape.
- Oak Park & 34<sup>th</sup> Street
- Approval of Compensation for the Executive Director



## MEMORANDUM

**TO:** Cathy Fallon, Berwyn Park District  
**FROM:** Lacey Lawrence, RVI Planning + Landscape Architecture (RVI)  
Naperville IL  
**DATE:** May 8, 2026  
**RE:** Proksa Park - Bid Summary

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Public bids for Proksa Park were opened on April 30, 2026 at 10:01 AM at which time Great Lakes Landscape was the apparent low bidder. See the attached Bid Tabulation and Sign in Sheet. RVI reviewed the bid submittal from Great Lakes Landscape against the requirements outlined in Section 000405 - Bid Submittal Checklist. At the time of bid opening, Great Lakes Landscape bid included all required documents.

Per Section 000200 - Instructions to Bidders, the General Contractor is required to have the following qualifications:

1. At least five (5) years recent experience as a General Contractor for similar types and sizes of projects as the proposed scope of work for Proksa Park.
2. Have sufficient forces and equipment available during the construction of the work to make consistent progress, meet the required sequencing standards and complete the work by the completion date.
3. Have sufficient financial resources to administer the work.
4. Have project managers and superintendents with experience on similar projects that will be assigned to this project and on the site during all construction activity.

Per Section 321816 - Playground Protective Surfacing, the required installer qualifications include a minimum of ten (10) successfully completed poured-in-place rubber surfacing projects.

RVI reviewed the Contractor's Qualifications Form, Section 000455, and contacted the listed references, as well as additional references based on RVI's client connections where Great Lakes Landscape previously performed work. RVI limited outreach to municipal/governmental, School District, and Park District references and did not contact design firms or General Contractors for feedback. Not all references were able to be reached or returned calls at the time of this review. The following questions were asked of Great Lakes Landscape's references:

### A. Communications

1. Were they easy to communicate with?
2. Did they initiate communications when problems arose?
3. Were they good problem solvers, did they want to be involved in the solution?
4. Did they follow standard procedures for RFIs, payout applications, etc.?

### B. Quality

1. Would you describe their work as detailed oriented?
2. Were there quality/craftsmanship issues with their or their sub-contractors work?



3. Was any work removed and re-done due to poor quality or non-passing test results?

**C. Budget/Schedule**

1. Did they initiate a lot of change orders?
2. Was their pricing for Owner requested change orders reasonable?
3. Did they meet the project deadline? If not, why not?

**D. Miscellaneous**

1. If given the opportunity to hire or recommend them would you?

The summary below reflects information received from those references that responded during the review period:

Reference responses for Great Lakes Landscape reflect a strong performance across projects. Great Lakes Landscape has produced reasonable references and has met the bidding and experience requirements. Past projects report a strong sense of capability with problem solving, good management of sub-contractors, and a timely cost effective staff. See attached Reference Check Questionnaires for Great Lakes Landscape.

Based on the references provided, documentation submitted, and information available at the time of review, the materials submitted by Great Lakes Landscape demonstrate five (5) years of recent experience serving as General Contractor on projects of similar scope and size to Proksa Park.

Please advise us of your decision and if you plan to accept any of the Alternates noted in the bid tabulation. Should you have any questions regarding our bid review and/or the summary provided here, please do not hesitate to call.

Sincerely,

**RVI Planning + Landscape Architecture**

A handwritten signature in black ink, appearing to read 'Lacey Lawrence'.

Lacey Lawrence, PLA, LEED-AP  
Director – Parks and Recreation

Encl:        Sign in Sheet  
              Bid Tabulation  
              Bidder Reference Check Questionnaires





## BID TABULATION

Date: April 30, 2026  
 RE: Proksa Park

	Great Lakes Landscape	Landworks	Innovation
Base Bid #1: OSLAD Improvements	\$ 933,493.00	\$ 1,068,657.00	\$ 986,574.22
Base Bid #2: RTP Improvements	\$ 242,221.00	\$ 230,190.00	\$ 225,220.27
Alternate #1: PIP Surfacing at Playground	\$ 194,143.00	\$ 158,380.00	\$ 203,090.00
Alternate #2: Shade Sail at Swings	\$ 10,000.00	\$ 13,442.00	\$ 9,623.40
Alternate #3: Drinking Fountains	\$ 69,722.00	\$ 90,175.00	\$ 112,446.74
<b>Combined Base Bids &amp; Alternates</b>	<b>\$ 1,449,579.00</b>	<b>\$ 1,560,844.00</b>	<b>\$ 1,536,954.63</b>
Acknowledge Addenda	X	X	X
Bid Bond	X	X	X
Schedule of Values	X	X	X
Schedule of Unit Prices	X	X	X
Substitution Form	X	X	X
Materials/Sub-Contractors	X	X	X
Wage Rates	X	X	X
Contractor Qualification	X	X	X
Equal Opportunity	X	X	X
Affidavit of Compliance	X	X	X
OSLAD Contract Compliance	X	X	X
Sexual Harassment	X	X	X
Drug Free Workplace	X	X	X
Tax Compliance	X	X	X



