

**Berwyn Park District
Board Meeting
Proksa Park Activity Center
3001 S. Wisconsin Ave, Berwyn, IL
May 20, 2025, at 6:00pm
Agenda**

- I. Call to Order – Roll Call of Commissioners (action)
- II. Adoption of Agenda (action)
- III. Acceptance of Minutes (action)
 - a. April 15th, 2025, Board Meeting
 - b. May 6th, 2025, Committee Meeting
- IV. Swearing in of New Officers
- V. Election of Commissioners Positions
- VI. Public Comments
- VII. Correspondence
- VIII. Financial Report
 - a. Superintendent of Finance & HR Report (action)
- IX. Agency Report
- X. West Suburban Special Recreation Association (WSSRA)
- XI. Proksa Redevelopment
- XII. Unfinished Business
 - a. Park District Foundation Bylaws (action)
 - b. Closed Session Minutes Resolution (action)
 - c. OSLAD Requirements
- XIII. New Business
 - a. Change Order (action)
- XIV. Commissioners' Comments
- XV. Executive Session
 - a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
 - b. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
 - c. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
 - d. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- XVI. Action from Executive Session (action)
- XVII. Adjournment (action)

The next regular scheduled meeting of the Board of Commissioners is June 17, 2025, at 6:00pm at Proksa Park Activity Center.

The next Committee meeting of the Board of Commissioners is June 3, 2025, at 4:30pm at Freedom Park Administration Building.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 708-788-1701, at least 48 hours prior to the meeting.

BOARD OF COMMISSIONERS

Brian Brock, President
Zachary Taylor, Treasurer
Gretchen Kostelny, Commissioner



Ana Espinoza, Vice President
Mario Manfredini, Secretary

Minutes of Monthly Board Meeting
Berwyn Park District
April 15, 2025, at 6pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:03pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, and Zachary Taylor.

Absent: Mario Manfredini

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

Agenda: A motion made by Espinoza seconded by Taylor to approve the agenda as presented. Motion approved.

Minutes: A motion made by Espinoza, seconded by Taylor to approve the minutes from March 18, 2025, Board Meeting. Motion carried.

Public Comments: Claire Clark asked when the vending machines will be set up at Proksa Park.

Correspondence: an email- person stated they did not like the design of a post on Facebook. Commissioner Espinoza asked if Attorney Mike Roth could discuss with the board legal issues and the proper way to respond to the public on social media.

Financial Report: A motion made by Kostelny, seconded by Taylor, to approve April's payables in the amount of \$22,352.60 and March's payroll \$80,988.43 for a total of \$203,341.03. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- absent, and Taylor- aye. Motion carried. The Schedule of Investments Report was reviewed. The KS State Bank CD matured on March 5th. A CD was purchased from CrossFirst Bank in the amount of \$217,000, at the rate of 4.15%.

Agency Report: The report is in the packet. Currently there are 105 kids registered for spring soccer. Commissioners want to make sure the public is aware of the scholarships available for participants in programs. Asking if a link can be added to RecTrac, to access the information on our website. County Tree service has begun tree trimming and tree removal as per stipulation in the Morton Arboretum Grant.

West Suburban Special Recreation Association (WSSRA): no meeting.

Unfinished Business: A motion was made by Taylor, seconded by Kostelny to adopt the Board Governance Policies Manual as presented. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- absent, and Taylor- aye. Motion carried.

Park District Foundation- Director Fallon did not receive any questions from the board regarding the set-up of the foundation. This will be a fundraising board. A member will be designated as a liaison from the foundation to the park district. Attorney Mike Roth has prepared documents to start the foundation. This can be further discussed at the next committee meeting.

New Business: Disposal Ordinance 2025-0401- A motion was made by Kostelny, seconded by Espinoza to waive the reading and adopt Disposal Ordinance 2025-0401. Motion carried. Director Fallon discussed

the meeting with Aquascape. Some of the issues with the pond are the existing design, pumps and liner. Commissioner Taylor would like to explore options of in-house renovating and repairing first.

Mowing Bid- The district received three bids for the RFP of the parks. A motion made by Taylor, seconded by Kostelny to reject the bid from LR Landscaping LLC, and Calderon Landscaping & Snow Removal LLC. and accept the bid from Langton Group in the amount of \$39,555. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- absent, and Taylor- aye. Motion carried.

Commissioners' Comments: Commissioner Espinoza said the district did a nice job on the egg hunt. Commissioner Taylor would like to see the bocci ball courts revamped and a promotional push before removing the courts. Taylor also stated that if the district needs mulch to let him know. He can make a request with a company he deals with. Taylor would like the park department to take a look at Waiola Park in LaGrange. This park is currently undergoing refurbishment. Commissioner Espinoza asked if the district met with Julie Roth regarding the Children's Garden. Director Fallon reported that the district has bought some large planters to help buffer the perimeter of the garden.

Executive Session: a motion made by Kostelny, seconded by Espinoza to go out of open session and into closed session to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. A motion was made by Kostelny, seconded by Espinoza to go out of closed session. Motion carried.

A motion was made by Espinoza, seconded by Brock to go into open session at 7:38pm.

A motion was made by Brock, seconded by Kostelny to Whereas, pursuant to 5ILCS 120/2.06(d), the Berwyn Park District Board of Commissioners has met and reviewed the minutes of the May 16, 2023 of the Board that are presently closed to the public and the board finds and hereby declares that the closed session minutes cannot be released at this time because it remains necessary to protect the public interest or the privacy of an individual to keep said minutes confidential: May 16, 2023. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- absent, and Taylor- aye. Motion carried.

Meeting Dates: May 6th, 2025-Committee Meeting at Freedom Park Administration Building at 4:30pm.
May 20th, 2025- Regular Board Meeting at Proksa Park Activity Center at 6pm.

Adjournment: A motion made by Brock, seconded by Kostelny to adjourn at 7:40pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes

Committee Meeting Minutes
Berwyn Park District
May 6th, 2025, at 4:30pm
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:39pm by President Brian Brock

Commissioners in attendance: Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor (arrived at 4:46pm).

Absent: Brian Brock

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), Nicole Collier (Superintendent of Recreation), John Roberts (Superintendent of Parks, and Javier Garcia (Foreman).

Agenda: A motion made by Manfredini, seconded by Kostelny to approve the agenda as presented. Motion carried.

Public Comments: none

Correspondence: none.

Financial Report: a motion was made by Manfredini, seconded by Kostelny to approve the first half of May 2025 payables in the amount of \$182,368.42. Roll call: Brock- absent, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- not present. Motion carried. The audit fund balance has had an increasing deficit over the last several years. For 2024, the deficit is at 35,428.37. The money we receive from the tax levy is unable to decrease the deficit. A motion was made by Manfredini, seconded by Kostelny to approve the transfer of \$36,000 retroactive to December 31, 2024, from fund 50 Recreation Admin to fund 24 Audit. Roll call: Brock- absent, Espinoza- aye, Kostelny-aye, Manfredini- aye, and Taylor- not present. Motion carried.

Director Fallon asked the board for feedback from the board on projects or ideas that they would like to see in the 2026 budget. Commissioner Espinoza would like to see more of the budget aligned with the master plan. Commissioner Taylor arrived at 4:46pm. Commissioner Manfredini recommends the department have an inventory of what the district has. Commissioners would like to view a printed copy at the audit presentation meeting but then they would just need a PDF copy of it.

Policy and Personnel: nothing to report.

Recreation: report included in the packet. Registration numbers for programs and events are increasing.

Parks and Facilities: report in packet. The water line repairs are starting at Serenity Park. A weather detection system will be installed at Freedom and Proksa Park. Roofs will be repaired on the structures at Hessler and Smirz Park. Mowing services will be on Thursdays (weather permitting). Commissioner Taylor wants to see the Proksa Project as a separate agenda item. He also noticed some issues with the tree service at Proksa. The way some of the trees were being trimmed, needs better PPE and future language in contracts regarding who is responsible for if a tree dies from the trimmings. A motion was made by Taylor, seconded by Manfredini to purchase a new 2024 Ford F-350 through the State of Illinois Contract from Morrow Brothers Ford for \$52,338. Roll call: Brock- absent, Espinoza- aye, Kostelny-aye, Manfredini- aye, and Taylor- aye. Motion carried.

Other Business: A motion was made by Kostelny, seconded by Manfredini to approve the contract with Hitchcock Design Group to facilitate the Proksa Park Project in the amount of \$135,000 with \$2000 contingency plan. Roll call: Brock- absent, Espinoza- aye, Kostelny-aye, Manfredini- aye, and Taylor- aye. Motion carried. Commissioner Espinoza would like to see exercise stations incorporated into the project.

Proksa Pond updates: Director Fallon discussed possible fixes for the ponds at Proksa Park from Aquascape. By removing the center connection stream could save the district \$227,000 in repair/renovation costs. The board would like to see other quotes from other vendors. Commissioners would like to see the original OSLAD contract language. They would like to see other options from Aquascape.

Commissioners' Comments: Commissioner Kostelny wants to know what options can be done with the splash pad at Freedom Park. Commissioner Taylor would like everyone to keep their eyes open for available property for possible options for the district.

A motion was made by Manfredini, seconded by Kostelny, to go into closed session at 6:09pm to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Motion carried.

A motion was made by Espinoza, seconded by Kostelny to come out of closed session at 6:17pm. Motion carried. A motion was made by Manfredini, seconded by Taylor Whereas, pursuant to SILCS 120/2.06(d), the Berwyn Park District Board of Commissioners has met and reviewed the minutes of all meetings of the Board that are presently closed to the public and the board finds and hereby declares that the closed session minutes cannot be released at this time because it remains necessary to protect the public interest or the privacy of an individual to keep said minutes confidential. The minutes from the 12/15/20 and 6/15/21 minutes can be released. Roll call: Brock-absent, Espinoza- aye, Kostelny-aye, Manfredini- aye, and Taylor- aye. Motion carried.

Adjournment: A motion was made by Kostelny, seconded by Manfredini to adjourn at 6:18pm. Motion unanimously carried.

Attested to by:

Vice-President: Ana Espinoza

Recording Secretary: Cynthia Hayes

DATE: 5/20/2025
TO: The Board of Commissioners
FROM: Cindy Hayes, Superintendent of Finance and HR
RE: Financial Report

- A. Schedule of Investments
- B. May 2025 Payables / April 2025 Payroll and Payroll Liabilities (Action Roll Call)
Check Reconciliation Report and
Paid Invoice Listing Report included
- C. Treasurer's Report
- D. Scholarship Report
- E. General Ledger (GL) Report
- F. Update Cook County Tax Bills

Berwyn Park District Schedule of Investments April 2025

[illegible]

DATE: 5/20/2025
TO: The Board of Commissioners
FROM: Cindy Hayes
Superintendent of Finance and HR
RE: Accounts Payable and Payroll -Treasurer's Report

FINANCE

May 2025 Payables:

Checks 25729-25751

\$ 91,513.89

(Detail check listing following this page)

Payroll/Payroll Liabilities:

4/11/2025 \$ 39,509.57

4/25/2025 \$ 42,361.27

total: \$ 81,870.84

I motion to approve the May 2025 payables in the amount of \$ 91,513.89 and April 2025 Payroll in the amount of \$ 81,870.84 for a total of \$ 173,384.73

FROM 05/07/2025 TO 05/20/2025

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
Apparel	Apparel Inc								
	19777			05/07/25		25731	05/15/25	2,059.00	2,059.00
		01 Summer Camp T-shirts	51160055431						2,059.00
							VENDOR TOTAL:		2,059.00
BER-WATE	City of Berwyn								
	400486-5/25			05/02/25		25729	05/07/25	391.08	42.32
		01 Utilities water LCC	50020052639						42.32
	411886-5/25			05/02/25		25729	05/07/25	391.08	37.40
		01 Utilities Water-Freedom	10020052639						37.40
	413713-5/25			05/02/25		25729	05/07/25	391.08	57.80
		01 Utilities Water Sunshine	10020052639						57.80
	413740-5/25			05/02/25		25729	05/07/25	391.08	170.00
		01 Utilities Water Proksa	50020052639						170.00
	413850-5/25			05/02/25		25729	05/07/25	391.08	83.56
		01 Water- Freedom Pool Building	10020052639						83.56
							VENDOR TOTAL:		391.08
Cedar	Cedar Path Nurseries								
	1958805			05/06/25		25732	05/15/25	270.00	270.00
		01 white oak	10020055775						270.00
							VENDOR TOTAL:		270.00
COMCAST	COMCAST BUSINESS								
	240190195			05/05/25		25733	05/15/25	1,057.44	1,057.44
		01 Telephone & Internet	10010052641						528.72
		02 Telephone & Internet	50010052641						528.72
							VENDOR TOTAL:		1,057.44
COMCAST2	COMCAST BUSINESS								
	June 25-LCC			05/07/25		25734	05/15/25	878.62	214.37
		01 LCC Cable & Internet	50010052641						214.37
	June 25-PP			05/07/25		25734	05/15/25	878.62	215.28
		01 Prosaka Cable and Internet	50010052641						215.28
	June-25-SP			05/07/25		25734	05/15/25	878.62	217.38
		01 Sunshine Cable & Int	10010052641						217.38

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	May 25-FP			05/09/25		25734	05/15/25	878.62	231.59
	01	Phone and Internet	10010052641						231.59
							VENDOR TOTAL:		878.62
Commeg	Commeg Systems, Inc.								
	25050912			05/13/25		25735	05/15/25	118.00	118.00
	01	Time Pro	10010052610						88.00
	02	Timme Pro	50010052610						30.00
							VENDOR TOTAL:		118.00
COSTCO	Citi Cards								
	May 25			05/13/25		25736	05/15/25	97.07	97.07
	01	Staff Appreciation	50010055796						69.99
	02	Membership	50010052721						27.08
							VENDOR TOTAL:		97.07
Ford	Morrow Brothers Ford, Inc.								
	2024 Ford			05/12/25		25730	05/20/25	52,388.00	52,388.00
	01	2024 Ford Motor Vehicle	41000056832						52,388.00
	02	Purchase	** COMMENT **						0.00
							VENDOR TOTAL:		52,388.00
FULLMER	Fullmer Locksmith Service, Inc								
	N46148			05/01/25		25737	05/15/25	645.00	645.00
	01	Bathroom keys	10020053665						645.00
							VENDOR TOTAL:		645.00
Groot	GROOT INDUSTRIES, iNC.								
	14401081T098			05/01/25		25738	05/15/25	2,105.98	1,115.78
	01	garbage sunshine	10020052630						1,115.78
	14401636T098			05/01/25		25738	05/15/25	2,105.98	569.03
	01	Garbage Freedom	10020052630						569.03
	14401864T098			05/01/25		25738	05/15/25	2,105.98	421.17
	01	garbage LCC	20020052630						421.17
							VENDOR TOTAL:		2,105.98
JACKS	JACK'S, INC								
	93730			05/08/25		25739	05/15/25	87.50	87.50
	01	Sod Cutter	10020053665						87.50

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Jasmin	Jasmine & Fig, LLC							VENDOR TOTAL:	87.50
	1012	01 Summer Camp Visit	51160052430	05/13/25		25740	05/15/25	820.00	50.00 50.00
	1014	01 Early Childhood Tinkergarten	51160052415	05/13/25		25740	05/15/25	820.00	770.00 770.00
		02 Class Instruction	** COMMENT **						0.00

JCLIGHT	JC Licht Ace							VENDOR TOTAL:	820.00
	42471	01 Single Edge Blade	10020053665	05/05/25		25741	05/15/25	185.22	4.74 4.74
	42511	01 Building Maintenance	10020053665	05/05/25		25741	05/15/25	185.22	191.65 191.65
	42512	01 Open Credit	10020053665	05/05/25		25741	05/15/25	185.22	-67.13 -67.13
	42517	01 J Bend 1-1/4" 22GA BRSS	10020053665	05/05/25		25741	05/15/25	185.22	19.99 19.99
	42586	01 ADPTR	10020053665	05/05/25		25741	05/15/25	185.22	35.97 35.97

Jerry	Jerry Kidd							VENDOR TOTAL:	185.22
	A4011-404	01 Little Ninjas Tae Kwon Do	52090055440	05/13/25		25742	05/15/25	360.00	360.00 360.00

Konica	Konica Minolta							VENDOR TOTAL:	360.00
	9010422156	01 Photo Copier Serv.	10010052617	05/05/25		25743	05/15/25	106.39	106.39 53.19
		02 Photo Copier Serv.	50010052617						53.20

L&A	Lauterbach and Amen, LLP							VENDOR TOTAL:	106.39
	104290	01 Audit Fees	24000051550	05/14/25		25744	05/15/25	16,200.00	16,200.00 16,200.00

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VENDOR TOTAL:								16,200.00	
MIDW GRO	MIDWEST GROUNDCOVERS LLC								
	I812907	01 Flowers Sunshine building	10020055773	05/01/25		25745	05/15/25	4,236.80	949.73 949.73
	I812908	01 Mraz corner bed	10020055773	05/01/25		25745	05/15/25	4,236.80	463.29 463.29
	I812909	01 Proksa raised bed	10020055773	05/01/25		25745	05/15/25	4,236.80	635.49 635.49
	I812910	01 Proksa South bld	10020055773	05/01/25		25745	05/15/25	4,236.80	694.62 694.62
	I812911	01 Proksa raised bed	10020055773	05/01/25		25745	05/15/25	4,236.80	830.14 830.14
	I812912	01 Smirz	10020055773	05/01/25		25745	05/15/25	4,236.80	322.93 322.93
	I812913	01 proksa tennis bed	10020055773	05/01/25		25745	05/15/25	4,236.80	340.60 340.60
VENDOR TOTAL:								4,236.80	
Mulch	Mulch Magic - GT								
	2573	01 Mulch-Sunshine	10020053660	05/12/25		25746	05/15/25	1,200.00	1,200.00 1,200.00
VENDOR TOTAL:								1,200.00	
NCSI	NCSI								
	56796	01 Background Check	23000052629	05/05/25		25747	05/15/25	129.50	129.50 129.50
VENDOR TOTAL:								129.50	
NICOR	Nicor Gas								
	May 25- FP	01 Natural gas Freedom	10020052637	05/12/25		25748	05/15/25	1,248.14	229.87 229.87
	May 25- LCC green	01 Natural gas LCC green	50020052637	05/13/25		25748	05/15/25	1,248.14	158.13 158.13

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	April 25-	Garcia		05/07/25		25749	05/15/25	5,807.55	609.17
		14 tool pouch	10020053665						14.98
		15 downspout filter	10020053665						27.92
		16 splash block	10020053665						5.98
		17 metal screws	10020053665						6.94
		18 coreex pipe	10020053665						19.16
		19 Door slam fits	10020053655						31.67
		20 4 IN Emitter	10020053655						-19.97
		21 Stilth drain	10020053655						-43.96
		22 portable eye wash station	10020053665						-53.31
		23 Filter	10020053665						37.74
		24 Safety Refund	10020053665						-53.85
		25 Safety Refund	10020053665						-81.54
		26 Exam-IL Dept of Agriculture	10020054715						12.00
		27 GFI cover	10020053665						106.00
		28 Steel Post	10020053660						71.28
		29 Eye wash station	10020053665						192.07
		30 Door Latch	10020053655						-25.87
		31 Mailer	10010055755						1.99
		32 FLX WHT	10020053655						-27.92
	April 25-	Hayes		04/30/25		25749	05/15/25	5,807.55	499.01
		01 Metal Outdoor Sign	10020055780						37.44
		02 Postage	10010055755						83.10
		03 Brother Desktop Scanner	10010055750						259.99
		04 office chair wheels	10010055750						15.98
		05 Boot Camp	10010054710						99.00
		06 Tin matching credits	10010051575						3.50
	April 25-	Kell		04/30/25		25749	05/15/25	5,807.55	925.93
		01 paint for mural	51160055410						72.75
		02 sewing supplies youth program	51160055420						18.98
		03 LEO	53120052625						23.74
		04 Day Trip Museum fees	53120052616						100.00
		05 Lunch Day Trip	53120052617						245.30
		06 Youth Sewing-Scissors	51160055420						17.98
		07 Deposit rental for	51160055430						125.00
		08 building-camp	** COMMENT **						0.00
		09 Art Supplies Summer Camp	51160055430						127.78
		10 Youth art Class-Oil Pastels	51160055420						20.42
		11 Puzzles	53120055600						173.98
	April 25-	Nepomuck		05/07/25		25749	05/15/25	5,807.55	310.48
		01 Email Subscription	50010054720						92.00
		02 Postage for Senior Newsletters	50010052612						182.50
		03 Puzzles for Puzzle Palooza	54100055440						35.98

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	April 25-Roberts			05/06/25		25749	05/15/25	5,807.55	574.99
	01	Behr Paint	10020053665						176.00
	02	Alum-downspout band	10020053665						83.74
	03	Behr Paint	10020053665						153.00
	04	vbrushes	10020053665						6.47
	05	premium wood filler	10020053665						14.98
	06	spray paint	10020053665						7.98
	07	woven roll 3pk	10020053665						24.96
	08	Instant Vol Savings discount	10020053665						-107.87
	09	Hipress Sodium	10020053665						215.73
	April 25-Runmell			05/07/25		25749	05/15/25	5,807.55	811.85
	01	Soccer nets to Epic Sports	52090055420						69.83
	02	Tax exemption approved-Refund	52090055420						-14.81
	03	whistles	52090055480						14.24
	04	Risk Management Training	50010054700						150.00
	05	Reflective Tape-Disc Golf	52090055440						5.99
	06	Wagon and lights- Disc Golf	52090055440						75.98
	07	PEVO Sports	52090055420						320.00
	08	Soccer net clips	52090055420						37.99
	09	Soccer Nets	52090055420						152.63
								VENDOR TOTAL:	5,807.55
TakeOff	Eli Quintana								
	A2004-405			05/13/25		25750	05/15/25	537.60	537.60
	01	Volleyball Fundamentals	52090055440						537.60
								VENDOR TOTAL:	537.60
TAMELING	Tameling Industries								
	0203511-IN			05/05/25		25751	05/15/25	585.00	585.00
	01	25 Pound Bag Sun & Shade Mix	10020055773						425.00
	02	Penn Mulch	10020055773						160.00
								VENDOR TOTAL:	585.00
								TOTAL --- ALL INVOICES:	91,513.89