## Bidder Reference Check Questionnaire

**Date:** April 30, 2026  
**Time:** 1:30 PM  
**Participants:** Orion Galey, Village of Algonquin / Phone: 847.833.0210  
Amelia Gonzales, RVI Planning + Landscape Architecture (RVI), formerly  
operating as Hitchcock Design Group

**RE: Spella & Tunbridge Parks – Algonquin, IL**

### A. Communications

1. Were they easy to communicate with?

Yes

2. Did they initiate communications when problems arose?

They did

3. Were they good problem solvers, did they want to be involved in the solution?

No problems at all, good communicators

4. Did they follow standard procedures for RFIs, payout applications, etc?

They did

### B. Quality

1. What were the primary improvements and scope of work for the project?

Playground replacement and installation, tennis courts, drinking fountain, gazebo

2. Would you describe their work as detailed oriented?

Yes



- 3. Were there any quality/craftsmanship issues with their or their sub-contractors work?

N/A

- 4. Was any work removed and re-done due to poor quality or non-passing test results?

No

**C. Budget/Schedule**

- 1. Did they initiate a lot of change orders?

All reasonable

- 2. Was their pricing for Owner requested change orders reasonable?

They were

- 3. Did they meet the project deadline? If no, why not?

They did

**D. Miscellaneous**

- 1. If given the opportunity to hire or recommend them would you?

I would recommend, worked with them for many years

cc: Cathy Fallon, Berwyn Park District  
Lacey Lawrence, RVI



## Bidder Reference Check Questionnaire

**Date:** May 4, 2026  
**Time:** 9:30 AM  
**Participants:** Eric Babcock, Village of West Dundee / Phone: 847.551.3815  
Amelia Gonzales, RVI Planning + Landscape Architecture (RVI), formerly operating as Hitchcock Design Group

**RE:** **Canterfield Park – West Dundee, IL**

### A. Communications

1. Were they easy to communicate with?

Yes, lots of site meetings as well

2. Did they initiate communications when problems arose?

Yeah, very forthcoming

3. Were they good problem solvers, did they want to be involved in the solution?

Yes

4. Did they follow standard procedures for RFIs, payout applications, etc?

Yes, no problems from that end of things

### B. Quality

1. What were the primary improvements and scope of work for the project?

Undeveloped lot into park with bike trail; grading, drainage, berms along busy road, fencing, playground install, trees, bike path, concrete

2. Would you describe their work as detailed oriented?

Yes, very good with park safety regulations



3. Were there any quality/craftsmanship issues with their or their sub-contractors work?

no

4. Was any work removed and re-done due to poor quality or non-passing test results?

no

**C. Budget/Schedule**

1. Did they initiate a lot of change orders?

Only change orders were owner-lead and reasonable

2. Was their pricing for Owner requested change orders reasonable?

Yeah

2

3. Did they meet the project deadline? If no, why not?

No, weather delays and expanded scope for fencing and berms along busy road, continued good productive pace after deadline was extended

**D. Miscellaneous**

1. If given the opportunity to hire or recommend them would you?

Yes!

cc: Cathy Fallon, Berwyn Park District  
Lacey Lawrence, RVI



## Bidder Reference Check Questionnaire Great Lake Landscape Company

**Date:** February 12, 2026

**Time:**

**Participants:** Steve Bessette, Hanover Park Park District / Phone: (630) 837-2468  
Amelia Gonzales, Hitchcock Design Group (HDG)

**RE:** Discovery Park

### A. Communications

1. Were they easy to communicate with?

Absolutely

2. Did they initiate communications when problems arose?

Always

3. Were they good problem solvers, did they want to be involved in the solution?

Yes, they were involved in the solutions

4. Did they follow standard procedures for RFIs, payout applications, etc?

Sure did

### B. Quality

1. What were the primary improvements and scope of work for the project?

The project is a complete park redevelopment through the OSRAD grant; play equipment installation, fitness equipment installation splash pad, pedestrian walks.