	Berwyn Park District Treasurer Report	
	April 2025	
	Republic Bank Operating Account	
	Beginning Balance	\$480,846.13
GL's	<u>Deposits</u>	
	Taxes (divided up among the funds)	\$37,868.53
10-00-00-40-405	Replacement Taxes	
10-00-00-43-455	Cook County Voting Use	\$200.00
10-00-00-46-480	Sponsorships	
10-00-00-48-491	Interest Income	
10-00-00-49-647	Corp. Cell Tower Lease	\$6,165.40
10-02-00-49-493	Recycling/Salvage	\$115.05
10-02-00-53-650	reimbursement	
10-00-00-49-494	PDRMA Incentive/Reimbursement	
10-02-00-45-470	Dog Park Fees	
10-02-00-46-486	Garden Plots	
23-00-00-49-494	PDRMA Safety Rebate	
50-01-00-46-477	Community Event Fees	\$626.65
50-01-00-49-494	PDRMA Incentive/Reimbursement	
50-10-00-46-485	Back to School	
51-16-00-41-415	Early Childhood Programs	\$129.00
51-16-00-41-420	Youth Programs	\$28.00
51-16-00-41-425	Teen Programs	
51-16-00-41-430	Summer Day Camp	\$820.00
51-16-00-41-435	New Programs	
52-09-00-41-420	Youth Soccer	\$930.00
52-09-00-41-435	Athletic Camps	
52-09-00-41-440	Youth Athletic Contract. Programs	
52-09-00-41-470	Youth Athletic Special Event	
53-12-00-41-600	Adult Programs	\$120.00
53-12-00-41-610	Active Adult Programs	
53-12-00-41-615	Adult Day Trips	\$125.00
53-12-00-41-620	Extended Adult Trips	
53-12-00-41-625	Adult Lunches	\$15.00
53-12-00-41-630	New Programs	
53-12-00-52-618	refund transportation	
53-12-00-52-620	overpayment of Italy trip	
54-10-00-46-410	Brewfest	
54-10-00-46-420	Fall Events	
54-10-00-46-430	Winter Event	
54-10-00-46-440	Sponsorship	
54-10-00-46-450	Summer Event	
55-13-00-43-450	Proksa Center Rentals	\$180.00
55-13-00-43-451	Liberty Center Rentals	\$75.00
55-13-00-43-455	Athletic Fields	\$200.00
55-13-00-43-471	Park Rentals (Outdoors)	\$250.00
10-01-00-51-570	legal fee refund	\$150.00
	<u>Credit Card (P-Card) Bill</u>	
	BMO Harris Mastercard	-\$6,146.30
	Costco Credit Card Bill	
	<u>Bond and Interest Payment</u>	
	Bond Payment	
	transfer in from BMO to Republic	\$125,000.00
	transfer in from Money Market to Operating	
	Bank Fees	-\$177.98
	Outstanding Checks Cleared/ACH	-\$119,624.48
	control account	\$5.00
	Deposits Credited to May Statement	-\$420.00
	Deposits credited to March GL	\$100.00
	Transfer to payroll	-\$81,870.84
	Transfer to money market	
	Ending Balance	\$445,709.16

	Berwyn Park District Treasurer Report	
	April 2025	
	BMO Harris Credit Card Account	
	Beginning Balance	\$136,326.04
GL's	<u>Deposits</u>	
10-02-00-45-470	Dog Park Fees	
10-02-00-46-485	Benches	
10-02-00-46-486	Garden Plots	
51-16-00-41-410	Preschool	\$405.00
51-16-00-41-415	Early Childhood Programs	\$1,019.00
51-16-00-41-420	Youth Programs	\$1,364.00
51-16-00-41-425	Teen Programs	
51-16-00-41-430	Summer Day Camp	\$11,540.00
51-16-00-41-435	New Programs	
52-09-00-41-420	Youth Soccer	\$3,658.00
52-09-00-41-425	Futsal	
52-09-00-41-430	Youth Baseball	
52-09-00-41-435	Athletic Camps	
52-09-00-41-440	Youth Athletic Contract. Programs	\$2,508.00
52-09-00-41-450	Adult Athletics	\$77.00
52-09-00-41-470	Youth Athletic Special Event	
53-12-00-41-600	Adult Programs	\$200.00
53-12-00-41-610	Active Adult Programs	
53-12-00-41-615	Adult Day Trips	\$100.00
53-12-00-41-620	Extended Adult Trips	
53-12-00-41-625	Adult Lunches	\$110.00
53-12-00-41-630	New Programs	
54-10-00-46-420	Fall Events	
54-10-00-46-430	Winter Events	
54-10-00-46-450	Summer Events	\$270.00
55-13-00-43-450	Proksa Center Rentals	\$2,062.50
55-13-00-43-451	Liberty Center Rentals	\$145.00
55-13-00-43-455	Athletic Fields Rentals	\$2,727.50
55-13-00-43-471	Park (Outdoor) Rentals	\$580.00
	Card Connect Fees (March)	-\$1,244.26
	Bank Fees	-\$237.30
	Refunds	-\$20.00
	Withdrawal: Money deposited to Republic Operating Acct.	-\$125,000.00
	Credited to April Bank statement	-\$1,122.00
	Sales from the March GL	\$429.00
	control account	-\$1,468.00
	Ending Balance	\$34,429.48

Berwyn Park District Treasurer Report

April 2025

<u>Republic Bank Property Tax Money Market Account</u>		
Beginning Balance		\$702,775.55
Interest		\$1,773.86
Property Tax Revenue (transferred from Operating Acct.)		
Replacement Tax		\$1,134.29
DCEO Grant		
Transfer to Operating Account	operating	
Transfer out to ITP account		
Deposit from Illinois Funds Account		
Transfer to other accounts	payroll	
Ending Balance		\$705,683.70

<u>Republic Bank Payroll Account</u>		
Beginning Balance		\$13,812.12
Transfer in from Money Market Account		
Transfer from Operating Account		\$81,870.84
<i>Payroll/Employee Compensation-direct deposit</i>		-\$48,185.74
<i>Payroll/Employee Compensation-paper checks</i>		-\$1,120.00
<u>Payroll Liabilities</u>		
Federal, State and FICA Exp		-\$21,368.01
<u>IMRF Payments</u>		
Employer/Employee Contributions		-\$11,004.48
Ending Balance		\$14,004.73

<u>Republic Bank Petty Cash Account</u>		
Beginning Balance		\$5,259.35
Deposit from Operating Account		
<i>Checks Cleared</i>		
Ending Balance		\$5,259.35

Berwyn Park District Treasurer Report
April 2025

<u>Byline Unemployment Account</u>	
Beginning Balance	\$32,657.38
Interest	\$76.33
Maintenance Fee Unemployment	-\$20.00
Ending Balance	\$32,713.71

<u>First American Bank Money Market-Capital Account</u>	
Beginning Balance	\$2,899,518.87
Interest	\$8,441.11
Transfer in	
Transfer to other accounts	
Ending Balance	\$2,907,959.98

<u>First American Bank Checking Account-Capital Account</u>	
Beginning Balance	\$4,920.97
Interest	\$1.00
Account Analysis Fee	-\$31.00
Transfer in	
Transfer to other accounts	
Ending Balance	\$4,890.97

DATE: 5/20/2025
TO: The Board of Commissioners
FROM: Cindy Hayes
RE: Superintendent of Finance and HR
Scholarship Information

FINANCE

2025 Scholarship Report Year-to -Date

<u>Accepted Scholarships</u>	<u>Amount Awarded</u>
Year-to-Date Total:	\$0

Pending Scholarships

The above recipients were awarded scholarship money from fund 15 to participate in programs of the Berwyn Park District.

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: `Corporate
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	76,434.67	0.00	100.0	382,173.23	917,216.00	398,988.35	(56.5)
Administration	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Buildings & Grounds	34,080.83	72.60	(99.7)	170,404.07	408,970.00	317,224.39	(22.4)
<hr/>							
TOTAL REVENUES	110,515.50	72.60	(99.9)	552,577.30	1,326,186.00	716,212.74	(45.9)
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Administration	41,210.92	12,257.79	70.2	206,054.32	494,531.00	197,074.43	60.1
Buildings & Grounds	59,312.80	22,510.12	62.0	296,563.52	711,754.00	214,065.66	69.9
<hr/>							
TOTAL EXPENSES	100,523.72	34,767.91	65.4	502,617.84	1,206,285.00	411,140.09	65.9
<hr/>							
TOTAL FUND REVENUES	110,515.50	72.60	(99.9)	552,577.30	1,326,186.00	716,212.74	(45.9)
TOTAL FUND EXPENSES	100,523.72	34,767.91	65.4	502,617.84	1,206,285.00	411,140.09	65.9
SURPLUS (DEFICIT)	9,991.78	(34,695.31)	(447.2)	49,959.46	119,901.00	305,072.65	154.4

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Scholarship Fund
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	625.00	0.00	100.0	3,125.00	7,500.00	0.00	100.0
TOTAL EXPENSES	625.00	0.00	100.0	3,125.00	7,500.00	0.00	100.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	625.00	0.00	100.0	3,125.00	7,500.00	0.00	100.0
SURPLUS (DEFICIT)	(625.00)	0.00	100.0	(3,125.00)	(7,500.00)	0.00	100.0

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Social Security
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	83.33	0.00	100.0	416.65	1,000.00	550.00	(45.0)
TOTAL REVENUES	83.33	0.00	100.0	416.65	1,000.00	550.00	(45.0)
EXPENSES							
Non Departmental	6,829.75	2,632.95	61.4	34,148.75	81,957.00	25,531.85	68.8
TOTAL EXPENSES	6,829.75	2,632.95	61.4	34,148.75	81,957.00	25,531.85	68.8
TOTAL FUND REVENUES	83.33	0.00	100.0	416.65	1,000.00	550.00	(45.0)
TOTAL FUND EXPENSES	6,829.75	2,632.95	61.4	34,148.75	81,957.00	25,531.85	68.8
SURPLUS (DEFICIT)	(6,746.42)	(2,632.95)	(60.9)	(33,732.10)	(80,957.00)	(24,981.85)	(69.1)

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: IMRF
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	83.33	0.00	100.0	416.65	1,000.00	550.00	(45.0)
TOTAL REVENUES	83.33	0.00	100.0	416.65	1,000.00	550.00	(45.0)
EXPENSES							
Non Departmental	8,330.75	3,343.32	59.8	41,653.75	99,969.00	33,070.29	66.9
TOTAL EXPENSES	8,330.75	3,343.32	59.8	41,653.75	99,969.00	33,070.29	66.9
TOTAL FUND REVENUES	83.33	0.00	100.0	416.65	1,000.00	550.00	(45.0)
TOTAL FUND EXPENSES	8,330.75	3,343.32	59.8	41,653.75	99,969.00	33,070.29	66.9
SURPLUS (DEFICIT)	(8,247.42)	(3,343.32)	(59.4)	(41,237.10)	(98,969.00)	(32,520.29)	(67.1)

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Liability
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	166.66	0.00	100.0	833.30	2,000.00	550.00	(72.5)
TOTAL REVENUES	166.66	0.00	100.0	833.30	2,000.00	550.00	(72.5)
EXPENSES							
Non Departmental	4,954.18	129.50	97.3	24,770.70	59,450.00	15,307.13	74.2
TOTAL EXPENSES	4,954.18	129.50	97.3	24,770.70	59,450.00	15,307.13	74.2
TOTAL FUND REVENUES	166.66	0.00	100.0	833.30	2,000.00	550.00	(72.5)
TOTAL FUND EXPENSES	4,954.18	129.50	97.3	24,770.70	59,450.00	15,307.13	74.2
SURPLUS (DEFICIT)	(4,787.52)	(129.50)	(97.2)	(23,937.40)	(57,450.00)	(14,757.13)	(74.3)

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Audit
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	2,007.00	0.00	100.0	10,035.00	24,084.00	12,173.36	(49.4)
TOTAL REVENUES	2,007.00	0.00	100.0	10,035.00	24,084.00	12,173.36	(49.4)
EXPENSES							
Non Departmental	2,000.00	16,200.00	(710.0)	10,000.00	24,000.00	16,200.00	32.5
TOTAL EXPENSES	2,000.00	16,200.00	(710.0)	10,000.00	24,000.00	16,200.00	32.5
TOTAL FUND REVENUES	2,007.00	0.00	100.0	10,035.00	24,084.00	12,173.36	(49.4)
TOTAL FUND EXPENSES	2,000.00	16,200.00	(710.0)	10,000.00	24,000.00	16,200.00	32.5
SURPLUS (DEFICIT)	7.00	(16,200.00)	(1528.5)	35.00	84.00	(4,026.64)	(4893.6)

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Security and Safety
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	83.33	0.00	100.0	416.65	1,000.00	550.00	(45.0)
TOTAL REVENUES	83.33	0.00	100.0	416.65	1,000.00	550.00	(45.0)
EXPENSES							
Non Departmental	1,500.01	0.00	100.0	7,499.93	18,000.00	8,100.00	55.0
TOTAL EXPENSES	1,500.01	0.00	100.0	7,499.93	18,000.00	8,100.00	55.0
TOTAL FUND REVENUES	83.33	0.00	100.0	416.65	1,000.00	550.00	(45.0)
TOTAL FUND EXPENSES	1,500.01	0.00	100.0	7,499.93	18,000.00	8,100.00	55.0
SURPLUS (DEFICIT)	(1,416.68)	0.00	100.0	(7,083.28)	(17,000.00)	(7,550.00)	(55.5)

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Special Recreation
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	12,500.00	0.00	100.0	62,500.00	150,000.00	70,151.58	(53.2)
TOTAL REVENUES	12,500.00	0.00	100.0	62,500.00	150,000.00	70,151.58	(53.2)
EXPENSES							
Non Departmental	16,601.57	0.00	100.0	83,007.85	199,219.00	75,381.04	62.1
TOTAL EXPENSES	16,601.57	0.00	100.0	83,007.85	199,219.00	75,381.04	62.1
TOTAL FUND REVENUES	12,500.00	0.00	100.0	62,500.00	150,000.00	70,151.58	(53.2)
TOTAL FUND EXPENSES	16,601.57	0.00	100.0	83,007.85	199,219.00	75,381.04	62.1
SURPLUS (DEFICIT)	(4,101.57)	0.00	100.0	(20,507.85)	(49,219.00)	(5,229.46)	(89.3)

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Debt Service
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	22,433.33	0.00	100.0	112,166.65	269,200.00	126,272.85	(53.0)
TOTAL REVENUES	22,433.33	0.00	100.0	112,166.65	269,200.00	126,272.85	(53.0)
EXPENSES							
Non Departmental	22,554.17	0.00	100.0	112,770.77	270,650.00	107,996.84	60.0
TOTAL EXPENSES	22,554.17	0.00	100.0	112,770.77	270,650.00	107,996.84	60.0
TOTAL FUND REVENUES	22,433.33	0.00	100.0	112,166.65	269,200.00	126,272.85	(53.0)
TOTAL FUND EXPENSES	22,554.17	0.00	100.0	112,770.77	270,650.00	107,996.84	60.0
SURPLUS (DEFICIT)	(120.84)	0.00	100.0	(604.12)	(1,450.00)	18,276.01	(1360.4)

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Capital Projects
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	5,855.42	100.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	5,855.42	100.0
EXPENSES							
Non Departmental	31,666.67	52,388.00	(65.4)	158,333.31	380,000.00	97,943.53	74.2
TOTAL EXPENSES	31,666.67	52,388.00	(65.4)	158,333.31	380,000.00	97,943.53	74.2
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	5,855.42	100.0
TOTAL FUND EXPENSES	31,666.67	52,388.00	(65.4)	158,333.31	380,000.00	97,943.53	74.2
SURPLUS (DEFICIT)	(31,666.67)	(52,388.00)	65.4	(158,333.31)	(380,000.00)	(92,088.11)	(75.7)

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Liberty Capital Development
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Recreation Administration
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	33,333.33	(35.00)	(100.1)	166,666.65	400,000.00	187,473.81	(53.1)
Administration	291.66	0.00	100.0	1,458.30	3,500.00	0.00	100.0
Special Events	333.33	0.00	100.0	1,666.65	4,000.00	626.65	(84.3)
TOTAL REVENUES	33,958.32	(35.00)	(100.1)	169,791.60	407,500.00	188,100.46	(53.8)
EXPENSES							
Administration	44,308.18	11,837.04	73.2	221,540.50	531,698.00	179,325.71	66.2
Building and Grounds	5,041.67	961.38	80.9	25,208.31	60,500.00	12,945.71	78.6
Special Events	1,562.50	388.98	75.1	7,812.46	18,750.00	1,072.99	94.2
TOTAL EXPENSES	50,912.35	13,187.40	74.0	254,561.27	610,948.00	193,344.41	68.3
TOTAL FUND REVENUES	33,958.32	(35.00)	(100.1)	169,791.60	407,500.00	188,100.46	(53.8)
TOTAL FUND EXPENSES	50,912.35	13,187.40	74.0	254,561.27	610,948.00	193,344.41	68.3
SURPLUS (DEFICIT)	(16,954.03)	(13,222.40)	(22.0)	(84,769.67)	(203,448.00)	(5,243.95)	(97.4)

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Rec. Program Youth & Teen
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Youth Programming	101,458.34	1,205.00	(98.8)	103,291.70	106,500.00	42,661.48	(59.9)
TOTAL REVENUES	101,458.34	1,205.00	(98.8)	103,291.70	106,500.00	42,661.48	(59.9)
EXPENSES							
Youth Programming	87,375.00	3,872.51	95.5	89,875.08	94,250.00	14,869.19	84.2
TOTAL EXPENSES	87,375.00	3,872.51	95.5	89,875.08	94,250.00	14,869.19	84.2
TOTAL FUND REVENUES	101,458.34	1,205.00	(98.8)	103,291.70	106,500.00	42,661.48	(59.9)
TOTAL FUND EXPENSES	87,375.00	3,872.51	95.5	89,875.08	94,250.00	14,869.19	84.2
SURPLUS (DEFICIT)	14,083.34	(2,667.51)	(118.9)	13,416.62	12,250.00	27,792.29	126.8

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Athletics Programs
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Athletics	104,360.00	(50.00)	(100.0)	104,360.00	104,360.00	21,836.00	(79.0)
TOTAL REVENUES	104,360.00	(50.00)	(100.0)	104,360.00	104,360.00	21,836.00	(79.0)
EXPENSES							
Athletics	77,300.00	4,197.25	94.5	77,300.00	77,300.00	15,292.77	80.2
TOTAL EXPENSES	77,300.00	4,197.25	94.5	77,300.00	77,300.00	15,292.77	80.2
TOTAL FUND REVENUES	104,360.00	(50.00)	(100.0)	104,360.00	104,360.00	21,836.00	(79.0)
TOTAL FUND EXPENSES	77,300.00	4,197.25	94.5	77,300.00	77,300.00	15,292.77	80.2
SURPLUS (DEFICIT)	27,060.00	(4,247.25)	(115.6)	27,060.00	27,060.00	6,543.23	(75.8)

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Rec. Program Adults
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Adults	92,600.00	175.00	(99.8)	92,600.00	92,600.00	26,159.00	(71.7)
TOTAL REVENUES	92,600.00	175.00	(99.8)	92,600.00	92,600.00	26,159.00	(71.7)
EXPENSES							
Adults	84,408.33	543.02	99.3	84,441.69	84,500.00	26,729.26	68.3
TOTAL EXPENSES	84,408.33	543.02	99.3	84,441.69	84,500.00	26,729.26	68.3
TOTAL FUND REVENUES	92,600.00	175.00	(99.8)	92,600.00	92,600.00	26,159.00	(71.7)
TOTAL FUND EXPENSES	84,408.33	543.02	99.3	84,441.69	84,500.00	26,729.26	68.3
SURPLUS (DEFICIT)	8,191.67	(368.02)	(104.4)	8,158.31	8,100.00	(570.26)	(107.0)

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Recreation Special Events
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Special Events	40,500.00	0.00	100.0	40,500.00	40,500.00	614.47	(98.4)
TOTAL REVENUES	40,500.00	0.00	100.0	40,500.00	40,500.00	614.47	(98.4)
EXPENSES							
Special Events	30,983.33	35.98	99.8	31,316.69	31,900.00	1,486.52	95.3
TOTAL EXPENSES	30,983.33	35.98	99.8	31,316.69	31,900.00	1,486.52	95.3
TOTAL FUND REVENUES	40,500.00	0.00	100.0	40,500.00	40,500.00	614.47	(98.4)
TOTAL FUND EXPENSES	30,983.33	35.98	99.8	31,316.69	31,900.00	1,486.52	95.3
SURPLUS (DEFICIT)	9,516.67	(35.98)	(100.3)	9,183.31	8,600.00	(872.05)	(110.1)

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Recreation Rentals
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Rentals	56,000.00	0.00	100.0	56,000.00	56,000.00	21,328.00	(61.9)
TOTAL REVENUES	56,000.00	0.00	100.0	56,000.00	56,000.00	21,328.00	(61.9)
EXPENSES							
Rentals	12,600.00	188.55	98.5	17,600.00	26,350.00	4,028.20	84.7
TOTAL EXPENSES	12,600.00	188.55	98.5	17,600.00	26,350.00	4,028.20	84.7
TOTAL FUND REVENUES	56,000.00	0.00	100.0	56,000.00	56,000.00	21,328.00	(61.9)
TOTAL FUND EXPENSES	12,600.00	188.55	98.5	17,600.00	26,350.00	4,028.20	84.7
SURPLUS (DEFICIT)	43,400.00	(188.55)	(100.4)	38,400.00	29,650.00	17,299.80	(41.6)

BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Working Cash
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: General Fixed Assets
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: General Long Term Debt
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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MUNICIPAL REPORT TOTALS
FOR 5 PERIODS ENDING MAY 31, 2025

DEPARTMENT DESCRIPTION	MAY BUDGET	MAY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL MUNICIPAL REVENUES	576,749.14	1,367.60	(99.7)	1,305,905.50	2,581,930.00	1,233,085.36	(52.2)
TOTAL MUNICIPAL EXPENSES	539,164.83	131,907.56	75.5	1,533,022.63	3,272,278.00	1,048,264.81	67.9
SURPLUS (DEFICIT)	37,584.31	(130,539.96)	(447.3)	(227,117.13)	(690,348.00)	184,820.55	(126.7)

NEWS > POLITICS

Cook County property tax bills likely to be delayed



The office of Cook County Assessor Fritz Kaegi is seen on Jan. 29, 2025, at the Cook County Building. (Brian Cassella/Chicago Tribune)



By **A.D. QUIG** | aquig@chicagotribune.com | Chicago Tribune

UPDATED: May 13, 2025 at 6:13 AM CDT

Tax bills for Cook County property owners are likely to be delayed after a data snafu at the Cook County assessor's office held up a key step in the property tax process, setting off another round of finger-pointing among property tax leaders.