2. Would you describe their work as detailed oriented?

Yes

3. Were there any quality/craftsmanship issues with their or their sub-contractors work?

Yes for plumbing, no issues to speak of



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- 
4. Was any work removed and re-done due to poor quality or non-passing test results?

Nope

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**C. Budget/Schedule**

1. Did they initiate a lot of change orders?

Did initiate a few, but purpose was to save money

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2. Was their pricing for Owner requested change orders reasonable?

Yep

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3. Did they meet the project deadline? If no, why not?

They did

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**D. Miscellaneous**

1. If given the opportunity to hire or recommend them would you?

Has worked for a lot of Park Districts and this is the best general contractor he has worked with, would definitely work with them again and would recommend them

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**2**

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cc: Kyle Kuhs, Glencoe Park District  
Lacey Lawrence, HDG  
Mirandi Berger, HDG



## Bidder Reference Check Questionnaire Great Lake Landscape Company

**Date:** February 12, 2026

**Time:**

**Participants:** John Everard, Lakeside Villas HOA / Phone: (847) 325-7215  
Amelia Gonzales, Hitchcock Design Group (HDG)

**RE:** Lakeside Villas – ongoing project

### A. Communications

1. Were they easy to communicate with?

Yes

2. Did they initiate communications when problems arose?

Yeah, proactive about issues

3. Were they good problem solvers, did they want to be involved in the solution?

Yes

4. Did they follow standard procedures for RFIs, payout applications, etc?

Hasn't started yet, just got permits

### B. Quality

1. What were the primary improvements and scope of work for the project?

Neighborhood HOA: gaining land on northern end of property, retaining walls,  
fencing, moving utilities

2. Would you describe their work as detailed oriented?

N/A – hasn't started yet

3. Were there any quality/craftsmanship issues with their or their sub-contractors work?

Yes, for some utility things



- 4. Was any work removed and re-done due to poor quality or non-passing test results?  
N/A – hasn't started yet

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**C. Budget/Schedule**

- 1. Did they initiate a lot of change orders?

N/A – hasn't started yet

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- 2. Was their pricing for Owner requested change orders reasonable?

N/A – hasn't started yet

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- 3. Did they meet the project deadline? If no, why not?

N/A – hasn't started yet

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**D. Miscellaneous**

- 1. If given the opportunity to hire or recommend them would you?

Has been going great so far!

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cc: Kyle Kuhs, Glencoe Park District  
Lacey Lawrence, HDG  
Mirandi Berger, HDG



## Bidder Reference Check Questionnaire Great Lakes Landscape Company

**Date:** February 17, 2026

**Time:**

**Participants:** Aren Kriks, Forest Preserve District of Cook County / Phone: (312) 339-3809  
Amelia Gonzales, Hitchcock Design Group (HDG)

**RE:** North Area Pavement Improvements

### A. Communications

1. Were they easy to communicate with?

Yes

2. Did they initiate communications when problems arose?

Yes

3. Were they good problem solvers, did they want to be involved in the solution?

Yep

4. Did they follow standard procedures for RFIs, payout applications, etc?

Yes

### B. Quality

1. What were the primary improvements and scope of work for the project?

Largely pavement resurfacing projects; sewer/utility repairs landscape restoration,  
pavement lot converted to rain garden

2. Would you describe their work as detailed oriented?

Yes

3. Were there any quality/craftsmanship issues with their or their sub-contractors work?

Subs are often paving and plumbing, no outstanding issues



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- 
4. Was any work removed and re-done due to poor quality or non-passing test results?  
Nothing of note that couldn't be worked out, will own mistakes and reach agreement that works for both parties
- 

**C. Budget/Schedule**

1. Did they initiate a lot of change orders?  
None that are not warranted and reasonable
- 
2. Was their pricing for Owner requested change orders reasonable?  
Usually pretty good, some issues with agreeing on unit prices
- 
3. Did they meet the project deadline? If no, why not?  
Yes
- 

**D. Miscellaneous**

**2**

1. If given the opportunity to hire or recommend them would you?  
Has worked on several contracts with them, always good work and will work with them again, would recommend
- 

cc: Kyle Kuhs, Glencoe Park District  
Lacey Lawrence, HDG  
Mirandi Berger, HDG



## Bidder Reference Check Questionnaire Great Lakes Landscape Company

**Date:** February 18, 2026

**Time:**

**Participants:** Matt Dziubinski, Mount Prospect Park District / Phone: (847) 956-6773  
Amelia Gonzales, Hitchcock Design Group (HDG)