The delay is the latest setback for county officials. [Aside from tax bill delays during the pandemic](#), tax officials have been at odds or openly feuding for several years [over the accuracy of assessments, the expense of tech upgrades and plain politics](#).

Assessor Fritz Kaegi's office is blaming Tyler Technologies, the contractor in charge of updating the data systems across the county's property tax offices, for the delay. Other property tax officials, however, say Kaegi is at fault for failing to prioritize this issue and missing a foundational step in the tax process.

"While we wish the Assessor had brought this issue to the Property Tax Reform Group, we are now in communication with the Assessor's Office as they work through the anticipated delay," Cook County Board President Toni Preckwinkle's spokesperson, Nick Shields, told the Tribune in a statement. "With this issue now on the radar of the Property Tax Reform Group, we can collaborate to help ensure that tax bills go out as soon as possible."

Property owners who pay their bills through their mortgage company or bank have little to worry about if the delays are minor, but late bills can be a stressor on taxing bodies like cities and school districts that rely on those tax revenues to manage their cash flow.

Tax data takes a winding road before it can make it on bills to be mailed out. One of the major steps is when the assessor sends preliminary figures down to the state's Department of Revenue, which calculates a tentative and final "equalizer" to ensure property assessment is uniform around the state.

That first transfer of tentative data from the assessor typically happens in the winter, after the office takes its first and second pass at setting new values. The final numbers are typically sent in the spring, after appeals at the county's Board of Review have wrapped up.

Last year, when bills were on time, IDOR announced the tentative results for Cook County on Feb. 8 and the final on May 20.

Even though Kaegi's office finished its first round of assessments in December, it did not send that first batch of data until April 30, kicking off the Department of Revenue process about three months later than last year. The snag doesn't necessarily mean bills will be three months late, but the final schedule is still unclear. Barring extraordinary luck, county officials expect the bills to be at least a month late.

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Kaegi spokesperson Christian Belanger told the Tribune the office asked Tyler to develop the reports for IDOR last year, but the company missed an initial deadline in November, then another in January. The assessor changed the report to "High" priority on its list of projects with Tyler on Jan. 30, and met with the company "at least once a week" for progress updates, Belanger said.

In February, when the reports were ready for testing, they "had major defects each time," Belanger said, forcing the assessor's office to "create workarounds ... rewrite the process for generating report data almost entirely from scratch" and put the reports together manually.

In a statement to the Tribune, Tyler's media team said it "worked collaboratively with the Assessor's office" to make tweaks after a February meeting with the IDOR. "The final report was mailed by the Assessor's office to IDOR this morning."

A state Department of Revenue spokesperson said it would not be possible to simultaneously process both the tentative and final reports.

In past years, the same report was generated on the county's old mainframe system, which Tyler helped phase out. This year was the first time it was generated off the new system.

Originally Published: May 12, 2025 at 4:21 PM CDT

DATE: 5/20/2025
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Agency Report

We have 4 kids signed up for baseball fundamentals.
We have 11 kids signed up for basketball class.
We have 4 kids signed up for our New modern dance class.
We have 5 kids signed up for Book and Bites.
Weeks 1, 2, 3, 5, 7, 8 and 9 in Adventure Camp are full.
Happy Campers is 53% full.
We have 6 people signed up for Pizza Pie Tasting.
We have 34 signed up for the Community Garage Sale. We are partnering with Drip Coffee who will be onsite with her mobile coffee bar selling her delicious coffee during the event.

BrewFest Early Bird tickets go on sale June 1st.

Installed the aerator in the pond at Proksa Park
Received quotes for Serenity water repairs
Cleaned out flowerbeds and planted at Sunshine (around the building), Mraz (new bed), Smirz (sign), and Proksa Park (tennis court, south of the building, raised bed north of west pond, outside of outdoor restrooms)
Freedom soccer field repairs and grooming

DCEO Grant: A reimbursement was made to the Park District in the amount of \$162,222.84

2025 SUMMER SCAVENGER HUNT SPONSORSHIP



Explore Your Parks

Be part of a community-wide adventure!

We're inviting local businesses to partner with us for a fun, family-friendly summer scavenger hunt designed to get people exploring Berwyn's parks and connecting with the community.

Each week, participants can obtain a clue (via social media and email) directing them to a different park location. There, they'll find a sign featuring a QR code—and your business logo! When scanned, the code leads to a webpage with instructions for claiming that week's prize: a custom sticker representing the location.

GRAND PRIZE DONATIONS – LET'S MAKE IT SPECIAL!

At the end of the event, we'll host a grand prize drawing for participants who complete all 9 clues. We're looking for local businesses to donate items that make the prize package exciting and memorable.

Suggested items:

- Gift cards
- Branded coolers, tumblers, or apparel (e.g. quarter-zip jackets)
- Park-friendly gear (pickleball sets, disc golf kits, etc.)

Your branding is welcome on all donated items! This is a great way to leave a lasting impression on our most engaged participants.

If you donate an item, your branding will be featured on the Berwyn Park District "Explore Your Parks" event webpage and you'll receive a special shout-out on social media upon donation, and when we draw the grand prize on August 15th!

SPONSOR A CLUE – \$150

As a clue sponsor, your business will receive:

BRANDING ON THE PHYSICAL SIGN



BRANDING ON CLUE WEBPAGE



A DEDICATED PUBLIC THANK YOU ON OUR SOCIAL MEDIA



BRANDING ON THE BERWYN PARK DISTRICT EVENT PAGE



Clues run weekly from May 30 to August 1 (with an off week during the 4th of July), and your branding must be provided one week in advance of your selected week. We have 9 clues total—first come, first served!

Let's work together to get our community exploring, engaging, and supporting local!

2025 SUMMER SCAVENGER HUNT SPONSORSHIP



Explore Your Parks

If sponsoring a clue, please number your first 5 preferences:

Sponsorships will be processed on a first come first serve basis, so your first choice may not be available. You will receive a confirmation of the week that your sponsorship will run upon receipt of your application. If none of your selections are available, we will reach out.

1



Clue Released May 30th

2



Clue Released June 6

3



Clue Released June 13

4



Clue Released June 20

5



Clue Released June 27

6



Clue Released July 11

7



Clue Released July 18

8



Clue Released July 25

9



Clue Released August 1

2025 SUMMER SCAVENGER HUNT SPONSORSHIP



CONTACT INFO

Business Name

Contact Name

Address

City, State, Zip

Phone

E-Mail

SPONSORSHIP INFO

☐ **Sponsor a Clue (\$150)**

If Sponsoring a clue, please submit the previous page with your selections along with this form and payment info below.

☐ **Sponsor a Giveaway**

If Sponsoring a Giveaway, please indicate what you will be donating to the Grand Prize

Donations may be dropped off at the Proksa Park Activity Center (3001 S. Wisconsin Ave., Berwyn)

PAYMENT INFO (CLUE SPONSORS)

Payment Method

☐ Cash ☐ Check ☐ Credit Card

Amount Enclosed

Credit Card

Card Number

Exp. Date

CVC

Zip

Please submit payment along with this form either in-person or by mail to our Freedom Park Administrative Office at:

Berwyn Park District
3701 S. Scoville Ave.
Berwyn, IL 60402

Make sure the correct email is on file to receive a receipt.

**If you prefer to pay over phone, please submit form to bnepomuck@berwynparks.org and call 708-637-3003 with payment info.*

For brand placement, please submit your logo or any supporting digital materials to bnepomuck@berwynparks.org.

West Suburban Special Recreation Association
May 13, 2025
WSSRA
2915 Maple St, Franklin Park, IL
DRAFT MINUTES

I. Chairperson Jan Arnold called the meeting to order at 4:08pm those present included:

Jan Arnold, Park District of Oak Park
Jackie Iovinelli, Park District of Forest Park
Dan LoCascio, Park District of Franklin Park
Ron Malchiodi, Village of Riverside
Greg Stanczyk, Veterans Park District

Cathy Fallon, Berwyn Park District
Angel Avalos, North Berwyn Park District **remote**
Nate Brown, Norridge Park District arrived 4:10
Katie Muellner, Village of River Grove arrived 4:22
Ted Gruber, Village of Elmwood Park **remote**

Others in Attendance: WSSRA staff, April Michalski, Marianne Birko, WSSRF, Peggy Yogya

Approval of Remote Attendees meeting Qualifying Event: Angel Avalos, North Berwyn Park District, Ted Gruber, Village of Elmwood Park **LoCascio/Iovinelli motioned to approve remote attendance, and the motion was approved by roll call vote**

Not in Attendance

Village of Harwood Heights Excused Absence
River Forest Park District Excused Absence
Village of North Riverside Excused Absence

II. Approval of Agenda **Iovinelli/Fallon motioned to approve the agenda. The motion was unanimously approved.**

III. Approval of the Consent Agenda **Iovinelli/Fallon motioned to approve the Consent Agenda including the March 11, 2025 Minutes, March & April Financial Report, and Disbursements for March & April 2025. Roll call vote showed 9 yes votes, and the motion was approved**

IV. Public Comment: **No Public Comment**

V. Under the Foundation **Yogya reported for the WSSRF:** The Foundation reports The Foundation is busy celebrating a busy four months of successful events: **2025 Bocce Tournament** took place on Saturday, February 1, 2025. It will be held at the Village of Elmwood Park's CRC and raised \$11,000 in profits.
2025 Derby Gala The Foundation has also been busy preparing for the 2025 Derby Gala held on Saturday, May 3, 2025 at D'Agostino's in River Grove from 4 – 7:00pm. As noted in your packet, the WSSRA/WSSRF raised \$46,000 in profits. A special thanks for your Ad Sponsors, Gold, Silver & Bronze Sponsorships and of course your many donations to the Silent Auction and for those who came to the event! It was a lively supportive crowd. Thank you for being a part! The funds raised will support our participants and help reduce the dependency on the partner shares. A win, win for all! **WSSRA hiring assistance** The Foundation is committed to support WSSRA in their search for staff for programs and summer day camp. Staff have been invited to present to various parent groups to help get the word out about WSSRA programs and staff support. WSSRF once again thanks you for your continued support throughout the year! **Our next scheduled event will be the 2025 Family Bowl-a-thon on Saturday October 4th followed by the Fallin For Our Stars Casino night event scheduled for Friday, November 7, 2025. Plan to be there!**

VI. Under Committee Reports **LoCascio reported the Policy Committee met on April 8th & May 7th to review updated PDRMA policies and the Vehicle Camera Policy of which details will be shared later in the agenda.**

VII. Unfinished Business

A. **Park District of Forest Park Building Updates** Iovinelli stated Senator Kimberly Lightfoot's office requested to see the building proposal and there was building updates to report.

B. No Other

VIII. Under New Business

A. **Approval of WSSRA Fleet Telematics and Camera Policy** (action)
Birko reported In response to an increase in aggressive behaviors exhibited by participants during transportation, WSSRA implemented new safety measures beginning in the past winter season. Each door-to-door transportation route now includes a part-time support staff member to help ensure the safety of both participants and drivers. To further enhance safety and accountability, WSSRA has also researched the

installation of cameras on vehicles as an added layer of protection. Important camera notes:

1. The Momento M7 is a two-camera system with a 135° radius. One will focus on the internal cabin with the driver not in view and the other will focus on the entrance and exit of vehicle.
2. There will be no audio and no exterior camera.
3. The cameras are triggered by motion sensors and will turn on with internal and external motion or automatically turn on with the start of the vehicle.
4. The system has Sound & GPS capabilities, which will be turned off based on PDRMA's recommendation. Per the policy, the patrons and drivers will know WSSRA can enable anytime.
5. There will be verbiage posted on the vehicle visible as patrons enter

Staff have worked closely with PDRMA, WSSRA Legal Counsel, and the Policy Committee to develop the Fleet Telematics and Camera Policy. Upon approval, staff will move forward with the installation of fleet cameras in preparation for the upcoming summer season.

→**Recommendation** Iovinelli/Fallon motioned for WSSRA Board of Directors to approve the WSSRA Fleet Telematics and Camera Policy which will go into effect immediately. Motioned and approved with 10 yes votes and 0 nays.

- B. **Approval of Summer Transportation Bid** (action)
Hart shared WSSRA recently conducted a bidding process for a two-year contract to provide transportation for our Day Camp program. We received bids from four transportation providers, including our most recent vendor. After a review of the proposals, detailed cost analysis, and reference checks, WSSRA is recommending awarding the contract to **First Student**.

→**Recommendation:** Iovinelli/Stanczyk motioned for the WSSRA Board of Directors to accept the Transportation bid from First Student as they were one of two low bidders and WSSRA believes this change will support our program's needs while maintaining high standards of safety, reliability, and service. Motioned and approved with 10 Yes votes and 0 nays.

C. **No Other**

IX. **Under Correspondence No Comments**

X. **Under Board Reports** Fallon reported the Berwyn Park District Camps are starting in a couple of weeks, they continue working on final steps in the Proksa Park redevelopment project and will go out to bid shortly. They are also getting ready for summer events: Touch-A-Truck on May 21 at Liberty from 4:30-6:00pm, concerts and movies. Iovinelli reported the Park District of Forest Park where every day is a walk in the park... They are busy getting ready for summer and opening the pool on May 24th. They are fully staffed for lifeguards and summer camp and programs. They started conducting their orientations, lifeguard training and will have their Grand Opening of Remembrance Park on May 26th Memorial Day and officially opening the Splash Pad there. In the midst of all of the summer prep they are finishing their budget and looking to add Pickleball Courts. Iovinelli has begun her orientation of their newly elected board member Maria "Betty" Alzamora. Malchiodi reported the Village of Riverside's Master planning process is completed and will be approved in June and includes the replacement of all playgrounds. Spring soccer is in full swing, and the summer program guide came out last week. It includes the guided bike ride and fishing derby this Saturday, May 17. The Before and After school RFP process is completed and the recreation department was competing against 3rd party competitors "Right at School". Contract decisions are to be announced at next week's School Board meeting. Stanczyk reported the Veterans Park District has a summer intern from Dominican. They have a degree in Business Management/Human Resources and are interested in pursuing a career in parks and recreation. Their seasonal hiring is complete, and the district went paperless for the first time and are using ADP software. Camp training starts on Monday next week, and then their focus will shift to the fall program guide development where they plan to expand their creative arts and early childhood programming. LoCascio reported the Park District of Franklin Park's Easter activities went great.

The Spring hockey numbers are good and their "Color Run" event they hosted went really well as they doubled their numbers to #360 participants this year! They are excited to host the Community Meeting to discuss the Dog Park being put on the land leased to the park district by the Village. **Arnold reported for the Park District of Oak Park** is going geothermal at Cheney. The exterior work will be finished next week, and the interior will be completed by the end of the year. This is the 5th PDOP building to be geothermal. The park district is going back out to bid for Field Center as the First round of bidding came in 1.3 million above budget. The PDOP is taking a different approach- going out by trade in the hopes of getting the prices to come down. They will be opening Ridgeland pool on 5/24, and a portion of Rehm pool June 5th with the new pool opening after completion. Arnold announced the PDOP is a Gold medal finalist for the 5th year in a row. They are fully staffed for camp, and guards have been in the pool since Saturday. They will also be hosting "A Day in our Village" June 1 with many exciting activities throughout the village. PDOP also had a new board member Ade Onayemi, sworn in on May 1. **Brown reported the Norridge Park District's** new Board Member, Mike Fanelli, has started his onboarding process. Mike is a very active member of Norridge. The park district is hosting its first annual Family Fun Festival on May 18th which includes food trucks, DJ, and bounce houses and more. They will also be hosting the dance recital this weekend as well, getting ready for the pool opening- set for Saturday, May 24. **Muellner reported the Village of River Grove's** Planting Day is this Saturday, 17, they will be hosting a Memorial Day Service at the new park, and the River Front Fest May 29-June 1st. They are also hosting the Rockets Softball Round-Robin Tournament and the River Grove 5K on Sunday, June 8th. All are welcome! **Gruber reported the Village of Elmwood Park's** Bocce with the Bunny was a huge success with over 200 kids participating. They will be opening their pool Memorial Day weekend and Summer Bocce starts May 15th. Watch for upcoming events including the Car Show and Concert on Friday, June 13th. **Avalos reported the North Berwyn Park District's** Easter events were a success! They recently hosted the "Best of Berwyn" event which highlights the involvement of teenagers and their contributions back to their community of Berwyn! This past Wednesday Commissioner Kelly Diaz resigned, and NBPd is starting the process to look for a new commissioner and thanked Mark Sladek for his years of service. The NBPd is partnering with Secretary of State to hold a mobile emissions testing and mobile ID site at the Community Center. Their day camps are set to start June 2, and they are making preparations for the Corrida del Mariachi 5K is on Saturday, August 16.

XI. Executive Director's Report Birko Reported

- A. Successful Trip to Springfield** Birko and Hart traveled to Springfield to represent WSSRA during Parks Day at the Capitol and the 2025 IAPD Legislative Conference. As always, it was a busy but highly productive trip. While there, they assisted with staffing the SRA booth, engaged with key legislators, and took part in valuable discussions about the future of parks and recreation in Illinois. This year's highlights included in-person conversations with Representative Robert Martwick, Representative La Shawn Ford, and a 40-minute meeting with Speaker Emanuel Chris Welch—an important opportunity to advocate for our mission and the individuals we serve. The trip included a delightful dinner shared with Board members and staff from the Park District of Forest Park, reinforcing the importance of strong partnerships.
- B. WSSRA 2024 Audit Update** WSSRA's 2024 Audit is waiting for the IMRF reporting to complete the audit. Lauterbach & Amen is scheduled to present it at the July 8th board meeting for formal approval.
- C. WSSRA Derby Gala 2025 A Success** Derby Gala 2025 took place on Saturday, May 3, 2025 at D'Agostino's, where WSSRA/WSSRF hosted the 24th year of this very successful event. I am delighted to report 80% of WSSRA partners participated on some level either through auction donation, sponsorship or attended the event. As you know this event is 100% dependent on all of your support and the preliminary Financial report shows it was another successful year, raising over \$46,000 in profits. A special thanks to the WSSRF for their continued support. Mark your calendars for their next event **Fallin For Our Stars taking place on Friday, November 7th at Cheney Mansion.**
- D. WSSRA Attends "Best of Berwyn 2025"** On May 7, 2025, Hart and Reynaga represented WSSRA at the Best of Berwyn 2025 event, a celebration honoring exceptional 8th grade students for their outstanding citizenship and commitment to their community. This annual recognition event, led by NBPd staff, brings together community organizations to celebrate the next generation of leaders. Also recognized was Mark Sladek's 27 years as a NBPd Park Board member whose last meeting was May 8th. Mark is a dedicated supporter of WSSRA and represented the NBPd on the WSSRA Board for 22 years.

E. Staff Report: April Michalski, Superintendent of Recreation reported

1. **Programs** Spring programs are wrapping up and summer program registration opens on Wednesday, May 14. Eight athletes compete in the Special Olympics Spring Games at Marmion Academy in Aurora on May 4, and four athletes received a gold medal in one or more of their events and will advance to the Special Olympics Summer Games in June.
2. **Day Camp** Staff are busy preparing for camp. Supervisor training is scheduled between May 22–28, and all-staff training will take place June 4–6. Currently, 107 participants are registered for day camp, with 28 on the waitlist. Community Cruisers has 21 participants registered and one on the waitlist. All waitlists are reviewed weekly, and participants will be added as additional staff are hired
3. **Grants** WSSRA received funding from the Community Mental Health Board of Oak Park Township to continue our Happy Campers program. The funding will allow us to hire an Occupational Therapist and Behavior Specialist to support camps through the summer. This is the third year this very successful grant program has been funded!
4. **Hiring Updates** Our team has been busy attending recruiting events, and applications continue to come in steadily. We are still looking to fill approximately 30 more positions. We greatly appreciate your referrals. Interested candidates can apply directly on our website at wssra.net.
5. **Inclusion** Summer inclusion requests are coming in. Our inclusion team is scheduled to conduct 11 trainings across our partner districts starting May 14-June 5. This training presentation is a tremendous support to your staff as you launch summer day camp programming! Don't wait to contact Chris Sturm at chriss@wssra.net to schedule your training.
6. **Special Events** WSSRA is excited to participate in several partner and community events throughout the month of May. Events include:
 - **Knights of Columbus, Riverside** Birko presented to the Knights of Columbus in Riverside on WSSRA programming and hiring needs on Wednesday, May 7th. It was a wonderful opportunity to thank them for their donation to the WSSRA Scholarship fund.
 - **North Berwyn Park District's Best of Berwyn** On May 7, WSSRA staff attended Best of Berwyn, a Junior Citizen Recognition Program honoring outstanding 8th grade students in the City of Berwyn.
 - **Eisenhower Wellness Fair** WSSRA is attending a Wellness Fair at the Eisenhower Public Library in Harwood Heights on Saturday, May 10 from 10:00-2:00pm.
 - **Berwyn Touch-A-Truck** WSSRA is participating in Berwyn Park District's Touch-A-Truck event on Wednesday, May 21 at Liberty Cultural Center from 4:00-6:30pm. Children and families can explore vehicles and meet local community helpers.
 - **River Forest Memorial Day Parade** WSSRA is excited to participate in the Village of River Forest's Annual Memorial Day Parade on Monday, May 26. The parade kicks off at 9:00am.
 - **River Front Fest** WSSRA is excited to have an information booth at The Village of River Grove's River Front Fest on Saturday, May 31! Enjoy carnival rides, live entertainment, food and more. Be sure to visit WSSRA's booth between 1:00-5:00pm.