**RE:** Rosemary Argus Friendship Park

### A. Communications

1. Were they easy to communicate with?

100% easy to communicate with, hands on and often on site

2. Did they initiate communications when problems arose?

Always quick to answer questions

3. Were they good problem solvers, did they want to be involved in the solution?

Yes

4. Did they follow standard procedures for RFIs, payout applications, etc?

Yes, great with paperwork

### B. Quality

1. What were the primary improvements and scope of work for the project?

Phase 1 was OSALD grant project and included pickleball courts, pedestrian paths, fitness stations, stormwater improvements, site lighting; Phase 2 included shelter, plantings

2. Would you describe their work as detailed oriented?

Yeah, crew is experienced, tidy, and safe

3. Were there any quality/craftsmanship issues with their or their sub-contractors work?

No issues



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4. Was any work removed and re-done due to poor quality or non-passing test results?  
Two small issues but always amicable fix and once covered cost when sub was involved
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**C. Budget/Schedule**

1. Did they initiate a lot of change orders?  
Nothing out of the ordinary
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2. Was their pricing for Owner requested change orders reasonable?  
Everything was fair
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3. Did they meet the project deadline? If no, why not?  
Yes. Phase 2 had delay due to late shelter delivery, but out of hands of GC and finished on time otherwise
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**D. Miscellaneous**

1. If given the opportunity to hire or recommend them would you?  
Wish they could work with them on every project, heavily recommend
- 
- 

**2**

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cc: Kyle Kuhs, Glencoe Park District  
Lacey Lawrence, HDG  
Mirandi Berger, HDG



## Bid Reference Check Questionnaire

Date: March 8, 2024  
Time: 9:30am  
Participants: David Raica, Cary Park District / Phone: (847) 639 6100  
Mirandi Miller, Hitchcock Design Group (HDG)

**RE: Golf Mill Park**

### Communications

1. Were they easy to communicate with?

Yes, he recommends setting up weekly meetings, staff are great communicators

2. Did they initiate communications when problems arose?

Yes

3. Were they good problem solvers, did they want to be involved in the solution?

Yes, absolutely. They are motivated and want to do a good job, wishes all contractors worked like this

4. Did they follow standard procedures for RFIs, payout applications, etc?

Yes

### Quality

1. What were the primary improvements and scope of work for the project?

Worked on two older playground (Bristol and Brittany Park), Park District purchased the play equipment, GLL demo'd existing, worked with the PD's layout, installed EWF, playground curbing, concrete flatwork, landscape restoration

2. Would you describe their work as detailed oriented?

Yes

3. Were there any quality/craftsmanship issues with their or their sub-contractors work?

No, they do good work



4. Was any work removed and re-done due to poor quality or non-passing test results?

No

**Budget/Schedule**

1. Did they initiate a lot of change orders?

No

2. Was their pricing for Owner requested change orders reasonable?

Yes

3. Did they meet the project deadline? If no, why not?

Yes, ahead of schedule by 4 weeks

**Miscellaneous**

1. If given the opportunity to hire or recommend them would you?

Yes, absolutely

cc: David Raica, Cary Park District  
Mirandi Miller, HDG



## Bid Reference Check Questionnaire

Date: March 8, 2024  
Time: 9:20am  
Participants: Adam Shedor, Forest Preserve District of Cook County / Phone: (312) 287-0662  
Mirandi Miller, Hitchcock Design Group (HDG)

RE: **Golf Mill Park**

### Communications

1. Were they easy to communicate with?  
Pretty good, what stood out the most was their invoices – very few comments or notes from Adam on their invoices
2. Did they initiate communications when problems arose?  
Would say so, yes. Forest Preserve District had a field engineer on site that was a first layer of communication, who would then relay information to Adam and his boss
3. Were they good problem solvers, did they want to be involved in the solution?  
Yes, again the first layer of communication/problem solving went through the on-site field engineer
4. Did they follow standard procedures for RFIs, payout applications, etc?  
“Yes, I think so. My boss handled that more than I did.” Doesn’t now of any negative complaints

### Quality

1. What were the primary improvements and scope of work for the project?  
Possum Hollow: reduced ext. parking lot by half, converted remainder to permeable pavers, site work to excavate down 2’ to meet MWRD requirements  
Villa Santa Maria: new land acquisition (former orphanage), removed ext. to grade, installed new parking lot and new amenities for a new public space, worked with their resource department as to not impact ext. trees
2. Would you describe their work as detailed oriented?  
Yes



3. Were there any quality/craftsmanship issues with their or their sub-contractors work?  
Overall, no. A few detectable warning tiles were damaged (not sure by who) but GLL took care of the issue immediately and replaced the tiles

4. Was any work removed and re-done due to poor quality or non-passing test results?  
Detectable warning tiles mentioned above, but no issues with QA/QC testing

**Budget/Schedule**

1. Did they initiate a lot of change orders?  
Not really. Two notable CO's: changing over asphalt to concrete at a shelter for ADA accessibility (couldn't remember if this was cost driven or construction issue driven), and then an owner driven clear and grub CO was issued

2. Was their pricing for Owner requested change orders reasonable?  
Yes

3. Did they meet the project deadline? If no, why not?  
Yes

**Miscellaneous**

1. If given the opportunity to hire or recommend them would you?  
Yes, he'd work with them again

cc: Adam Shedor, Forest Preserve District of Cook County  
Mirandi Miller, HDG



## Bid Reference Check Questionnaire

Date: March 8, 2024  
Time: 11:45am  
Participants: Tim Girmscheid, Waukegan Park District / Phone: (847) 360-4755  
Mirandi Miller, Hitchcock Design Group (HDG)

**RE: Golf Mill Park**

### Communications

1. Were they easy to communicate with?

Yes

2. Did they initiate communications when problems arose?

Yes

3. Were they good problem solvers, did they want to be involved in the solution?

Yes, they would take the lead. Example: topography was not portrayed correctly by the civil, so GLL resolved that in the field with the Park District

4. Did they follow standard procedures for RFIs, payout applications, etc?

Did not get as formal as RFI's, but yes

### Quality

1. What were the primary improvements and scope of work for the project?

King Park renovations: full park renovation, consolidated parcels and tore down houses. Existing playground, replaced a few pieces, installed Romtec shelter and restroom, new path system, ballfield renovations, new basketball court, challenge course installation, ornamental fencing, sanitary service, electric service, landscape, berming

2. Would you describe their work as detailed oriented?

Yes

3. Were there any quality/craftsmanship issues with their or their sub-contractors work?

No, very solid work



4. Was any work removed and re-done due to poor quality or non-passing test results?

No

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**Budget/Schedule**

1. Did they initiate a lot of change orders?

No, average amount of change orders, nothing unexpected

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2. Was their pricing for Owner requested change orders reasonable?
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3. Did they meet the project deadline? If no, why not?

No, but was not related to GLL. The community was questioning who was working on the site. Finished 1 month behind schedule but GLL took that in stride

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**Miscellaneous**

1. If given the opportunity to hire or recommend them would you?

Yes

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cc: Tim Girmscheid, Waukegan Park District  
Mirandi Miller, HDG



## Bid Reference Check Questionnaire

Date: March 11, 2024  
Time: 10:30am  
Participants: Jonathon Kuester, Glenview Park District / Phone: (847) 657-1506  
Mirandi Miller, Hitchcock Design Group (HDG)

**RE: Golf Mill Park**

### Communications

1. Were they easy to communicate with?

Yes

2. Did they initiate communications when problems arose?

Yes

3. Were they good problem solvers, did they want to be involved in the solution?

Yes

4. Did they follow standard procedures for RFIs, payout applications, etc?

Did not have any RFI's but they did follow the PD's standard procedures for certified payroll

### Quality

1. What were the primary improvements and scope of work for the project?

Re-landscaped 6 acres, themed playground installation, concrete flatwork, poured in place, installed raised garden beds

2. Would you describe their work as detailed oriented?

Yes

3. Were there any quality/craftsmanship issues with their or their sub-contractors work?

No

4. Was any work removed and re-done due to poor quality or non-passing test results?

No



**Budget/Schedule**

1. Did they initiate a lot of change orders?

No change orders on this project

2. Was their pricing for Owner requested change orders reasonable?

No change orders on this project, no unexpected issues arose

3. Did they meet the project deadline? If no, why not?

Yes

**Miscellaneous**

1. If given the opportunity to hire or recommend them would you?

Yes, have worked with GLL again since completion of Wagner Farms Phase 1

cc: Jonathon Kuester, Glenview Park District  
Mirandi Miller, HDG