F. Staff Report: Annie Hart, Superintendent of Business reported

1. **Transportation** WSSRA is pleased to say that both of our new minivans have been outfitted with a custom wrap featuring the WSSRA logo and matching the 3 buses.
2. **No Other**

XII. **Closed Session** None

XIII. **Adjournment** **LoCascio/Iovinelli motioned to adjourn the meeting at 4:57pm. Motion was unanimously approved**
Respectfully submitted,

Marianne Birko, Executive Director, mb/ May 25 Draft minutes

DATE: 5/20/2025
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Proksa Park Redevelopment

- Included is a RFP for topographical survey services. There is a base request and an alternate. The base is for the OSLAD portion of Proksa, the alternate is for the entire park. The reason for the alternate is in anticipation of the trails grant.
- RFP for geotechnical services will also be released by Hitchcock. This will be for soil boring and testing of concrete etc during construction.
- Both of these items are not required to go out for bid, but to solicit the best response the RFP was used.



Topographic Surveying Services Request for Proposals

Date: May 5, 2025
From: Lacey Lawrence, Hitchcock Design Group (HDG)

**RE: Request for Topographic Surveying Services for:
Proksa Park
3001 Wisconsin Ave
Berwyn, IL 60402**

OWNER: Berwyn Park District
LANDSCAPE ARCHITECT: Hitchcock Design Group (HDG)

Please accept our invitation to submit a proposal for providing surveying services for approximately 13.50-acres of land for the project Proksa Park.

Requirements are as follows:

A. Survey Limits:

See attached Survey Limits Exhibit with survey limits shown.

B. Horizontal and Vertical Location

The horizontal and vertical location of site improvements and natural features will be identified including:

1. Land contours at (1) foot intervals, using a 50-foot grid for ground control (contour lines shall be constructed in AutoCAD as polylines; splines will not be accepted)
2. AutoCAD Point Objects
3. High and low points with spot elevations
4. Hardscape items and structures including, but not limited to all curbs, paving, walkways, walls, fencing, gates, light fixtures, and signs.
5. Buildings that fall within the survey area including building corners, entryways, and utility boxes
6. All trees of 4" caliper or greater. All trees surveyed to have a numbered metal tag attached to the north side of each tree at +/- 5'-0" above grade. Tree size, location, elevation, and tag number to be noted on survey that are on site or just beyond the property lines around the perimeter.
7. Outline of ornamental/native grass, shrub, and small tree masses that are on site or just beyond the property lines around the perimeter.
8. 10-year and 100-year flood elevation and limits as determined by FEMA (if applicable)
9. Minimum of 2 benchmarks and 4 control points to be visible from project.

C. Utility Locations

The horizontal and vertical location of all above and below ground utilities including the size, type, structures, grates, will be identified including but not limited to:

1. Drinking fountains, water and hydrants, sanitary sewer, storm sewer, telephone, electric, cable and gas, street lighting etc. Identify size, type, invert elevations of pipes, and rim elevations of structures.



2. Other above ground utility structures that are on site or just beyond the property lines around the perimeter.

The location of any private utilities will be determined through coordinating a cooperative effort of the utility companies, Berwyn Park District, and JULIE.

D. Property Ownership

Existing property ownership and boundary lines shall be identified including:

1. All rights-of-ways
2. Easements
3. Abutting property boundaries

The property ownership, legal description, and boundary lines will be determined through a review of available data obtained from the recorder's office, title insurance companies, and field evidence.

E. Products

Digital PDF copy with a licensed surveyor's stamp and signature and an AutoCAD 2013 compatible electronic file (*.dwg).

AutoCAD 2013 compatible electronic file (*.dwg) shall have:

1. Existing contour lines set to the proper elevation.
2. All linework set to "By Layer"
3. All text to be on their own layers
4. Clear and manageable labeling of layers
5. Clearly labeled and defined COGO points
6. As few nested blocks as possible

Please provide a schedule for the completion of the work.

The survey drawing shall include a legend identifying all symbols and abbreviations used within the drawing and a minimum of two benchmarks.

F. Owner Assistance

The surveyor shall work with the Owner to obtain existing survey, benchmark, utility, and ownership information and to coordinate access to project areas prior to beginning field work.

G. Private Property Access

The surveyor shall work with the adjacent landowners to obtain approval and coordinate access to project areas prior to beginning field work.

H. Schedule

As noted on the next page.

I. Fee

Provide separate pricing for OSLAD Project Area and Full Park Survey for consideration.



Your proposal should include a lump sum fee to perform the above services, including all expenses. Proposals should be made to the attention of Cathy Fallon with Berwyn Park District and will be due **May 12, 2025**, via e-mail. They should be emailed to Lacey Lawrence at Hitchcock Design Group, llawrence@hitchcockdesigngroup.com.

Survey deliverables indicated below are due by end-of-day June 6, 2025.

Please indicate if you can meet the above timeframe or include a schedule with the earliest date you are able to complete the work in your proposal. The bond copies and electronic PDF and CAD files of the survey will need to be delivered to Hitchcock Design Group by this date.

The successful candidate must provide a certificate of insurance, naming Hitchcock Design Group and Berwyn Park District as additionally insured, prior to commencing work. They will enter into a contractual agreement directly with Berwyn Park District.

If you have any questions or comments regarding the information provided, please email or call to discuss.

Sincerely,
Hitchcock Design Group

Lacey Lawrence
Principal

Cc: Cathy Fallon, Berwyn Park District
Abby Mies, Hitchcock Design Group

Encl: Survey Limits Exhibit



Survey Exhibit

Proksa Park

Berwyn, Illinois



SCALE: 1" = 40'

0' 20' 40' 120'

© 2013 Hitchcock Design Group
All drawings are preliminary and subject to change
HITCHCOCK DESIGN GROUP

PREPARED FOR
Berwyn Park
District

**HITCHCOCK
DESIGN GROUP**
22 East Chicago Avenue
Suite 200
Naperville, IL 60540
T 630.361.1787
hitchcockdesigngroup.com

DATE: 5/20/2025
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Old Business

- Closed Session Minutes Resolution
- Included are the pages from our current OSLAD. Section 28.1 and 28.2 page 30-31 Discusses equipment management/maintenance and our requirements. Section 37.8 page 36 includes the language/equation of how long the Park District is required to maintain the project. 37.14 page 37 discusses operation and maintenance. 37.15 discusses project deviations.

RESOLUTION NO. 2025-0520

RESOLUTION AUTHORIZING RELEASE OF CERTAIN CLOSED SESSION MINUTES

WHEREAS, pursuant to 5 ILCS 120/2.06(d), the Berwyn Park District Board of Park Commissioners (the "Board") has met and reviewed the minutes of all meetings of the Board that are presently closed to the public; and

WHEREAS, the Board hereby finds and declares that the minutes for closed sessions held on certain dates no longer require confidential treatment.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE BERWYN PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The recitals set forth hereinabove shall be and they are hereby incorporated as if said recitals were fully set forth within this Section One.

SECTION TWO: The Board finds and hereby declares that closed session minutes or parts thereof of the following dates no longer require confidential treatment and can be released at this time: 12/20/20 and 6/15/21.

SECTION THREE: The Board finds and hereby declares that the closed session minutes or parts thereof for the following dates cannot be released at this time because it remains necessary to protect the public interest or the privacy of an individual to keep said minutes confidential: 2/16/21, 3/16/21, 9/21/21, 10/19/21, 12/21/21, 2/15/22, 2/26/22, 4/19/22, 4/28/22, 5/17/22, 6/21/22, 11/15/22, 12/20/22, 1/17/23, 1/23/23, 1/24/23, 1/30/23, 5/16/23, 12/05/23, 1/16/24, 4/16/24, 9/3/24.

SECTION FOUR: Pursuant to Section 2.06(c) of the Open Meetings Act, the Clerk is further authorized to destroy the verbatim records of the following Closed Meetings: 12/20/20 and 6/15/21.

SECTION FIVE: Any and all motions, policies or resolutions of the Berwyn Park District in conflict with the provisions of this resolution shall be and are hereby repealed.

SECTION SIX: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 20 DAY OF MAY, 2025.

AYES: NAYS: ABSENT:

APPROVED THIS 20 DAY OF MAY, 2025.

President, Board of Commissioners

Secretary, Board of Commissioners

26.1. **Remedies for Non-Compliance.** If Grantor suspends or terminates this Agreement pursuant to Article XIII herein, Grantor may also elect any additional remedy allowed by law, including, but not limited to, one or more of the following remedies:

(a) Direct the Grantee to refund Grant Funds disbursed to it under this Agreement for costs determined ineligible,

(b) Direct the Grantee to remit an amount equivalent to the “Net Salvage Value” of all equipment or materials purchased with Grant Funds provided under this Agreement. For purposes of this Agreement, “Net Salvage Value” is defined as the amount realized, or that the Parties agree is likely to be realized from, the sale of equipment or materials purchased with Grant Funds provided under this Agreement at its current fair market value, less selling expenses; and,

(c) Direct the Grantee to transfer ownership of equipment or materials purchased with Grant Funds provided under this Agreement to the Grantor or its designee.

26.2. **Grant Refunds.** In accordance with the Illinois Grant Funds Recovery Act, 30 ILCS 705/1 et seq., the Grantee must, within forty-five (45) days of the effective date of a termination of this Agreement, refund to Grantor, any balance of Grant Funds not spent or not obligated as of said date.

ARTICLE XXVII ADDITIONAL MODIFICATION PROVISIONS

27.1. **Unilateral Modifications.** The Parties agree that Grantor may, in its sole discretion, unilaterally modify this Agreement without prior approval of the Grantee when the modification is initiated by Grantor for the sole purpose of increasing the Grantee’s funding allocation as additional funds become available for the Award during the program year covered by the Term of this Agreement. A unilateral modification may also be used to de-obligate funds without prior approval of the Grantee when, a) a project is completed and funds remain that are no longer needed for the grant project, b) to secure unobligated/unspent funds, c) termination of the Grant Agreement.

27.2. **Term Extensions.** The Grantee acknowledges that all Grant Funds must be expended or legally obligated, and all Grant Activities, Deliverables, Milestones and Performance Measures (Exhibits A, B and E) must be completed during the Grant Term set forth in paragraph 2.1 herein. Extensions of the Award Term will be granted only for good cause, subject to the Grantor’s discretion. Pursuant to the Grant Funds Recovery Act (30 ILCS 705/1 et seq.), no Award may be extended in total beyond a two (2)-year period unless the Grant Funds are expended or legally obligated during that initial two-year period, or unless Grant Funds are disbursed for reimbursement of costs previously incurred by the Grantee. If Grantee requires an extension of the Award Term, Grantee should submit a written request to the Grant Manager at least sixty (60) days prior to the end of the Award Term or extended Award Term, as applicable, stating the reason for the extension.

ARTICLE XXVIII ADDITIONAL EQUIPMENT OR PROPERTY PROVISIONS

28.1. **Equipment Management.** The Grantee is responsible for replacing or repairing equipment and materials purchased with Grant Funds that are lost, stolen, damaged, or destroyed. Any loss, damage or theft of

equipment and materials shall be investigated and fully documented, and immediately reported to the Grantor and, where appropriate, the appropriate authorities.

28.2. Grantee will be responsible for the maintenance of any equipment purchased with grant funds.

**ARTICLE XXIX
APPLICABLE STATUTES**

To the extent applicable, Grantor and Grantee shall comply with the following:

29.1. Grantee Responsibility. All applicable federal, State and local laws, rules and regulations governing the performance required by Grantee shall apply to this Agreement and will be deemed to be included in this Agreement the same as though written herein in full. Grantee is responsible for ensuring compliance with all applicable laws, rules and regulations, including, but not limited to those specifically referenced herein. Except where expressly required by applicable laws and regulations.

29.2. Land Trust/Beneficial Interest Disclosure Act (765 ILCS 405/2.1). No Grant Funds shall be paid to any trustee of a land trust, or any beneficiary or beneficiaries of a land trust, for any purpose relating to the land, which is the subject of such trust, any interest in such land, improvements to such land or use of such land unless an affidavit is first filed with the Grantor identifying each beneficiary of the land trust by name and address and defining such interest therein.

29.3. Historic Preservation Act (20 ILCS 3420/1 et seq.). The Grantee will not expend Grant Funds under this Agreement which result in the destruction, alteration, renovation, transfer or sale, or utilization of a historic property, structure or structures, or in the introduction of visual, audible or atmospheric elements to a historic property, structure or structures, which will result in the change in the character or use of any historic property, except as approved by the Illinois Department of Natural Resources, Historic Preservation Division. The Grantee shall not expend Grant Funds under this Agreement for any project, activity, or program that can result in changes in the character or use of historic property, if any historic property is located in the area of potential effects without the approval of the Illinois Department of Natural Resources, Historic Preservation Division. 20 ILCS 3420/3(f).

29.4. Steel Products Procurement Act (30 ILCS 565 et seq.). The Grantee, if applicable, hereby certifies that any steel products used or supplied in accordance with this Award for a public works project shall be manufactured or produced in the United States per the requirements of the Steel Products Procurement Act (30 ILCS 565 et seq).

**ARTICLE XXX
ADDITIONAL MISCELLANEOUS PROVISIONS**

30.1. Workers' Compensation Insurance, Social Security, Retirement and Health Insurance Benefits, and Taxes. The Grantee shall provide Workers' Compensation insurance where the same is required and shall accept full responsibility for the payment of unemployment insurance, premiums for Workers' Compensation, Social Security and retirement and health insurance benefits, as well as all income tax deduction and any other taxes or payroll deductions required by law for its employees who are performing services specified by this Agreement.

commence and no payment shall be made under this grant until the Grantee, as set forth under the Grantor's Comprehensive Environmental Review Process (CERP), has initiated and completed all necessary project review and consultation with the Grantor as required by section 11 of the Endangered Species Protection Act, 520 ILCS 10/11; section 17 of the Illinois Natural Areas Preservation Act, 525 ILCS 30/17; the mitigation or compensation determinations required by the Interagency Wetland Policy Act, 20 ILCS 830/1 et seq.; and the environmental and economic impact determination required by the Historic Preservation Act, 20 ILCS 3420/4.

37.5. Labor Residency. Fifty percent (50%) of the labor hours on the project must be performed by actual residents of the State of Illinois (20 ILCS 805/805-350).

37.6. Public Access. Any property acquired or developed through assistance from the Illinois OSLAD grant program must be open to the public for outdoor recreation use without regard to race or color, creed, national origin, sex, age, or disability, nor based on residence, except to the extent that reasonable differences in user fees may be imposed amounting to no more than double the fees charged to residents.

37.7. Land Acquisition. Projects receiving funding for land acquisition from the OSLAD program shall be operated and maintained in perpetuity for public outdoor recreation use.

37.8. Program Compliance/Maintenance Requirements – Project Development. Projects receiving funding for development from the OSLAD program shall be bound by the terms of this Agreement for the time period specified below for the total amount of OSLAD funds expended on the project (17 Ill. Adm. Code 3025.70).

<u>Total Grant Award</u>	<u>Time Period After Final Billing</u>
\$1 to \$50,000	6 years
For every \$25,000 increment over \$50,000	Add 1 year

37.9. Program Compliance/Maintenance Requirements – Acquisition Projects. Land acquired with funding assistance from the Illinois Bicycle Path Grant Program shall be operated and maintained in perpetuity for public outdoor recreation use.

37.10. Conversion. Property acquired or developed with OSLAD funds may not be converted to a use other than public outdoor recreation use as provided in this Part without prior Grantor approval. Approval for property conversion will be granted only if the Grantee substitutes replacement property of at least equal market value and comparable outdoor recreation usefulness, quality, and location (17 Ill. Adm. Code 3025.70).

37.11. Appraisal. For projects receiving acquisition assistance, an appraisal must be provided by the Grantee and submitted to the Grantor for review and certification to establish the property's market value. The appraisal must be completed to the Grantor specifications (17 Ill. Adm. Code 3025.70).

37.12. Property Title/Deed. For projects receiving development assistance, the Grantee must possess either fee simple title or other means of legal control and tenure (easement, lease, etc.) over the property being improved for the period of time commensurate with the program amortization schedule shown in the administrative rules, unless otherwise approved by the Grantor. The Grantor will consider, on a case-by-case basis, lease arrangements for shorter periods when State statute prohibits the Grantee from entering into such a long-term agreement, or other circumstances beyond the control of the Grantee prohibit such arrangements.

37.13. Procurement. The Grantee must adhere to applicable state and local procurement requirements and make available to the Grantor all working plans, specifications, contract documents and cost estimates for review prior to commencing work. The format for any advertisement or prospectus soliciting and inviting bids, indicating dates of same, must also be presented, upon request, to the Grantor for review prior to publication.

37.14. **Operation and Maintenance.** The Grantee must comply with and abide by the following operation and maintenance provisions (17 Ill. Adm. Code 3025.70):

(a) All lands and facilities assisted with OSLAD funds shall be continuously operated and maintained by the Grantee in a safe and attractive manner at no cost to the Grantor and be operated and utilized in such a manner as to maximize the intended benefits to and for the public.

(b) the Grantor shall have access to OSLAD-assisted facilities at all times for inspection purposes to ensure the Grantee's continued compliance with this Part.

(c) The Grantee may enter into a contract or agreement with responsible concessionaires to operate and/or construct facilities, for dispersing food to the public and/or any other services as may be desired by the public and the Grantee for enjoyable and convenient use of the OSLAD-assisted site. Any and all concession revenue in excess of the costs of operation and maintenance of the OSLAD lands and/or facilities shall be used for the improvement of said lands or facilities or similar nearby public facilities. All sub-leases or licenses entered into by the Grantee with third persons relating to accommodations or concessions to be provided for or at the OSLAD facility for benefit of the public shall be submitted to the Grantor, upon request, for its approval prior to the sub-lease or license being entered into or granted by the Grantee. The lessee concessionaire or licensee providing such service at the project site shall not discriminate against any person or persons on the basis of race, color, creed, national origin, disability or place of residence in the conduct of its operation under the lease, license or concession agreement.

37.15. **Project Deviations.** No significant deviations from the approved Agreement (development plan) or control of property interests in the project site shall be made without prior written approval from the Grantor. Specific actions regarded as significant deviations include, but are not limited to:

a) The granting of an easement, right-of-way, or other such encumbrance on title which divests control of the project site from the Grantee to another individual, group, agency, or entity.

b) Any significant deviation from the approved project site plan OR change, alteration or disposition of the project site –to anything other than public outdoor recreation use, unless approved in this Agreement or by the Grantor. The construction of any building including indoor recreation facilities, exclusive of outdoor recreation service or support structures and sanitary facilities, are considered a conversion in use.

c) The construction of any overhead service utility line on the project site subsequent to the date of this Agreement, except for electric lines over 15 kv, unless otherwise approved by the Grantor. (All future utility lines servicing the project site, except as noted, must be buried.)

37.16. **Permits, Licenses, Consent.** In connection with project construction, and the subsequent operation and maintenance of the facilities, the Grantee agrees that it shall be responsible for and obtain all permits, licenses, or forms of consent required to complete the project. Failure to obtain any required permit or approval may jeopardize grant reimbursement and/or cause debarment.

37.17. **Assignment.** No assignment of grant provisions or duties is allowed.

37.18. **Accessibility - Americans with Disabilities Act.** All facilities constructed with state OSLAD grant assistance must be designed and developed to fully accommodate accessibility standards as per the Illinois

Accessibility Code Standards, the Americans with Disabilities Act (ADA) (42 U.S.C. 12101 et seq.) and the regulations thereunder (28 CFR 35.130).

37.19. **Business Enterprise Program.** If the grant award is \$250,000 or more for capital construction costs or professional services, Grantee certifies that it shall comply with the business enterprise program practices for minority-owned businesses, female-owned businesses, and businesses owned by persons with disabilities of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105). See 30 ILCS 105/45.

37.20. **Access.** It is agreed and understood by the Grantee that the Grantor representative shall have access to the project site to make periodic inspections as work progresses. It is further agreed and understood by the Grantee that the Grantor reserves the right to inspect the completed project prior to project acceptance and grant reimbursement to the Grantee.

37.21. **Incorporation.** The OSLAD Grant Manual, the Grant Application, Grant Budget, and Implementation and Billing Packet is hereby incorporated herein by reference and made a material and binding part of this Agreement.

ARTICLE XXXVIII ACKNOWLEDGEMENT OF FUNDING SOURCE

38.1. **Program Acknowledgement.** Grantee must permanently post an OSLAD grant acknowledgment sign at the project site. The necessary sign will be provided by the Grantor or specifications for its construction will be furnished to the Grantee, if requested (17 Ill. Adm. Code 3025.70). The acknowledgment shall incorporate the following language:

OPEN SPACE LANDS ACQUISITION & DEVELOPMENT PROGRAM ILLINOIS DEPARTMENT OF NATURAL RESOURCES

38.2. **Funding Source/IDNR Recognition.** The Grantee shall give proper credit to the appropriate Fund and coordinate with the Grantor on any publication, written document, news article, television and radio release, interview or personal presentation, if initiated by the Grantee, which refers to the project.

DATE: 5/20/2025
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: New Business

- Included is a change order for the landscape services to include Liberty and the Liberty lot, Karasek and Karban.

Change Order

Change Order Number: __001__

Project Name: __Berwyn Park District Mowing Services__

Location of Work: __Liberty Cultural Center, Liberty Lot, Karasek Park, Karban Park__

Contractor Name: __Langton Group__

Date of Issue: __5/16/2025__

Change to Contract

Change description: __The addition of landscaping services to Liberty Cultural Center, Liberty Lot, Karasek Park and Karban Park.

Change in Contract Price

Original Contract Price: __\$39,555__

Price Change: __\$4,800__

New Contract Price: __\$44,300__

Change in Contract Time

Original Completion Date: __10/30/25__

Additional Time Needed for Change: __none__

New Completion Date: __10/30/25__

Berwyn Park District Approval

Langton Group Approval

Date

Date

